

## *Academic Senate*

February 20, 2025

LSB-112

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order

**2:05pm**

- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

First	Second
<b>Matthew Tresler</b>	<b>Diana Hurlbut</b>

Motion passes (Approved by consensus)

- (v) Procedural Item: Seating of New Senators

The Senate Cabinet recommends the appointments of Nicole Carver to replace Michael Salviani (spring sabbatical), Carrie Goulding to replace Brittany Adams (spring sabbatical), and Diana Hurlbut to replace Justin Wright (spring sabbatical). Senators are asked to ratify these appointments to seat the new Senators.

First	Second
<b>Joel Sheldon</b>	<b>Matthew Tresler</b>

Motion passes (Approved by consensus)

- (v) Approval of Minutes

December 5, 2024 Representative Council Meeting Minutes – [Attachment](#)

First	Second
<b>Heather Johnson</b>	<b>Brandee Idelman</b>

Motion passes (Abstentions: Nicole Carver, Diana Hurlbut, Justin Komine)

## ● Introduction of Guests and Brief Announcements

- A. Please limit announcements. Announcements of over two minutes should be reserved for public comments at the end of the meeting. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

### **Karen Orlando- Director, College Foundation:**

- The Celebrating Excellence gala is set for March 7, 2025. Discounted tickets for IVC employees are still available.
- Still accepting silent auction items. Please bring any items to the Foundation Office by February 26. Auction is scheduled to open online on February 28.
- Thank you to all faculty that have volunteered to be a scholarship reviewer. A record number of student scholarship applications were received this year (1460 total).
- Scholarship ceremony is scheduled for May 17, 2025.

### **Brandee Idleman - Librarian**

- This spring, Guided Pathways is focusing on integrating with Student Services for two significant events: Preview Night and Jobs Fairs. Integrating with these marquee events will expand our capacity to connect students with potential learning pathways and, ultimately, careers, but we need your help recruiting faculty!
- Preview Night - Wednesday, April 16, from 4:00 PM to 8:00 PM
  - Preview Night with area high school students and their families. The Interest Areas will be collected as a highly visual "Learning Village."
- Majors to Careers Fair - Wednesday, April 23, from 10:30 AM to 1:30 PM
  - The Jobs Fair, which is being rebranded as the Majors to Careers Fair. Each Interest Area will anchor a group of vendors related to that school.
- It is essential to have faculty participate in both events so they may share their enthusiasm for their subject discipline and accurate information, but we also need declared students to participate. Your faculty are best positioned to recruit students in their areas.
- More information, including volunteer sign-up, will be provided as we move closer to the event dates. For now, please ask faculty to save the date!

### **Rebecca Beck - Senate President**

- DEIA day is scheduled for April 4 from 830am-1230pm. This year's theme is focused on accessibility.
- Director of DSPS Maria Ek Ewell is asking for faculty to serve on a panel to share their personal experiences and provide insights. The panel will explore the following topics:
  - Personal experiences with accessibility.
  - Strategies for creating more accessible environments.
  - The role of inclusivity in academic and workspaces.
  - Addressing challenges faced by individuals with disabilities in our community.
- If you are interested in participating on the panel, please reach out to Maria by March 14.

## **Robert Melendez- Faculty Association President**

## **Traci Fahimi - Dean, Social and Behavioral Sciences and Business**

### ● **Standing Items**

#### **A. SENATE CABINET REPORTS:**

- Senate President (Rebecca Beck)
  - Calendar and Grade Submission
    - Concerns have been raised within the Faculty Association involving when faculty can submit term grades. The issue stems from the gradebook not being available until after the final day of the term has passed which then forces faculty to have to come back to certify grades when they are off contract. This primarily impacts faculty teaching in the fall semester.
    - Since this is a calendar issue, the Academic Senate is involved.
    - Carrie Goulding asked if the reason why the gradebook isn't available until after the term is because of the pass/no pass grading option.
      - Robert Melendez: Yes, because students have until the end of instruction to elect the pass/no pass grading option.
    - Michelle Minkler asked a clarifying question about the excused withdrawal (EW) deadline and it not being on the last day of the semester as well.
      - Robert Melendez: Students have two options to submit an EW petition which involves within the semester which does not require documentation and after the term which does require documentation of an extenuating circumstance. FA has explored if the EW and pass/no pass can have the same dates; however, there are legality issues that are still being discussed.
    - Joel Sheldon raised a concern involving students that elect a pass/no pass option but are not active in the class, faculty cannot elect a failure to withdraw (FW) grade in Mysite.
    - Rebecca presented two options for the spring 2025 term. These include:
      - For spring 2025, do we as a body agree to leave things as they are where faculty can submit grades starting on May 22?
      - Or, do recommend allowing faculty to post their grades on May 15 and certify them starting on May 22?
    - The consensus of the Representative Council is to leave things as is for the spring 2025 semester (certify grades starting May 22).
  - College Council
    - Currently working on strategic planning. The long range district wide plan is titled "Inspire 2035 - Shaping the Future."
    - During the last meeting, the collective approved a draft of the mission, the vision, and the values. Now, the focus is to integrate everything into the facilities master plan. Among the focus of the facilities master plan is to investigate how to use spaces across campus more creatively.
  - PAC-DEIA

