

Academic Senate

April 17, 2025

LSB-112

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order

2:05pm

- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

First	Second
Donna King	Anthony Lin

Motion passes (Approved by consensus)

- (v) Approval of Minutes

April 3, 2025 Representative Council Meeting Minutes - [Attachment](#)

First	Second
Heather Johnson	Justin Komine

Motion passes (Approved by consensus)

- Introduction of Guests and Brief Announcements

- A. Please limit announcements. Announcements of over two minutes should be reserved for public comments at the end of the meeting. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

Elissa Oransky- Executive Director, College Foundation:

- The scholarship ceremony will be held on May 16 in the gym. The ceremony is primarily for scholarship recipients and employees. Check-in for the event is from 8-9. The event will conclude at approximately 10:25am. Please RSVP as soon as possible if you plan to attend.

Robert Melendez- Faculty Association President

Fatimah - Counseling Intern

• Standing Items

A. SENATE CABINET REPORTS:

- Senate President (Rebecca Beck)
 - o College Council
 - [Inspire 2035 Update](#)
 - Looking at priorities to include focus around student centeredness, equitable access, equitable outcomes, economic social mobility, community vitality, and engagement and workplace culture.
 - o APTC
 - Discussion was primarily dedicated to the book adoption process and the system not interacting with Banner for the fall 25 term.
 - Three emails were sent out to faculty regarding the adoption process and the use of the application. Please check your inbox! Book orders are due April 25.
 - The district is working on pre-populating within the application instructors previously used books.
 - Some faculty are having challenges with adding in additional course textbooks within the application; the district is aware of the situation.
 - A special thank you to Mike Martinez for his tireless work on creating the application for faculty to adopt their books. Please contact Michael for any assistance: IVCTech@ivc.edu
 - Banner Discussion for Faculty at Senate: Chris McDonald will be attending the May 1 Senate meeting to discuss Banner for faculty. All are welcome to join (Thursday, May 1. LSB-112, 2-4 pm).
 - o PACDEIA
 - Committee is moving forward with becoming a council.
- Senate Vice President (RJ Dolbin)
 - o Board Policy and Administrative Regulation Council (BPARC)
 - BP-4030: Field Trips, Excursions, and Field Study Courses - [Attachment](#)
 - AR-4030: Field Trips, Excursions, and Field Study Courses - [Attachment](#)
 - Both BP and AR got pulled for further discussion to determine whether the colleges can fund co-curricular activities through the general fund.
 - AR-5530: Grade Grievance - [Attachment](#)
 - Got pulled to explore initiating a more formal procedure concerning the grade grievance process.
 - Currently exploring where and how to leverage this formal procedure. If you have any suggestions, please reach out to RJ.
 - o District Resource Allocation Council (DRAC)
 - Approved next year's budget allocation.
 - Currently, there is \$494,000 of unspent money for the past year. Leftover money will be allocated to the current campus construction projects.

- Reviewed resource requests. Will vote on everything on April 30.
- o Budget Development and Resource Planning Council (BDRPC)
- o Institutional Effectiveness Committee (IEC)
- o Academic Senate for California Community Colleges (ASCCC) resolutions
 - Will be attending the ASCCC plenary session next week and will vote on resolutions. If there are any that you have concern over, please let RJ know. - [Attachment](#)
- Academic Affairs Chair (Rebecca Beck on behalf of Summer Serpas)
 - o Academic Affairs Committee (AAC) updates
 - Professional Development (PD) budget updates
 - 2024-2025 encumbrances
 - o As of April 8, the encumbrances are: FT professional development is \$89,875, for PT professional development it is \$29,805, and for PT stipend it is \$29,874 (\$149,540 total).
 - Proposal to increase individual PD allotment for FT and PT faculty
 - o Starting July 1, the professional development for FT faculty will increase to \$2,500 a year, and for PT faculty it will be \$1250.
 - o The Hub updates and events - [Website](#)
 - <https://www.ivc.edu/flex/full>
 - Please register by this Friday for the lunch and learn (scheduled for April 23).
 - AI in the workplace, hosted by Cypress College, is scheduled for April 22.
 - o PD hours reminder - Due June 15 - [link](#)
 - <https://services.ivc.edu/PDRequest/Login.html>
 - o Flex Week updates
 - Have received 60 proposals. Fall flex schedule will be coming out soon!
- Curriculum Committee Chair (RJ Dolbin)
 - o Curriculum committee approved situations where when a student earns multiple degrees from IVC, it will be listed separately on their transcript instead of on a single line. Thus, a student will earn a diploma for each award they receive. This change is effective immediately.
 - o AB-1111: Phase 2 common course numbering was split into groups (Phase A and Phase B). Phase B course surveys are now available.

