



Academic Senate 2019-2020

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618
asenate@ivc.edu 949/451-5408

ACADEMIC SENATE

Meeting of the Representative Council

February 20, 2020

2:00 – 3:50 pm, BSTIC 101

AGENDA

2:00 A. CALL TO ORDER

June McLaughlin

The president will call the meeting to order

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

Agenda February 20, 2020

New

The President submits the agenda **and** the consent calendar for review and approval.

Discussion/Action

Shall the Rep Council adopt the Agenda of the February 20, 2020 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

Y: 25

N: 0

A: 0

1st Matt Tresler

2nd Tony Lin

2:05-2:10 C. INTRODUCTION OF GUESTS

ALL

Elissa Oransky – Executive Director of IVC Foundation
 Traci Fahimi – Dean of Social & Behavioral Sciences
 Rebecca Kaminsky – Guided Pathways Coordinator
 Chris McDonald – VP Instruction
 Terry Schmitt – CA State Strong Workforce regional rep

2:05-2:10 D. RECORD OF THE PREVIOUS MEETING

Attachment

Minutes of the Previous Meeting: February 6, 2020

New

The minutes of the previous meeting of the Representative Council are submitted for review and approval.

Discussion/Action

None

2:10-2:15 E. PUBLIC COMMENTS

ALL

Melanie H. – Faculty are interested in participating in future USC equity training opportunities as well as learning about what the current cohort is learning.
 Elissa O. – Foundation has had more scholarship applications this year than ever before; March 6th is the upcoming Foundation awards dinner.
 Eddie T. – Applications to apply for student government positions are coming up soon, encourage your students to apply;
 Community fair for Black history month is on the 26th;

CAANAPI is having workshops on financial literacy and transferring and growing up mixed race and more. Contact Eddie for more information.

COMPLIANCE WITH BROWN ACT

Academic Senate is a legislative body which must comply with the Brown Act. §54954.2(a) of the Ralph M Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under §54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification...” Please contact the Academic Senate Office @ 949-582-4969 if you require an accessibility-related modification or accommodation in order to participate in this public meeting.

2:15-2:20 F. EXECUTIVE REPORTS

Cabinet

Senate President: June McLaughlin

- Information on the president’s hiring timeline is in the senate folder for today’s meeting.

Vice-President: Jefferey Kaufmann

- IEC – Planning and Decision Making Manual (PDM) has been identified as having some fundamental issues which is making it rather ineffective. We need to clean it up and have a significant revision next year. IEC and senate will look to the new IVC president for direction on how to make it effective and useful. Another weakness with our committee structure is that it is unclear on who needs to see what documents for approval and in what order.
- SPAC – There are a lot of district IT requests coming in and they were asked to score these requests based on need. District IT people were at the meeting for clarification. Who is tracking all of the requests from IT? We need to get more details from IT and have them provide updates and be accountable for the money they are asking for and spending.
- The Online Education Taskforce (OETF) is working with Research to find out who the online students are, as well as a report on how well online and in-person students are doing. The OETF will look at the data and bring the information back to senate. OETF is charged with looking at cheating online. The taskforce will look at what technology is available to help identify cheating.

Academic Affairs Chair: Robert Melendez

- Sunny (Administrative Assistant for AS) is now on board and has started working on the backlog of reimbursements. It will still take time. Be aware that you will not be reimbursed if you use AIRBNB or other timeshare for your lodging, only hotel stays.

Curriculum Committee Chair: Rick Boone

- They are still making tweaks to the new system (META). CC will be discussing the native GE AA and AS courses to possibly add or delete courses. The committee is working through the revised courses.

2:30-2:30

D. CONSENT ITEMS

June McLaughlin

[Attachment G1](#)**1) Senate Approval of Curriculum**

Action

The Representative Council approved the recommendations of the Curriculum Committee.

[Attachment N/A](#)**2) Program Review**

Action

N/A

[Attachment G3](#)**3) 2019-2020 Committee Appointments**

Action

The Representative Council seated faculty on 2018-2019 committees, task forces and work groups.

