



IRVINE VALLEY COLLEGE  
ACADEMIC SENATE

## REPRESENTATIVE COUNCIL



**Thursday, April 21, 2022, 2 – 4pm, BSTIC 101**

**Link for those unable to attend in person: <https://ivc-edu.zoom.us/j/93962184467>**

**Attachments: <https://link.ivc.edu/senate-rep-council>**

## MINUTES

1. CALL TO ORDER

2. (v) ADOPTION OF THE AGENDA

Approved by consensus

3. (v) APPROVAL OF MINUTES

April 7 Representative Council Meeting [Minutes](#) – Approved by consensus

4. BRIEF ANNOUNCEMENTS

A. The May 5 Senate Rep Council Meeting will be the last of the semester

B. **Elissa Oransky**, Executive Director, Foundation – IVC Foundation Awards Dinner is scheduled for Thursday, May 5. If you have any items you wish to donate to the auction, contact Elissa (B251). The Scholarship Ceremony will be on Friday, May 20 at 8am at the PAC's Terrace.

C. **Eddie Tiongson**, Speech – April is DEI Awareness Month and the Office of Student Equity has many events [planned](#)

D. **John Beaty**, Interim Director of IT – Desktop replacement of PCs will be happening soon. You will get an email notifying you prior to the replacement.

E. **Rebecca Beck**, ESL – IVC Preview Night is Apr 28. Please sign up to be part of “Ask an IVC Professor” booth (plus...free food!). Local high school students will be on campus. Contact Rebecca if interested.

## 5. STANDING ITEMS

### A. SENATE CABINET REPORTS:

- **Senate President** (Daniel de Roulet)
  - CA Assembly Bill is providing IVC \$100,000 for development, including curriculum work, for LGBTQ courses and assistance.
- **Senate Vice President of Equity** (Rebecca Beck)
  - PAC-DEI Workgroup update
    - Faculty hiring committees work differently than administrative staff. One workgroup is working to make these processes more closely aligned. Another group is proposing a new Implicit Bias training.
  - New Student Equity Plan template
    - Updated plan is more involved and results oriented, intentional.
    - Luke Wood [video](#)
- **Senate Vice President** (RJ Dolbin)
  - BDRPC – Testing Center: consensus is to use DSPS center as a general testing center if a student needs a place to take a proctored, make-up exam.
  - BDRPC – Budget Development [guidelines](#) – The preliminary position is to not add/allow additional/augmented funding over and above current budget plan.
  - IEC – Program Review Annual Update is live
  - IEC – Program Review Template [updates](#) – The updated [template](#) will have both complete information for majors and complete info for GE. The data analytics below will be made available for each program for their program review.
  - IEC – Data analytics from Research showing GE Metrics
    - Examples: [History](#) and [Accounting](#)
  - BPARC – [BP/AR](#) 7345 - Catastrophic leave changes. Instead of donating to a specific person in need, you would 'donate' to a pool/bank. But you would need to donate to this bank in order to ever receive catastrophic leave. This, essentially, turns it into a type of insurance. Donating to a specific person would still be allowed. Please contact RJ or the FA with concerns/suggestions.
- **Academic Affairs Chair** (Carolina Kussoy)
  - Fall 2022 Flex Week call for proposals has gone out. If you have any suggestions, please contact Carolina.
  - Remember that PD activities should be completed by June 30 for this academic year's PD requests.
- **Curriculum Committee Chair** (Rick Boone)
  - Course 5-year updates, do them!