B. Guest Reports:

- Standing Guest Reports
 - o ASIVC Report (Yash Zumale)
 - There is campus wide and administrator support for an international student mentorship program
 - o Faculty Association President (Robert Melendez)
 - Open membership chair, deadline to apply is Friday, April 25 (already 3 nominees), it's a 1-year term.

- Emailed a benefits update, still working on prescription drug issue, got approval to recoup personal necessity time if you had to take time to deal with prescription situation, can ask for up to 3.7 hours back
- Classified Senate President (Ace Caguioa)

- **Consent Items**

- **Old Business**

- (v) Senate Resolution: Child Development Center - [Attachment](#)

First	Second
Matthew Tresler	Michelle Minkler

Motion passes (Approved by unanimous consensus) (Attachment 2)

- (v) PD Handbook Revisions Presentation - [Attachment](#)
 - Professional Development Handbook - [Attachment](#), [Attachment](#)

First	Second
Michelle Minkler	Dan Scott

Motion passes (Approved by unanimous consensus) (Attachment 3)

- **New Business**

- **Formal Presentations and Discussions**

- Presentation: Donna King and Shelby Clatterbuck: Teacher Preparation Program - [Attachment](#)

- **Announcements and Public Comments**

- **Adjournment**

4:00pm

Attachment 1: Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay	No	
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Michelle Minkler	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kristen Skjonsby	No	
8	Humanities	Carrie Goulding	Yes	Proxy for Kristen Skjonsby
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Yes	
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	
16	Library	Brandee Idleman	Yes	
17	Life Sciences	Roland Rodriguez	No	
18	Life Sciences	Diana Hurlbut	Yes	Proxy for Roland Rodriguez
19	Math/Comp Sci.	Joel Sheldon	Yes	Proxy for Nicole Carver

20	Math/Comp Sci.	Nicole Carver	No	
21	Physical Sciences	Justin Komine	Yes	Proxy for Keith Donovan
22	Physical Sciences	Keith Donovan	No	
23	Social Behavioral	Donna King	Yes	Proxy for Erick Peterson
24	Social Behavioral	Erick Peterson	No	
25	PT Representative	Nujoud Alattar	No	

Total Senators: 22

In Attendance: 15+ 6 proxies

Quorum (50% +1): Met

Attachment 2: Senate Resolution: Child Development Center

#	School	Name	Vote	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay		
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Michelle Minkler	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kristen Skjonsby		
8	Humanities	Carrie Goulding	Yes	Proxy for Kristen Skjonsby
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Yes	
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	

15	Library	Anthony Lin	Yes	
16	Library	Brandee Idleman	Yes	
17	Life Sciences	Roland Rodriguez		
18	Life Sciences	Diana Hurlbut	Yes	Proxy for Roland Rodriguez
19	Math/Comp Sci.	Joel Sheldon	Yes	Proxy for Nicole Carver
20	Math/Comp Sci.	Nicole Carver		
21	Physical Sciences	Justin Komine	Yes	Proxy for Keith Donovan
22	Physical Sciences	Keith Donovan		
23	Social Behavioral	Donna King	Yes	Proxy for Erick Peterson
24	Social Behavioral	Erick Peterson		
25	PT Representative	Nujoud Alattar		

Motion Passes: 21 yes (15 yes + 6 proxies)

Attachment 3: PD Handbook Revisions

#	School	Name	Vote	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay		
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Michelle Minkler	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Kristen Skjonsby		
8	Humanities	Carrie Goulding	Yes	Proxy for Kristen

				Skjonsby
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Yes	
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Anthony Lin	Yes	
16	Library	Brandee Idleman	Yes	
17	Life Sciences	Roland Rodriguez		
18	Life Sciences	Diana Hurlbut	Yes	Proxy for Roland Rodriguez
19	Math/Comp Sci.	Joel Sheldon	Yes	Proxy for Nicole Carver
20	Math/Comp Sci.	Nicole Carver		
21	Physical Sciences	Justin Komine	Yes	Proxy for Keith Donovan
22	Physical Sciences	Keith Donovan		
23	Social Behavioral	Donna King	Yes	Proxy for Erick Peterson
24	Social Behavioral	Erick Peterson		
25	PT Representative	Nujoud Alattar		

Motion Passes: 21 yes (15 yes + 6 proxies)