

Academic Senate

December 4, 2025

LSB-112

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order

2:02 pm

- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

First	Second
Heather Johnson	Joel Sheldon

Motion passes (Approved by unanimous consent)

- (v) Approval of Minutes

November 20, 2025 Representative Council Meeting Minutes - [Attachment](#)

First	Second
Heather Johnson	Michael Salviani

Motion passes (Approved by unanimous consent)

- Introduction of Guests and Brief Announcements - (10 minutes)

- Please limit announcements to two minutes. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

Elissa Oransky - Executive Director, College Foundation

- As an update to the soft launch to the scholarship application on December 15, students can resubmit the application if needed. The Foundation Office is looking into whether it is possible to message students who submitted their applications before grades post to submit the application again.

- Please consider donating any unwanted holiday gifts to the Foundation Office. These will go up for auction in the future!

Robert Melendez - Faculty, Counselor; President of Faculty Association

• Standing Items

A. SENATE CABINET REPORTS (25 MINUTES):

- Senate President (Rebecca Beck)
 - o Academic Planning and Technology Council (APTC) Update
 - No report
 - o College Council Update
 - No report
- Senate Vice President (Keith Donovan)
 - o Institutional Effectiveness Council (IEC) updates
 - Updates to the decision making manual are nearly finalized. Keith will bring the revisions to a Representative Council meeting in the near future.
 - o Budget Development and Resource Planning Council (BDRPC) updates
 - The new bus stop location will be off of Jeffrey Road into the Promenade area. There are four different bus stop structure options that are currently being explored. If there are any suggestions, please email them to Keith. [Attachment](#)
 - Among the concerns from the body included shade from the sun, protection from the rain, as well as the cost difference between the 4 options.
 - o The Orange County Transportation Authority (OCTA) is covering 75% of the total cost of the structure that the college chooses.
 - o IVC is exploring the installation of six powered solar benches around campus that include advertising and charging stations for students. [Link](#)
 - o The cost and ongoing maintenance of the benches is free. The college has the ability to approve the specific advertising being used on the benches, and will receive 10% of the funding from the advertisers.
- Senate Vice President of Equity (Jeff Wilson)
 - o DEIAC Update
 - No report
 - o SSEC Update
 - No report
- Academic Affairs Chair (Summer Serpas)
 - o Academic Affairs Committee (AAC) updates
 - PD funds update
 - Elaine Nichols event - Save the date! Thursday, February 19 at 4:00
 - The founding curator of the National Museum of African American History and Culture
 - The event is open to the public! The festivities will commence in the morning with Dr. Etter's Ethnic Studies 40 class, followed by a question and answer discussion with the Black Student Success Scholars program.

- o The Hub updates and events: [Website](#)
 - Tech Thursdays
 - December 4 - [How to Make a Canvas Course Mobile Friendly](#)
 - Emburse training - early December
 - Year-Long Community of Practice - Next meeting on [December 15, 2025](#)
- o Spring 2026 updates
 - The Hub
 - For the spring, The Hub will be resuming the Book Club and reading “4000 weeks: Time Management for Mortals.” This will be held every 4th Friday of the month at 2pm via Zoom.
 - The AI Taskforce is also doing a book club (“The Opposite of Cheating”). The book will be discussed during the last 1/2 hour of the meeting.
 - Other events for the spring term include the continuation of Tech Thursdays, the adjunct ambassador program, student/faculty luncheons (2 total), and the summer sendoff.
 - Flex Week
 - The agenda will be posted by the end of next week!
- Curriculum Committee Chair (RJ Dolbin).
 - o Diversity, equity, and inclusion (DEI) and universal design for learning (UDL) in the course outline of record (COR) - [ASCCC DEI in Praxis Canvas shell](#)
 - Changes to Title 5 involve including DEI practices in UDL within the course outline of record. Faculty need to:
 - 1. Have a documented process that the Curriculum Committee uses to show they are checking for DEI and UDL within the COR.
 - 2. Make sure all classes are meeting this requirement for 2030.
 - In order to meet these compliance standards, the Curriculum Committee is using the rest of this academic year to create a technical review guidebook.
 - o Phase 2 Courses
 - Sent the Phase 2A courses to the Board. These were subsequently approved in November. Next, the courses will be sent for articulation review.
 - The Phase 2B course templates have been sent to their respective departments for fall 2027 implementation. The lone exception is chemistry.
- Board Policy and Administrative Regulation Advisory Council (BPARC) Updates (RJ Dolbin)
 - o AR- 4300: Field Trips, Excursions, and Field Study Courses - [Attachment](#)
 - The District has explored legal opinions from others. However, they found that we cannot use general fund expenses for student food and lodging. The primary changes to AR-4300 are around insurance for international travel.
 - o BP- 4040: Selection of Library Materials - [Attachment](#)
 - Senator Idleman asked RJ to pull AR 4040 for further discussion in order to have the opportunity to discuss it with her colleagues.
 - o BP- 4041: Library User Fees - [Attachment](#)

