

Academic Senate

February 1, 2024

BSTIC 101

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- Call to Order
- (v) Adoption of the Agenda

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

First	Second
Eddie Tiongson	Keith Donovan

Motion passes (Approved by consensus)

- (v) Approval of Minutes

December 7, 2023 Representative Council Meeting Minutes – [Attachment](#)

First	Second
Keith Donovan	Eddie Tiongson

Motion passes (Approved by consensus)

- (v) Seating of New Senators:

- A. Keith Gamache (Languages; spring replacement for Jeff Wilson)
- B. Michael Salviani (Math/Computer Sciences; spring replacement for Brent Monte)

First	Second
Deanna Scherger	Dan Scott

Motion passes (Approved by consensus)

● Introduction of Guests and Brief Announcements

Please limit announcements. Announcements of over two minutes should be reserved for public comments at the end of the meeting. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

- **Harley- Interpreter**
- **Megan - Interpreter**
- **Keith Shackelford: Dean, Health Sciences/Kinesiology**
- **Keith Gamache: Professor, ASL**
- **Marco Caamal: College Compliance Support Specialist- Title IX**
 - Hosting Sexual Harassment Assault and Prevention Education (SHAPE) program and will be offering a workshop on mental health. Please encourage student participation!
 - Also open to faculty and staff. A registration link will be forthcoming. Events take place during Sexual Assault Awareness week (April 22-26).
- **Brandee Idelman: Assistant Professor, Library Services**
 - New Canvas course shell for self-paced workshops with new badges created by Marketing and Creatives Services. Please update your materials to include the new enrollment link.
<https://ivc-new.instructure.com/enroll/GCC6WT>
- **Eddie Tiongson: Professor, Communication Studies**
 - Club Day - On February 22 from 11am-2pm IVC will be hosting a Lunar New Year Celebration - [Link](#)
 - FELLAS Shop Talk - February 22 from 230-330pm - [Link](#)
 - FELLAS team will be taking students to the 17th annual A2MEND Summit in Los Angeles. The summit is in early March - [Link](#)
 - FELLAS team is also coordinating a field trip to take a group of students to Cal Poly Pomona for a Men of Color transfer event.
- **Elissa Oransky - Executive Director, College Foundation:**
 - Scholarship applications closed on 2/4.
 - IVC exceeded last year's scholarship applicants. Please consider volunteering to be a scholarship reviewer. The time commitment is approximately 6-8 hours. Contact Korey Lindley, Director of Financial Aid for more information.

- Celebrating Excellence Awards Dinner: Save the date! The annual event will be held at the Marconi Museum in Tustin on March 8 ([Link](#)). Please consider donating to the event. This year's honorees are:
 - Faculty: Beatrice Tseng - Professor, Spanish
 - Administrator: Jeff Hurlbut - Director of Facilities
 - Staff: Shakeh Mehrabian - Administrative Assistant, Honors Program
 - Senate may be sponsoring a table at the event. Details will be shared at the next representative council meeting.

- Standing Items

- A. SENATE CABINET REPORTS:

- Senate President (Rebecca Beck)
 - 25-26 IVC Calendar - [Attachment](#)
 - Calendar committee has already composed the calendar in the past and the draft is similar to what was previously shared. This calendar will be presented to the district in the future.
 - 25-26 SB Calendar- [Attachment](#)
 - Saddleback submitted an alternative calendar.
 - Saddleback's calendar differs from IVC in that they are proposing starting the spring term a week later (January 13 start date), have different faculty contractual days, and different final's week dates.
 - [AR-4010](#) outlines the process. It details how the calendar is formed in the fall and votes on everything in the spring term.
 - IVC senators have concerns regarding the differences in the two calendars; the recommendation to the Calendar Committee is to vote for IVC's proposal.
 - The vote for the calendar is scheduled for February 29.
 - Faculty Hiring Work Group
 - Meet weekly to discuss how to improve the faculty hiring process.
 - Created a draft for a district wide equivalency group. Will eventually be sent to the Senates before going to BPARC for implementation.
 - Questions from senators include how the equivalency process will work for faculty. For part-time candidates, the

chair of the department still reviews the applications. Full-time candidates seeking equivalency will go to the district work group to verify. Also, questions regarding the turnaround time for checking for equivalency is a concern.

