



Academic Senate 2019-2020

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618
asenate@ivc.edu 949/451-5408

ACADEMIC SENATE

Meeting of the Representative Council

March 5, 2020

2:00 – 3:50 pm, BSTIC 101

AGENDA

2:00 **A. CALL TO ORDER**

June McLaughlin

The president will call the meeting to order

2:00-2:05 **B. ADOPTION OF AGENDA**

June McLaughlin

Agenda March 5, 2020

New

Pull item N for next meeting

Discussion/Action

Shall the Rep Council adopt the Agenda of the March 5, 2020 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

Y: 23

N: 0

A: 0

1st David Bugay

2nd Tony Lin

2:05-2:10 **C. INTRODUCTION OF GUESTS**

ALL

Elissa Oransky – Executive Director of IVC Foundation
 Traci Fahimi – Dean of Social & Behavioral Sciences
 Kurt Meyer -FA president
 John Russo – Business/Entrepreneurship faculty

2:10-2:15 **D. PUBLIC COMMENTS**

ALL

Elissa – There is some confusion about the scholarship application process. Students' applications go through a blind review by 3 reviewers and then they will go to the final decision-making body, which is Ken and Elissa, who are able to make changes to the decisions and will do so when necessary and required. They do not want to make changes and very rarely do but will have to in the case of a conflict. They are required by law to be able to make changes to the decisions in order to protect the donors and the applicants.

The Foundation Awards dinner is in 9 days and they have surpassed 90K in sponsorships for the event. It is on March 14 and they have single tickets still available. If you can't attend the event, you can participate in the silent auction which is totally online. At the event there will be a jewelry tree from Kendra Scott with set prices for all the pieces.

Keith D – SLOTF would like to ask senate to draft an AR/BP on how student level data is used in research applications, like SLOs. It is good to look at data of student performance in your classroom, but there is a concern at how this data could be used against faculty.

John R. – The Idea Competition for students to present their entrepreneurial ideas to possible investors. Students will submit a 30-60 second video with their name and problem that they are solving. They will have venture capitalists and

angel investors. Top prize winner is \$1000, 2nd is \$500, and 3rd is \$250. They are opening it up to all IVC students, regardless of discipline as well as their high school partners. Please encourage your students to participate in this competition.

Melanie – Professional development reimbursements are still in process.

June – We may change the way we process PD funds. Saddleback faculty are doing a lot of the reimbursements themselves in workday. There will be a full rollout when it gets finalized. Email the ivcflexofficer@ivc.edu for more information. Sunny is busy working on processing the PD that is in the queue.

Eddie – ELAVAATE is working on the next Hack-a-thon in March. They need faculty to judge. It is a way for computer science majors to practice their skills as well as non-computer science to work on issues that they have identified.

COMPLIANCE WITH BROWN ACT

Academic Senate is a legislative body which must comply with the Brown Act. §54954.2(a) of the Ralph M Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under §54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification...” Please contact the Academic Senate Office at 949-582-4969 or asenate@ivc.edu if you require an accessibility-related modification or accommodation in order to participate in this public meeting.

2:15-2:20

E. RECORD OF THE PREVIOUS MEETING

June McLaughlin

Attachment

Minutes of the Previous Meeting: February 20, 2020

New

Pulled till next meeting

Discussion/Action

2:20-2:50

F. EXECUTIVE REPORTS

Cabinet

Senate President: June McLaughlin

- Education Master & Strategic Plan (EMSP) draft is in the meeting folder for 3/5/20. Please send any comments to your schools. We need to vote to adopt this in April.
- Facilities master plan – the outline for the plan is in the folder for 3/5/20. Please send to your schools and provide feedback on what has been done so far. Ideas that have come out of this: move the police to SAC, have a safer walking path around the college, move the senate executive team to their own building after the student services building has been completed and opening more space in the library. They have not yet incorporated the sustainability plan nor the master plan into the facilities master plan.
- There are resources in today's meeting folder in inside.ivc for you to share with your schools, including information regarding undocumented students and how to help them.
- There is a pandemic plan being developed. They are looking at having facilities focus more on cleaning surfaces, especially the labs and those areas where there are a lot of students. We have been instructed that all information on the Coronavirus comes from the health center only. Should we make recommendations to faculty on how to deal with some of the issues with the Coronavirus? Should we use canvas if there is a campus closure (2 – 4 weeks)? Should we do something else? We should look at a discipline by discipline solution to a campus closure. They are seeking an MOU and approval from ACCJC to allow us to move all courses online.
- We will ask to have administration send out an email about travel during spring break.
- There is an emergency plan already, but this plan is specific for a pandemic.

