



5500 Irvine Center Drive, Irvine, CA 92618

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Meeting link: <https://cccconfer.zoom.us/j/95181091348>

Minutes - August 27, 2020

1. CALL TO ORDER

The meeting was called to order at 2:04 PM.

2. ADOPTION OF THE AGENDA

Agenda was unable to be adopted as the seating of Senators was not on the Agenda, thus no voting items could occur during this meeting.

3. INTRODUCTION OF GUESTS

- Elissa Oransky - Executive Director of IVC Foundation
- Melanie Haeri - Faculty Association
- Brent Warner - ESL
- Traci Fahimi - Dean of Social and Behavioral Sciences and Business Sciences
- Kurt Meyer - English

4. PUBLIC COMMENTS

- Anthony Lin - Library banned books event Sept 27 - Oct 3 - "Censorship is a Dead End". Looking for faculty/students to read 30-60 seconds of their favorite banned book. Contact Celina Lee (clee@ivc.edu); deadline Sept 7.
- Elissa Oransky - Thanks for supporting student via Foundation.
 - Plan giving website launched, reaching out to donors to include IVC in estate plans.
 - Spring Foundation awards dinner will be a two-part event, tentatively March 13, 2021, drive through at IVC; socially distanced meet and greet and live stream event.
- Brent Warner - open office hours with technology help. Tuesdays at 3 and Fridays at 11 (links in Tim Van Norman's email and the OETF site on Inside IVC).

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING - no action

6. Cheryl Bailey - Title V requirement

- Faculty Association feels we are in compliance with requirements for teaching online
- We need to choose between continuing with status quo or changing the board policy and creating standards by discipline

7. EXTENDED CABINET REPORTS

- A. Angel Hernandez - no update
- B. Keith Donovan - no update

C. Rebecca Kaminsky -

- Guided Pathways workgroup starting to meet next week, getting students involved, study impact of cocurriculars
- Develop materials to help increase student success
- Completion team hoping to launch pilot or 2 in spring
- Almost done with website, checking for accuracy
- Data and equity team to visit schools to identify gatekeeper courses
- Contact Rebecca if you'd like to help (rkaminsky@ivc.edu)

D. Lan Pham - Developed a best practices for the math department

E. Tu Do - no update

F. Christine Granillo - no update, but interested in figuring out how to communicate with part time faculty

G. Nicole Winter - Teaching at multiple sites, even if the same class, still has issues because each school has its own different tech requirements

H. NOTE: Some faculty expressed worries about extended cabinet, feel it unintentionally diverts Senate action; President just wanted additional info, open to other ways of doing it.

8. EXECUTIVE REPORTS

A. Senate President: June McLaughlin

- Senate is promoting a discipline-specific best practices manual, faculty would receive a stipend for completing the template, email June McLaughlin (jmclaughlin12@ivc.edu) and cc Sunny Dhillon (sdhillon@ivc.edu) if interested
- Meeting every other week with IT regarding cheating; agendize Proctorio/cheating, possible workgroup; increases in cheating claims correlating with increases in reports of suicidal ideation
- Election coming up - look into bylaws, want to add an extra VP to help split up work

B. Senate Vice President: Jefferey Kaufmann

- Election coming up, President and Vice President are term limited out, email Jefferey Kaufmann (jkauffman@ivc.edu) if interested in VP position for Fall 2021

C. Academic Affairs Chair: Robert Melendez

- First meeting in 2 weeks; looking at spring '21 flex week (most likely online), full time hiring priority list process, academic freedom board policy, reporting of professional development hours
- Faculty open forums - hoping to continue to do those, contact Robert Melendez (rmelendez@ivc.edu) if you have ideas

D. Curriculum Committee Chair: Rick Boone

- Committee met, did some training on META
- Had a lot of visitors, which was nice, all are welcome
- With OETF: had a blanket online approval for this semester, need a DE approval for each individual course if we go online for spring '21 (form available on Inside IVC in the OETF folder)
- Credit for Prior Learning - new law requiring a BP/AR approved by board and up to state for approval by end of calendar year

- AS/AA local degree requires ethnic studies course, not a state requirement; can discuss keeping requirement, and/or make sure the list of courses that count as ethnic studies is complete and accurate

