



# Academic Senate 2018-2019

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## ACADEMIC SENATE

Meeting of the Representative Council  
 November 01, 2018  
 2:00 – 3:50 pm, BSTIC 101

### Minutes

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

<b>Agenda: November 15, 2018</b>	
Discussion	Add the voting for the faculty hiring priority list to the first new business item.
Action	The Rep Council adopted the Agenda of the November 01, 2018 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.
Y: 25	N: 0 A: 0
1 <sup>st</sup> Kathy Schmeidler	2 <sup>nd</sup> Justin Wright

2:05-2:10 C. INTRODUCTION OF GUESTS

ALL

Elissa Oransky – Executive Director of IVC Foundation  
 Karen Orlando - Director, Annual Giving/Development Svc, Foundation  
 Daniel Verazza – English Faculty  
 Traci Fahimi – Dean, SBS, Business & Academic Programs  
 Takeshi Takakura– Japanese PT faculty  
 Ilknur Erbas White – Math faculty

2:10-2:20 D. PUBLIC COMMENTS

ALL

- 1) Simon – BP for field trips doesn't work with away games because it allows for only 2 field trips per semester. Need to look at this BP and follow up with clarification about what is a field trip.  
 Kathy - When the BP was being written a couple of years ago they were trying to be very careful in defining what a field trip is.
- 2) Roy – There was an anonymous complaint about Roy harassing student. Pres. Roquemore found out and started interviewing people regarding this incident. However, Roy was never told about the complaint and found out about it from other faculty. If there is a complaint, it is supposed to be handled with the Dean and he feels like this was a gross violation of privacy. An individual personal matter should only be shared by that individual.

	<p>June – Pres. Roquemoire approached June about the complaint and said he was handling it because the dean was on a hiring committee and not available. June contacted the FA and spoke with the cabinet about this issue.</p> <p>The FA is working with the district on actual processes that will involve the FA on complaints/letters that are directed at faculty.</p>
	<p>3) Ilknur - Need guidance on conservatorship in online classes. Ilknur has students in her online class that are obviously getting help with their assignments. This became apparent when the student took the midterm on campus, according to the math departments requirement that students take the midterm and final on campus for all online classes. The student's parents were contacting her regarding the student's course work but never informed her that the student have conservatorship with their parents, which allows for the parents to see all of the student's coursework.</p> <p>Ilknur contacted DSPS and they do not deal with conservatorships, A &amp; R said that the parent had not filled the form out so there is nothing we can do for them until they do.</p> <p>June will take this to the VPSS to see about getting training for faculty</p> <p>4) Ilknur – The old ATEP building may be turned into a homeless shelter. She believes that this will be an issue for the students at ATEP. There is a group that is going to protest the creation of this shelter. There is already transitional housing there.</p> <p>5) Eddie - ELEVATE is joining with the computer science club to have a hack a thon to address some of the issues facing marginalized students. They are looking for more people in non-computer areas to participate. There is an application process that is distributed through the computer science club.</p> <p>6) Karen – IVC holiday party is on December 6<sup>th</sup>. President office and foundation office has tickets for you to purchase as well as at the event. The scholarship application process has started. Encourage your students to apply online.</p> <p>The foundation office is looking for application reviewers. They will have training during Flex week. If you need more information, contact Ken Lira (<a href="mailto:klira@ivc.edu">klira@ivc.edu</a>).</p>

2:20-2:35	<b>E. RECORD OF THE PREVIOUS MEETING</b>	June McLaughlin
<a href="#">Attachment A</a>	<b>Minutes of the Previous Meeting: October 18, 2018 &amp; November 01, 2018</b>	
Discussion	Motion changed to adopted the September 6, 18 & October 4, 2018 minutes. October 18 will be on next agenda.	
Action	The Rep Council adopted the minutes of October 18, 2018 & November 01, 2018	
Y: 27	N: 0	A: 0
1 <sup>st</sup> Kathy Schmeidler	2 <sup>nd</sup> Justin Wright	

**Senate President: June McLaughlin**

Dual Authentication Login –The Department of Education came found that SOCCCD was out of compliance and have mandated that we make a change in our authentication process. There have been a lot of discussions about the different possibilities to do this authentication.

We will ask IT about Canvas, the time out on instruction computers, and the different authentication methods.

The safety workgroup meet on Friday at 9:00am with cabinet and FA about what the workgroup would look like and how it would function.

Nancy Montgomery wanted to thank all the faculty for their support with the veterans in their classrooms.

For safety, we should look at how students sign into learning centers, possibly including having their pictures displayed on the computer as they swipe their cards. Also, look at adding more information to Class Rosters, such as pictures and preferred names.

Working with Liz Burkhalt on how to include the PT faculty more in senate functions.

