



Academic Senate 2018-2019

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ACADEMIC SENATE

Meeting of the Representative Council
 September 06, 2018
 2:00 – 3:50 pm, BSTIC 101

Minutes

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

Discussion	Agenda: September 06, 2018		
	None		
Action	The Rep Council adopted the Agenda of the September 06, 2018 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.		
Y: 21	N: 0	A: 0	1 st Kathy Schmeidler 2 nd Matt Tresler

2:15-2:20 C. INTRODUCTION OF GUESTS

ALL

Elissa Oransky – Executive Director of IVC Foundation
 Jay Bong – Scheduling & Enrollment Analyst
 Takeshi Takakura – Part-time Japanese Faculty
 Liz Burkhalter – Part-time Faculty
 Desire Ortiz – Sr. Admin. Financial Aid
 Angela Mahaney Orozco – Executive Assist. VPSS
 Neda Pourhassan – ASG VP of Academic and Legislative Affairs
 Daniel Verazza – English Faculty

2:20-2:30 D. PUBLIC COMMENTS

ALL

- 1) Melanie Haeri – still no coffee out at ATEP; it is still in process to get something out there.
- 2) Melanie and her team, Unreal Housewives, will be having fund raisers to help raise money to walk in the 60-mile walk for Breast Cancer.
- 3) Eddie Tionsgen – Elevate newsletter is available. Having lots of events in September and October.
- 4) Roy Bauer – a big problem with our campus is that we don't have a college newspaper. The School of Humanities would love to see a college

	newspaper, but this has been blocked in the past by the current president of the college. There is curriculum written for a journalism class but it was done more than 7 years ago and has never been taught. There were resource requests made several years ago in an attempt to establish a college paper but wasn't approved. Senate will agendize this.
	5) Neda Pourhassan – students really need a paper, there is a newsletter but it is not regularly updated and it would help greatly to keep students informed. 6) Students in Neuroscience would like more classes like Saddleback to help transfer to UCI. There are a lot of different issues with students applying in Neuroscience at UCI. 7) The honors program needs to be marketed more to inform students how to qualify and the importance of taking honors classes and signing up for the honors program.
	8) Roy Bauer – We should agendize changing our mascot, it is an important part of our image and our marketing. June: The students have a workgroup about the mascot so we can work with them. We will invite the students when we talk about it at Senate. 9) Our President is showing a pattern of favoritism. Special areas that he likes seems to be regularly honored; probationary faculty being protected; certain departments are protected while others are ignored, like the humanities. This favoritism was exhibited when he interfered with curriculum as discussed last Rep Council meeting on August 30, 2018. This should be further discussed and reflected upon. June: The cabinet will discuss how to agendize this for future senate meetings. 10) Elissa Oransky – Look for information coming out about IVC foundation.

2:30-2:35	E. RECORD OF THE PREVIOUS MEETING	June McLaughlin
Attachment A	Minutes of the Previous Meeting: August 30, 2018	
Discussion		
Action	The Rep Council adopted the minutes of August 30, 2018 as submitted or amended.	
Y: 22	N: 0	A: 0
1 st Roy Bauer	2 nd Kathy Schmeidler	

2:35-2:55	F. EXECUTIVE REPORTS	Cabinet
Attachment N/A	Senate President: June McLaughlin	
	Senate asked IT what was being monitored with the Black Carbon/Red Sparrow security software that we all received an email about. Black Carbon monitors our network for suspicious behavior on the servers, desktop and email. It will send Bruce an alert if there was any suspicious activity on your desktop, or if someone tried to login to your workstation, it tracks keystrokes to help with the	

investigation. This system does not look or monitor content within a file nor does it monitor telephone conversations or Canvas shells. This was started because we were audited and the tools that we were using on our servers were not adequate so they were required to get new security software.

Dan and June met with the president last Friday and asked the senate questions what was the intent for asking to push a program [Photonics] forward. His response was that he was responding to an adjunct faculty members inquiry about the status of this program and he was inquiring for him. He felt that he was within his wheel house to be able to do this. Senate will continue to look into this further. Additionally, senate had taken a vote that when the IDEA school was created and asked the VPI to sign a document that they would protect the programs at the school for 3-5 years, including Photonics.

