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## Minutes - February 18, 2021

### 1. CALL TO ORDER

### 2. (V) ADOPTION OF THE AGENDA

1 <sup>st</sup>	2 <sup>nd</sup>	Y	N	A
Eric Garcia	Matt Tresler	22	0	0

### 3. INTRODUCTION OF GUESTS

- Melanie Haeri - Faculty Association President-Elect
- Brent Warner - OETF
- Deanna Scherger - SSAMMO
- Elissa Oransky - Executive Director of IVC Foundation
- Jeff Dorsz - Executive Director of IT and Security
- Franz Kieviet - ASIVC
- Aisha Ahmed - ASIVC
- Alicia Hu - ASIVC
- Apoorva Gunti - ASIVC
- DeAngelo Hunter - ASIVC
- Ibrahim Hussain - ASIVC
- Angel Hernandez - Counseling
- Evangeline Matthews - AESL
- Diana Hurlbut - Biology

### 4. PUBLIC COMMENTS

- Brent Warner - There's a lot of interest in shrinking down to the common academic calendar, contact Brent Warner at [bwarner@ivc.edu](mailto:bwarner@ivc.edu) with comments and/or if you're interested in assisting
- Elissa Oransky -
  - Still recruiting scholarship reviewers; 60 have volunteered, we need 90 (get service hours for reviewing scholarships)
  - Celebrate Excellence -
    - \* If you pre-register you will be entered to win a pair of Apple AirPods
    - \* Deadline to put an ad or message into program booklet is February 18 (\$25 for a message of up to 150 characters, 1/8 page ads start at \$125)
- DeAngelo Hunter - Some faculty are requiring external cameras for over-the-shoulder views while proctoring exams, causing added stress and students to drop courses
- Brittany Adams - With the volume of cheating occurring right now, there should be institutional support and guidance for how to mitigate these problems without resorting to these types of policies

**5. (V) APPROVAL OF MINUTES FROM 2/4/2021**

1 <sup>st</sup>	2 <sup>nd</sup>	Y	N	A
Roy Bauer	David Bugay	23	0	0

**6. EXECUTIVE REPORTS**

- A. Senate President: June McLaughlin - Will ask Academic Affairs to look into how best to approach, discuss, and minimize gender issues at IVC
- B. Senate Vice President: Jefferey Kaufmann - No report (all on the agenda)
- C. Academic Affairs Chair: Robert Melendez -
  - Currently planning for Fall 2021 Flex Week, focusing on: diversity, equity, and inclusion; governance; health and wellness; pedagogy (focus on student engagement outside of Zoom); IT/technology; returning to campus
  - Upcoming IVC2IVC GIFT presentations -
    - March 16 at 2 pm, on humanizing our courses online, contact Robert at [rmelendez@ivc.edu](mailto:rmelendez@ivc.edu) or Rebecca Kaminsky at [rkaminsky@ivc.edu](mailto:rkaminsky@ivc.edu) if interested in being on the panel
    - April 15 at 3 pm, Vanessa Marquez and DSPS on universal design learning as a best practice
    - May - RJ Dolbin on using Discord for class interaction and management
- D. Curriculum Committee Chair: Rick Boone -
  - [Curriculum Ballot](#)
  - Approximately 350 courses need to be updated for their 5 year update this year, not doing it looks bad for accreditation (list of [courses due for 5 year update](#))
  - IVC cultural diversity philosophy - here is how it is currently written in the [IVC graduation requirements](#), Curriculum is planning on discussing its wording as well as the courses that count for the requirement and how it aligns with the CSUs

**7. ASIVC REPORT** - no report**8. FACULTY ASSOCIATION REPORT:** Melanie Haeri

- Still working with District to negotiate contract
- Monday, February 22, at 6:30 pm, FA is asking faculty to virtually attend the Board of Trustees meeting to (a) welcome Carolyn Inmon and (b) show support for the negotiating team

**9. ONLINE EDUCATION COMMITTEE REPORT****10. CONSENT ITEMS**

- A. [Program Reviews](#)
- B. [2020-2021 Committee Appointments](#)

**11. OLD BUSINESS**

- A. (V) Revised Academic Senate Bylaws Final Reading ([Overview of Proposed Changes](#) and [Proposed Changes to Current Document](#))

1 <sup>st</sup>	2 <sup>nd</sup>	Y	N	A
Jeff Wilson	Eddie Tiongson	23	0	0

- B. Instruction Post-COVID - no discussion

**12. NEW BUSINESS**

- A. [Zoom-bombing/Incident Response Playbook](#): Jeff Dorsz

- District Online Education Committee (DOEC) developed the playbook because responses to previous Zoom-bombing incidents were a bit disjointed
- If an incident occurs, the faculty member should still contact their dean
- District is creating an advisory dean role (for about 12 months) that will be the main point of contact for these types of issues; advisory dean will be pulled in to help the dean if the issue is substantial enough
- Faculty concerns -
  - Change wording so the preventive settings are recommended, not mandated (some faculty feel the restrictions to guarantee no Zoom-bombing trade off with the ability to interact with the students)
  - Make it clear faculty are not held responsible if an incident occurs whether or not they followed the guidelines