- The President's Advisory Council has voted to become a DEIA Council and one of the college's strategic planning councils.
  - The goal of implementing a 5th council is to protect the work of DEIA efforts across the campus.
  - Eventually, it will come to the Senate with the goal it is enacted for the fall 2025 semester.
- Senate Vice President (RJ Dolbin)
  - o Board Policy and Administrative Regulation Council (BPARC)
    - February 20 meeting document - [Attachment](#)
      - Most of the BPs and ARs being reviewed are from the 2000 series.
      - AR-4610: Instructional Service Agreement
        - o Looking at adding an appeal process for students to pursue.
      - AR-5070: Student Attendance
        - o Recommended changes include allowing faculty to drop a student who doesn't show on the first day of class if it is an unexcused absence or extenuating circumstance. Also, exploring language in the AR involving students failing to attend class and whether this impacts their overall grade.
  - o District Resource Allocation Council (DRAC)
    - Exploring revising the DRAC model to eliminate the 505 productivity requirement. This would impact the 60/40 split of revenue sharing.
  - o Budget Development and Resource Planning Council (BDRPC)
    - Requesting two faculty representatives on BDRPC. The meetings are held every other Wednesday from 2-3:50pm online. Brandee Idleman volunteered to serve as a faculty representative.
    - A resource request of \$150k per campus has been requested for a 24 hours a day/7 days a week artificial intelligence (AI) support program for students who are asking questions online..
    - Due to campus construction, the college added 16 new staff parking spaces in Lot 8, and 17 new parking spaces in Lot 5.
    - Due to the campus construction around B-100, students raised concerns about the vending machine that is no longer available that provided scantrons and blue books.
      - RJ asked what the total cost would entail if the campus provided scantrons and blue books to all students and was told around \$3800. RJ will inquire if this is per semester or per academic year.
      - Brandee said that for any students in need, please refer them to the academic support centers. They have limited supplies but may be of assistance. Also, the library may be able to provide materials as well. Finally, if a student is a member of ASIVC, they receive 6 scantrons and 2 bluebooks. Please email Brandee about any scantron needs you may have.
    - Reviewed updates to BP and AR-6601 - Energy and Sustainability.
    - The food and vending company selected for IVC also serves Long Beach City and Glendale Colleges. Their flexible pricing model entails how much we want to purchase as a campus will determine the total final cost. The goal is to start phasing in services this semester and continue total implementation for the fall term.
  - o Institutional Effectiveness Committee (IEC)