Vice-President: Jefferey Kaufmann

- There has been a big financial impact on our international students due to the Corona Virus outbreak. There are students who are trapped here and students who are unable to come back to school.
- SCE is forming a partnership with IVC to put in 100 charging stations for free instead of the 16 that we would install and pay from Tesla. They got a grant from the state and they are passing it to us, the stations must stay at IVC for 10 years.
- The solar roofs are still on the books for the new parking lots.

Academic Affairs Chair: Robert Melendez

- None

Curriculum Committee Chair: Rick Boone

- META has been tested successfully to work with district logins. It will be turned on soon.
- Please let Rick know if there are suggestions to improve META.
- There is a conversation in Curriculum Committee about the GE classes. They have started looking at courses that are the most appropriate to stay on, as well as any new courses to add to the native GE pattern.
- It was noticed that the ethnic studies requirement for the native IVC GE pattern is not required by title 5 to have as a GE requirement, but just to offer the courses. There is a conversation in CC to discuss whether it should be left as a requirement on our GE or to follow title 5. Please talk to your schools about the IVC native GE pattern to see what your faculty would like to see in the GE for the AA and AS. The ethnic studies requirement does not exist for the IGETC or CSUs transfer patterns.

2:50-2:50

G. CONSENT ITEMS

June McLaughlin

[Curriculum Ballot](#)

Continued

Discussion/Action

Attachment N/A

Continued

Discussion/Action

[Attachment G3](#)

Continued

Discussion/Action

1) Senate Approval of Curriculum

Per CurricUNET process, curriculum will be submitted for review and approval.

Shall the Representative Council approve the recommendations of the Curriculum Committee?

2) Program Reviews

Per Program Review process, program reviews will be submitted for review.
Program Review

N/A

3) 2019-2020 Committee Appointments

President McLaughlin will present the Committee Grid for councils, committees, task forces and work groups.

The Representative Council seated faculty on 2019-2020 committees, task forces and work groups.

2:50-3:00

H. Board Policies

June McLaughlin

Attachment
[BPARC Agenda](#)

[Final Review](#)
[BPARC](#)

Board Policies & Administrative Regulations

BPs and ARs for First Review:

AR-5330 Pre-Collegiate Basic Skills Coursework - delete
BP-5617 Multiple and Overlapping Enrollments– revision
AR-5630 Basic Skills Courses – revision
BP-6115 Community Education Programs - revision
BP-6122 Academic Renewal – review only
AR-6122 Academic Renewal- revision

For Voting:

AR-4240 Lactation Accommodations for Employees - new
~~BP-4090 Evaluation of Management Personnel – revision~~
~~AR-4090 Evaluation of Management Personnel – revision~~
BP-6140 College Speakers – revision

AR-6140 College Speakers - delete

- BP/AR 4090 are not going to be voted on today. They pulled them off the BDRPC agenda to work on them more; there are concerns that faculty would be able to retaliate against the managers. The faculty at both colleges have supported a 360 evaluation and the FA has been working with the VC of HR to come up with a process and mechanism to serve as a 360 evaluation in a meaningful way. The district proposed a mechanism where the person being evaluating could select the people who will be evaluating them. This has a selection bias that would eliminate proper evaluation and would not be a random sampling of all those under the manager. They are wanting to go back to the drawing board to develop a more randomized selection mechanism for the 360 evaluation.
- AR/BP 6140 – The board wants to be included in the process, so it was not deleted but rather revised.

Discussion/Action

The Representative Council approved the BPs and ARs listed.

Y: 24	N: 0	A: 0	1 st Keith Donovan	2 nd Eddie Tiongson
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3:00-3:10

I. Guided Pathways

Rebecca Kaminsky

[Attachment](#)

Continued

They have been discussing which of the pathways should be displayed on the guided pathways website, either one each for IGETC and CSUs as well as one for the Native GE, or whether we should have just one path; counselors have reported that more MAPs are for the CSUs than IGETC. Please let Rebecca know who your school rep for guided pathway's website, otherwise the chair will be your rep.