**Vice-President: Jefferey Kaufmann**

BDRPC – making some headway into making the budget more transparent. Davit is working on putting it all on paper. The transparency and accountability of the budget for equipment, technology and facilities is written down.

Davit will be coming to senate to discuss the new safety features coming on campus: cameras, panic button, and other security measures. We will be asking them for very specific details for these systems.

Need to agendize the authentic participation of students in online classes.

Proctorio is a possibility but has a lot of complicated issues.

**Academic Affairs Chair: Daniel de Roulet**

Working on professional development week including more sessions on safety.

**Curriculum Committee Chair: Rick Boone**

The CC is caught up on courses, everything that has been submitted up till October has been completed.

Awards, certificates and degrees have not been reviewed yet as there is no established procedure. The committee will only look at completion, the deans will be the ones to assist with the content of the award. This is the only area that the dean can provide input.

The CC approved the updated Letter of intent for new and deleted awards.

We are closer to replacing C-Net. It looks like we should be up and running with the new system by next fall. It could also include SLOs, Program Review, and catalog. We are being very careful with our decision making.

CC approved the change in residency requirements for the degrees for IGETC and CSU GE breath.

They are still working on the data and qualification for the data that needs to be included in the BP so that the CE programs in the queue can move forward.

2:35-2:35	<b>G. CONSENT ITEMS</b>	June McLaughlin
<a href="#">Attachment G1</a>	<b>1) Senate Approval of Curriculum for 2019-2020 Catalog</b>	
Action	The Representative Council approved the recommendations of the Curriculum Committee.	
<a href="#">Attachment N/A</a>	<b>2) Program Reviews</b>	
Action	N/A	
<a href="#">Attachment</a>	<b>3) 2017-2018 Committee Appointments</b>	
Action	The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.	
2:35-2:45	<b>H. Board Policies and Administrative Regulations</b>	June McLaughlin
Continued	See SOCCCD SharePoint for all BPARC information <a href="#">BP &amp; AR</a>	
<a href="#">Attachment BP &amp; AR</a>	<p><i>BPs and ARs for Review:</i></p> <ul style="list-style-type: none"> <li>• <a href="#">AR 4040</a> Institutional Code of Conduct</li> <li>• <a href="#">AR 5013</a>: Students in the Military</li> </ul>	
Discussion	Discuss at future meeting.	
Action	Discussion	
2:45-3:00	<b>I. Motion to Draft a Censure</b>	June McLaughlin
<a href="#">Attachment N/A</a>	<b>Censure</b>	
Discussion	<p>June was asked to provide the response of Dr. Roquemore about this situation. Dr. Roquemore is not sending out his response to this censure because the censure is not about this specific event but rather the overall situation of the president interfering with curriculum specifically.</p> <p>Dr. Roquemore disputed what was said at the last senate meeting. After the event happened, Dan and June meet with the president to find out why he pushed the program through and why photonics? He described why photonics was important to him and IVC and said that this was in his wheelhouse.</p> <p>After the censure was put on the agenda, he told June that he was asked by the photonics adjunct instructor about the program during the summer, so he went to the curriculum specialist because our VPI was out of the office. Jay and the president discussed the hold up with the CE programs at district and therefore, went to Tram Vo-Kumamoto (Saddleback VPI) who said she didn't know anything about the policy. Dr. Roquemore said that Jay was new and was confused about what he had been asked to do and that he didn't ask Jay to push the program through the board.</p> <p>The cabinet heard from some senators that we should keep this censure limited to this issue rather than adding in other issues with the president. However,</p>	

senators can make a motion to censure other issues, including vote of confidence.

Rick Boone – there was a discussion with Dr. Roquemoire and Jay outside of the library during the summer, where he directly asked Jay how the process was going which made it seem like it was a continuation of a previous discussion.

Dan de Roulet – Dr. Roquemoire responded to the minutes from the previous senate meeting as being wrong. Dan read the following email that was sent by the president to himself and June:

**From:** Glenn Roquemore  
**Sent:** Thursday, November 15, 2018 11:51 AM  
**To:** Daniel DeRoulet  
**Subject:** Senate Minutes

Dan,

I hope you might provide some clarity today regarding the minutes shown below. Unfortunately, they were only brought to my attention today.

*"JM: Initially, the president gave a history of why he cares about the Photonics program, including that he is a geophysicist, that this program was started by Ray Chandos [I believe I said Roy McCord], and that the faculty have worked hard with a local company. At the time he did not say the curriculum specialist misunderstood him, rather that he claimed that this was within his right to do. When the motion for censor came up, he changed his position and said that the curriculum specialist misunderstood. June immediately asked the curriculum specialist to call his boss (the VPI) and HR."*

I never said that I had the right to move curriculum forward. I also did not tell the Curriculum Specialist the LMI could be ignored. At the time, I did not know that the LMI was the item that the Photonics faculty member thought was a Board Policy. I said I had the right to ask questions on behalf of a faculty member. The minutes, as written, are not correct and can mislead senate members to a false and unwarranted conclusion. In addition, I never changed my story. I stand for my actions, right or wrong. In this case, the senate minutes serves to condemn me for something I did not do or say.

