

CURRICULUM COMMITTEE

Agenda for
September 25, 2018
2:00 p.m. to 4:00 p.m.
CAFÉ

Chair:	Rick Boone
Articulation Officer:	Tiffany Tran
Review Lead:	Henry Carnie
Vice President of Instruction:	Chris McDonald (proxy to Traci Fahimi)
The Arts:	Daniel Luzko
Business Sciences:	John Russo
Guidance and Counseling:	Judith Benavidez
Humanities:	Jeff Johnson
IDEA:	Brett McKim
Kinesiology, Athletics and Health Science:	Ted Weatherford
Languages and Learning Resources:	Keith Gamache
Library Services:	Cheryl Bailey
Life Sciences:	Pierre Nguyen
Math, CS, Engineering:	Joshua Danufsky
Physical Sciences and Technologies:	Justin Komine
Social and Behavioral Sciences:	Robert Hollenbaugh

Invited Guests:	Amanda Romero	Jennifer Calderin	Arleen Elseroad
	Ben Guzman	Candice Yacono	

-
- I. Call to Order
 - II. Approval of Agenda
 - III. Approval of Minutes
 - IV. Ballot
 - V. New Business
 - a. Discuss review process, roles and responsibilities
 - b. "Program" discontinuance process
 - VI. Old Business
 - a. Update on Curricunet upgrade
 - b. Discuss local separation of AA/AS General Education requirements
 - VII. Committee Training
 - VIII. Review of Curriculum
 - IX. Adjournment

CURRICULUM COMMITTEE

Minutes for
September 25, 2018
2:00 p.m. to 4:00 p.m.
CAFÉ

Chair:	Rick Boone
Articulation Officer:	Tiffany Tran
Review Lead:	Henry Carnie
Vice President of Instruction:	Chris McDonald (proxy to Traci Fahimi)
The Arts:	Daniel Luzko
Business Sciences:	John Russo
Guidance and Counseling:	Judith Benavidez
Humanities:	Jeff Johnson
IDEA:	Brett McKim
Kinesiology, Athletics and Health Science:	Ted Weatherford
Languages and Learning Resources:	Keith Gamache
Library Services:	Cheryl Bailey
Life Sciences:	Pierre Nguyen
Math, CS, Engineering:	Joshua Danufsky
Physical Sciences and Technologies:	Justin Komine
Social and Behavioral Sciences:	Robert Hollenbaugh

Invited Guests:	Amanda Romero	Jennifer Calderin	Arleen Elseroad
	Ben Guzman	Candice Yacono	

-
- I. Call to Order
 - a. 2:06 PM
 - II. Approval of Agenda
 - a. Motion to approve: Jeff Johnson
 - b. Second: Pierre Nguyen
 - III. Approval of Minutes
 - a. Pierre Nguyen: Edit to the 9/11 meeting minutes regarding the proposed AS GE pattern
 - b. Motion to approve: John Russo
 - c. Second: Justin Komine
 - IV. Ballot
 - a. First reading; no voting conducted
 - V. New Business
 - a. Discuss review process, roles and responsibilities

- i. Rick would like the curriculum reviewers to focus on the threading aspect of the course outline of record (COR). This will help the committee become familiar with the essentials of reviewing CORs.
- b. "Program" discontinuance process
 - i. There is a document from 2005 but it is outdated and does not address the discontinuance of awards (certificates and degrees).
 - ii. A process to discontinue awards will need to be established.
 - 1. The word "program" is misleading; this should also be clearly defined in this new process.
 - 2. Program discontinuance involves A&R and the Catalog.

VI. Old Business

- a. Update on Curricunet upgrade
 - i. From the last district-wide meeting: Curricunet Meta was paid for about three years ago but was not used due to implementation concerns. Since Meta is paid for and it is the most easiest to implement, the district-wide search group is considering the upgrade.
 - ii. There will be a product demo on October 30th. Other important pieces such as SLOs, program review, and catalog will be examined. The group will also consider other vendors.
- b. Discuss local separation of AA/AS General Education requirements
 - i. Judith: the proposed AS GE pattern will make it easier for students who are in high unit majors to be awarded with a local degree.
 - ii. Traci: it sounds like a proposing a separate STEM GE pattern is an easier decision because it could be specific to students who are in high unit STEM majors. The discussion of which majors could be an AA or AS can be addressed another time.
 - iii. Rick: there is a general consensus that our existing AA/AS requires too many units.
 - 1. We currently have a GE COA for UC and CSU. There is a 50% policy that students have to take at least half of their units at IVC before we can award them. The Registrar is suggesting that we remove the 50% rule from the GE COAs so that we can award students with something as opposed to nothing.
 - a. Rick will draft a proposal.

VII. Committee Training

VIII. Review of Curriculum

IX. Adjournment

- a. 4:00 PM

CURRICULUM COMMITTEE
BALLOT
September 25, 2018

FIRST READING:

The following new, revised, or deleted courses are presented for approval by the Schools as noted for **Fall 19**.

School	Status	Course ID	Cat ID	Course Title
Guidance and Counseling	Revised	COUN 102	13227.00	Introduction to Educational and Career Exploration
IDEA	Revised	ENGR 21	2255.00	Introduction to Engineering and Technology
	Revised	ENGR 30	14268.00	Statics of Rigid Bodies and Structures
	Revised	ENGR 70	14269.00	Introduction to Network Analysis
Math and Computer Science	New	MATH 327	14800.00	Skills for Pre-Calculus
	New	MATH 357	14802.00	Skills for Intermediate Algebra
Social and Behavioral Sciences	Revised	AJ 5	215.00	Police Community Relations

NOTE: Subdivision (i) of section 55003 requires that districts establishing prerequisites, corequisites or advisories report to the Chancellor's Office new and revised prerequisites and corequisites established during the year as part of the annual MIS data collection cycle for districts. This data can then be used to report student progress in course offerings, student demographics and assess potential disproportionate impacts not only at the campus level but at the regional and state level as well.

PREREQUISITES/COREQUISITES:

School	Course	CatID	Existing Prerequisite /Corequisite	New or Revised	Validation and/or Level of Scrutiny
IDEA	ENGR 30	14268.00	Prerequisite: PHYS 4A	N/A	Content Review
	ENGR 70	14269.00	Prerequisite: MATH 3B, PHYS 4B	N/A	Content Review
MC	MATH 327	14800.00	Corequisite: MATH 2	New	Content Review
	MATH 357	14802.00	Corequisite: MATH 253	New	Content Review

The following **technical changes** are presented for consideration by the Schools as noted for **Fall 19**:

School	Course	CatID	Original	Technical Change
Humanities	WR 302	14683.00	Corequisite: None	Corequisite: WR 1 and WR 382

Signature: _____

School: _____

Date: _____