

Academic Senate

April 3, 2025

LSB-112

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order

2:05pm

- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

First	Second
Roland Rodriguez	Anthony Lin

Motion passes (Approved by consensus)

- (v) Approval of Minutes

March 6, 2025 Representative Council Meeting Minutes - [Attachment](#)

First	Second
Diana Hurlbut	Anthony Lin

Motion passes (Approved by consensus)

- Introduction of Guests and Brief Announcements

- A. Please limit announcements. Announcements of over two minutes should be reserved for public comments at the end of the meeting. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

Elissa Oransky- Executive Director, College Foundation:

- The Celebrating Excellence event exceeded the \$200k goal for the first time ever. Thank you to everyone who attended, contributed, and donated auction items
- Save the date! The Celebrating Excellence gala for next year will be taking place on March 6, 2026 at the Marconi Auto Museum.
- For those serving as scholarship reviewers, please make second round recommendations by April 11. The following week, scholarships will be awarded to students.
- The scholarship ceremony will be held on May 16 in the gym. The ceremony is primarily for scholarship recipients and employees. Check-in for the event is from 8-9. The event will conclude at approximately 10:25am.

Kaye McDonald- Career Placement Officer:

- Guided Pathways is working with the Outreach Department and the Career Center on Preview Night.
- The majors to career job fair will be taking place on April 23 from 10-1pm in the walkway between the BSTIC and SSC buildings.
- The physical layout of the event will align with the Guided Pathways interest areas. Each table will have one IVC employee representing the interest area/programs. The other tables will have employers who are representing those interest areas.
- Both the Transfer and Career Centers will be sending counselors to support students and provide resources to those in need.
- When the job fair ends at 1pm, a “next steps” workshop will be held in SSC-230 to focus on networking, how to follow-up and interact with potential employers, and with resume assistance.
- Please email Kaye McDonald (kmcDonald18@ivc.edu) if you have any questions or can provide assistance with employer referrals.

Anthony Lin- Librarian

- Next week is National Library Week!
- The IVC Library is celebrating National Library Week with student-designed bookmarks. Help us choose your favorite designs. The top five designs will win a \$50 Barnes & Noble gift card. Everyone from the IVC campus community is welcome to participate.
- The event is taking place on April 9 in the A-Quad. Food will be provided.

Heather Johnson- Counselor:

- The sixth annual Black Student Success Week is scheduled for April 21-25, 2025. This year's theme is Lift Up, Level Up: The Rise of Black Serving Institutions.
- The 2025 Black Student Success Week will emphasize how we are serving Black and African American students to support and ensure their success in community colleges and beyond.
- Watch parties will be held throughout the week from 12-1pm. Please visit the Hub website for details.
- On Wednesday April 23, a lunch and learn will be held in SAC-130 at 1130am to the first 25 registrants of the event.

Deanne Scherger- Faculty Association President Elect

Traci Fahimi - Dean, Social and Behavioral Sciences and Business Sciences

- **Standing Items**

- A. SENATE CABINET REPORTS:**

- Senate President (Rebecca Beck)
 - Academic Planning Technology Council (APTC) (Banner)
 - Spent the majority of time advocating in APTC for faculty to receive training in Banner that doesn't involve teaching.
 - Rick Miranda has forwarded a document related to Banner to faculty to explore the areas that need to be focused on for training purposes, especially those that serve as department chairs and/or coordinators.
 - Vice Chancellor Chris McDonald will be attending the next Senate meeting to highlight items related to instructional items within Banner.
 - Further, Banner is currently not connecting with Barnes and Nobles. IT will be developing a form for Fall 2025 for faculty to place their book adoptions.
 - DEIA Day-April 4
 - Event is scheduled for tomorrow! The focus is on accessibility. Please consider attending. The event will take place from 830-12pm. The keynote speaker is scheduled to present from 9-10am.
 - Simulation booths will be set up for individuals to access to get an idea of what it is like to have a disability.
 - Strategic Plan Retreat: June 10th
 - Please be on the lookout for an email inviting you to attend the event.
 - The retreat is focusing on the writing of the strategic plan.
- Senate Vice President (RJ Dolbin)
 - Board Policy and Administrative Regulation Council (BPARC)
 - Involving the AR on attendance concerning providing points as a part of the total grade, the body decided to leave the language as is for now and revisit everything in the future.
 - District Resource Allocation Council (DRAC)
 - No report.
 - Budget Development and Resource Planning Council (BDRPC)
 - Meeting was canceled.
 - Institutional Effectiveness Committee (IEC)
 - Currently reviewing program reviews and updating the language in the decision making manual.
 - Academic Senate for California Community Colleges (ASCCC) resolutions
 - Spring plenary meeting is scheduled for April 24-26. Voting will take place on April 26.
 - To review the current resolutions, please review the document: [Attachment](#)
 - If there are any questions or concerns on any resolutions that you would like to have further discussion on, please contact RJ.