### B. GUEST REPORTS:

- Standing Guest Reports
  - **ASIVC President** (DeAngelo Hunter)
  - **Faculty Association President Elect** (Melanie Haeri)

- **Classified Senate President** (Desiree Ortiz)

6. CONSENT ITEMS

7. OLD BUSINESS

- A. Chancellor and VPI search (Dan and RJ)
- B. District-wide Faculty Internship Program and Coordinator position
- C. California Virtual College (CVC)

8. NEW BUSINESS

- A. First Reading – IVC Online Education [Handbook](#)
- B. First Reading – Program Reviews: [Geology](#) and [Economics](#)
- C. District-wide Technology Master Plan discussion
  - Looking for faculty feedback on the DTMP, below is some info:
    - [Summary, Master Plan, Initiatives](#)
    - Professional development training for online and hybrid teaching
    - Spaces/equipment on campus to allow instructors to record or teach their online classes
    - Support for off-campus spaces you use for online or hybrid instruction
    - Classroom technology needs
    - Support for student technology needs, both on-campus and at home
    - The possibility of fully online degree options within your schools and departments
    - Aspirations for being competitive in online educational offerings
    - Schools that can be used as aspirational models for online and hybrid instruction
  - Comments during Senate:
    - We need more Tim VanNorman types to assist faculty with tech
    - We need assistance with both tech and course design in Canvas
    - Online activities we've developed would be great to implement in a classroom. We would need more laptops/carts to make that happen
      - IT: We have many laptops available for checkout by students including laptops that can be kept by students if they meet some requirements
    - Should we have to/encourage to do training to be allowed to teach online?
      - Possibly paid training to be certified to teach online
    - Institutional level tech needs. For example, there are many ways that students interact with IVC that are different...the Writing Center has one positive attendance tracking system, there is a Google Form, SARS has its own system. This can get confusing to students.
    - More liberal availability of non-Microsoft software
    - Cheryl, Library, has developed a 4-hour, self paced, Canvas how-to guide to help you get the best out of Canvas.

- A Faculty Resource Center could house technical and design assistance. This could be either IT technicians and/or faculty on a stipend
- Spaces for students to take online classes. The library is setting up some, but capacity is unknown right now.
- Better way to present/advertise fully online degree options for students

## 9. FORMAL PRESENTATIONS AND DISCUSSIONS

Deanna Scherger – GE Workgroup Presentation – [Slides](#) and [Outline](#)

- Pilot Workgroup to discuss general education needs at IVC in regard to: pedagogy, student support, equity gaps, completion, institutional goals, and professional development needs
- We don't have much collaboration for pedagogy discussions
- AB 705 has changed course structures and basic skills support
- Chairs: 1 BSTEM and 1 Arts/Humanities faculty.
- Please send comments and suggestions to Deanna, we want your school's opinions and inputs. This is a draft proposal.

## 10. ANNOUNCEMENTS AND PUBLIC COMMENTS

## 11. ADJOURNMENT

### Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	1	In-person
2	Arts	Edwin Tiongson	1	
3	Business Sciences	Dan Scott	1	In-person
4	Business Sciences	David Bugay	1	
5	Guidance & Counseling	Eric Garcia	1	
6	Guidance & Counseling	Vanessa Marquez		
7	Humanities	Brittany Adams	1	
8	Humanities	Deanna Scherger	1	In-person
9	IDEA			
10	IDEA			
11	Kinesiology, Health & Athletics	Simon Davies	1	In-person
12	Kinesiology, Health & Athletics	Martin McGrogan	1	In-person
13	Languages & Learning Resources	Jeff Wilson	1	In-person
14	Languages & Learning Resources	Anca Popescu	1	In-person
15	Library Services	Cheryl Bailey	1	
16	Library Services	Brandee Idleman	1	
17	Life Sciences	Devon Bradley		
18	Life Sciences	Pierre Nguyen	1	
19	Math & Computer Science	Joel Sheldon	1	
20	Math & Computer Science	Nichole Carver	1	In-person
21	Physical Sciences	Keith Donovan	1	In-person
22	Physical Sciences	Alec Sim	1	
23	Social & Behavioral Sciences	Jon Rossiter	1	In-person
24	Social & Behavioral Sciences	Shirin Sahani	1	
25	Adjunct Faculty	Christine Granillo		
26	Adjunct Faculty	Danelle Huggett		
27	Guidance & Counseling	Parisa Soltani		Alternate Senator
			20	
			24	Total
			2	Vacant
			1	Alternates