- Please complete the faculty satisfaction survey (email was sent previously campuswide).
- Looking to formalize the program review extension request process. This will include:
  - Late submitters will fill out a form
  - If a program review is submitted after October 1, then the previous year's data must be included in the program review.
  - Late submission does not alter when the next program review is due.
  - Implementation is for fall 2025
- Academic Affairs Chair (Summer Serpas)
  - o Academic Affairs Committee (AAC) updates
    - The revisions to the PD handbook have been finalized. Will be presenting these revisions to the Senate on April 3.
    - Currently, reviewing the Senate bylaws.
    - Approved roll over funds to send 5 faculty to the Great Teachers Seminar. An application (due at the end of March) for faculty to attend will be forthcoming (will be a scholarship and outside of annual allocated \$2k funds). The seminar takes place June 8-12 in San Diego.
  - o Professional Development (PD) budget updates
    - An increase to the PD budget has been agreed upon for the 25-26 academic year. While the total figure is to be determined, Academic Affairs requested a 100% increase (200K for the year) to account for increased demand and inflation. If the funding is granted, the committee will be exploring the possibility of increasing the limits for both full-time and part-time faculty.
    - Academic Affairs agreed to use roll over funds to cover the current need (funding left over from COVID). The committee agreed to roll over 70K to fund the PT faculty stipends.
    - ]
  - o FT Faculty Hiring Priority List updates
    - Academic Affairs is proposing one change to the process to include an added step for the Senate Cabinet to review the list before coming to the Representative Council. This will be formally voted on in the Senate on March 6. - [Attachment](#)
  - o The Hub updates and events - [link](#)
    - Book Club starts tomorrow ("Anxious Generation")! Rebecca Beck will be facilitating the club.
    - Roxanne Gay is coming to campus on February 25 (sponsored by the Ethnic Studies department).
    - Chapter Club ("Critical AI Literacy"), presented by Kristen Skjonsby and Araceli Centanino, is scheduled for February 27 and March 27 from 3:30-5pm.
    - Acting and Appetizers is scheduled for March 6 from 5:00-7pm in SSC-260K.
    - Please visit The Hub website for full details and to sign up.
  - o Flex Week updates
    - Fall 2025 proposals due March 14 - [Link](#)
- Curriculum Committee Chair (RJ Dolbin)

- Please do 5 year updates! Also, if your course has a prerequisite, please validate the learning objectives.
- Currently exploring the updating of the curriculum website.
- Currently in the middle of Phase 2 courses; however, the templates have not been released yet.
- List of Phase 3 courses (47 in total) have been released by the State Chancellor's Office. [Attachment](#)
- Catalog for 25-26 will be published on March 3. If submitting items for spring catalog addendum consideration, please provide them to the Curriculum Committee before the end of the semester.
- Committee is exploring creating videos to assist with using the new system Maverick.
- Looking to change the methods of the evaluation section because of articulation issues. Exploring using a textbox in hopes of addressing the problem.

## B. Guest Reports:

- Standing Guest Reports
  - o ASIVC Report (David Liu Jr.)
  - o Faculty Association President (Robert Melendez)
  - o Classified Senate President (Ace Caguioa)
- Consent Items
  - o Approved Curriculum - [Attachment](#)
  - o Program Review: Counseling - [Attachment](#)
  - o Program Review: Paralegal Studies - [Attachment](#)
- Old Business
- New Business
  - o Discussion: Supporting our Campus Community - [Attachment](#)
    - Rebecca: In light of recent federal legislation aiming to dismantle DEI practices in higher education including the recent "Dear Colleague" letter written, and in consideration to the state (Chancellor's Office) and local leadership (Chancellor and IVC President) commitments to maintain and reaffirm our commitment to DEI efforts, what direction as a collective faculty body should we pursue? Should we draft a resolution? Should we draft a statement?
    - Kristen Skjonsby asked about if we had signage on our classrooms designating them as a private space, would that prohibit ICE from entering the classroom? Concerns raised included ensuring that as a campus community, we want to make sure there are things we can and cannot ensure to protect our students, and for students to know their rights. One recommendation included attending the UndocuAlly Training to understand the laws that federal agencies have or not have. The next one is scheduled tomorrow from 9:30-1:30 in B-209.
    - Rebecca: Student Services is working on a step by step guide for the campus community with final revisions forthcoming. Will work on drafting a resolution/statement that welcomes and supports our students in our academic and instructional spaces.

## Formal Presentations and Discussions

- Announcements and Public Comments
- Adjournment

**4:03pm**

## **Attachment 1: Attendance**

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	Proxy for Edwin Tiongson
2	Arts	Edwin Tiongson	No	
3	Business Sciences	David Bugay	No	
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Michelle Minkler	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kristen Skjonsby	Yes	
8	Humanities	Carrie Goulding	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Yes	
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	No	
16	Library	Brandee Idleman	Yes	

17	Life Sciences	Roland Rodriguez	No	
18	Life Sciences	Diana Hurlbut	Yes	
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Nicole Carver	Yes	
21	Physical Sciences	Justine Komine	Yes	
22	Physical Sciences	Keith Donovan	Yes	
23	Social Behavioral	Donna King	Yes	
24	Social Behavioral	Erick Peterson	No	
25	PT Representative	Nujoud Alattar	No	

Total Senators: 22

In Attendance: 16+ 2 proxies

Quorum (50% +1): Met