



IRVINE VALLEY COLLEGE

5500 Irvine Center Drive, Irvine, CA 92618 | T: 949-451-5100 | www.ivc.edu

Curriculum Award Letter of Intent

Name: _____

Date: _____

Department: _____

School: _____

Award Name: _____

Award Goal: _____

New Award Type:

☐ Associate in Science (AS)

☐ AS for Transfer

☐ Cert. of Achievement (16+ units)

☐ Associate in Arts (AA)

☐ AA for Transfer

☐ Cert. of Achievement (8+ units)

☐ Cert. of Proficiency (< 16 units)

☐ Delete Award (Fill out only * field)

☐ Cert. of Competency/Completion (NC)

Proposed Catalog Description/Reason for Deletion*:

Course List & Total Major Units: _____

Course #	Units	Course #	Units	Course #	Units

List 3 Transfer Schools (if applicable)	List 3 Occupations (for Career Ed. awards)
1.	1.
2.	2.
3.	3.

Signatures:

Department Chair: _____

Date: _____

School Dean: _____

Date: _____

CE Dean (only for CE Awards): _____

Date: _____

After signed, School Dean shall CC Chair and email ivcooi@ivc.edu for distribution to Instructional Council and APTC for discussion at the next meetings.