- Academic Affairs Chair (Summer Serpas)
 - o Academic Affairs Committee (AAC) updates
 - Great Teachers Seminar - [Application](#)
 - The PD steering committee reviewed the applications and the four faculty that will be attending the conference are: Daniel Vernazza (English), Eddie Tionson (Communication Studies), Carolina Kussoy (Computer and Information Management) and Kristen Venegas (English).
 - Senate Bylaws revision update
 - AAC has reviewed the proposed bylaw revisions from the Senate Cabinet and provided additional revisions for consideration. The revisions will be presented to the Senate on April 17.
 - A future vote will take place in both the Representative Council and in the general assembly.
 - Professional Development (PD) budget updates
 - 2024-2025 encumbrances
 - o As of March 6, over 82K was encumbered for FT faculty, over 26K was encumbered for PT faculty conferences/travel, and over 30K encumbered for PT stipends. For the PT stipends (cannot exceed 20% of the overall budget), about 4K is left.
 - o Of the 170K budget, over 140K has been fully encumbered.
 - Proposal to increase individual PD allotment for FT and PT faculty
 - o AAC is in preliminary discussions regarding the increasing of the limits for faculty (pending the approval of an increased PD budget). One suggestion is to increase FT faculty to \$2,500 per year, and PT faculty to \$1250 per year. If you have feedback or thoughts, please provide it to your AAC representative.
- o The Hub updates and events - [Website: https://www.ivc.edu/flex/full](https://www.ivc.edu/flex/full)
 - **AI in the Workplace** is scheduled for April 22 from 4-5pm via Zoom. Ace Caguioa and Rick Miranda will be leading a roundtable discussion focusing on how you can utilize AI to enhance productivity. From automating routine tasks to enhancing communication, managing data, and streamlining workflows, we'll look at real-world ways AI can improve efficiency and free up time.
 - **Chapter Club** is scheduled for April 24 from 330-5pm in BSTIC120 and viz Zoom discuss "Race After Technology: Abolitionist Tools for the New Jim Code" by Ruha Benjamin. Workshop will be led by English Instructor Kristen Skjonsby and Ethnic Studies Instructor Araceli Centanino.
 - **Black Student Success Week** is scheduled for April 21-25, 2025. This year's theme is Lift Up, Level Up: The Rise of Black Serving Institutions.
 - **The Spring 2025 book club** will read and discuss The Anxious Generation: How the Great Rewiring of Childhood is Causing an Epidemic of Mental Illness by Jonathan Haidt. This timely book delves into the alarming rise of teen mental illness, uncovering the profound impact of the 'great rewiring of childhood' driven by technology and

societal changes. Haidt offers critical insights and a compelling call to action for educators, parents, and policymakers alike. Participants will receive a copy of the book.

- o PD hours reminder - Due June 15 - <https://services.ivc.edu/PDRequest/Login.html>
 - As a friendly reminder, failure to input PD hours will result in deducting these hours from your sick pay.
- o Flex Week updates
 - Fall 2025 proposals due March 14 - [Link](#)
- Curriculum Committee Chair (RJ Dolbin)
 - Currently working on inputting courses in Maverick that are online/asynchronous/non-credit.
 - Because of the course set-up in Maverick in terms of grading evaluation, classes are not getting credit for apportionment. Currently exploring the details regarding what needs to be in the course outline in order for classes to be offered online and receive apportionment.
 - The three things that need to be addressed are the grading method, open entry/open exit, and inside/outside class hours if the class wants to be offered online.
 - Also, there is an issue with the routing for course review/approvals. Curriculum is currently investigating this for a solution.
 - Additionally, since the switching to the different vendor for the college catalog, there are a few issues that have occurred. Please review your programs to ensure accuracy. If there are any problems, fill out the Google document. - [Link](#)
 - Finally, a memo was sent out on AB-1111. Any CCN identified course will have a course numbered in the 1000-3999 range. - [Attachment](#)