It is possible that when senate approved this program in May 2017, there was no labor market data to support the viability of this program. This is an important part of CE to provide programs that students can get jobs with upon completion. June looked into the labor market data for photonics and could not find a lot and then requested the Center for Excellence to find more LMD for Photonics and we are waiting for that and in the meantime we pulled the award back to the senate level.

The concern is that according to some AS presidents, administration doesn't get to touch curriculum at all, ever. We need to clarify where and administration can be involved with curriculum and then we affirm these boundaries. Labor market discussions are critical to what is happening in curriculum, CE and even pathways which is going to force us to ask for every degree will that student get a job. This opens up an important discussion that we need to have regarding future programs.

Follow up on the understanding that the President told the BOT to waive the labor market data for this program. Curriculum committee, LMI meetings, have already started discussing these issues. We will agendize this item for further discussion.

Kathy S - The resources needed for a program is in the purview of the administration but the content of the COR is in the realm of 10+1. They have the right to make comments and can participate in discussion but administration has no official say in the content and can not block the curriculum based on the content.

Roy B – there seems to be a lack of participation by faculty and low moral which seems to be due to the administration not listening to faculty and not having them participate in decision making. Many programs were started by administration, including paralegal, but we need to have a discussion about whether this should continue happening.

Keith D – there was a new program development process that was voted on last year at senate, could we bring it back to senate to discuss it again? It will be agendized.

Vice-President: Jefferey Kaufmann

BDRPC has been pushing to make the entire budget transparent; so that faculty will know how the funds are distributed and allocated across IVC.

IEC has been doing a lot of effective work. Keith Donovan is the new Program Review Coordinator, which is a very important position that we need to have on our campus, as program review is being revamped, it is going to be more meaningful and encompassing. There needs to be more attendance at IEC, only 30% of membership has been attending. The time of the meeting may be part of the problem, they will continue to look into meeting times for these important meetings.

Academic Affairs Chair: Daniel de Roulet

AA has not met yet, they are taking direction from the senate, including program review and other agenda items as senate identifies them. There will be a longer report after AA has had their first meeting.

Curriculum Committee Chair: Rick Boone

First CC meeting will be next week and will be starting the review of courses during the meeting. There are meetings starting next week with district & Saddleback with faculty, staff and administrators from both colleges to discuss what curriculum system will be replacing Curricunet.

Please discuss with your schools the division between AA and an AS. By having a separate AS, it will allow STEM and CE students to more easily achieve a certificate because of the lower GE in the AS.

2:55-3:00

G. CONSENT ITEMS

June McLaughlin

Attachment N/A

1) Senate Approval of Curriculum for 2019-2020 Catalog

Action

The Representative Council approved the recommendations of the Curriculum Committee.

Attachment N/A

2) Program Reviews

Attachment N/A

3) Affirm Actions of the Summer Cabinet

Action

The Representative Council accepts / affirms the actions of the Summer Cabinet.

[Attachment](#)

4) 2017-2018 Committee Appointments

Action

The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.

3:35-3:40

H. Elections Committee

June McLaughlin

Attachment N/A

Establish Elections Committee

Discussion

None.

Action

The Representative Council closed nominations and appointed Rich Zucker and Joon Kil to the Senate Elections Committee.

Y: 22	N: 0	A: 0	1 st Kathy Schmeidler	2 nd Roy Bauer
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3:40-3:45

I. Senate Elections

June McLaughlin

Attachment N/A

Senate Elections: Nominations for Two Senators Representing Part-Time Faculty

Discussion

Takeshi Takakura and Liz Burkhalter have been nominated. We would like to have 4 part time representatives to ensure that there are senators in case of a scheduling conflict. A request for an e-mail to all part time faculty explaining the roles, benefits and duties of the part time faculty representatives will be sent out in a global email. It is very important that PT faculty know that Senate supports them as well as having them understand shared governance, as well as gain a better understanding of what the Senate does.