- o BP- 5130: Financial Aid - [Attachment](#)
- o AR- 5130: Financial Aid - [Attachment](#)
- o BP- 5200: Student Health Services - [Attachment](#)
- o AR- 5200: Student Health Services - [Attachment](#)
- o BP- 7110: Delegation of Authority for Employment - [Attachment](#)
- o AR- 7110: Delegation of Authority for Employment - [Attachment](#)
- o BP- 7160: Professional Development and Growth - [Attachment](#)
- o AR- 7160: Professional Development and Growth - [Attachment](#)
- o BP- 7347: Family Medical Leave for Employees - [Attachment](#)
 - RJ is currently working on updating AR 5031. The changes being explored is to ensure that automatic billing (aka “inclusive access”) is not implemented. The goal is to limit the amount of fees being charged to students.
 - President Beck said that the college has to be compliant by January 29, 2026 to be a burden free institution.

B. Guest Reports:

- Standing Guest Reports
 - o ASIVC Report (Katelynn Armas and Muhammad Ismail)
 - On behalf of the Student Engagement Committee, the body expressed that they would like to be involved in the full-time faculty hiring interviewing process in some way.
 - The Civic Engagement Committee is currently forming resolutions on the use of AI in the classroom.
 - o Faculty Association President (Robert Melendez)
 - The Faculty Association will be hosting a meeting on January 6 from 1130-1pm via zoom. Please consider attending as negotiations will be coming during the next academic year.
 - Registrar Ben Guzman sent out an email regarding submitting fall grades. As a reminder, Banner will allow access to input grades before the conclusion of the fall term for faculty. The grades will be processed starting on January 9.
 - Faculty have the ability to change the grades before January 9 if needed.
 - o Classified Senate (Ace Caguioa)
 - In collaboration with Basic Needs, provided 70 students with \$40 gift cards.
 - Helping The Spot with restocking of food. Please consider donating! Currently tabling in the SSC quad to collect donations.

• Consent Items

- Public Health Hiring Search Committee - [Attachment](#)

• Old Business

- AR- 7123: Update and Discussion- [Attachment](#)
 - o President Beck connected with Vice Chancellor Vyskocil to discuss potential modifications to AR 7123 and with IVC Senate Cabinet assistance, included draft language to the document. The revisions are a proposal to consider to honor the faculty vote on including students within the hiring process.
 - o Please take to your Schools for further discussion and feedback and bring back to the Senate for the January 15 meeting.
 - o Among the concerns voiced by the body include:
 - Senator Cullen asked in consideration of the proposed revisions, would this nullify the student involvement in the second level interview?

- Senators Tiongson, Adams, Idleman, Goulding, and Salviani raised concerns about the quick turnaround of making a decision involving the draft revisions considering all of the variables and that hiring committees are commencing in February.

Vice President Wilson motioned to extend the meeting by 10 minutes.

First	Second
Roland Rodriguez	Anthony Lin

Motion passes (Approved by unanimous consent)

- **New Business (15 mins)**
- **Formal Presentations (10 mins)**
 - Jon Rossiter, Faculty- Geography: Study Abroad
 - Tabled for future Senate presentation.
 - Brent Warner, Faculty- ESL: SOCCCD Employee Guidelines for AI Use - [Attachment](#)
 - Tabled for future Senate presentation.
 - Summer Serpas, Faculty- English and Academic Affairs Chair: The Hub - [Attachment](#)
 - Tabled for future Senate presentation.
- **Public Comments**
- **Adjournment**

4:02 pm

Attachment 1: Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	No	
2	Arts	Edwin Tiongson	Yes	Proxy for Matthew Tresler
3	Business Sciences	Dan Scott	Yes	
4	Business Sciences			
5	Counseling	Taliah Chatterfield	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Brittany Adams	Yes	
8	Humanities	Carrie Goulding	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology			
12	Kinesiology			
13	Languages	Karla Lemari	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	
16	Library	Brandee Idleman	Yes	
17	Life Sciences	Roland Rodriguez	Yes	
18	Life Sciences	Diana Hurlbut	Yes	
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Michael Salviani	Yes	
21	Physical Sciences	Justin Komine	No	
22	Physical Sciences	Thomas Cullen	Yes	Proxy for Justin Komine

23	Social Behavioral	Erick Peterson	No	
24	Social Behavioral	Donna King	Yes	
25	PT Representative	April Kim	Yes	
26	PT Representative	Tiffani Gamboa	Yes	

Total Senators: 21

In Attendance: 18+ 2 proxies

Quorum (50% +1): Met