



IRVINE VALLEY COLLEGE  
ACADEMIC SENATE

## REPRESENTATIVE COUNCIL



**Thursday, November 17, 2022, 2 – 4pm, BSTIC 217**

**Attachments:** <https://link.ivc.edu/senate-rep-council>

## MINUTES

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA (CONSENSUS)

Approved via consensus

3. INTRODUCTION OF GUESTS

- A. **Alejandra Guio-Perez**, ASIVC Senator
- B. **Mihir Dhodia**, ASIVC Senator
- C. **Traci Fahimi**, Dean Social and Behavioral Sciences and Business Science
- D. **Dan Scott**, Business
- E. **Emily Liu**, English

4. (v) APPROVAL OF MINUTES

November 3 Minutes Approved – [Tally](#)

5. BRIEF ANNOUNCEMENTS

**RJ for Elissa Oransky**, Executive Director, IVC Foundation

- Nominations for Awards are being accepted for Classified, Administrative Manager, and Faculty of the Year. [Link to make a nomination](#)
- Financial aid scholarships are open, there are workshops to help (especially essay writing) - [Link](#)

6. STANDING ITEMS

A. SENATE CABINET REPORTS:

- **Senate President** (Daniel de Roulet)
  - Board of Trustees Meeting Report

- **Saddleback Reorganization** - SC is in the middle of a reorganization. They are creating 5 schools (currently have 7 divisions). Guided Pathways research helped organize which departments are in which schools.
- **Student Housing** - A cost benefit analysis on student housing has been requested. In student surveys, about 25% of part-time students say they would be full-time if they had affordable housing. Average rent in Irvine is \$3,200/month. A final research study is wrapping up and will most likely be discussed at a special board meeting in Dec. Also, the state may pay for the cost of construction, the district would need to fund ~13 staff.
- **Banner** – The Board unanimously approved the move to the Banner ERP.
- **Work From Home** – The Board passed a pilot program for remote/hybrid work for classified staff. An MOU has been passed and allows certain department managers the ability to allow 1-2 days of work from home. Staff need to get approvals through their manager, president, and HR. The pilot is for the calendar year 2023.
- Senate Elections
  - No evidence of fraud or corruption!
- **Senate Vice President of Equity (Rebecca Beck)**
  - DEIA and Interview Questions:
    - A set of model questions has been drafted to help hiring committees infuse DEIA throughout the hiring questions. DEIA embedded in most/all questions.
  - SSEC Update
    - The vetting of all college documents for DEIA language is beginning. The Strategic Plan is first. The goal is for more inclusive language...reduce deficit language.
  - PAC-DEIA Update
    - The President’s Advisory Council is breaking into workgroups to analyze the results of several recent surveys (both student and employees). An action plan to address issues will be created.
    - Brandee Idleman – The Senate should look at the results too – this will be agendized
- **Senate Vice President (RJ Dolbin)**
  - Committee Updates:
    - IEC – no updates
    - BDPRC – no updates
    - BPARC
      - [AR 7123](#) – Recruitment: Full-Time Faculty – Review of changes:
        - Hiring priority list goes to HR, not approved by the board
        - Should staff members be on hiring committees in extenuating circumstances – yes as long as they have an appropriate background in the field
        - Eliminate the Chair of Hiring Committee as EEO rep, there should be an HR EEO rep
    - DRAC – no updates