Action

Discussion

3:00-3:05

J. Board Policies and Administrative Regulations

June McLaughlin

Continued

See SOCCCD SharePoint for all BPARC information [BP & AR](#)Attachment
[BP & AR](#)**BPs and ARs for voting on September 06, 2018:**

- [BP6100](#): Curriculum
- [BP2100.1](#): Delegation of Authority to the Academic Senate
- [BP2100.2](#): Role and Scope of Authority of the Academic Senate

BPs and ARs for information only:

- [BP4040](#) Institutional Code of Conduct
- [AR 4040](#) Institutional Code of Conduct
- [BP & AR 6140](#): College Speakers
- [BP 5617](#) Multiple and Overlapping Enrollments

Discussion

June requested that BP 2100.1 and BP 2100.2 be removed from the list of approval requested for additional review and discussion. Please take back to your schools to start discussing these policies to enrich the faculty discussion on the authority of the Academic Senate.

AR/BP 4040 – we have never had an institutional code of conduct; these were just written. If you have any comments, send them to June.

BDRPC discussed the freedom of speech when it comes to AR/BP 4040 and June will watch out for any issues with it regarding freedom of speech. It does deal with civility, which is good. The references that they used for AR/BP4040 don't match up with the language. BP 6100 went forward without our changes, but they were mostly minor changes that we will make when it comes back after October 15th.

Action

The Representative Council approved BP 6100.

Y: 21	N: 0	A: 0	1 st Kathy Schmeidler	2 nd Robert Melendez
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NEW BUSINESS

3:05-3:10			K. End of the Year Celebration		June McLaughlin	
Attachment N/A			End of the Year Celebration			
Discussion			Desire Ortiz and Angela Mahaney Orozco came to represent the holiday planning workgroup to explain this year’s event and to announce how donating and participating can benefit the student scholarships. They need more faculty to serve on this committee. If you have any ideas or recommendation, please send them to Desire or Angela. The majority of funds go to scholarships through the foundation. Cindy from the cafeteria donates a lot of food for everyone. You can get donations from local businesses, or make baskets to donate to the celebration. Wacky winter wear competition again this year. Sandy Jefferies is the chair of this work group, so you can send questions and comments to her as well.			
Action			The Representative Council approved to support the recommendation from the work group to hold this event on December 6th.			
Y: 22	N: 0	A: 0	1 st Kathy Schmeidler		2 nd Melanie Haeri	

3:10-3:20		L. Faculty Hiring Priority List		June McLaughlin Dan de Roulet	
Attachment N/A		Faculty Hiring Priority List			
Discussion		Jay Bong presented the calculations and explained how they work for developing this year's faculty hiring list that will be coming forward. Remove retired and resigned faculty from last year and new faculty hires are in red. They used 2017-2018 faculty LHE data. Kathy S. expressed concerns about the calculations; wants to make sure that they are including all of faculty hours, not just using faculty reassigned time hours. The library and counselors use new calculations that were voted on at the end of May 2018; it takes the unduplicated head count for librarians and counselors along with the courses taught. The numbers were agreed upon in consultation with the counselors, librarians and Academic Affairs. Tier 1 is all the schools, tier 2 is the individual departments, tier 3 is collective agreement, so he only has tier 1 and tier 2 calculations at this time. It is an iterative process and will take a lot of discussion with the schools and deans to develop the final list.			
Action		Discussion			

3:20-3:30	M. Assessment of Current Academic Calendar	Jeff Kaufmann
Attachment N/A	Assessment of Current Academic Calendar	
Discussion	Senate would like to open the discussion to adopt a compressed academic calendar (16 weekS). A compressed calendar can allow for two full summer sessions, start later in the Spring, etc. We would like to start the discussion to determine what the pros and cons are to a compressed calendar and provide a	

report to the rep council, possibly with a number of options that we can then take to the administration. We should work with Saddleback in an open dialogue to come to an agreement on the possibility of a new compressed calendar. If we move to a compressed calendar, the teaching blocks for every class will be extended. The Faculty Association would need to be part of the discussion, as a compressed calendar will differ from our contract days. The finals week has been a point of confusion on whether it is included as part of the calendar or separate from the calendar weeks. They will continue collecting data regarding a compressed calendar and will put it on the agenda in the future. Will also look at a possibility of separating our calendar from Saddleback, but the BOT has not been in favor of this in the past.