9. CONSENT ITEMS

- A. Senate Approval of Curriculum - no action
- B. Program Reviews - no action
- C. 2019-2020 Committee Appointments - no action

10. OLD BUSINESS

- A. Board policies and administrative regulations - no action

11. NEW BUSINESS

- A. Credit for Prior Learning BP/AR - District has a timeline for getting BP/AR done by end of year
 - 9/15 - Submit updated BP/AR to VC, Business Services office for inclusion in BPARC agenda
 - 9/23 - Updated BP/AR to Academic Senate
 - 9/25 - BPARC meeting to introduce the changes
 - 10/7 - Academic Senate meeting to approve
 - 10/23 - BPARC meeting to approve the changes and forward to Chancellor's Council
 - 11/5 - Chancellor's Council meeting to recommend approval and forward to the Board of Trustees
 - 11/16 - Board of Trustees meeting for review and study
 - 12/14 - Board of Trustees meeting for approval
 - Before 12/31 - Certification of BP/AR approval submitted to the Chancellor's Office
- B. IVC Mission Statement
 - Current statement: "Irvine Valley College offers clear and guided pathways to transfer opportunities, certificates, associate degrees, employment, and further education to a diverse and dynamic local and global community. We support student access, success, and equity. IVC fosters economic and workforce development through strategic partnerships with business, government, and educational networks."
 - Proposed statement: "Student equity, inclusion, access, and success are central to Irvine Valley College's identity. We offer clear and guided pathways to transfer opportunities, certificates, associate degrees, employment, and further education to a diverse and dynamic local and global community. IVC fosters economic and workforce development through strategic partnerships with business, government, and educational networks."
 - Send new mission statement to schools to get feedback on change
- C. New Professional Development Reimbursement Process
 - New changes to PD reimbursement process
 - Goal not to give faculty more work, but to give faculty their money back quicker

- Big change - Faculty submit spend authorization and expense report in Workday, instead of admin doing it
- There's more to PD than conferences, new process highlights that
- Contact Robert Melendez or Sunny Dhillon if you need help with the new PD reimbursement process

D. Academic Integrity during COVID, Proctoring Software and Programs

- Need to discuss the pros, cons, and utility of Proctorio
- Possible issues with privacy, FERPA, equity
- Training on Proctorio settings could be helpful

E. Effects of Physical and Mental Health Issues on Online Class Engagement

- Faculty discussed ways in which the situation is impacting them and possible fixes
- Faculty could use an update on the process of reporting if a student plans on hurting themselves or is having suicidal ideation
- Submit a CARE report for the Health Center/police to send help in case of student issues

F. Faculty Flexibility and Responsibility for Students during COVID

- Give flexibility/forgiveness to yourself as well as your students
- OETF could look into a self-care hub/page, send suggestions for what should be included to Cheryl Bailey (cbailey@ivc.edu)

G. Excused Withdrawals

H. Communication Among Faculty

12. ANNOUNCEMENTS AND OPEN FORUM

- We could have Senate issue support for distributing information regarding filling out the census
- Could include student resources available in syllabus

13. ADJOURNMENT

People in attendance:

Adams, Brittany
Bailey, Cheryl
Bauer, Roy
Boone, Rick
Bradley, Devon
Bugay, David
Carnie, Henry
Carver, Nichole
Chan, Carlo
Davies, Simon
Dhillon, Sunny
Do, Tu
Dolbin, RJ
Donavan, Keith

Fahimi, Traci
Garcia, Eric
Granillo, Christine
Haeri, Melanie
Hernandez, Angel
Kaminsky, Rebecca
Kaufmann, Jeff
Lin, Anthony
Marquez, Vanessa
McGrogan, Martin
McKim, Brett
McLaughlin, June
Melendez, Robert
Meyer, Kurt

Nguyen, Pierre
Oransky, Elissa
Pham, Lan
Popescu, Anca
Rossiter, Jonathan
Sahani, Shirin
Sheldon, Joel
Sim, Alec
Tiongson, Eddie
Tresler, Matthew
Warner, Brent
Wilson, Jeff
Winter, Nicole