*Very Respectfully,*

*Glenn R. Roquemore, PhD  
President  
Irvine Valley College  
949-451-5210*

June – the IVC VPI was distressed that the curriculum specialist moved the program forward, and asked him to pull it from the board agenda, and when senate found out about it, asked to have it all pulled back to the senate level. This is highly unusual to have an administrator ask about curriculum. But Dr. Roquemore responded that it is within his right to ask questions about curriculum.

				Senate has asked the president about the labor market data for photonics, this information is not forthcoming and the data is from 2012 and grossly outdated. The methodology for collecting the labor market data includes the BLS. What they showed was that in 2012 there were a lot of jobs, but currently there is no link to the current LMI for photonics. Some CTE areas have codes that are easily to collect data but there are other areas that are more obscured and will have to use other sources of information, such as job sites.
		<i>Action</i>		The Representative Council approved the Senate Cabinet to draft the censure movement.
Y: 23	N: 1	A: 3	1 <sup>st</sup> Roy Bauer	2 <sup>nd</sup> Brittany Adams

3:00-3:05     **J. Senate Elections: Establish Election Dates and Rules**     June McLaughlin

<i>Attachment N/A</i>	<b>Establish Election Dates and Rules</b>			
<i>Discussion</i>	This will be done as soon as cabinet can.			
<i>Action</i>	Shall the Representative Council Close nominations for President and Vice President and conduct Polling from 11/26/18 – 11/30/18?			
Y: 25	N: 0	A: 0	1 <sup>st</sup> Keith Donovan	2 <sup>nd</sup> Joel Sheldon

3:05-3:20     **K. ASG Clubs & Co-Curricular**     June McLaughlin

<i>Attachment N/A</i>	<b>Management of the ASG Clubs &amp; Co-Curricular Activities</b>			
<i>Discussion</i>	<p>A meeting with Cessa was set up to discuss the sharing of information on clubs advisors. While we can't get a handbook out quickly, but we can put this information on the Student Life website as a one stop location for all the information on what is required for clubs. Jeff will follow up on this with Cessa and find out where it is in the process. She is hesitant about putting the policies in a formal handbook as they are in a state of flux.</p> <p>The information on the website is currently very out of date and there is lack of clarification available in student life which has made it very confusing and frustration with students and faculty</p> <p>Share these problems as they arise with your dean to get this on record.</p> <p>Robert M. – he was told by a student that they are not welcomed at senate. Dan and June meet with Student Life with the express reason that we do in fact want to have students attend senate. We do not know where this information is coming from.</p>			
<i>Action</i>	Discussion			

3:20-3:30

**L. Guided Pathways Update**

June McLaughlin

**Attachment N/A**

Discussion

**Guided Pathways Update**

- Roopa – GP had a summit on the 12<sup>th</sup>. **L. Guided Pathways Update:**
  - GP Design Teams formed at the GP Summit on October 12; new members welcome
    1. Student Experience Team
    2. Program Mapping and Interest Areas Team
    3. Data and Equity Team
    4. Communications and Marketing Team
  - Roadmaps Draft version 1 update: 84% (out of 109)
    - Meta-majors discussion – survey

GP Newsletter will arrive in your mailboxes very soon; the GP website is also updated.

The IVC team completed the “Leading from the Middle (LFM)” training, which consisted of three trainings, over the past year! The LFM training was very beneficial and helped to move us forward.

IVC will attend the Guided Pathways IEPI workshop on Nov 27, 2018 in Irvine; many other CCC will also attend and collaborate on GP.

The State Chancellor’s office has appointed two Regional GP Coordinators to support us; they will start to offer their assistance in Spring 2019.

Submitted two flex week activities:

- Guided Pathways Design Teams Spring Meeting: Spring 2019 Professional Development Week
- Finishing and Verifying Your Major Roadmap: Spring 2019 Professional Development Week

Spring 2019 – we will work on student surveys – to help our understanding of the Student Experience

Spring Summit – tentatively planning one – based on a design team

[IVCguidedpathways@ivc.edu](mailto:IVCguidedpathways@ivc.edu) with any questions.

Action

Discussion

**NEW BUSINESS**

3:30-3:40

**M. AA/AS Native IVC GE Split**

Rick Boone

**Attachment J**

Discussion

**Proposal for a Separate AA & AS IVC GE Pattern**

The CC will be voting on this at the next meeting and will be coming to Senate in December.

