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Minutes - February 4, 2021

1. CALL TO ORDER

2. (V) ADOPTION OF THE AGENDA

1 st	2 nd	Y	N	A
Eric Garcia	Jeff Wilson	23	0	0

3. INTRODUCTION OF GUESTS

- Elissa Oransky - Executive Director of Foundation
- Traci Fahimi - Dean of Social and Behavioral Sciences and Business Science
- Deanna Scherger - SSAMMO
- Donna King - Chair of Human Development
- Melanie Haeri- Faculty Association President-Elect
- Tim Van Norman - Instructional Technologist
- Thomas Cullen - Chemistry
- Aisha Ahmed - ASIVC
- Alexa Zahlada - ASIVC
- Alicia Hu - ASIVC
- Apoorva Gunti - ASIVC
- Cindy Wei - ASIVC
- Franz Kieviet - ASIVC
- Ibrahim Hussain - ASIVC
- Angel Hernandez - Counseling
- Brent Warner - OETF

4. PUBLIC COMMENTS

- Elissa Oransky
 - Submitted paperwork to District to name IVC stage, establish endowment to support the music department bring in guests; will be named for Masoud Rezanoor, who gave a \$250,000 irrevocable request
 - March 13 - Celebrating Excellence Event; two-part event
 - * Pick up box at IVC between 3 and 5 PM
 - * Virtual event from 7-8 PM
 - * Link to purchase messages and/or “be” on-stage: <https://ivc.ejoinme.org/MyEvents/2021CelebratingExcellence/tabid/1191846/Default.aspx>
 - Still seeking scholarship reviewers, if interested email IVCScholarships@ivc.edu
- Aisha Ahmed - Dr. Stern of Saddleback officially retired the Gaucho (link to [article](#))

5. (V) APPROVAL OF MINUTES FROM 1/21/2020

1 st	2 nd	Y	N	A
Eddie Tiongson	David Bugay	24	0	0

6. EXECUTIVE REPORTS

A. Senate President: June McLaughlin

- New State DEI survey coming soon, will get done in next couple of weeks
- State Academic Senate points of focus for legislation -
 - Building pathways
 - Increasing faculty diversity
 - Expansion of baccalaureate offerings
 - Strengthening ethnic studies requirement under Title V
- Saddleback President will require 50% of scheduled classes to be in-person; how would IVC faculty feel about this?
 - Melanie Haeri -
 - * According to VPI Dr. McDonald, the District is committed to safety
 - * Need state of emergency lifted and “color of emergency” to come down
 - * 50% seems arbitrary

B. Senate Vice President: Jefferey Kaufmann

- IEC - Decision-making manual workgroup
 - Clarify/write down decision making processes
 - Clean up nomenclature
 - Update with current information
 - They are not changing the way decisions are made on campus
- BDRPC - CRSSA funds
 - Funds earmarked for dealing with COVID
 - About half the funds designed to backfill revenue lost during COVID (parking, etc.)
 - We as a college need to discuss the proposals of how to use the funds
- AB 685 - Contact tracing on-campus
 - A company called Traser will run the process
 - Fobs will track which buildings you go into
 - Many privacy questions still remain (how long data is stored, how it’s used, who has access, etc.)
- College Commons
 - A place where faculty could casually congregate to help break up school silos away from students
 - None of the current building projects include providing this kind of area, we as faculty need to push for this if we want it
- Alternative Calendar Workgroup
 - If you are interested in helping, email Jeff Kauffman (jkauffman@ivc.edu)
 - Full disclosure - this workgroup will not make a determination, it will collect data

C. Academic Affairs Chair: Robert Melendez

- [Professional Development Week Survey](#) - closes Monday, February 8
- Professional Development Week for Fall 2021 - request for proposals expected in March, calendar expected to be set in May
- Looking for more IVC2IVC presentations, if you have suggestions on how to use Canvas to improve instruction and/or student interaction, contact Robert Melendez if you'd like to volunteer or nominate someone (rmelendez@ivc.edu)
- Professional Development funds still available

D. Curriculum Committee Chair: Rick Boone

- [Curriculum Ballot](#)
- Local AA/AS degree requirements
 - Looking at the ethnic studies requirement
 - Degree cleanup - figure out which courses do/do not fit the degree areas and add/delete accordingly
- Five year updates
 - list of courses scheduled for update available on Curriculum website
 - At the very least courses need updated books and SLOs

7. **FACULTY ASSOCIATION REPORT** - Melanie Haeri

- Negotiating team currently at work (right now focusing on health and safety)
- February 22 Board meeting - FA would like faculty to show up as a show of unity and to welcome the newest Trustee, Carolyn Inmon
- District was able to secure vaccines for employees and register IVC as an official state vaccination center (Saddleback applied as well); make sure contact information in Workday is updated so they know how to contact you if/when you want the vaccine

8. **CONSENT ITEMS**

- A. [Program Reviews](#)
- B. [2020-2021 Committee Appointments](#)

