

MINUTES

Academic Senate

September 3, 2026

N3.117

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order

2:04 pm

- (v) Procedural Item: Seating of New Senators

The Senate Cabinet recommends the appointment of Senators elected by authorized constituency groups. Senators are asked to ratify these appointments and seat the Senators.

First	Second
Tony Lin	Thomas Cullen

Motion passes (Approved by consensus)

- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

President Beck requested to amend the order of the agenda to move the Academic Senate Orientation presentation after the introduction of guests and brief announcements.

First	Second
Tiffani Gamboa	Tony Lin

Motion passes (Approved by consensus)

- (v) Approval of Minutes

May 7, 2026 Representative Council Meeting Minutes - [Attachment](#)

First	Second
Heather Johnson	Thomas Cullen

Motion passes (Approved by consensus)

- **Introduction of Guests and Brief Announcements - (10 minutes)**

- Please limit announcements to two minutes. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

Summer Sepras - HUB Coordinator; Academic Affairs Chair

- The HUB is hosting an open house on Wednesday, September 23 from 4-6pm. [Attachment](#)
- Will be rotating the student artwork in the HUB for the academic year. The student artists will be in attendance. Refreshments will be provided.

Tony Lin - Faculty, Librarian (on behalf of Senator Idleman)

- The Learn to Earn laptop program was sunsetted over the summer. Existing contracts will still be honored.
- The Library has a limited number of laptops for student loan purposes for the fall term.

Rebecca Beck, Academic Senate President (on behalf of Senator Idleman)

- The Pathway to Success Fair is scheduled for Wednesday, October 7 from 11am-1pm in the SSC Quad.
- A stage will be provided to give faculty and students a fun way to showcase their classes, major, and programs. Possible featured events include music, spoken word performances, demonstrations, and quick programs spotlights.
- Each interest area can have up to 5-7 minutes but do not need to use the entire time. Even one or two minute pitches about why students should check out your classes or major would be ideal.
- If interested in participating, please complete the interest form by Friday, September 4. [Link](#)
- Email Brandee Idleman with any questions!

Jon Rossiter - Faculty, Geography

- On behalf of the IVC Study Abroad Workgroup - Will be traveling to two different countries!
- First programs are scheduled to run in summer, 2028. If interested in teaching abroad for this term, faculty will need to apply by October of this year.
- If anyone is interested in listening to the study abroad presentation from Flex Week, please email Jon.
- Will be providing two presentations in The HUB and via zoom to faculty interested in leading a study abroad program. The first presentation will be Friday, September 4 from 1-230pm. The second presentation is scheduled for Friday, September 11 from 1-230pm. Both sessions will be recorded.

Kurt Meyer - Faculty, English (on behalf of Honors Program Director, Emily Liu)

- The 15th annual IVC/Saddleback student research symposium will take place on Friday, November 6 from 9-4pm at Saddleback College. Abstracts are due by October 11.
- The symposium will allow students to present research that has already been conducted, currently been conducted, and research that will be conducted. Presentations can either be oral or poster presentations. Please share with students!
- Also, please visit attachment for additional undergraduate research opportunities throughout the academic year. [Attachment](#)

Cesar Gamboa - Faculty Tutor, Student Success Center

Christina Delgado - Director, International Student Program

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Elissa Oransky - Executive Director, College Foundation

- The Foundation posted a record year securing over \$1.6 million in funds.
 - Among the funds include naming gifts of \$25,000 to restock food in the student pantry and \$100,000 for The Spot (pending Board approval).
- Giving Day is Thursday, October 15. The Foundation Office will be outside of the SSC building collecting donations during the Great Shakeout. 2:1 match will be provided again up to \$500.
- The Gala is scheduled for Friday, March 5 at the Marconi Automotive Museum.
 - Tickets for employees will be \$225, for community members it is \$250.
- The scholarship ceremony is scheduled for Friday, May 21. The ceremony will begin at 9am.

Briana Bell - Classified Senate President

Formal Presentations (10 mins)

- Rebecca Beck, Senate President: Academic Senate Orientation - [Attachment](#)
 - Provided an overview to the Academic Senate body regarding best practices.
 - The Academic Senate is guided by Title 5. It is a formal faculty organization tasked with making recommendations to administrations and governing boards on academic and professional matters.
 - Responsibilities include the ten core areas and the additional mutually agreed-upon matters (10+1). These encompass curriculum, degree and certificate requirements, grading policies, educational program development, student preparation/success standards, governance structures, accreditation, professional development, program review, institutional planning/budget development, and the "+1" of any other mutually agreed academic and professional matters.

