



ACADEMIC SENATE

# Academic Senate 2019-2020

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618  
[asenate@ivc.edu](mailto:asenate@ivc.edu) 949/451-5408

Meeting of the Representative Council  
 September 05, 2019  
 2:00 – 3:50 pm, BSTIC 101

## MINUTES

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

Discussion	Agenda: September 05, 2019		
	The Rep Council adopted the Agenda of the September 05, 2019 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.		
Action			
Y: 25	N: 0	A: 0	1 <sup>st</sup> Tony Lin 2 <sup>nd</sup> Anca Popescu

2:05-2:10 C. INTRODUCTION OF GUESTS

ALL

Elissa Oransky – Executive Director of IVC Foundation  
 Rebecca Kaminsky – Guided Pathways Coordinator  
 Traci Fahimi – Dean, Social & Behavioral Sciences & Business Sciences  
 Tu Do - PT faculty in Life Sciences and Technologies  
 Jenny Lopez-ASG Representative  
 Deidre Chang – ASG Representative

2:10-2:15 D. PUBLIC COMMENTS

ALL

- 1) Elissa Oransky – ProIVC is up and running! The challenge for this month is when you add or increase your payroll deduction to a foundation account, they will add \$25 to the account as well as matching funds at the end of the year.
- 2) Dan DeRoulette - Academic Affairs would like to look at the BP/AR Travel Policy. Senate will assign this to Academic Affairs.

2:15-2:00

**E. RECORD OF THE PREVIOUS MEETING**

June McLaughlin

[Attachment F](#)**Minutes of the Previous Meeting: August 29, 2019**

Discussion

Action

The Rep Council adopted the minutes of August 29, 2019

Y: 25

N: 0

A: 0

1<sup>st</sup> Joel Sheldon2<sup>nd</sup> Melanie Haeri

2:25-2:30

**F. EXECUTIVE REPORTS**

Cabinet

**Senate President: June McLaughlin**

- A PT faculty had their email turned off as soon as the semester ended; will contact FA to find out why that happened.
- The new deans at IVC do get to go to Admin 101. There should also be training for new chairs.
- The annual walk of hope for suicide prevention is on Oct 16 from 10-1pm. Nancy Montgomery is hosting it and there will be food served.
- Nancy is also setting up a self defense class for her staff on November 15. She has space for faculty if interested.

**Vice-President: Jefferey Kaufmann**

- BDRPC meet this week. Panic buttons have been installed in all the classrooms. If you accidentally hit the button, call campus police right away. If you want to test it, call the police ahead of time.
- Cameras are in and are being fine tuned to capture more detail.
- We will reach out to Chef Meyer about having information about crime on campus shared with the faculty.
- A proposal to expedite the resource request cycle is being drafted; in the Fall the approval process will occur and in the Spring the requests will be submitted. Hopefully this will give faculty and staff more time to compose their requests.
- Making the resource request process transparent was at the request of the faculty, however, it wasn't intended to be an equal vote for everyone.
- Program review came up again with the belief that the program review process has enough data to support the resource requests, but it isn't there yet.
- 90% of our budget is faculty salaries and these should come out of the Program Review process when the decisions are made to hire faculty.

**Academic Affairs Chair: Daniel de Roulet**

- The PowerPoint that was presented at senate last week on all the issues with the travel and PD funds ARs has been shared with all faculty and deans. Please discuss these issues with your schools.
- Business, IDEA and Kinesiology still need faculty representatives on Academic Affairs.
- USC Race & Equity Center:

- There is possibly an email from student services that states that we are now participating in the USC institute on equity and inclusion.
- At IEC it was announced that President Roquemore has agreed to have an individual come to IVC to discuss us becoming involved with the institute. Want to make sure that there is adequate faculty representation.
- Dan and June will meet with President Roquemore to find out more about this and to make sure that this has adequate training for the faculty not just student services. In addition to the equity training we also need to have more training on helping DSPS students in our classes.
- On October 10 there will be training for faculty on how to better help DSPS students in BSTIC 101 from 230-4.
- Also need to see if we can get training for our PT faculty from DSPS and from IT on accessibility tools available in Canvas.

**Curriculum Committee Chair: Rick Boone**

- Reminder to check to see if any of your courses are on the list to update/revise. Make sure that the book is updated and that there are SLOs along with any content changes. Do this prior to the Meta roll out so that you won't run into any problems.
- Equity is on the charge for the Curriculum Committee this year. The committee will look at how to include equity in our CORs.