Action

Discussion

3:30-3:45

N. ANNOUNCEMENTS & OPEN FORUM

ALL

3:45

O. ADJOURNMENT

M B: Adoption of the Agenda	M E: Adoption of the Minutes 8/30/18	M H: Elections Comm.	M J: Approval of the BPs & ARs	M K: Approval End of the Year Celebration						Sept 06		Irvine Valley College 2018-2019 Academic Senate Membership
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓		McLaughlin, June: President, Senate
Y	Y	Y	Y	Y	-	-	-	-	-	✓	1	Adams, Brittany: Humanities
-	-	-	-	-	-	-	-	-	-	A	2	Bailey, Cheryl: Library
Y	Y	Y	Y	Y	-	-	-	-	-	✓	3	Bauer, Roy: Humanities
Y	Y	Y	Y	Y	-	-	-	-	-	✓	4	Boone, Rick: Chair, Curriculum
Y	Y	Y	Y	Y	-	-	-	-	-	✓	5	Bradley, Devon: Life Sci
-	-	-	-	-	-	-	-	-	-	A	6	Carnie, Henry: Humanities (Alt)
Y	Y	Y	Y	Y	-	-	-	-	-	P	7	Chambers, Elizabeth: SBS
Y	Y	Y	Y	Y	-	-	-	-	-	✓	8	Davies, Simon: KHA
Y	Y	Y	Y	Y	-	-	-	-	-	✓	9	De Roulet, Daniel: Chair, AAC
Y	Y	Y	Y	Y	-	-	-	-	-	✓	10	Dolbin, RJ: MCS
Y	Y	Y	Y	Y	-	-	-	-	-	✓	11	Donavan, Keith: Physical Sci
Y	Y	Y	Y	Y	-	-	-	-	-	✓	12	Dorner /Schmeidler: Life Sci (Alt)
Y	Y	Y	-	Y	-	-	-	-	-	✓	13	Haeri, Melanie: LLR
Y	Y	Y	Y	Y	-	-	-	-	-	✓	14	Kaufmann, Jeff: VP, Senate
-	-	-	-	-	-	-	-	-	-	✓	15	Lamp, Leonard: MCS (Alt)
-	-	-	-	-	-	-	-	-	-	A	16	Lee, Celina: Library
Y	Y	Y	Y	Y	-	-	-	-	-	✓	17	Marquez, Vanessa: Counseling
Y	Y	Y	Y	Y	-	-	-	-	-	✓	18	McGrogan, Martin: KHA
Y	Y	Y	Y	Y	-	-	-	-	-	✓	19	Melendez, Robert: Counseling
Y	Y	Y	Y	Y	-	-	-	-	-	✓	20	Mis, Benjamin: SBS
Y	Y	Y	Y	Y	-	-	-	-	-	✓	21	Mitolo, Massimo: IDEA
-	-	-	-	-	-	-	-	-	-	A	22	Pestolesi, Tom: KHA (Alt)
-	-	-	-	-	-	-	-	-	-	A	23	Popescu, Anca: LLR
Y	Y	Y	Y	Y	-	-	-	-	-	✓	24	Sheldon, Joel: MCS
Y	Y	Y	Y	Y	-	-	-	-	-	✓	25	Sim, Alec: Physical Sci
	Y	Y	Y	Y	-	-	-	-	-	✓	26	Tiongson, Edwin: Arts
Y	Y	Y	Y	Y	-	-	-	-	-	✓	27	Tresler, Matt: Arts
-	-	-	-	-	-	-	-	-	-	A	28	Wright, Justin: Life Sci
Y	Y	Y	Y	Y	-	-	-	-	-	✓	29	Business Sciences: Rick
21/0/0	22/0/0	22/0/0	21/0/0	22/0/0	N/A	N/A	N/A	N/A	N/A			