



# Academic Senate 2018-2019

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## ACADEMIC SENATE

Meeting of the Representative Council  
November 01, 2018  
2:00 – 3:50 pm, BSTIC 101

### Minutes

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

<b>Agenda: November 01, 2018</b>	
Discussion	Add the voting for the faculty hiring priority list to the first new business item.
Action	The Rep Council adopted the Agenda of the November 01, 2018 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.
Y: 24	N: 0 A: 0
1 <sup>st</sup> Anca Popescu	2 <sup>nd</sup> Justin Wright

2:15-2:20 C. INTRODUCTION OF GUESTS

ALL

Elissa Oransky – Executive Director of IVC Foundation  
 Karen Orlando - Director, Annual Giving/Development Svc, Foundation  
 Janice Viskul - Development Assistant II, College/District Foundation  
 Neda Pourhassan – ASG VP of Academic and Legislative Affairs  
 Daniel Verazza – English Faculty  
 Kurt Meyer – Faculty Association President  
 Traci Fahimi – Dean, SBS, Business & Academic Programs  
 Rebecca Kaminisky – GP liaison and guided pathways coordinator  
 Bennet Tchaikovsky – Chair, Business Sciences  
 Evangeline Mathews – PT ESL faculty  
 Lisa Montagne Falloway – PT English faculty  
 Tim VanNorman – Instructional technologist  
 Cindy Vyskocil – Vice Chancellor of Human Resources

2:20-2:30 D. PUBLIC COMMENTS

ALL

- 1) Elissa Oransky (Foundation) - The PROIVC pool has 50K for matching foundation funds. They have a \$5000 saved for competitions. If you show foundation your "I Voted" sticker, you will be entered to win a \$50 deposit into your foundation account. They will be sending out an email for nominations for the awards dinner.

	<p>2) Simon Davies (Kinesiology &amp; Athletics) – Since 2006 Dean Shakleford and the IVC athletics have be commended over and over for their contributions to IVC. However, when it comes to having a new teaching facility built, they continually are ignored. There is about 6-7 million dollars that is just sitting there waiting for the project to start. When facilities is asked about the progress, they keep telling them that they can't start because they don't have a project manager, which is organized through district services. Additionally, this project is not showing on any facilities project list, so we need to find out where it has fallen off. There are additional issues with projects that have been approved and are waiting on movement from facilities. <b><i>We will agendize this.</i></b></p>
	<p>3) Roy Bauer– It is very important that the IVC President is held accountable for his actions and should be censored.</p>
	<p>4) Dan de Roulet – On behalf of humanities. The faculty hiring list has been approved, and it appears that we will be hiring a number of faculty to make the FON. English is number 15 on the list and humanities would like change the position to be "Journalism English Composition." The Rep Council agreed that the name could be changed.</p>

2:30-2:35	<b>E. RECORD OF THE PREVIOUS MEETING</b>	June McLaughlin
<a href="#">Attachment A</a>	<b>Minutes of the Previous Meeting: October 04, 2018 &amp; October 18, 2018</b>	
Discussion	Motion changed to adopted the September 6, 18 & October 4, 2018 minutes. October 18 will be on next agenda.	
Action	The Rep Council adopted the minutes of September 06, 2018 and October 04, 2018.	
Y: 26	N: 0	A: 0
	1 <sup>st</sup> Roy Bauer	2 <sup>nd</sup> Justin Wright

2:35-2:55	<b>F. EXECUTIVE REPORTS</b>	Cabinet
	<p><b>Senate President: June McLaughlin</b> We are advocating for a website for the club advisors that will serve as a faculty handbook to keep all of the information in one place.</p>	
	<p><b>Vice-President: Jefferey Kaufmann</b> Nothing</p>	
	<p><b>Academic Affairs Chair: Daniel de Roulet</b> Thank you for responding to the PD survey, over 30% of FT faculty completed the survey.</p>	
	<p><b>Curriculum Committee Chair: Rick Boone</b> The CC meeting discussed the documents on the potential split between AA and AS native GE patterns and the residency requirements for IGETC and CSU GE.</p>	

