

Academic Senate

October 2, 2025

LSB-112

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order

2:03 pm

- (v) Procedural Item: Seating of New Senator

The Senate Cabinet recommends the appointment of Senator Tiffani Gamboa elected by authorized constituency groups. Senators are asked to ratify this appointment and seat the Senator..

First	Second
Eddie Tionson	Diana Hurlbut

Motion passes (Approved by consensus)

- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

First	Second
Anthony Lin	Mike Salviani

Motion passes (Approved by consensus)

- (v) Approval of Minutes

September 18, 2025 Representative Council Meeting Minutes - [Attachment](#)

(Approved by unanimous consent)

- **Introduction of Guests and Brief Announcements - (10 minutes)**

- Please limit announcements. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

Emily Liu- Faculty, English; Honors Program Coordinator:

- The IVC/Saddleback Student Research Symposium is scheduled for November 14 from 9am-3:30pm here at IVC in room A311. - [Attachment](#)
- This symposium is held yearly and provides students with the opportunity to submit research through either an oral or poster presentation.
- Students need to work with a faculty mentor (either full or part time) on their project. Please encourage students to participate and consider attending! For more information, please contact Emily Liu: eliu@ivc.edu

Karen Orlando- Director, College Foundation:

- The 6th annual Giving Day is scheduled during the Great Shakeout on October 16, 2025. The Foundation Office will be outside of the SSC building from 10-12pm collecting contributions.
 - If contributing \$100 or more, the Foundation Office will give employees an Annual Giving Day apron.
- In 2015, IVC scholarships were just over \$75,000. Today; however, they total almost \$600,000. Further, endowments in 2015 were at 39 and today they are at 112. This “Decade of Growth” has produced millions of dollars in total assets over the past 10 years.
- Currently, the IVC scholarship application is closed. However, it will be open next month and remain open until early February. The Financial Aid Office is currently working on updating the dates on their website to reflect this.

Deanna Scherger- Faculty, English; Faculty Association, President Elect

Tony Lin- Faculty, Librarian

- The Library has a new search database called “Overdrive.” If interested in exploring the database, please visit <https://libbyapp.com/library/ivc>
- The Library is hosting Banned Books Week scheduled from October 5-11, 2025. The three events that are scheduled are:
 - Book Drive: Please consider donating any used books. The books will be accepted October 6-10 in the Library lobby.
 - Banned Books Read Out and Book Tasting. This is scheduled for October 7 from 12-2pm in the Library outdoor patio.
 - Make a Zine workshop is October 8 from 11-1pm in the Library collab space.

Heather Johnson- Faculty, Counselor

- The Black Student Success Scholars (BSSS) program is currently recruiting 15 students and 5 alternatives for the yearly Historically Black Colleges and Universities (HBCUs) tour. The tour is scheduled March 15-20 and will feature visits to several HBCUs and museums in Louisiana and Texas. Recruitment is ongoing through October 30, 2025. For more information, please contact Heather Johnson (hjohnson33@ivc.edu) or visit the recruitment flyer. - [Attachment](#)
- Dr. Jon Higgins, author of “Black. Fat. Femme: Revealing the Power of Visibility Queer Voices in Media & Learning to Love Yourself,” will be at IVC on October 16 from 12-2pm in A311. Please consider attending! Attendees will receive a book from Dr. Higgins. [Attachment](#)
- The next Porch Talks discussion will be held in the SAC on October 7 from 3-4:30pm. The presentation will be facilitated by CSU Fullerton’s Black Student Success Center. [Attachment](#)

- **Senators' Discussion - (10 minutes)**

- This time is dedicated to allowing Senators to discuss topics of college concern. Items brought forth may be agendized in future meetings.
 - Senator Eddie Tiongson raised concerns regarding the School of the Arts only having one senior administrative assistant whereas all other Schools have two. Currently, the School of Arts is recruiting for their senior administrative assistant position.
 - Senator Cullen mentioned that the School of Physical Sciences has two senior administrative assistants but they oversee three different Schools. Only one of the two is actually for Physical Sciences.
 - Senator Idleman said the Library currently does not have a senior administrative assistant.
 - Senator Scott said his Dean oversees two schools (Social Sciences and Business Sciences) and has two total senior administrative assistants.

- **Standing Items**

- A. SENATE CABINET REPORTS (25 MINUTES):**

- Senate President (Rebecca Beck)
 - SC Resolution Compensation for PT faculty - [Attachment](#)
 - IVC senate cabinet reviewed Saddleback's resolution compensation for PT faculty and will draft a similar resolution in support of these efforts.
 - 2027-2028 District Proposed Calendar:
 - Saddleback - [Attachment](#)
 - IVC - [Attachment](#)
 - As part of the process, we will need to decide to be in support of one calendar, or bring forward both for a vote.
 - The main differences between the two involve the faculty contractual days ("purple days"). For context, Saddleback's faculty contractual days are listed on December 20 and 21. This may cause problems since there would not be three full days of a work week (Title 5).
 - Further, the commencement days are different between the two colleges.
 - Finally, the observance for Veterans Day is different between the two colleges. For example, Saddleback is electing to observe it on November 11 where IVC is proposing to observe it on November 12. Title 5 allows colleges local discretion to switch the observance of Veterans Day by one day as needed.
 - Senator Cullen raised concerns about how important it is to have equal instruction for both Monday/Wednesday and Tuesday/Thursday classes.
 - By consent, the Representative Council agreed to move forward with the IVC 2027-2028 academic calendar.