- B. SSAMMO Revisions

- Student Success, Access, Matriculation, Marketing, and Outreach committee (SSAMMO) is undergoing substantial changes in name, purpose, charge, and membership
- Link to [proposed changes](#) [name changed to Student Success and Equity (SSE)]
- State Academic Senate has asked all local Senates to prepare a DEI survey (gap analysis), and it would be easier to execute if all the equity initiatives were already mapped

- C. [SPAC Revisions](#)

- Name changed to College Council
- FA would like a seat on College Council, two reasons:
  - legally have a right because the committee discusses workplace issues that are FA issues
  - when planning for the future of IVC having an FA member on College Council can identify FA-related issues ahead of time in order to prevent them from occurring
- Another option would be Senate maintaining control of who is on the committee and making it best practices to appoint somebody from FA
  - gets the benefits outlined above
  - allows Senate to guarantee the FA representative chosen is from IVC

D. Return to Campus Protocols for Fall 2021 ([Protocols](#), [Disinfection Plan](#), and [Pandemic Prep and Response Plan](#)): Dr. Chris McDonald

- Multiple lengthy documents have been sent out regarding this issue, which can be difficult to sort through, so a short set of PowerPoint slides highlighting the most pertinent information is in the works
- If you're interested in having classes on campus, let Dr. McDonald know and he will schedule a meeting with the dean and the chair and do campus tours to outline processes necessary (these processes will be customized because needs/requirements vary by department)
- The number of times on campus can be discussed as well, can still do hybrid instruction

E. (V) Academic Calendar for AY 2022-23 ([PDF](#) and [Excel](#))

- Edit to calendar - Contractual day on February 21 moved to January 17

1 <sup>st</sup>	2 <sup>nd</sup>	Y	N	A
Roy Bauer	Eric Garcia	14	0	9

F. Camera Use in Class

- Students expressed concern that syllabi are written too harshly and strictly, claim it's affecting students that aren't cheating in the attempt to stop the ones that are; also claim the amount of cheating is the same now as it was before the pandemic (around 10%)
- Senators responded that 10% of a class cheating is a lot, and they are putting in a lot of extra time trying to prevent it in order to benefit the students that aren't cheating
- Faculty would like more institutional support to find mutually beneficial solutions across all disciplines
- Some professors are requiring multiple cameras, which are privacy and equity concerns
- Syllabi could be written less harshly and with detailed explanations of how students will be monitored; this may help put students at ease

13. ANNOUNCEMENTS AND OPEN FORUM

14. ADJOURNMENT

Name - Position	Attendance	2: Adoption of the Agenda	5: Approval of Minutes	10.D: Anti-Racism Paper Res'n	10.E: OEI Rubric Res'n
June McLaughlin - President	X				
Jefferey Kaufmann - Vice President	X	Y	Y	Y	Y
Robert Melendez - Academic Affairs Chair	X	Y	Y	Y	Y
Rick Boone - Curriculum Chair	X				
Brittany Adams - Humanities Rep	X				Y
Cheryl Bailey - Library Rep	X	Y	Y	Y	A
Roy Bauer - Humanities Rep	X				
Devon Bradley - Life Sciences Rep	X		Y	Y	A
David Bugay - Business Sciences Rep	X		Y	Y	Y
Nichole Carver - MCS Rep	X	Y	Y	Y	A
Carlo Chan - MCS Rep (Alt)	X				
Simon Davies - KHA Rep	X	Y	Y	Y	A
Tu Do - Adjunct Rep					
Keith Donavan - Physical Sciences Rep	X	Y	Y	Y	Y
Eric Garcia - Counseling Rep	X	Y	Y	Y	Y
Christine Granillo - Adjunct Rep	X	Y	Y	Y	Y
Rebecca Kaminsky - Humanities Rep (Alt)	X	Y (alt for Brittany Adams)			
Anthony Lin - Library Rep		Y (by proxy - Cheryl Bailey)	Y (by proxy - Cheryl Bailey)	Y (by proxy - Cheryl Bailey)	A (by proxy - Cheryl Bailey)
Vanessa Marquez - Counseling Rep	X	Y	Y	Y	Y
Martin McGrogan - KHA Rep	X	Y		Y	A
Brett McKim - IDEA Rep	X	Y	Y	Y	Y
Massimo Mitolo - IDEA Rep		Y (by proxy - Brett McKim)	Y (by proxy - Brett McKim)	Y (by proxy - Brett McKim)	Y (by proxy - Brett McKim)
Pierre Nguyen - Life Sciences Rep	X	Y	Y	Y	A
Anca Popescu - LLR Rep	X	Y	Y	Y	
Jon Rossiter - S&B Rep	X	Y	Y	Y	A
Shirin Sahani - S&B Rep	X		Y	Y	A
Joel Sheldon - MCS Rep	X	Y	Y	Y	Y
Alec Sim - Physical Sciences Rep	X	Y	Y		
Edwin Tiongson - Arts Rep	X	Y	Y	Y	Y
Matthew Tresler - Arts Rep	X	Y	Y	Y	Y
Jeff Wilson - LLR Rep	X	Y	Y	Y	Y
Y/N/A		22/0/0	23/0/0	23/0/0	14/0/9