2:55-3:00	<b>G. CONSENT ITEMS</b>	June McLaughlin
<a href="#">Attachment G1</a>	<b>1) Senate Approval of Curriculum for 2019-2020 Catalog</b>	
Action	The Representative Council approved the recommendations of the Curriculum Committee.	
<a href="#">Attachment N/A</a>	<b>2) Program Reviews</b>	
Action	N/A	
<a href="#">Attachment</a>	<b>3) 2017-2018 Committee Appointments</b>	
Action	The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.	
3:00-3:05	<b>H. Board Policies and Administrative Regulations</b>	June McLaughlin
Continued	See SOCCCD SharePoint for all BPARC information <a href="#">BP &amp; AR</a>	
<a href="#">Attachment BP &amp; AR</a>	<b>BPs and ARs for Review:</b> <ul style="list-style-type: none"> <li>• <a href="#">BP4040</a> Institutional Code of Conduct</li> <li>• <a href="#">AR 4040</a> Institutional Code of Conduct</li> <li>• <a href="#">AR 5013</a>: Students in the Military</li> <li>• <a href="#">BP/AR</a> 3610: Auxiliary Organizations</li> </ul>	
Discussion	BP/AR 4040 went to the board last month. When we review again in senate and AA, we will bring our comments to BPARC.	
Action	Discussion	
3:10-3:15	<b>I. Campus Safety Concerns</b>	June McLaughlin
<a href="#">Attachment N/A</a>	<b>Campus Safety Concerns</b>	
Discussion	<p>Dan and June asked to have the Open Safety Forum to be held at 4pm on the same day for those who teach at 9am, but unfortunately, it was denied. We can ask to have another open forum for the faculty who weren't able to attend. Alternatively, the senate will look into scheduling our own campus safety forum in the afternoon and will invite the administrators.</p> <p>Senate wanted to send out an email about the hate vandalism that is happening on campus, June spoke to the president about what they wanted to include and to have administration included in the email. However, two hours after the conversation, the administration sent a draft to June with these issues and asking to include her name. This email went out campus wide on Friday, October 26.</p> <p>Once facilities was notified about the vandalism, they responded right away and cleaned it up. President Roquemore was notified about the vandalism as soon as it was reported to campus police.</p> <p>Melissa Fox, Irvine City Council, posted a comment about the vandalism at IVC just a day after the campus wide email went out on her blog. There seems to be</p>	

an unbelievably long time between when the incident happened and when the campus community was notified. This is another incident of holding information close to the vest until they are ready to share it, which causes a lot of problems for safety, trust, and the spread of misinformation.

The Faculty Association has been in consultation with Cindy Vyskocil, Vice chancellor of HR, about drafting a document that discusses the procedures for communicating safety and security concerns to the campus community. Part of the problem with drafting this procedure is how to handle faculty and student privacy.

There was an initial response to form a workgroup to look into the issue of how the harassing/threatening letters addressed to faculty were handle. However, there hasn't appeared to be any further movement on forming a workgroup to discuss these issues. Senate will look into this.

These letters were, on the surface, to be complaints from students about faculty discrimination and sexual assault/harassment, and thus was initially treated as a title 9 complaint instead of as a threat. A complaint can also be threat which is why the FA association should be contacted to assess these types of complaints each time.

Senate leadership is concerned about the process of these types of situations and agrees that there is a need to push for a workgroup to continue the discussion. The VP of Student Services now wants to have a regular meetings with the Senate president, which is some progress.

June has been in touch with Nancy Montgomery about the creation of a behavioral intervention taskforce; it is for non-title 9 incidents that happen on campus. This proposal for a new taskforce, called BURST, was recommended after the multitude of vandalism occurred.

BM: Thanks to June for all of the work that she is doing to keep administration on task with safety and other concerns that faculty have had this semester.

We were told that students were uncomfortable after the safety and club advisor discussion at one of the Rep Council meetings. June would like to talk to ASG to make sure that they know that we wouldn't be here without them, but senate is a place for uncomfortable conversations to occur.

Suggestions to move forward:

- 1) Senate to ask the President's Executive Council to establish the safety taskforce, and to make sure that the VPI is there as a faculty voice along with the VPSS.
- 2) Student concerns about campus safety, including the possibility of ICE on campus.
- 3) Providing a FERPA information card or sheet to help faculty understand FERPA and our responsibility. They have found some templates that they will adapt and distribute to faculty.

Action

Discussion

## NEW BUSINESS

3:10-3:15	<i>J. Online Teaching Certification</i>	<i>June McLaughlin</i>
<i>Attachment N/A</i>	<b>Online Teaching Certification</b>	
<i>Discussion</i>	<p>OETF is working on bringing in an expert from Fullerton College to work on an IVC certificate for online teaching for faculty. Lisa Montagne Galloway (PT English faculty) and Tim Van Norman (instructional technologist) presented the proposal for an online teaching certificate to be offered to faculty at IVC, similar to what is at Saddleback and other community colleges.</p> <p>Lisa is a PT faculty in the English department and a member of the OETF. She has previously worked as the faculty instructional technologist at Fullerton College, where she first developed an online teaching certificate. We are asking her to tailor that certificate for IVC. She has been a canvas administrator in the past and has assisted with the online pedagogy for faculty at Fullerton.</p> <p>Title 5's most recent revision includes the language that the college must ensure that instructors are prepared to teach online.</p> <p>OETF is going to be offering a pilot boot camp in January based on the presented outline. This boot camp topics will range from basic canvas to more complex topics, including pedagogy, Ed Code, accessibility, and other online tools. Later, they hope to start including more school specific needs, such as online math tools.</p> <p>OETF is looking to offer it twice a year to start, as well as an online 8-week version for faculty who do not want to take the boot camp.</p> <p>The boot camp will be in Canvas and will be focused on using Canvas but there is a lot of components to both Canvas and online teaching pedagogy that we don't know yet as well as the fact that online teaching technology is constantly changing. For example, there is now research on teaching languages online that show how it can be done well depending upon how the teacher uses Canvas.</p> <p>Senate will send out the outline for the boot camp and is asking faculty to email the OETF co-chairs (Zahra Noroozi or Cheryl Bailey) with any suggestions, questions or comments</p> <p><b><i>Senate will agendize online teaching</i></b></p>	
<i>Action</i>	<i>Discussion</i>	
3:05-3:10	<i>K. Vice Chancellor of HR</i>	<i>Cindy Vyskocil</i>
<i>Attachment N/A</i>	<b>New HR staff located at IVC</b>	
<i>Discussion</i>	<p>After 12 months at being at SOCCCD, she has finally completed hiring all of her HR personnel, with the final position being stationed at IVC.</p> <p>Karen Dubert, a practicing attorney and human resources expert, will be permanently located at IVC, when she is not elsewhere performing</p>	