- o APTC
 - Approved the creation of a non-credit workgroup. The purpose of the workgroup is to offer support to all faculty who are writing non-credit curriculum. For more information about the group or if interested in joining, please contact Savy Steindler: ssteindler@ivc.edu
- o College Council-Inspire 2035- [Attachment](#)
 - The Strategic Planning and Organizational workgroup has been tasked with reviewing the plan and providing feedback on how we are going to complete the “tactics.”
 - Please look at the attachment to review the priorities and goals.
- Senate Vice President (Keith Donovan)
 - o Institutional Effectiveness Council (IEC) updates
 - Review Committee Charge by October 15th
 - The Planning and Decision Making Manual is almost completed. Will present the changes to the Senate in the future.
 - o Budget Development and Resource Planning Council (BDRPC) updates
 - Resource Requests due October 15th
 - Currently, there are 17 submissions so far.
 - Bookstore Update
 - Vice President Davit Khachatryan has scheduled a meeting with the Barnes and Nobles bookstore representatives to address concerns that have been raised by faculty campuswide.
 - Davit sent out a survey to faculty. Please consider filling this out so he can present the results to the bookstore.
 - The Bookstore has agreed to stay open 1-day a week for extended hours for students. The store has access to a scantron machine for student purchase. As a friendly reminder, students can also get scantrons in the library.
 - BDRPC conducted a study involving cell phone service on campus and which provider has the best coverage on campus. [Attachment](#)
 - A resource request will be forthcoming to explore expanding cell service capacity and emergency radio services on campus.
- Senate Vice President of Equity (Jeff Wilson)
 - o Student Success and Equity Council (SSEC) updates
 - Student Equity Plan 2025-2028
 - o Diversity, Equity, Inclusion, and Access Council (DEIAC) updates
 - Future Ready IVC
 - Over 50 IVC employees recently attended the first training.
 - Please visit the IVC Study Equity calendar for any future updates and events! [Link](#)
- Academic Affairs Chair (Summer Serpas)
 - o Academic Affairs Committee (AAC) updates
 - The last AAC meeting was cancelled due to water outages.
 - Will be continuing projects such as reviewing the bylaws, working with the research department on professional development (PD) usage, revising the PD handbook, exploring the bringing back of DAWLS, etc.

- o Professional Development (PD) budget updates
- o The Hub updates and events - [Website](#)
 - The grand opening for the Hub was on September 24. If interested in a free T-shirt, please let Summer know!
 - Future-Ready IVC
 - [Year-Long Community of Practice](#)
 - [Faculty Workshop](#) on October 20 from 3:30 - 5:00 (hybrid)
 - Banner training/events - October 7
 - [Grades Processing and Positive Attendance Training](#) - 1:30-3:00 on Zoom
 - [Town Hall](#) - 3:00-4:30 in A 311
 - o In both October and November, the Hub will be offering drop-in hours for Banner related questions and concerns.
 - [Gaming & Grub](#) - October 23 from 5:00-7:00
 - o Limited to the first 25 people. Sponsored by the E-Sports program.
- o Flex Week updates - Spring 2026 proposals due October 27 ([link](#))
 - If interested in proposing, please reach out to Summer or your AAC representative.
- Curriculum Committee Chair (RJ Dolbin)
 - o 9/23 meeting cancelled (still on track to approve CCN Phase IIA courses in time for December articulation review deadline)
 - Still on track to get courses articulated by December.
- Board Policy and Administrative Regulation Advisory Council (BPARC) Updates (RJ Dolbin)
 - o AR 4300 - Field Trips, Excursions, and Field Study Courses
 - Only language change is now requesting insurance for internal travel.
 - o BP/AR 2410 - Board Policies and Administrative Regulations
 - o BP/AR 3440 - Service Animals
 - Saddleback would like to add language on service animals in science lab settings and the safety of these animals.

B. Guest Reports:

- Standing Guest Reports
 - o ASIVC Report (Katelynn Armas and Muhammad Ismail)
 - The Student Success Committee is exploring more access to the Honors program including counselors and courses.
 - The UC applications are now open for students to complete.
 - o Faculty Association President (Robert Melendez)
 - Currently working on Banner related issues involving pay. This involves pursuing more descriptive pay stubs, a better understanding of how deductions are occurring, understanding the misplacement of funds, and advocating for only having one paycheck per month.

- Please consider attending the Banner Town Hall scheduled for October 7 to voice any concerns you may have.
- Also, consider attending the Coffee with the Board event scheduled for November 4 at IVC from 3-4:30pm.
- o Classified Senate (Ace Caguioa)
 - Planning out the “lunch and learn” event for classified employees in November.
 - The Halloween door decorating contest is coming back! The details regarding the event are forthcoming.