- Revision of [AR 7023](#) is currently being explored. The revision is centered around what materials the faculty can use during the interview process.
 - Also, a revised welcome statement is being proposed which will be read by the chair at the beginning of the interview. The statement is aimed at creating a welcoming environment that reminds the candidates that we value diversity throughout the campus.
 - Finally, the work group is exploring using a progressive ranking system (recommendation from PAC DEIA).
- Senate Vice President of Equity (Henry Carnie)
 - DEIA Day
 - April 12 - Serving IVC's SWANA (SouthWest Asian North African) Students
 - Senate Vice President (RJ Dolbin)
 - BDRPC
 - Resource Request Update
 - Still being ranked. Once everything is official, will bring back to Senate.
 - IVC is currently training staff on Banner; faculty will be trained in the future.
 - Student Housing Timeline - [Attachment](#)
 - K-14 money is not currently being touched in the state budget; however, funding for student housing is impacted.
 - Official recommendation from BDRPC is if the college decides to commence with the student housing project, it will do so after the new student services and student union building are built.
 - Looking to use basic aid dollars to fund student housing. Total cost for IVC student housing is projected to be \$75 million.
 - IEC
 - SLO/Program Review Updates
 - Do annual updates! Consists of 11 total questions.
 - BPARC
 - Cooperative Work Experience ([Attachment](#))
 - Being renamed to work experience education.
 - Changes include increasing work experience units from 8 units per semester to 14 units.

- Maximum total units a student is allowed to take has not changed (16 units).
- DRAC
 - IVC enrollment is projected to be above pre-Covid numbers for next year. Emergency Conditional Allowance (ECA) is being phased out.
 - Discussion about the 50% law - (50% of budget has to be spent on instruction). For last year, IVC was just under 50% and Saddleback was over 5%.
 - Business Community Planning committee approved additional funding for next year to pay part-time faculty for training.
- Academic Affairs Chair (Summer Serpas)
 - Flex Week Feedback and Updates
 - Please email Summer regarding any feedback from spring flex week.
 - Currently planning for fall flex week. Call for proposals will go out within the next few weeks.
 - PD budget
 - As of January 18, \$97,000 has been encumbered. Also, PT faculty stipends went up in large part to spring flex week.
 - Please remind part-time faculty to watch out for Workday notifications regarding stipend information.
 - Supporting Neurodiverse Students workshop series - [Attachment](#)
 - Keynote Speaker Jonathan Mooney: Feb. 23
 - Registration is required. If coming in person, lunch will be provided. Hands-on activity will be after lunch.
 - Final workshop (April 26) will be a Q&A with DSPS faculty. Student panel will also be held.
 - FT Faculty Hiring Prioritization list review
 - Still working through the process in Academic Affairs. Will present on March 7 to the Senate for recommendations.
 - Center for Professional Development update
 - First meeting of PD task force is scheduled for February 1.
 - Main goal is to draft PD plan including the naming of the center, identifying a space, etc.

- Curriculum Committee Chair (RJ Dolbin)
 - Curriculum Approval Process
 - 5 year course updates are due.
 - Please do SLOs! Also, refer to attachment for missing SLOs in META - [Attachment](#)
 - Flow of curriculum process is: Goes to curriculum for approval, and then is sent to both the Board and Senate. If concerns regarding curriculum are brought up in Senate, then it can be pulled from the Board of Trustees agenda.