- **Academic Affairs Chair** (Carolina Kussoy)
  - Spring Flex Week – Call for Proposals (if you have an idea [IVCFlexweek@ivc.edu](mailto:IVCFlexweek@ivc.edu))
  - Faculty Hiring - Revised Tier 3 process
    - [Slides](#) / [Narrative](#) – Please discuss in your schools: feedback ([ckussoy@ivc.edu](mailto:ckussoy@ivc.edu))
- **Curriculum Committee Chair** (Rick Boone)
  - There are a few undefined ‘processes’ in curriculum.
    - **Internal Processes** - We have internal processes covering Senate 10+1 items such as:
      - Course development
      - Certificate development
      - AA/AS award development
      - Cross-listing, interdepartmental listings (Letter of Intent)
    - **External Processes** - We have external processes that affect curriculum:
      - Articulation process for:
        - Elective credit courses
        - Course articulation in a GE Area
        - Course to course articulation (1:1)
      - These are initiated by IVC, but decisions are made by the UCs, CSUs, Privates
    - **No Set Processes:**
      - Determining what class can request articulation
      - Removing a class from articulation in a GE Area
      - Contesting another department’s class in a GE Area
      - Removing or contesting a class in our own AA/AS GE list
    - Please bring these questions back to your schools as well as feedback about the above:
      - Who owns curriculum after local approval (specifically placement in local or transfer GE Areas, transferability, etc.). David Bugey comment: The Board approves curriculum, so ultimately ‘we’ own it.
      - Can one department control a GE Area? (e.g., does Math decide what classes can be articulated in the Math GE Area?)
      - What is the process to remove or contest a courses placement on a GE Area or a one-to-one course articulation?

#### B. GUEST REPORTS:

- Standing Guest Reports
  - **ASIVC President** (Angelica Bustos) – Mihir reporting – ASIVC is planning welcome week for the spring, please send ideas to Mihir Dhodia ( [mdhodia0@ivc.edu](mailto:mdhodia0@ivc.edu) )
  - **Faculty Association President** (Melanie Haeri) – no update
  - **Classified Senate President** (Desiree Ortiz) – no update

## 7. CONSENT ITEMS

## 8. OLD BUSINESS

**Student Mental Health** – assistance for students, education for faculty, disruptive behavior response

- This will be brought to the College Council and results will be brought back to Senate

## 9. NEW BUSINESS

(v) **Workgroup on Academic Integrity** – Senate approved a modified proposal – [Tally](#)

- Senate approved three volunteers be tasked with determining the best composition and the charter of a possible Workgroup on Academic Integrity. Their results will be presented at the next meeting as well as a vote to create the workgroup.  
Brittany Adams volunteered; we are looking for two more volunteers

## 10. FORMAL PRESENTATIONS AND DISCUSSIONS

**June McLaughlin**, Paralegal – Pathway to Law School Grant Application

- [Slides](#)
- The Paralegal program will be applying for a grant, below are some goals:
  - Assist marginalized HS and CC students who start down a law pathway but don't make it to law school – what are the obstacles, how can they be overcome
  - Focus on dual enrollment and the handoff from CC to law school
  - AD-T - Law Public Policy and Society – funding for activities, dedicated counselor, LSAT prep
  - Grant could also support Moot Court and Expungement Clinics

## 11. ANNOUNCEMENTS AND PUBLIC COMMENTS

## 12. ADJOURNMENT

Attendance:

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler		
2	Arts			
3	Business Sciences	David Bugay	Yes	Proxy for Roopa
4	Business Sciences	Roopa Mathur		
5	Guidance & Counseling	Eric Garcia	Yes	Proxy for Vanessa
6	Guidance & Counseling	Vanessa Marquez		
7	Humanities	Brittany Adams	Yes	
8	Humanities	Henry Carnie	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology, Health & Athletics	Simon Davies	Yes	
12	Kinesiology, Health & Athletics			
13	Languages & Learning Resources	Anca Popescu	Yes	
14	Languages & Learning Resources	Jeff Wilson	Yes	
15	Library Services	Cheryl Bailey		
16	Library Services	Brandee Idleman	Yes	Proxy for Cheryl
17	Life Sciences	Devon Bradley	Yes	
18	Life Sciences	Pierre Nguyen	Yes	
19	Math & Computer Science	Nichole Carver		
20	Math & Computer Science	Joel Sheldon	Yes	Proxy for Nichole
21	Physical Sciences	Keith Donavan	Yes	
22	Physical Sciences	Alec Sim	Yes	
23	Social & Behavioral Sciences	Donna King	Yes	
24	Social & Behavioral Sciences	Erick Peterson		
		<b>20 Senators</b>		<b>14</b>
			<b>4 Proxies</b>	
				<b>18</b>