2:20-2:25

H. Board Policies

June McLaughlin

Attachment
[BPARC Agenda](#)

Discussion/Action

Board Policies & Administrative Regulations

None

2:25-2:35

I. Program discontinuance recommendation (PETF)

June McLaughlin

Continued

Massimo Mittolo would like to make a motion to postpone the vote; Melanie Haeri second. The School of IDEA would like more time to look at the PETF document as well as to have more discussion regarding the email that Professor Chandos sent to the CE faculty. The link to the PETF document was not working on the agenda, however, the document for the Program discontinuance from PETF is in the folder for today's senate meeting materials as well as in the meeting folder for the 2/6/20 meeting. Professor Chandos' email to the CE faculty expressed concerns regarding the discontinuance process not being official, even though the process was agreed upon by senate. He also sent similar emails to the taskforce about his concerns and the taskforce tried to incorporate his concerns into the PETF recommendation. Senate has been discussing the Laser Photonics program for over two years, including the censoring of the past IVC president. We have also discussed the labor market data during several past senate meetings.

Discussion/Action

Shall the Rep Council accept the recommendation of the PETF?

Y: 24

N: 2

A: 1

1st Roy Bauer2nd Anca Popescu

2:35-2:50

J. Guided PathwaysRebecca
Kaminsky[Attachment](#)

Continued

Guided Pathways taskforce has been focusing on updating the academic pages with information on pathways. They are also working on adding career information to the pathways. Career Coach which will help them with specific programs based on how

they answer a skills test. They need school and department reps to help with the website otherwise your department will have limited choices presented to students. They want to have the website up by the fall semester. Please let Rebecca know who the rep will be by spring break; most of the work will be done via email. The student experience maps are completed and they will track how a student experiences IVC throughout their time. The completion team's work is almost finished and a group of people invested in the process are looking through it, including counselors. They have come up with a model for completion so the next step is implementation. Students will still have to do a MAP and see counselors, especially for transferring, otherwise there would be two different maps for UC and CSU. Please share the PPT with your schools so that we can discuss them at the next meeting and then vote in Senate later in March on the direction that we want to go with the map creation. Finally they are creating a campus services document that can be shared with your students in your syllabus, such as an important date's calendar for students that goes beyond drop dates, as well as a document for students on why they should get a degree. Rebecca is working with the district on creating an area wide guided pathways coordinator and liaison group.

Discussion/Action

Discussion

NEW BUSINESS

2:50-3:00	<i>K. Classroom Safety</i>	<i>ALL</i>
Attachment NA <i>New</i>	There is a classroom safety symposium tentatively scheduled for April 10 th . There are faculty on the panel that will discuss safety in the classroom. The symposium is focused on classrooms only but will agendize other issues of safety at a later date. The panic buttons are secured with two-way tape which should probably be replaced with solid adhesive.	
Discussion/Action	Discussion	
3:30-3:35	<i>L. IVC Calendar Task Force creation</i>	<i>June McLaughlin</i>
<i>New</i>	Saddleback is showing interest in having a compressed 16-week calendar. We should create a task force to investigate the interest of faculty and students in having a compressed calendar, as well as doing some data collection. There is interest in making this a joint campus task force.	
Discussion/Action	Discussion	

New	What would happen if we had a major catastrophe where we had to close campus: fire, earthquake, pandemic? This is part of the emergency preparedness plan, which has made a recommendation that since all courses have a canvas shell we can move most classes online; we would get a waiver from the state to move everything online. Need to get all faculty comfortable with using Canvas.
Discussion/Action	Discussion

3:40-3:50 N. ANNOUNCEMENTS & OPEN FORUM

Attachment NA	
New	
Discussion/Action	Discussion

3:50	O. ADJOURNMENT
------	----------------

"It is the policy of the SOCCCD to fully comply with the requirements of the Americans with Disabilities Act. Consistent with that policy, the facilities where this event will be held are wheelchair accessible. Upon request, this announcement and the agenda or program for the event and any related materials, will be provided in alternative formats (such as large print, braille or accessible electronic text). If you need such materials or other disability accommodations or more information, please email Asenate@ivc.edu 48 hours before the meeting.