2:30-2:30	<b>G. CONSENT ITEMS</b>	June McLaughlin
<a href="#">Attachment G1</a>	<b>1) Senate Approval of Curriculum</b>	
Action	The Representative Council approved the recommendations of the Curriculum Committee.	
<i>Attachment N/A</i>	<b>2) Program Reviews</b>	
Action	N/A	
<a href="#">Attachment G3</a>	<b>3) 2019-2020 Committee Appointments</b>	
Action	<p>The Representative Council seated faculty on 2018-2019 committees, task forces and work groups.</p> <p>Pulled off of consent items.</p> <p>Saddleback has a lot of committees that we don't have and a lot of senate committees that we may want to employ at IVC. The IEC will send out the Planning and Decision Making Manual (PDM) to all committees and task forces soon.</p> <p>IEC liked the idea that all committees and task forces report out at the end of the year.</p>	

2:30-2:35	<b>H. Board Policies and Administrative Regulations</b>	June McLaughlin
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Continued	See SOCCCD SharePoint for all BPARC information <a href="#">BP &amp; AR</a>		
Attachment <a href="#">BP &amp; AR</a>	<ul style="list-style-type: none"> <li>BPs and ARs for Review: <ul style="list-style-type: none"> <li><a href="#">BP 6130</a> – Textbook Adoption</li> <li><a href="#">BP/AR 6140</a> – College Speakers</li> <li>BP/AR 3110 – Basic Aid Allocation Process</li> <li><a href="#">BP/AR 3515</a> – Reporting of Crimes and Notification Protocols (discussion only)</li> </ul> </li> </ul>		
Discussion	<p>BP 6130 - Saddleback does not like the line about ZTC textbook adoption and would like it to be removed. June will have them remove the BP6130 from voting and recommend removing that line.</p> <p>BP/AR 6140 – Was sent it to faculty to get preliminary comments. With this BP it seems like it is micromanaging by the board. You wouldn't be able to replace a speaker at the last minute. It would also prevent putting on a quick event. However, with a no-cost speaker only a notification to the president and the board needs to happen, however, this wording could open up a possibility of delaying a speaker. June will take this one back without approving it. We would like to include a statement in the BP/AR that adds some flexibility for emergency speakers (cancellation replacements, responding to an event on campus, etc.).</p> <p>BP/AR 3515 – Humanities will share the edits from their school. We will discuss this at the next senate meeting. Please send your comments about this to June.</p>		
Action	The Rep Council Approved the following: BP/AR 3110.		
Y: 24	N: 0	A: 3	1 <sup>st</sup> Keith Donovan 2 <sup>nd</sup> Henry Carnie

2:40-2:50	<b>I. Program Revitalization/Discontinuance</b>		Daniel de Roulet
Attachment J <a href="#">Attachment J</a>	<b>Program Revitalization/Discontinuance</b>		
Discussion	This does not tell us what we need to do once a program has been identified as needing revitalization or discontinuance. Would like to take this back to academic affairs to develop the process for the next steps when a program has been identified for discontinuance.		
Action	Discussion		
2:50-3:00	<b>J. Part-Time Faculty Hiring Best Practices</b>		Daniel de Roulet
Attachment N/A	<b>Part-time Faculty Hiring Best Practices</b>		
Discussion	It is recommended that Academic Affairs develops a process for how to collect information on what regional and recommended best practices are for part-time faculty hiring.		
Action	The Representative Council approved IVC to have Academic Affairs develop a best practices for hiring part-time faculty.		
Y: 26	N: 0	A: 1	1 <sup>st</sup> Keith Donovan 2 <sup>nd</sup> Britany Adams

## NEW BUSINESS

2:50-3:00 **K. Technology Advisory Task Force Coordinator**

June McLaughlin

<b>Attachment N/A</b>			<b>Technology Advisory Task Force Coordinator</b>	
<i>Discussion</i>				
<i>Action</i>			The Representative Council opened nominations for the TATF Coordinator position, closed nominations and appointed Cheryl Bailey.	
Y: 27	N: 0	A: 0	1 <sup>st</sup> Tony Lin	2 <sup>nd</sup> Keith Donovan