• Standing Items

A. SENATE CABINET REPORTS:

- Senate President (Rebecca Beck)
 - College Council Update
 - Primarily discussed the implementation of Inspire 2035 of which 24 tactics need to be addressed.
 - Also, the College Council thanked our classified professionals for their work during the first week of instruction. Staff were set-up around campus in booths to welcome, answer questions, hand out snacks, and guide students to their classrooms.
 - Diligent Update
 - Diligent is a software platform that will be introduced and used in the Academic Senate in the future. This is needed to further solidify Brown Act compliance.
 - Draft of goals for 2026-2027 Year In Review - [Attachment](#)
 - During the summer, the Senate Cabinet came together to draft six goals for the 26-27 academic year. Please share with Schools and bring input back to a future Senate meeting.
 - Among the goals include becoming more active in the accreditation process, working on more short term vocational programs to offer our students, expanding faculty professional learning, refining Faculty Affairs

and the Professional Development committees, working on the TOP to CIP transitions, and common course numbering (CCN) implementation.

- Senate Vice President (Keith Donovan)
 - IEC updates
 - Program reviews are forthcoming and faculty have been notified.
 - A link has been provided on the Career Center website that provides job related information to students seeking work on campus. [Link](#)
 - BDRPC updates
 - The transition to the Teams telephone system will be completed during the winter break in January, 2027.
 - Construction updates:
 - The Student Services Center will be done by April and open by student commencement.
 - The Student Union is on track to be open for the fall, 2027 semester.
 - The Arts Promenade is completed. On September 30, a grand opening will be held.
 - Parking lot 7 construction will be done by October.
 - The signage project will be completed in February, 2027.
 - The resource request deadline is October 15.
 - Discussions involving the Promise Program are currently ongoing. For the 26-27 academic year, no changes will take place. However, because of budget issues, two options are being explored for the future. These include:
 - 1. Keeping the same number of students but not covering things such as bookstore vouchers. Or,
 - 2. Reducing the number of students in the program but still providing bookstore vouchers.
- Senate Vice President of Equity (Jeff Wilson)
 - DEIAC updates
 - Currently, working on tactics for Inspire 2025. These include:
 - 1. Looking at student persistence. This includes piloting an intervention program for a cohort of our Black/African American students for 2027.
 - 2. Workplace culture for faculty. This includes creating professional development opportunities for employees and working with the District on future trainings.
 - SSEC updates
 - No updates.
 - Looking for a faculty member to serve! SSEC meets every second Tuesday from 230-4pm.
 - Upcoming Oct/Nov PD Opportunity: "Inclusive Teaching with CSP and UDL"
 - A paid training will be provided. More information to come! Invitations for around 20-25 faculty members will be forthcoming.
 - Classroom Suggestion: [Share upcoming events](#) with students 1x or 2x a month
- Academic Affairs Chair (Summer Serpas)
 - Academic Affairs Chair (Summer Serpas)
 - Final PD budget report for 2025-2026
 - FT faculty travel: \$82,587.80
 - PT faculty travel: \$32,409.22
 - PT faculty stipends: \$70,465.45
 - FT faculty materials: \$699.00
 - PT faculty materials: \$59.33

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- Total: \$186,220.80
- Total encumbered: \$198,918.07
- 2026-2027 PD funds update
 - Thus far, over \$76,000 has been encumbered for this academic year. Please put in your request as soon as possible!
- Committee projects update
 - Faculty Handbook revision - working to finalize
 - o Have not had an updated handbook since 2019.
 - o A revised timeline with OOI has been negotiated with an expected launch date of September.
 - Bylaws revision for vote during Senate election - working to finalize
 - o Continued work on the bylaws is ongoing. The historical timeline of everything includes:
 - January 2025 - Academic Affairs starts to review Senate bylaws (asked by Senate cabinet) primarily concerning the duties of the Vice President.
 - An iterative process commenced through the spring 25 term. This included bringing items back to the Senate as well to the Faculty Association for input.
 - Fall 2025 - Brought the Senate bylaws discussion back to the Academic Affairs Committee to review the old edits from the previous year. These were sent back to the Senate Cabinet for review primarily for formatting concerns.
 - January 2026 - Decided to put everything on hold because the bylaws are a college wide faculty vote. This involves sending out the bylaws suggested revisions out with an election.
 - The bylaws have been revised by two different Academic Affairs Committees and incorporated feedback through the Schools over the past two years.
 - Summer 2026 - Have two working documents. This includes one from Academic Affairs and one from the Academic Senate cabinet. This was then put into one track changes document for ease of viewing purposes to view the changes from the past.
 - This document will now come back to Academic Affairs again to get feedback from Schools. This feedback will be gathered and reported back to the committee during the September 22 meeting.
 - A final draft will be created for the October 13 Academic Affairs Committee meeting. This document will be shared with all of the Schools. Ideally, this document will be finalized for the

October 27 meeting. This draft will go on the all faculty ballot vote.

