

Academic Senate

September 4, 2025

LSB-112

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order

2:04 pm

- (v) Procedural Item: Seating of New Senators

The Senate Cabinet recommends the appointment of Senators elected by authorized constituency groups. Senators are asked to ratify these appointments and seat the Senators.

First	Second
Joel Sheldon	Heather Johnson

Motion passes (Approved by consensus)

- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

First	Second
Diana Hurlbut	Roland Rodriguez

Motion passes (Approved by consensus)

- (v) Approval of Minutes

May 1, 2025 Representative Council Meeting Minutes - [Attachment](#)

First	Second
Diana Hurlbut	Keith Gamache

Motion passes (Approved by consensus)

- **Introduction of Guests and Brief Announcements - (10 minutes)**

Elissa Oransky- Executive Director, College Foundation:

- The 6th annual Giving Day is scheduled during the Great Shakeout on October 22, 2025. The Foundation Office will be outside of the SSC building collecting contributions.
- This year's Gala will be held on March 6, 2026 at the Marconi Center.
- The scholarship ceremony will be held on May 15, 2026 in the gym. The city of Irvine will be providing an additional \$100,000 in scholarships this year.

Tony Lin- Librarian

- The Library renovation project is now completed. The renovations include a new outdoor patio which serves as a space for students to meet and study. It is equipped with power outlets and will be open to all soon!
- Additionally, new carpet was installed as well as glass panels on the second floor. These upgrades will help sound proof the space.
- Finally, the building had both HVAC and lighting upgrades.
- Currently, not available to accommodate classroom reservation requests.
- Of the 400 laptop checkouts for students, none are available. An order of another 150 laptops occurred today.

Brandee Idleman- Librarian, Guided Pathways Co-Coordinator

- Pathways to Success Fair is scheduled for October 1, 2025 from 11am-1pm. The goal of the event is to get students connected with interest areas/college majors.
- The event is open to the entire campus community. The sign-up for volunteers will be forthcoming.

Robert Melendez- Faculty Association President

- **Academic Senate Orientation- (10 minutes)**

- What do we do here?-[LINK](#)

- **Senators' Discussion - (10 minutes)**

- This time is dedicated to allowing Senators to discuss topics of college concern. Items brought forth may be agendaized in future meetings.
 - Senator Michael Salviani raised concerns regarding several faculty having payroll issues within the past two years, one of which was miscategorized when they were initially hired. Suggestions raised included:
 - 1. Being trained on how to understand our paychecks and the calculations of them including all of the variations impacting pay (i.e. second eight week vs. full term instruction, stipends, overload, etc.)
 - 2. Hiring an auditor to audit salaries in hopes of making sure faculty are always paid correctly.
 - Academic Senate President Beck and Faculty Association President Melendez encourage all faculty to check their paystubs regularly and reach out to the Faculty Association if any pay concerns arise so they can investigate the issue.
 - President Melendez acknowledged that the move to Banner has created some complications with pay. One of the transitions involving Banner now includes some faculty receiving multiple paychecks within one month including being paid in two different systems over the summer.

- Senator Thomas Cullen agreed that training to understand the new paystub is important because of the nuances with it.
 - President Melendez said that the Faculty Association raised this concern with the district and they are working to address the issue regarding the confusing way that paychecks are presented. Further, he asked the district to provide guidance on possible tax implications for those that may receive multiple paychecks in one month.

Standing Items

A. SENATE CABINET REPORTS (25 MINUTES):

- Senate President (Rebecca Beck)
 - College Council
 - *Inspire 2035*
 - Inspire 2035 serves as our strategic plan which outlines our goals and priorities.
 - Academic Planning and Tech Council (APTC)
 - Committee Appointments - [Attachment](#)
 - Please encourage your Schools to have faculty sign up for committees! There are some Schools not fully represented in a number of governance groups across campus.
- Senate Vice President (Keith Donavan)
 - Institutional Effectiveness Council (IEC) Updates
 - If you are a chair of a committee, please check your email to review your committee charge (due by October 15 to the Director of Research). The goal is to update the Decision Making Manual.
 - The program reviews that are due this year include Psychology, Gender Studies, and Chemistry.
 - Budget Development and Resource Planning Council (BDRPC) Updates
 - Resource requests process have started and are due by October 15. Please be on the lookout for an email outlining the process.
 - A request was made to Vice President Davit Khachatryan to also outline the funding sources and an example of what has been funded in the past.
 - Davit will be hosting drop-in hours for faculty interested in stopping by for guidance on the resource request process.
- Senate Vice President of Equity (Jeff Wilson)
 - [Future-Ready IVC Community of Practice](#)
 - In conjunction with Academic Affairs, the year long Community of Practice is a professional development opportunity open to all faculty, staff, and administrators. The one-hour long sessions (7 in total) will take place on Mondays and will count toward professional development requirements for full-time faculty, and as a stipend for part-time faculty. The program is being presented in alignment with the vision of "Community College 3.0" in mind.
 - Student Equity Professional Development Funds

