- 5. After the call, contact Campus Police immediately at extension 5-2-3-4 from a campus phone or 949-451-5234 from any phone. Provide:
  - a. Time of the call
  - b. Exact words of caller
  - c. Gender and age of caller
  - d. Behavior of caller, including speech characteristics
  - e. Background noises and sounds
- 6. Police will advise you on what to do following the call, i.e. whether to alert others.
- 7. If there is a suspicious package, do not touch it or attempt to move it.
- 8. If the nature of the bomb threat is potentially valid, building evacuations may be initiated.
- 9. Campus Police will coordinate with the Irvine or Tustin Police Departments.
- 10. Do not use a mobile telephone or radio communications near the package.
- 11. If directed to do so, evacuate all persons from the area, and stop any person from entering the endangered area.
- 12. Assist with the evacuation of disabled persons, if it is safe to do so.

## **Chemical or Hazardous Material Spill**

- 1. Vacate the area at once.
- 2. Immediately report the incident to Campus Police at extension 5-2-3-4 from a campus phone or 949-451-5234 from any phone.
- 3. If possible, seal the area so other individuals will not be exposed.
- 4. If the chemical is reacting in any way, is generating gas or fumes, represents a fire hazard, or is toxic, activate the fire alarm and evacuate the building.
- 5. *Do not* attempt to control a chemical or hazardous material spill unless you have been formally trained and have the proper equipment.
- 6. *Do not* re-enter the area of the spill unless you have been authorized to do so by the appropriate authority.

## **Chemical Burns**

- 1. Immediately call Campus Police at extension 5-2-3-4 from a campus phone or 949-451-5234 from any phone.
- 2. There are chemical accident emergency showers and eye wash stations located throughout the laboratories on campus.
- 3. Wash with large quantities of running water (except those burns caused by phosphorus)
- 4. Immediately cover with a loosely applied clean cloth.
- 5. Do not use ointments, greases, powders, and other drugs in first aid treatment of burns.
- 6. Treat for shock by keeping the victim flat and warm.
- 7. Try to reassure the victim that everything is all right and help is on the way.
- 8. Provide a copy of the Material Safety Data for the suspected chemical, if known.