



IRVINE VALLEY COLLEGE
ACADEMIC SENATE

REPRESENTATIVE COUNCIL



Thursday, September 15, 2022, 2 – 4pm, BSTIC 217

Attachments: <https://link.ivc.edu/senate-rep-council>

MINUTES

1. CALL TO ORDER

2. (v) ADOPTION OF THE AGENDA

Approved - [Tally](#)

3. (v) APPROVAL OF MINUTES

September 1 Minutes Approved - [Tally](#)

4. BRIEF ANNOUNCEMENTS

A. **John Hernandez**, President

- IVC was named by Modern Think as a 2022 [Great Colleges to Work For](#)
- [Slides](#)

B. **Elissa Oransky**, Executive Director, Foundation

- The third annual [Giving Day](#) is Oct 30. There will be a booth in front of Student Services
- Keep an eye out for an email for nominations for outstanding faculty, manager/administrator, classified, and alumni

C. **Vanessa Marquez**, Guidance & Counseling

- The testing center at DSPS is not yet ready for all students. It will be opening to all students soon. An announcement will be sent out.

D. **Cheryl Bailey**, Library Services

- Most colleges require faculty to be certified to teach online. IVC does not have this requirement but is offering [Online Teaching Certification training](#). This is a cohort class and will be offered in the spring semester as well.

5. STANDING ITEMS

A. SENATE CABINET REPORTS:

- Senate President (Daniel de Roulet)
 - Update on Enrollment
 - IVC is down 2.4% from this time last year
 - SC is down 4.8% from this time last year
 - IVC is down 17.6% from this time in 2018
 - SC is down 19.8% from this time in 2018
 - Faculty Hiring – [Hiring Authorization](#)
 - 8-9 hires are expected (no firm number yet)
- Senate Vice President of Equity (Rebecca Beck)
 - DEI and curriculum
 - Please review the best practices in curriculum development and review (see attachments below).
 - Self-assessment tools will be available in the spring to help faculty review curriculum with a DEI lens
 - [DEI Memorandum](#)
 - [DEI in Curriculum: Model Principles and Practices](#)
- Senate Vice President (RJ Dolbin)
 - SLOs and Program Reviews
 - BDPRC – Resource Request submissions will go live soon, due by Oct 15
 - Discussion on BPs and ARs
 - [BP 2510](#) – Participating in Local Decision Making
 - [BP 2510.2](#) – Role and Scope of Authority of the Academic Senate
 - [AR 2511](#) – Role and Scope of Authority of the Academic Senate
 - [BP 2511](#) – Delegation of Authority to the Academic Senate
- Academic Affairs Chair (Carolina Kussoy)
 - A revised Faculty Hiring, Tier 3 process was presented by the AAC
 - [Proposal](#)
 - Please gather suggestions from your schools
 - Suggestions from Senate:
 - IC might not be the best location for the discussions
 - If chairs get a vote, are they weighted based on the number of programs under them or the number of faculty? Same question with Deans.
- Curriculum Committee Chair (Rick Boone)
 - Do your 5-year Updates

B. GUEST REPORTS:

- Standing Guest Reports
 - ASIVC President (Angelica Bustos) – no report
 - Faculty Association President (Melanie Haeri) – no report
 - Classified Senate President (Desiree Ortiz)
 - Introduced Dr. Marcela Reyes, the new Classified VP of Equity. Dr. Reyes comes from Research and Planning
 - There was a suggestion that Senate draft a resolution to support classified staff and managers to be given the opportunity to work in a hybrid manner, like students and faculty.

6. CONSENT ITEMS

Senate Approval of Committee Appointments – delayed until next session. Not all critical positions are filled.

7. OLD BUSINESS

- A. (v) **Academic Dishonesty** – Postponed due to time constraints. Senate recommendation to Amrik Johal, Assistant Dean of Students, that first offense students will be sent a letter and a second offense will require a meeting, with the understanding that some threshold of seriousness of the first offense may warrant a meeting.
- B. **Teacher of the Year Process** – Amrik Johal, Assistant Dean of Students, proposes an increase in faculty and student voice to the process and an effort to increase student participation (~200 students vote).

8. NEW BUSINESS

Program Review backlog – Senate has a backlog of ~20 Program Reviews that need to be signed. Over the next few meetings, a block of these reviews will be up for consent. Please be prepared to review them and discuss if needed.

9. FORMAL PRESENTATIONS AND DISCUSSIONS

- A. **Marianne Wolfe**, Counseling – Student Equity Plan
 - The Student Equity Plan is being developed and is due to the Chancellor's Office by Nov 30. Feedback from the college is requested. Please see the two attachments below. Feedback can be submitted here: <https://tinyurl.com/IVCSEPFeedback>
 - [Presentation](#)
 - [Draft Student Equity Plan](#)
- B. **Chris McDonald**, Vice Chancellor, Education and Technology Services – Banner
 - Banner is an ERP (Enterprise Resource Planning) platform that would replace many in-house built (MySite, inform, MAP, Sherpa, etc.) and commercial (Workday, etc.) software applications we currently use

- The State Chancellor's Office is expected to require Banner and would pay for 20% of licensing fees for several years
- 80% of community colleges in the country run Banner, so they should have solutions for most of our business processes
- Cost savings is expected by reducing the number of developer contractors we use to create and maintain our custom-built apps.
- Estimated timeline: Recommendation to the Board in Oct, initial contract in late Oct, RFP for external Project Manager in Nov, business process analysis in spring 2023, go-live in spring 2025
- [Slides](#)

10. ANNOUNCEMENTS AND PUBLIC COMMENTS

11. ADJOURNMENT

Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	Yes	
2	Arts			
3	Business Sciences	David Bugay	Yes	
4	Business Sciences	Roopa Mathur		
5	Guidance & Counseling	Eric Garcia		
6	Guidance & Counseling	Vanessa Marquez	Yes	Proxy for Eric
7	Humanities	Brittany Adams	Yes	
8	Humanities	Henry Carnie	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology, Health & Athletics	Simon Davies	Yes	
12	Kinesiology, Health & Athletics			
13	Languages & Learning Resources	Anca Popescu		
14	Languages & Learning Resources	Jeff Wilson	Yes	
15	Library Services	Cheryl Bailey	Yes	
16	Library Services	Brandee Idleman	Yes	
17	Life Sciences	Devon Bradley	Yes	
18	Life Sciences	Pierre Nguyen	Yes	
19	Math & Computer Science	Nichole Carver		
20	Math & Computer Science	Joel Sheldon	Yes	Proxy for Nichole
21	Physical Sciences	Keith Donavan	Yes	
22	Physical Sciences	Alec Sim	Yes	
23	Social & Behavioral Sciences	Donna King	Yes	
24	Social & Behavioral Sciences			
19 Senators				
			15	
			2 Proxies	
			17	