



IRVINE VALLEY COLLEGE
ACADEMIC SENATE

REPRESENTATIVE COUNCIL



Thursday, November 3, 2022, 2 – 4pm, BSTIC 217

Attachments: <https://link.ivc.edu/senate-rep-council>

MINUTES

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA (CONSENSUS)

Approved via consensus

3. INTRODUCTION OF GUESTS

- A. **Alice Griffin**, Student Success Center
- B. **Elissa Oransky**, Director, IVC Foundation
- C. **Alejandra Guio-Perez**, ASIVC Senator
- D. **Mihir Dhodia**, ASIVC Senator
- E. **Traci Fahimi**, Dean Social and Behavioral Sciences and Business Science

4. (v) APPROVAL OF MINUTES

October 20 Minutes Approved – [Tally](#)

5. BRIEF ANNOUNCEMENTS

Elissa Oransky, Executive Director, IVC Foundation

- Thank you for giving day! The Foundation raised \$41k last year, this year we raised over \$61k.
- Mark your calendars, the next Giving Day is Oct 19, 2023.
- Celebrating Excellence Gala is set for Fri, Mar 10 – [Link](#)
- Nominations for Awards are being accepted for Classified, Administrative Manager, and Faculty of the Year. Email Elisa: eoransky@ivc.edu
- Sponsorships and auction items are requested; Can be repurpose holiday gifts, restaurant gift cards, theme park tickets, etc.
- Financial aid scholarships are open, there are workshops to help (especially essay writing) - [Link](#)

6. STANDING ITEMS

A. SENATE CABINET REPORTS:

- **Senate President** (Daniel de Roulet)
 - PowerPoint report slides – [Link](#)
 - Academic Senate meeting decorum and procedure was reviewed
 - Board of Trustees Meeting
 - Faculty concern for the district's decision to live the COVID vaccinee was presented. Faculty teaching in small classes and/or in close contact with students during labs is a concern.
 - Student housing is moving forward. Some permitting is sought for a physical location for possible dorms. A proposed 120,000 sq ft, 300-unit building is being discussed. This would only be open to full-time students who are struggling economically. Vouchers were also discussed to keep costs down (~12 full time staff would be needed to run a dorm type facility).
 - Enrollment is up ~10% compared to this time next year. This could be a return to normal as last year was COVID impacted.
 - Academic Integrity Workgroup – the creation of a workgroup to define academic integrity, discuss best practices for faculty to educate students and develop curriculum to make it harder to cheat, as well as review the process of reporting those who do cheat.
If you are interested in participating, let Academic Senate know.
Comments:
 - **Jeff Wilson**, ESL: this will take a commitment, can this count as our committee requirements
 - **Anca Popescu**, French: Consider inviting ASIVC reps as well as someone from the Library and Counseling
 - **Brandee Idleman**, Library: The library has some educational videos that can help with student education
 - **Eric Garcia**, Counseling: Could we add this education to new student orientation? Brandee...Guided Pathways is working on a training path
 - **Henry Carnie**, History: Do we have data on our graduated/transferred students and their success at 4-year universities
 - Online Teaching – ACCJC only requires that online courses follow substantive contact and accessibility standards set by Federal financial aid and DoE. More on this next meeting when we discuss Tim Van Norman and Cheryl Bailey's workshops. Also, the VPI said there may be stipend funding for this training.

