



IRVINE VALLEY COLLEGE
ACADEMIC SENATE

REPRESENTATIVE COUNCIL



Thursday, September 1, 2022, 2 – 4pm, BSTIC 117

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

MINUTES

1. CALL TO ORDER

2. (v) PROCEDURAL ITEM: SEATING OF NEW SENATORS

Approved - [Tally](#)

3. ADOPTION OF THE AGENDA

Approved by consensus

4. (v) APPROVAL OF MINUTES

May 5 Representative Council Meeting Minutes Approved - [Tally](#)

5. BRIEF ANNOUNCEMENTS

A. **Diana Hurlbut**, Biology

- Parking stickers still haven't been distributed.
- RJ Dolbin said that concerns about this process will be raised at BDRPC

B. **Elissa Oransky**, Executive Director, Foundation

- The next Giving Day is set for Thursday, Oct 20.

C. **Kurt Meyer**, English

- Guided Pathways Completion Teams from Business Sciences and Humanities will host a workshop on creating a more equitable syllabus on Friday, Sep 16, 10-11:30am via Zoom (link to come soon). This workshop will focus on late work and attendance policies.

6. STANDING ITEMS

A. SENATE CABINET REPORTS:

- **Senate President** (Daniel de Roulet)
 - Committee selections will be finalized in the next Senate meeting. Preliminary rosters will be sent to committee chairs so meetings can start
- **Senate Vice President of Equity** (Rebecca Beck)
 - [New Senator Orientation](#)
- **Senate Vice President** (RJ Dolbin)
 - (v) Accreditation is coming, please do your SLOs
 - BPARC met last week and reviewed updates to BPs and ARs. Please review the below. They will be on the next agenda for discussion:
 - [BP 2510](#) – Participating in Local Decision Making
 - [BP 2510.2](#) – Role and Scope of Authority of the Academic Senate
 - [AR 2511](#) – Role and Scope of Authority of the Academic Senate
 - [BP 2511](#) – Delegation of Authority to the Academic Senate
- **Academic Affairs Chair** (Carolina Kussoy)
 - The faculty hiring process was reviewed last year. The Tier 1 and 2 process is now more clear and easily reproducible. We will focus on Tier 3 transparency this year and need input from all schools.
 - Professional Development Funds – we will evaluate how much we have and plan to adjust the limits for both full and part time instructors. We submitted a proposal to the VPI late last year that would allow part-time faculty to use PD funds to attend meetings and other campus events. We will evaluate increasing the amount of PD funds available to part time faculty (currently %50 of full-time).
- **Curriculum Committee Chair** (Rick Boone)
 - Course 5-year updates, do them please, accreditation is around the corner. The current list is here: <http://www.ivc.edu/curriculum/resources>
 - ~Nov 8 is the last date to submit curriculum for the fall 2023 catalog.

B. GUEST REPORTS:

- Standing Guest Reports
 - **ASIVC President** (Angelica Bustos)
 - Alexandra Wong, VP Budget & Finance, and Mariam Jijawi, Senator, reporting.
 - We had a great welcome week; it was wonderful to see students back on campus
 - Inter-Club Council, ICC, met and clubs will be back on campus!
 - **Faculty Association President Elect** (Melanie Haeri)
 - No report

- **Classified Senate President** (Desiree Ortiz)
 - Classified Senate is working to add a VP of Equity position
 - Continuing work with the Caring Campus initiative

7. CONSENT ITEMS

Senate Approval of Committee Appointments – postponed to next meeting

8. OLD BUSINESS

Accreditation and SLOs. Senate and the Faculty Association are gathering information and will pursue compensation (stipend and/or release time) for those who are doing SLO analysis who aren't chairs (SLO analysis is a chair duty). Ask your schools for input.

9. NEW BUSINESS

A. Faculty Hiring

- ECA's short term impact to the FON will penalize districts \$75k for each faculty position under the FON. IVC set to hire 8 (+1 retirement replacement).
- Another goal is a more immediate hiring for retirement replacements
- Saddleback plans to hire ~17 new faculty.

B. Teacher of the Year Process

- Amrik Johal, Assistant Dean of Students, proposes an increase in faculty and student voice to the process and an effort to increase student participation (~200 students vote).
- Amrik is asking schools for inputs, ideas, etc.
- ASIVC representative suggested that the low turnout for recent voting could be related to COVID and that there is not enough marketing for the process.

C. Academic Dishonesty

- First offense students are required to meet with Amrik. Proposal to send a letter for first offense and meeting for second offense.
- Amrik asks that we discuss this with faculty and give feedback
- Issues raised: Concern over the increase in dishonesty since COVID and/or the move to online.

D. Committee Attendance & Guided Pathways

- Senate will review the list of committees to see if we can merge or remove some. There has been a lack of participation in 'critical' committee meeting attendance.
- It was suggested that Senate recommend to the deans that 'critical' committee slots be filled before other service hour requests are granted.
- A tier list could be developed to assist the deans
- Guided Pathway Completion Teams were discussed. It was agreed that they can be used for service hours but not be recognized as a committee.

E. Senate Cabinet Elections

- Senate is seeking advice and recommendations about the split of release time for new cabinet members in the spring semester. This would provide overlap and training for incoming cabinet members.

10. FORMAL PRESENTATIONS AND DISCUSSIONS

11. ANNOUNCEMENTS AND PUBLIC COMMENTS

Club Day is Sep 14, 11-2pm, please promote it in your classes!

Deanna Scherger is on sabbatical, but her work on the [General Education Workgroup](#) continues on!

12. ADJOURNMENT

Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	1	
2	Arts			
3	Business Sciences	David Bugay	0	
4	Business Sciences	Roopa Mathur	0	
5	Guidance & Counseling	Eric Garcia	1	
6	Guidance & Counseling	Vanessa Marquez	1	
7	Humanities	Brittany Adams	1	
8	Humanities	Henry Carnie	0	
9	IDEA			
10	IDEA			
11	Kinesiology, Health & Athletics	Simon Davies	1	
12	Kinesiology, Health & Athletics			
13	Languages & Learning Resources	Jeff Wilson	1	
14	Languages & Learning Resources	Anca Popescu	1	
15	Library Services	Cheryl Bailey	0	
16	Library Services	Brandee Idleman	0	
17	Life Sciences	Devon Bradley	1	
18	Life Sciences	Pierre Nguyen	0	
19	Math & Computer Science	Joel Sheldon	1	
20	Math & Computer Science	Nichole Carver	1	
21	Physical Sciences	Keith Donovan	1	
22	Physical Sciences	Alec Sim	1	
23	Social & Behavioral Sciences	Donna King	1	
24	Social & Behavioral Sciences	Shirin Sahani	1	
25	Adjunct Faculty			
26	Adjunct Faculty			
27	Guidance & Counseling			
			14	Present
			20	Total