9. **OLD BUSINESS**

- A. Revised Academic Senate Bylaws Final Reading ([Overview of Proposed Changes](#) and [Proposed Changes to Current Document](#))
- B. Donna King - Child Care Lab School
 - We'd like to establish a lab school sooner, not have to wait for the Student Services Building to finish construction
 - Student preparation is suffering without a lab school

10. **NEW BUSINESS**

- A. Tim Van Norman - IT Tips and Tricks Update
 - 12 rooms on-campus with high-end cameras for lecture capture in LSB and B200, feedback is welcome as we try and add more classrooms

- Zoom-bombing -
 - New playbook coming out in the next few weeks
 - Check training.ivc.edu for videos on how to set up Canvas to avoid Zoom-bombing
- Canvas support numbers now work, 24 hours a day, 7 days a week
- Captioning - have captioned over 400 videos of varying lengths since January, currently at a 48 hour turnaround
- Saddleback announced they're investigating moving off the instance of Canvas they share with IVC, we will see what that means in the future

B. Establishment of Election Committee

- Joon Kil will run the election, is also training Shirin Sahani to run future elections
- New software will hopefully making running elections easier
- Two upcoming elections - first for the new bylaws, then for Senate Cabinet

C. [Anti-Racism Pledge](#)

- Some worry about this being virtue signaling
- People should attach concrete actions as enforcement of their pledges so we can actually create change

D. (V) Resolution to Adopt Anti-Racism Paper ([Resolution](#) and [Paper](#))

- Tabled

1 st	2 nd	Y	N	A
Eric Garcia	Keith Donovan	N/A	N/A	N/A

E. (V) Resolution to Adopt OEI Rubric ([Resolution](#) and [Rubric](#))

- Rubric is suggestive, can be used to evaluate our online offerings
- This is not mandatory from the state

1 st	2 nd	Y	N	A
Eric Garcia	Cheryl Bailey	24	0	0

F. Keith Donovan and Thomas Cullen - SLO Update

- New SLO form - <https://link.ivc.edu/sloform>
- Completing the form will complete entering SLO results, so interaction with TracDat should now be minimal
- Working on permissions to see SLO results pertinent to you
- Also working on a process where you can update SLOs in one place and all other pertinent locations are automatically updated
- Have SLO dashboard so data can be disaggregated to identify gaps in courses based on equity
- Working with Research to get standard reports out for SLO data obtained through Canvas
- SLO Canvas course (three hours of Professional Development available for it) - <https://link.ivc.edu/slocourse>

G. Instruction Post-COVID - skipped

11. ANNOUNCEMENTS AND OPEN FORUM

12. ADJOURNMENT

Name - Position	Attendance	2: Adoption of the Agenda	5: Approval of Minutes	10.D: Anti-Racism Paper Res'n	10.E: OEI Rubric Res'n
June McLaughlin - President	X				
Jefferey Kaufmann - Vice President	X	Y			Y
Robert Melendez - Academic Affairs Chair	X	Y	Y		Y
Rick Boone - Curriculum Chair	X				
Brittany Adams - Humanities Rep	X				Y
Cheryl Bailey - Library Rep	X	Y	Y		Y
Roy Bauer - Humanities Rep	X				
Devon Bradley - Life Sciences Rep	X	Y	Y		Y
David Bugay - Business Sciences Rep	X	Y	Y		Y
Nichole Carver - MCS Rep					
Carlo Chan - MCS Rep (Alt)	X	Y	Y		Y
Simon Davies - KHA Rep	X	Y	Y		Y
Tu Do - Adjunct Rep	X		Y		Y
Keith Donovan - Physical Sciences Rep	X	Y	Y		Y
Eric Garcia - Counseling Rep	X	Y	Y		Y
Christine Granillo - Adjunct Rep	X	Y	Y		Y
Rebecca Kaminsky - Humanities Rep (Alt)	X				
Anthony Lin - Library Rep	X	Y	Y		
Vanessa Marquez - Counseling Rep	X	Y	Y		Y
Martin McGrogan - KHA Rep	X	Y	Y		
Brett McKim - IDEA Rep	X	Y	Y		Y
Massimo Mitolo - IDEA Rep		Y (by proxy - Brett McKim)	Y (by proxy - Brett McKim)		Y (by proxy - Brett McKim)
Pierre Nguyen - Life Sciences Rep	X	Y	Y		Y
Anca Popescu - LLR Rep	X	Y (by proxy - Jeff Wilson)	Y		Y
Jon Rossiter - S&B Rep	X	Y	Y		Y
Shirin Sahani - S&B Rep	X	Y	Y		Y
Joel Sheldon - MCS Rep	X	Y	Y		Y
Alec Sim - Physical Sciences Rep	X	Y	Y		Y
Edwin Tiongson - Arts Rep	X		Y		Y
Matthew Tresler - Arts Rep	X	Y	Y		Y
Jeff Wilson - LLR Rep	X	Y	Y		Y (by proxy - Anca Popescu)
Y/N/A		23/0/0	24/0/0		24/0/0