- **Consent Items**

- **Old Business**

- **New Business (15 mins)**

- o (v) Program Review: Philosophy - [Attachment](#)
 - President Beck moved to motion a discussion regarding the Philosophy program review:

First	Second
Brittany Adams	Eddie Tiongson

Motion passes (Approved by consensus)

- Curriculum Chair RJ Dolbin mentioned that the Philosophy program review was submitted last year in IEC. Since there wasn't a current full-time instructor in philosophy, IEC requested that a faculty member from outside of the discipline complete the review.
- Since the Philosophy program is now in the number one position for a FT hire, the Senate Cabinet felt it would be more appropriate for the incoming instructor to have input in the program review process.
- IEC may provide an extension for the incoming philosophy faculty member to acclimate to the campus first before tasking them with the program review.
 - o Concerns from the Representative Council included:
 - Senator Idleman agreed that an extension should be granted so that a subject discipline expert can have a say in the program moving forward. Senator Idleman mentioned that the program is written in a fashion of “I” and “me” language which may not be appropriate for an institutional document or program review. It should be an objective qualitative assessment of what the program is doing well and to explore areas of improvement and to seek resources for the area in support of students. Further, faculty should be trained on how to write an adequate program review.
 - Senator Cullen mentioned that ideally, there should not be major adjustments to the annual updates. Further, program reviews are tied to resource requests so, for a new faculty member coming in, it may be challenging to justify the previous program review if they did not have adequate input previously.
 - Senator Goulding said she sits on IEC and it's not uncommon to have flexibility to grant extensions for

program reviews. Further, if the body approves the current Philosophy program review, there may be institutional impact considering the personal voice written within the document.

- Senator Adams brought up the fact that the author of the program review is listed as the discipline expert and will be chairing the hire for the philosophy faculty opening. Further, the faculty is the department chair overseeing philosophy. The conversation should involve the content of the submitted program review instead of whether the faculty was within or outside of the program.
- Senator Cullen mentioned that program reviews are essential to resource requests and from a process standpoint, would advocate for a faculty who teaches the respective classes to write the program review.

- President Beck moved to motion the tabling of the Philosophy program review vote for further discussion:

First	Second
Thomas Cullen	Michael Salviani

Motion passes (Approved by consensus) (Vote tabled)

- (v) 2025-2028 IVC Student Equity and Achievement Plan
 - Student Equity Plan Draft - [Attachment](#)

First	Second
Michael Salviani	Thomas Cullen

Motion passes (Approved by consensus)

- Students in Faculty Interviews
 - Vice President Donovan motioned to extend the Senate meeting by 10 minutes:

First	Second
Thomas Cullen	Matthew Tresler

Motion passes (Approved by consensus)

- President Beck discussed how we are governed by AR- 7123 ([attachment](#)) and how the authority involving students in interviews rests with the Vice Chancellor of Human Resources, the President of the college, and in consultation with the Academic Senate President to make any changes as needed.
- Regarding the decision to include students in the full-time faculty interviews in the spring term, the process was followed in accordance with AR-7123.
- The questions proposed by President Beck are:
 1. Should students continue to have an advisory role in the interview process?
 2. Should the participation of the students in interviews be structured differently (i.e. involvement in a teaching demonstration instead)?
 3. Or, should they not be present at all?
- Curriculum Chair Dolbin recommended that the Senate body bring forth its official stance on students in the interview process before IVC engages in discussion with Saddleback about potentially revising AR-7123.
- Senator Kim mentioned that having the student's voice is essential as part of the interview process.
- ASIVC representative Muhammad Ismail advocated for students being involved in the interview process.
- Senator Adams said that if we were to involve students in the interview process, it makes more sense to include them earlier on (as opposed to the second level with administration) where they can participate in the teaching demonstration to have an opportunity to provide feedback.
- President Beck recommended that we table this discussion for the next Senate meeting.

- Formal Presentations (10 mins)
- Public Comments
- Adjournment

4:03 pm

Attachment 1: Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	Dan Scott	Yes	
4	Business Sciences			
5	Counseling	Taliah Chatterfield	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Brittany Adams	Yes	
8	Humanities	Carrie Goulding	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology			
12	Kinesiology			
13	Languages	Karla Lemari	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	
16	Library	Brandee Idleman	Yes	
17	Life Sciences	Roland Rodriguez	No	
18	Life Sciences	Diana Hurlbut	Yes	
19	Math/Comp Sci.	Joel Sheldon	Yes	

20	Math/Comp Sci.	Michael Salviani	Yes	
21	Physical Sciences	Justin Komine	No	
22	Physical Sciences	Thomas Cullen	Yes	Proxy for Justin Komine
23	Social Behavioral	Erick Peterson	No	
24	Social Behavioral	Donna King	Yes	
25	PT Representative	April Kim	Yes	
26	PT Representative	Tiffani Gamboa	Yes	

Total Senators: 21

In Attendance: 18+ 1 proxies

Quorum (50% +1): Met