They have started distributing a survey of the schools' descriptions to students through a variety of courses. After the data collection, they will send the recommendations from the students and TF on how to improve your school's descriptions.

They are working on updating the discipline/school's websites to make them more user-friendly. These plans are to help on-board students and to provide information to prospective students. The smart schedule is aligned with the student's MAP after they have enrolled at IVC.

At the next senate meeting we will need to vote on the creation of a path or paths for the IGETC and CSUs. The CSUs are easier to create because we have AD-Ts, while the IGETC path is more difficult as we have more varying agreements with the different UCs.

The counselors recommend that we develop a single path based on the CSUs transfer path. Most community colleges are doing this as well.

Students will still need to create a more comprehensive MAP for their second year depending upon where they want to transfer, therefore, the path would not be the only plan for students. Students are required to see a counselor and create a MAP after 15 units, or they cannot register for classes.

Email Rebecca with any additional questions that you have.

Discussion/Action

Discussion

3:10-3:15 *J. IVC Alternative Calendar Task Force creation*

Jeff Kaufmann

New	
Discussion/Action	The Representative Council approved the creation of an Alternative Calendar Task Force.
Y: 24	N 0: A: 0
1 st Eddie Tiongson	2 nd Roy Bauer

NEW BUSINESS

3:15-3:25 *K. Resolutions*

June McLaughlin

Attachment NA	
New	There is a lot of resolutions that are passed at the state academic senate level that are intended to show faculty support to different aspects of higher education, and perhaps we should start adopting some of these resolutions, in addition to making our own resolutions on things that we feel are important to acknowledge.
Discussion/Action	Discussion

3:25-3:35 *L. OEI and OER*

Cheryl Bailey

New	<p>Online Education Initiative (OEI) and Open Educational Resources (OER)</p> <p>The Online Education Taskforce (OETF) has been investigating some opportunities for IVC to help improve our support to students as well as to faculty.</p> <p>OER is the "Textbook Affordability" state initiative to help reduce the cost of textbooks for students. There are some departments at IVC, such as Communications and Philosophy, that have almost gone to fully OER materials. Cheryl has been meeting with Saddleback's OER committee to help further the effort at IVC. The OETF has also discussed the use of a "Low Cost" textbook icon for those classes with textbooks under \$40.</p> <p>The OEI is state consortium that IVC decided not to join over 5 years ago. OETF has started investigating if the OEI has changed and what are the advantages and disadvantages of joining. They have been in the process of gathering information through webinars and talking to other colleges, including Saddleback, about their experiences with OEI (all have been positive). The next step is for Zahra, Cheryl and Tim to do presentations about OEI at school meetings and then to bring it to a vote at Academic Senate.</p>
Discussion/Action	Discussion

3:35-3:40 *M. Senate recognition of outstanding IVC faculty*

Y: 24	N: 0	A: 0	New	There are a lot of awards at the state level for excellent faculty recognition. We are looking at perhaps doing some type of recognition for those faculty who are doing work above their college commitments, both full time and part time faculty. The foundation award is more for students to nominate faculty and his would be for faculty to nominate and select other faculty.
			Discussion/Action	The Representative Council established an annual award to recognize outstanding IVC faculty.
			1 st Eric Garcia	2 nd Vanessa Marquez

3:40-3:45	<i>N. Resolution to honor Jeanne Egasse</i>	June McLaughlin
New	In recognition of her hard work and commitment to revitalize Distinguished Academic Lecture Series (DALS).	
	Pulled from agenda.	

3:45-3:50	<i>O. ANNOUNCEMENTS & OPEN FORUM</i>
Attachment NA	
New	None
Discussion/Action	Discussion

3:50	<i>P. ADJOURNMENT</i>
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“It is the policy of the SOCCCD to fully comply with the requirements of the Americans with Disabilities Act. Consistent with that policy, the facilities where this event will be held are wheelchair accessible. Upon request, this announcement and the agenda or program for the event and any related materials, will be provided in alternative formats (such as large print, braille or accessible electronic text). If you need such materials or other disability accommodations or more information, please call Cindy Barron at (949) 582-4984 48 hours before the meeting.”