- Professional development funds may be available for all faculty and staff who attend equity based training and/or conferences. If interested, please fill out form: [Link](#)
- Please use Academic Affairs money first before pursuing student equity funds. Use these funds as a secondary funding source.
- During the next meeting, the group will be working on the Student Equity Plan with plans on presenting to the Senate on September 18.
- Academic Affairs Chair (Summer Serpas)
 - o Academic Affairs Committee (AAC) updates
 - Current membership
 - Currently missing representatives from Kinesiology, Social and Behavioral Sciences, Business Sciences, Physical Sciences, and IDEA. If you have faculty that are interested in joining Academic Affairs, please reach out. The next meeting will be held on September 9.
 - The committee will be reviewing the Senate bylaws and how professional development funds are being used across campus. Further, the committee will be working on the revisions to the faculty handbook. Finally, the group will be looking at the overall structure and role of the committee. Should it be split into two committees? These conversations are ongoing.
 - o Professional Development (PD) budget updates
 - Final budget report 2024-2025
 - Last year, full-time faculty professional development related to travel encumbered \$84,300, part-time faculty professional development related to travel encumbered \$24,618, part-time faculty related stipends came in at \$34,300, full-time materials was \$423, and part-time faculty materials was \$1400.
 - The total spent in 2024-2025 was \$145,104.
 - Increase in overall budget for faculty PD from \$100,000 to \$200,000 per fiscal year.
 - Increase in individual PD allotment for FT and PT faculty
 - FT: \$2500
 - PT: \$1250
 - o To date for the current fiscal year (started July 1), \$42,352 has been encumbered for full-time faculty related travel, \$10,877 has been encumbered for part-time faculty related travel, and \$18,664 has been encumbered for part-time faculty related stipends, for a total of \$71,893.
 - o Please put your professional development requests in now for any conferences and/or trainings you are interested in attending until June 30, 2026. Also, not all faculty will be able to use their professional development allotment! Please remember that you are only eligible for this during the fiscal year. Once the money is gone, Academic Affairs is not able to fund any professional development interests.

- o Faculty PD resources
 - Updated PD handbook (Spring 2025) - [link](#)
 - PT faculty stipend instructions - [link](#)
 - Add events to IVC-led PD list in portal - [link](#)
- o The Hub updates and events - [Website](#)
 - Future-Ready IVC
 - [Year-Long Community of Practice](#)
 - [Faculty Workshop](#) on October 20 from 3:30 - 5:00 (hybrid)
 - [Book Club](#) - Sept. 26, Oct 24, and Nov 21 from 1:00-2:30 (hybrid)
 - o A physical space now exists (B-309)! The grand opening is scheduled for September 24 at 4pm. Refreshments and t-shirts will be provided.
 - o Working with the art faculty in hopes of getting student created pieces in the Hub.
 - o Currently, the Hub's overall schedule is not on the campus calendar. For scheduling purposes, please email the Hub: ivchub@ivc.edu
- o Flex Week updates
 - Fall 2025 materials are now live on the website. Further, a repository of materials has been created for viewing.
 - Finally, the deadline for spring 2026 flex week call for proposals is due October 27.
- Curriculum Committee Chair (RJ Dolbin)
 - o Cal-GETC is now live
 - For incoming students interested in transferring to either a University of California (UC) or California State University (CSU) campus, they have to follow Cal-GETC. For students with catalog rights, they can follow either the CSU general education pattern, the IGETC pattern, or choose Cal-GETC.
 - o Common Course Numbering phase III course templates surveys: <https://www.asccc.org/common-course-numbering-ccn-development-and-faculty-engagement> (click on "Open Surveys")
 - Phase 3 templates have been created and the surveys are open until September 29, 2025.
 - o Catalog spring addendum to be published on September 15
 - o 5 year course updates - [Attachment](#)
 - To get it through the process, 5 year updates are due by October 15.
- Board Policy and Administrative Regulation Advisory Council (BPARC) Updates (RJ Dolbin)
 - o AR 4300 - Field Trips, Excursions, and Field Study Courses
 - It was pulled for further review and discussion at the next BPARC meeting.

- o BP/AR 2410 - Board Policies and Administrative Regulations
 - It was pulled for further review - [Attachment](#)
- o BP/AR 3440 - Service Animals
 - It was pulled to ensure the DSPS programs at both Saddleback and Irvine Valley had an opportunity to review and provide input.

B. Guest Reports:

- Standing Guest Reports
 - o ASIVC Report (Katelynn Armas and Muhammad Ismail)
 - Club meeting fees will decrease from \$100 to \$50 for the spring term.
 - Vice Chancellor McDonald will be attending their meeting tomorrow to discuss Banner.
 - o Faculty Association President (Robert Melendez)
 - Payroll dates have changed primarily because of the move to Banner.
 - Paystubs up until July 10, 2025 will be in the EIS system. Paystubs for July 31 and moving forward, will be in Banner.
 - FA has asked the district to create one W2 for faculty. However, there is a chance there may be two.
 - Faculty will be receiving anywhere between one to three paychecks based on their assignment. This would include a paycheck for contractual load (end of the month), and may also include overload and/or stipends (end of the month), as well as overload for non-classroom activities (i.e. counselors, librarians, coaches) (10th of the month).
 - o Classified Senate President (Zoraida Quiroz)

- Consent Items
- Old Business
- New Business
- Formal Presentations (10 mins)
- Public Comments
- Adjournment

3:54 pm

Attachment 1: Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	Dan Scott	Yes	
4	Business Sciences			
5	Counseling	Taliah Chatterfield	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Brittany Adams	Yes	
8	Humanities	Carrie Goulding	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology			
12	Kinesiology			
13	Languages	Karla Lemari	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	
16	Library	Brandee Idleman	Yes	
17	Life Sciences	Roland Rodriguez	Yes	
18	Life Sciences	Diana Hurlbut	Yes	

19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Michael Salviani	Yes	
21	Physical Sciences	Justin Komine	No	
22	Physical Sciences	Thomas Cullen	Yes	
23	Social Behavioral	Erick Peterson	Yes	
24	Social Behavioral			
25	PT Representative	April Kim	Yes	

Total Senators: 19

In Attendance: 18

Quorum (50% +1): Met