The need is from the state wide Chancellor’s Office and the UCs to keep the degrees to 60 units. The AS in title 5 is specifically for CE and STEM majors. The data shows that if a student is coming to IVC to transfer, they will follow the transfer degree patterns, whereas our native AA degree requires students to take an additional 16 units more than transfer degrees. The new AS will help with the new state funding model.



	<p>There are two options to IVCs local degree, we can reduce our major units or we can reduce the GE units, such as reducing course units from 4 or 5 units to 3 units.</p> <p>The two major concerns for the AS degree are: 1) the concern regarding the math requirements; and 2) the concern about the lack of the American institutions requirements.</p> <p>The handouts have more data, please contact Rick Boone with any questions.</p>
Action	Discussion

3:40-3:45	<b>N. Partnering in Budget Development Process</b>	Jeff Kaufmann
Attachment N/A	<b>Budget Development Process</b>	
Discussion	At noon today, Davit K. and Chris M. have sent out a document about the allocation of funds to deans. They are putting this information in writing.	
Action	Discussion	
4:30-4:30	<b>O. ANNOUNCEMENTS &amp; OPEN FORUM</b>	ALL
Discussion	None	

4:30	<b>P. ADJOURNMENT</b>
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M B: Adoption of the Agenda	M E: Adoption of the Minutes 10/18/18 & 11/01/18	M L: Approval to Censure President	M J: Close Nominations and conduct Polling	M	M	M :	M :	M :		Nov 15		Irvine Valley College 2018-2019 Academic Senate Membership
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓		McLaughlin, June: President, Senate
-	Y	Y	Y	-	-	-	-	-	-	✓	1	Adams, Brittany: Humanities
Y	Y	Y	Y	-	-	-	-	-	-	✓	2	Bailey, Cheryl: Library
-	Y	Y	Y	-	-	-	-	-	-	✓	3	Bauer, Roy: Humanities
Y	Y	Y	Y	-	-	-	-	-	-	✓	4	Boone, Rick: Chair, Curriculum
-	-	-	-	-	-	-	-	-	-	A	5	Bradley, Devon: Life Sci
-	-	-	-	-	-	-	-	-	-	✓	6	Carnie, Henry: Humanities (Alt)
Y	Y	Y	Y	-	-	-	-	-	-	✓	7	Chambers, Elizabeth: SBS
Y	Y	Y	Y	-	-	-	-	-	-	✓	8	Davies, Simon: KHA
Y	Y	Y	Y	-	-	-	-	-	-	✓	9	De Roulet, Daniel: Chair, AAC
Y	Y	Y	Y	-	-	-	-	-	-	✓	10	Dolbin, RJ: MCS
Y	Y	N	Y	-	-	-	-	-	-	✓	11	Donavan, Keith: Physical Sci
Y	Y	Y	Y	-	-	-	-	-	-	✓	12	Dorner /Schmeidler: Life Sci (Alt)
Y	Y	Y	Y	-	-	-	-	-	-	P	13	Haeri, Melanie: LLR
Y	Y	Y	Y	-	-	-	-	-	-	✓	14	Kaufmann, Jeff: VP, Senate
-	-	-	-	-	-	-	-	-	-	✓	15	Lamp, Leonard: MCS (Alt)
Y	Y	Y	Y	-	-	-	-	-	-	P	16	Lee, Celina: Library
Y	Y	Y	Y	-	-	-	-	-	-	✓	17	Marquez, Vanessa: Counseling
Y	Y	Y	Y	-	-	-	-	-	-	✓	18	McGrogan, Martin: KHA
Y	Y	Y	Y	-	-	-	-	-	-	✓	19	Melendez, Robert: Counseling
Y	Y	Y	Y	-	-	-	-	-	-	✓	20	Mis, Benjamin: SBS
Y	Y	A	-	-	-	-	-	-	-	✓	21	Mitolo, Massimo: IDEA
-	-	-	-	-	-	-	-	-	-	A	22	Pestolesi, Tom: KHA (Alt)
Y	Y	Y	Y	-	-	-	-	-	-	P	23	Popescu, Anca: LLR
Y	Y	Y	Y	-	-	-	-	-	-	✓	24	Sheldon, Joel: MCS
Y	Y	A	Y	-	-	-	-	-	-	✓	25	Sim, Alec: Physical Sci
Y	Y	Y	Y	-	-	-	-	-	-	✓	26	Tiongson, Edwin: Arts
Y	Y	Y	Y	-	-	-	-	-	-	P	27	Tresler, Matt: Arts
Y	Y	Y	Y	-	-	-	-	-	-	✓	28	Wright, Justin: Life Sci
Y	Y	Y	Y	-	-	-	-	-	-	✓	29	Business Sciences: Rick
Y	Y	Y	Y	-	-	-	-	-	-	✓	30	Business Sciences: Rick
Y	Y	A	-	-	-	-	-	-	-	P	31	Brett McKim: IDEA
25/0/0	27/0/0	23/1/3	25/0/0									