B. Guest Reports:

- Standing Guest Reports
 - o ASIVC Report (David Liu Jr. and Yash Zumale)
 - Recently finalized the ASIVC budget and will be presenting to the Board of Trustees on April 28.
 - o Faculty Association President (Robert Melendez)
 - o Classified Senate President (Ace Caguioa)

• Consent Items

• Old Business

- o (v) IEC program review late submission process:
 - Late submitters will fill out a form
 - If a program review is submitted after October 1, then the previous year's data must be included in the program review.
 - Late submission does not alter when the next program review is due.
 - Implementation for fall 2025

First	Second
Keith Donovan	Justin Komine

Motion passes (See attachment #2)

- (v) Senate Resolution: Supporting our Students - [Attachment](#)

First	Second
Diana Hurlbut	Michelle Minkler

Motion passes (See attachment #3)

- **New Business**

- Senate Resolution: Child Development Center - [Attachment](#)
 - The last Resolved has been revised. Please share again; we will vote at our April 17 meeting
- Presentation: Summer Serpas: PD Handbook- [Attachment](#)
 - Professional Development Handbook - [Attachment](#), [Attachment](#)
 - Please take back the proposed revisions of the PD handbook to your schools to elicit feedback.

- **Formal Presentations and Discussions**

- Presentation: Dylan Bender: Veteran Student Overview - [Attachment](#)

- **Announcements and Public Comments**

- **Adjournment**

4:00 pm

Attachment 1: Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay	No	
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Michelle Minkler	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kristen Skjonsby	No	
8	Humanities	Carrie Goulding	No	
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	No	
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	Proxy for Brandee Idleman
16	Library	Brandee Idleman	No	
17	Life Sciences	Roland Rodriguez	Yes	
18	Life Sciences	Diana Hurlbut	Yes	
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Nicole Carver	Yes	

21	Physical Sciences	Justin Komine	Yes	
22	Physical Sciences	Keith Donovan	Yes	
23	Social Behavioral	Donna King	Yes	Proxy for Erick Peterson
24	Social Behavioral	Erick Peterson	No	
25	PT Representative	Nujoud Alattar	No	

Total Senators: 22

In Attendance: 15+ 3 proxies

Quorum (50% +1): Met

Attachment 2: IEC - Program Review Late Submission Process:

#	School	Name	Vote	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay		
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Michelle Minkler	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kristen Skjonsby		
8	Humanities	Carrie Goulding		
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies		
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	Proxy for Brandee Idleman

(v) – Voting item

16	Library	Brandee Idleman		
17	Life Sciences	Roland Rodriguez	Yes	
18	Life Sciences	Diana Hurlbut	Yes	
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Nicole Carver	Yes	
21	Physical Sciences	Justin Komine	Yes	
22	Physical Sciences	Keith Donovan	Yes	
23	Social Behavioral	Donna King	Yes	Proxy for Erick Peterson
24	Social Behavioral	Erick Peterson		
25	PT Representative	Nujoud Alattar		

Motion Passes: 18 yes (15 yes + 3 proxies)

Attachment 3: Senate Resolution- Supporting Our Students:

#	School	Name	Vote	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay		
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Michelle Minkler	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kristen Skjonsby		
8	Humanities	Carrie Goulding		
9	IDEA			
10	IDEA			

11	Kinesiology	Simon Davies		
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	Proxy for Brandee Idleman
16	Library	Brandee Idleman		
17	Life Sciences	Roland Rodriguez	Yes	
18	Life Sciences	Diana Hurlbut	Yes	
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Nicole Carver	Yes	
21	Physical Sciences	Justin Komine	Yes	
22	Physical Sciences	Keith Donovan	Yes	
23	Social Behavioral	Donna King	Yes	Proxy for Erick Peterson
24	Social Behavioral	Erick Peterson		
25	PT Representative	Nujoud Alattar		

Motion Passes: 18 yes (15 yes + 3 proxies)