B. Guest Reports:

- Standing Guest Reports
 - ASIVC Report (Hannah Lee/Sharla Clemente)
 - Faculty Association President (Melanie Haeri)
 - Classified Senate President (Ace Caguioa)

● Consent Items

- Languages Program Review - [Attachment](#)
- Curriculum sent to Board in November- [Attachment](#)
- Curriculum sent to Board in December - [Attachment](#)
- Curriculum sent to Board in January - [Attachment](#)

● Old Business

- A. Program Review (Changes in Metrics) - [Attachment](#) (v)
- B. Program Review (Changes of a Program) - [Attachment](#) (v)

● New Business

● Formal Presentations and Discussions

- Martha Payan: Director of Economic and Workforce Development - [Attachment](#)

● Announcements and Public Comments

● Adjournment

Attachment 1: Attendance and Voting:

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay	No	
4	Business Sciences	Dan Scott	Yes	Proxy for David Bugay
5	Counseling	Vanessa Marquez	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Deanna Scherger	Yes	
8	Humanities	Brittany Adams	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Yes	
12	Kinesiology			
13	Languages	Anca Popescu	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Cheryl Bailey	No	
16	Library	Brandee Idleman	Yes	Proxy for Cheryl Bailey
17	Life Sciences	Devon Bradley	No	
18	Life Sciences	Justin Wright	Yes	Proxy for Devon Bradley
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Michael Salviani	Yes	
21	Physical Sciences	Alec Sim	No	
22	Physical Sciences	Keith Donovan	Yes	Proxy for Alec Sim

23	Social Behavioral	Donna King	Yes	
24	Social Behavioral	Erick Peterson	Yes	

Total Senators: 21

In Attendance: 17+ 4 proxies

Quorum (50% +1): Met

 Attachment 2: Program Review: Changes in Metrics

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay		
4	Business Sciences	Dan Scott	No	Proxy for David Bugay
5	Counseling	Vanessa Marquez	Abstain	
6	Counseling	Heather Johnson	Abstain	
7	Humanities	Deanna Scherger	Yes	
8	Humanities	Brittany Adams	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Abstain	
12	Kinesiology			
13	Languages	Anca Popescu	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Cheryl Bailey		
16	Library	Brandee Idleman	Yes	Proxy for Cheryl Bailey
17	Life Sciences	Devon Bradley		
18	Life Sciences	Justin Wright	Yes	Proxy for Devon Bradley
19	Math/Comp Sci.	Joel Sheldon	Abstain	
20	Math/Comp Sci.	Michael Salviani	Abstain	
21	Physical Sciences	Alec Sim		
22	Physical Sciences	Keith Donovan	No	Proxy for Alec Sim

23	Social Behavioral	Donna King	Yes	
24	Social Behavioral	Erick Peterson	Yes	

Motion Passes (12 yes) (4 no) (5 abstain)

Attachment 3: Program Review: Changes in Program

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts	Edwin Tiongson	Yes	
3	Business Sciences	David Bugay		
4	Business Sciences	Dan Scott	No	Proxy for David Bugay
5	Counseling	Vanessa Marquez	Yes	
6	Counseling	Heather Johnson	Yes	
7	Humanities	Deanna Scherger	Yes	
8	Humanities	Brittany Adams	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Abstain	
12	Kinesiology			
13	Languages	Anca Popescu	Yes	
14	Languages	Keith Gamache	Yes	
15	Library	Cheryl Bailey		
16	Library	Brandee Idleman	Abstain	Proxy for Cheryl Bailey
17	Life Sciences	Devon Bradley		
18	Life Sciences	Justin Wright	Abstain	Proxy for Devon Bradley
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Michael Salviani	Yes	
21	Physical Sciences	Alec Sim		
22	Physical Sciences	Keith Donovan	Yes	Proxy for Alec Sim

23	Social Behavioral	Donna King	Yes	
24	Social Behavioral	Erick Peterson	Yes	

Motion Passes (14 yes) (2 no) (5 abstain)