2:50-3:00 **L. Academic Freedom**

June McLaughlin

<b>Attachment N/A</b>			<b>Structured Discussion on Leadership at IVC</b>	
<i>Discussion</i>			<p>This topic has come up because of the email that was sent by the Human Resources Vice-Chancellor (Cindy Vyskocil) on Academic Freedom during Flex week. June passed out the article from <i>Inside Higher Ed</i> that explains how both the faculty and the students experience academic freedom. It is clear what rights the students have but rights do the faculty have.</p> <p>Please read the article and the BP6120 that was adopted in 2000 and revised in 2015 on academic freedom. We could have a sub-group of the senate to work on drafting our own statement on academic freedom.</p> <p>The faculty association is working on a response to the email. Plus, the senate cabinet will be meeting with the Vice-Chancellor regarding this email and Academic Freedom at the district.</p>	
<i>Action</i>			none	

4:30-4:30 **M. ANNOUNCEMENTS & OPEN FORUM**

ALL

<i>Discussion</i>			None	
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4:30	<b>N. ADJOURNMENT</b>			
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M B: Adoption of the Agenda	M C: Adoption of the Minutes	M G: Adoption Committee Grid	M H: Approval BPs & ARs	M I: Approval of the Program Revitalization/ Discontinuance	MJ : Approval to create Part-Time Faculty Hiring Best Practices	MJ : Approval to appoint TATF Coordinator	Sept 05		Irvine Valley College 2018-2019 Academic Senate Membership
-	-	-	-	-	-	-	✓		McLaughlin, June: President, Academic Senate
Y	Y	-	Y	-	Y	Y	✓	1	Adams, Brittany: Humanities
Y	Y	-	A	-	Y	Y	✓	2	Bailey, Cheryl: Library
Y	Y	-	Y	-	Y	Y	✓	3	Bauer, Roy: Humanities
Y	Y	-	Y	-	Y	Y	✓	4	Boone, Rick: Chair, Curriculum
Y	Y	-	Y	-	Y	Y	P	5	Bradley, Devon: Life Sci
Y	Y	-	Y	-	Y	Y	✓	6	Bugay, David: Business Sci
Y	Y	-	Y	-	Y	Y	✓	7	Business Sciences
-	-	-	-	-	-	-	✓	8	Carnie, Henry: Humanities (Alt)
Y	Y	-	Y	-	Y	Y	✓	9	Davies, Simon: KHA
Y	Y	-	Y	-	A	Y	✓	10	De Roulet, Daniel: Chair, Academic Affairs
-	-	-	-	-	-	-	✓	11	Dolbin, RJ: MCS (Alt)
Y	Y	-	Y	-	Y	Y	✓	12	Donavan, Keith: Physical Sci
-	-	-	-	-	-	-	A	13	Dorner Meredith: Life Sci (Alt)
Y	Y	-	Y	-	Y	Y	✓	14	Erbas-White, Ilknur: MCS
Y	Y	-	A	-	Y	Y	✓	15	Haeri, Melanie: LLR
Y	Y	-	A	-	Y	Y	✓	16	Kaufmann, Jeff: VP, Academic Senate
Y	Y	-	Y	-	Y	Y	✓	17	Lin, Anthony: Library
-	-	-	Y	-	Y	Y	✓	18	Marquez, Vanessa: Counseling
Y	Y	-	Y	-	Y	Y	✓	19	McGrogan, Martin: KHA
Y	Y	-	Y	-	Y	Y	P	20	McKim, Brett: IDEA
Y	Y	-	Y	-	Y	Y	✓	21	McWhorter, Amy: Life Sci
-	-	-	Y	-	Y	Y	✓	22	Melendez, Robert: Counseling
Y	Y	-	Y	-	Y	Y	✓	23	Mitolo, Massimo: IDEA
-	-	-	-	-	-	-	A	24	Pestolesi, Tom: KHA (Alt)
Y	Y	-	Y	-	Y	Y	✓	25	Popescu, Anca: LLR
Y	Y	-	Y	-	Y	Y	✓	26	Rossiter, Jon: S&B
Y	Y	-	Y	-	Y	Y	✓	27	Sahani, Shirin: S&B
Y	Y	-	Y	-	Y	Y	✓	28	Sheldon, Joel: MCS
Y	Y	-	Y	-	Y	Y	✓	29	Sim, Alec: Physical Sci
Y	Y	-	Y	-	Y	Y	P	30	Tiongson, Edwin: Arts
Y	Y	-	Y	-	Y	Y	✓	31	Tresler, Matt: Arts
25/0/0	25/0/0	N/A	24/0/3	N/A	26/0/1	27/0/0			