- Senate Elections (President, VP, VP-Equity)
 - Nomination window extended one week (approved by consensus), current info below:
 - Nominations period is Oct 14 at 5pm → Nov 11, 5pm
 - Email Victor Ekung (vekung@ivc.edu) or Bill Etter (better@ivc.edu) with nominations
 - Open to any full-time, tenured faculty, [Candidate Statements](#) due by Nov 11 at 5pm
 - Voting is from Wed, Nov 16 at 8am --> Fri, Dec 2, 5pm, all FT and PT faculty can vote
- **Senate Vice President of Equity** (Rebecca Beck)
 - No update
- **Senate Vice President** (RJ Dolbin)
 - IEC – ISER draft at ~40% complete
 - DRAC – To meet FON, IVC would need to hire 4 (not including retirement replacements). We are hiring 8 (1 is a replacement). Saddleback needs to hire 26.
 - BDPRC – Office and classroom furniture request/feedback is extended to Nov 9.
 - BPARC
 - For policies that are faculty related, the revision process is now: VPI makes updates -> Senate reviews/updates -> BPARC (this allows Senate to see changes before they are brought up at BPARC...proactive vs reactive)
 - [AR 7123](#) – Recruitment: Full-Time Faculty
 - Who should be present for the second-level interview?
 - Many suggestions on this topic, here is a recap:
 - There should be at least one faculty member present
 - The same individuals should interview all candidates
 - An EEO rep or EEO trained individual should be present
 - In extenuating circumstances, a designee can be appointed
 - Here are RJ's notes: [Link](#)
 - Please discuss with your schools and contact RJ with suggestions
 - [BP 4231/AR 4231](#) – Grade Changes – changes are grammatical only
 - [CCLC BP 4231](#) and [CCLC AR 4231](#)
 - Other – Some District IT requests are on hold as Banner implementation might satisfy requests...also cost savings.
 - **Academic Affairs Chair** (Carolina Kussoy)
 - Spring Flex Week – Call for Proposals (if you have an idea IVCFlexweek@ivc.edu)
 - Submissions: [Link](#)
 - We are looking for a faculty moderator for a student panel...what do students think about online vs in-person, the impacts of COVID, etc.
 - Faculty Hiring - Revised Tier 3 process
 - [Slides](#) – Please discuss in your schools and provide feedback (ckussoy@ivc.edu)
 - Proposed process for tier 3:
 - Schools meet, Dean & Chair signs off -> Schools present at Senate -> Senators vote on ranking

- **Curriculum Committee Chair** (Rick Boone)
 - No updates

B. GUEST REPORTS:

- Standing Guest Reports
 - **ASIVC President** (Angelica Bustos) – no update
 - **Faculty Association President** (Melanie Haeri) – no update
 - **Classified Senate President** (Desiree Ortiz) – no update

7. CONSENT ITEMS

8. OLD BUSINESS

- A. **Student Mental Health** – assistance for students, education for faculty, disruptive behavior response
- Mental health issues are more prevalent in our students
 - Could Health Services provide faculty materials to disseminate to students?
 - Are PD funds available for faculty to get training on detecting signs?
 - Perhaps a reminder of the referral process to send a student to Mental Health
 - Mental Health services are not available in the evenings

9. NEW BUSINESS

10. FORMAL PRESENTATIONS AND DISCUSSIONS

11. ANNOUNCEMENTS AND PUBLIC COMMENTS

- A. **David Bugay**, Business/Management – The School of Business Sciences is requesting a change from one department chair for the school to individual chairs for most of our departments (4 total). There has been resistance to this in the past. This is a 10+1 issue (specifically #6) as well as an FA issue since it involves compensation for work done. We hope it gets approved and might need Senate support if not.
- B. **Henry Carnie**, History – There is concern over GE course placement. The School of Social and Behavioral Sciences has expressed concerns and Henry wanted SBS to know that Humanities hears and understands these concerns and takes discipline expertise seriously. This issue will be agendized (what is the process for deciding what classes are put/stay on each GE area).
- C. **Brandee Idleman**, Library – There will be a First Gen College Student Celebration on Tue, Nov 8, from 11am-2pm on the SSC Quad - [Flyer](#)

12. ADJOURNMENT

Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts			
3	Business Sciences	David Bugay	Yes	Proxy for Roopa
4	Business Sciences	Roopa Mathur		
5	Guidance & Counseling	Eric Garcia	Yes	
6	Guidance & Counseling	Vanessa Marquez	Yes	
7	Humanities	Brittany Adams	Yes	
8	Humanities	Henry Carnie	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology, Health & Athletics	Simon Davies	Yes	
12	Kinesiology, Health & Athletics			
13	Languages & Learning Resources	Anca Popescu	Yes	
14	Languages & Learning Resources	Jeff Wilson	Yes	
15	Library Services	Cheryl Bailey		
16	Library Services	Brandee Idleman	Yes	Proxy for Cheryl
17	Life Sciences	Devon Bradley	Yes	
18	Life Sciences	Pierre Nguyen	Yes	
19	Math & Computer Science	Nichole Carver		
20	Math & Computer Science	Joel Sheldon	Yes	Proxy for Nichole
21	Physical Sciences	Keith Donovan	Yes	
22	Physical Sciences	Alec Sim	Yes	
23	Social & Behavioral Sciences	Donna King		
24	Social & Behavioral Sciences	Erick Peterson	Yes	Proxy for Donna
		20 Senators	16	
			4 Proxies	
			20	