- The Academic Affairs Committee, not the Representative Council, is the primary driver of receiving and incorporating feedback for the bylaws. Please connect with your Academic Affairs representative for any feedback.
- The election and voting will take place around mid-November.
 - Senator Kim asked if feedback is always being requested of part-time faculty. Summer said she will ask the Academic Affairs Committee to send out to all faculty within their Schools.
 - Senator Meyer asked for clarification about sending feedback regarding the revised Senate bylaws. Is it through Academic Affairs or is it an Academic Senate ask? Summer said yes, the vehicle to propose feedback is through your respective Academic Affairs representative.
- Also, currently exploring processes on how departments select chairs.
 - Transition from Academic Affairs to Faculty Affairs
 - Creating of Professional Learning Committee
- Hub Highlighted events
 - Adjunct Ambassadors - Orientation on September 11 ([link](#))
 - Able to secure 5 ambassadors. This includes Biology, English, Counseling, Business, and History departments.
 - Tech Thursday - begins today! ([link](#))
 - Able to secure training at 10am and 4pm. Please register!
 - Hub Open House - September 23 from 4:00-6:00 - [Attachment](#)
 - Build the Hub library - suggestions due September 11 ([link](#))
- Spring 2027 Flex Week updates
 - Call for proposals coming early September
- Curriculum Committee Chair (RJ Dolbin)
 - AB 1111 (Common Course Numbering) update
 - TOP-to-CIP implementation
 - DEI and UDL in the COR now live
 - 5 year updates
 - Courses - [Attachment](#)
 - Programs - [Attachment](#)
- Board Policy and Administrative Regulation Advisory Council (BPARC)
 - BP 3100: Organization Structure - [Attachment](#)
- Guest Reports:

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- Standing Guest Reports
 - ASIVC Report (Anna Pak and Bechr Sawas)
 - Concluded ASIVC retreat on Sunday. Thank you for your support!
 - Faculty Association President (Deanna Scherger)
 - Board of Trustees seat number four is open (area of San Juan Capistrano)! The Faculty Association has endorsed Gila Jones.
 - If you would like to meet Gila, please consider attending an event at her house held on September 13.
 - Also, we need help with campaigning! Please reach out to the Faculty Association if you are interested.

President Beck requested a motion to extend the meeting for ten minutes.

First	Second
Thomas Cullen	Diana Hurlbut

Motion passes (Approved by consensus)

- Classified Senate (Briana Bell)
 - No report

- Consent Items

- Old Business

- New Business

- Formal Presentations (10 mins)

- Christina Delgado, Director, International Student Program: New International Students - [Attachment](#)
 - IVC's international student population has decreased over the past several years.
 - Effective 9/15 for F1 Visa students, the following changes will take place that impact international students who travels after the aforementioned date:
 - Students cannot transfer for a year once they gain entry into the United States. Graduate students can never transfer.
 - Students cannot change their major for one year after starting at IVC. Graduate students cannot change their major.
 - To file an extension request to stay in the U.S., students must now go through the federal authorities. This also impacts transfer requests to another school. Transfer requests can take up to six months.
 - Lateral degrees are no longer available. Meaning, a student can only earn one degree from a school and not multiple as in years past.
 - A student who earns a bachelor's degree in the U.S. can no longer come back to a community college to earn an associate's degree.
 - For any concerns or questions, please refer students to Christina Delgado.

- Public Comments

- Senator Hurlbut - Proposed a request for revising the IVC song in light of commencement for the 2027 graduating class.
- Bechr Sawas - Currently advocating for leave for those who are on their menstrual cycles. This would not impact sick leave.
Many countries around the world provide this leave.
Please consider informing students. If and when voted and approved by ASIVC, the next step is to approach the Board of Trustees.

- Adjournment

4:05 pm

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Attachment 1: Attendance

#	School	Name	In Attendance	Notes
1	Arts	Susan Boettger	Yes	
2	Arts	Gokce Kasikci	No	
3	Business Sciences	Carolina Kussoy	Yes	
4	Business Sciences	June McLaughlin	Yes	
5	Counseling	Taliah Chatterfield	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kurt Meyer	Yes	
8	Humanities	Daniel Vernazza	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology			
12	Kinesiology			
13	Languages	Savoyonne Steindler	Yes	
14	Languages	Keith Gamache	No	
15	Library	Anthony Lin	Yes	Proxy for Brandee Idleman
16	Library	Brandee Idleman	No	
17	Life Sciences	Justin Wright	Yes	
18	Life Sciences	Diana Hurlbut	Yes	
19	Math/Comp Sci.	Nichole Carver	Yes	

20	Math/Comp Sci.	Michael Salviani	Yes	
21	Physical Sciences	Justin Komine	Yes	
22	Physical Sciences	Thomas Cullen	Yes	
23	Social Behavioral	Erick Peterson	Yes	
24	Social Behavioral	Donna King	No	
25	PT Representative	April Kim	Yes	
26	PT Representative	Tiffani Gamboa	Yes	

Total Senators: 22

In Attendance: 18 + 1 proxy

Quorum (50% +1): Met