investigations. Her role will be the investigation of complaints against faculty, not for student discipline. She will also be here to help with departments who are having difficulty with personal interactions, including faculty/administration relations.

The new HR offices will be located in the old community education offices and they are looking at placing an HR assistant to work there with Karen.

Senate is very grateful to have this position here at IVC and to be recognized as an entity separate from Saddleback.

We want to work closely with HR to help with faculty diversification. She has worked with other community colleges on an initiatives, such as an internship program where they employ tutors while they get their BA/MA and then to bring them back to the college to teach after they have earned their degrees. Here at IVC, there is less diversity amongst the PT faculty than the FT and it has to do with our process for interviewing and hiring PT faculty, so we should look at PT faculty hiring processes first.

Action

Discussion

3:45-3:50

**L. Motion to Censure**

June McLaughlin

Attachment N/A

**Censure**

Discussion

We will postpone the voting till a later date in order to provide an opportunity to discuss this issue today.

There has been a number of faculty who have asked to have a secret ballot, which is a concern by itself as faculty are concerned about retaliation from administration. It is important that when we do vote on this issue, that it is made clear that the vote is representative of their school and not their vote alone.

We can create a declaration of censure document that we can then vote upon at a future rep council meeting, if the senate would like. We need to have a discussion at senate in order to determine what should be included in this document.

Senate will provide more details about the timeline and president Roquemore's response or rationale for this event.

JM: A censure in this case is a violation of 10+1, which puts the president on notice that this behavior is not acceptable and if it happens again then there will be an escalated vote at senate. Censure is like a formalized record of concern that the senate uses when someone has performed unethical or bad behavior.

MM: We need an official response from the president on his justification for his behavior, as well as from the curriculum specialist.

JM: The senate will ask him for his statement. However, the senate will not be voting on what is the truth but rather on if the president should be involved with curriculum.

KD: If we craft a document to censure the president, then we need to make sure we limit it to this particular instance and not fold in other issues.

JM: However, through the discussion the motion can be changed to reflect more than this one "thing".

R.J.: What were the reason that president Roquemore gave for why he did this and why does senate leadership considers this a grievous error?

JM: Dr. Roquemore has been faculty, curriculum chair and VPI previously and he feels that pushing the Photonics program through the curriculum process was in his purview. According to the 10+1 of Academic Senate, curriculum is #1 and should remain in the full purview of the senate and should not be touched by administration.

MM & RB: We have had votes of no confidence in the past and it seems they are stronger than censures. The Senate can vote to put forth a vote of no confidence or a vote of confidence.

JM: History/Timeline of the event:

- SP '17 Senate approved an AS in Laser Photonics Technology
- It then sat in C-net waiting for board approval
- All CTE programs (14) stayed at the board approval level due to a change in TITLE 5, which now requires the BOT to review labor market data before being approved. However, in order to review the LMI, a board policy at IVC needs to be created with the guidelines for the criteria of this LMI data.
- Spring 2018, the full-time photonics faculty member left IVC
- Summer 2018 the new photonics part-time faculty member asked President Roquemore the status of the AS degree
- Dr. Roquemore spoke to the VPI at Saddleback about this policy and was told that she did not know about it.
- He then goes to IVC's curriculum specialist and tells them the policy does not exist so not to worry about labor market data and to push the Photonics program to the BOT approval level.
- Senate pulls it back to C-net in order to continue looking for labor market data for laser photonics. The senate has concerns that there are no jobs available in this field, data so far indicates that there is only 2 jobs available in the entire country.

R.J.: We want to censor President Roquemore because he pushed an AS past a board policy that does not exist?

MH: Whether or not the board policy has been written, it is not his purview to push it forward because of Senate's 10+1.

JM: There are currently about 14 other CTE programs waiting for this board policy to be written on LMI before they can go onto the board for approval.

Administrators do not get to touch Curriculum, they just vote at the end. The order is Curriculum Committee – Academic Senate – BIR. After we approve something in the Senate, it goes to the C-net specialist to send to BIR. The issue is that the President got involved at all.

DdeR: Dr. Roquemore went to the VPI at Saddleback because our VPI was out at the time. The President also went to the curriculum specialist in the absence of his boss (IVC's VPI).

JM: In reality, the Senate and the faculty never let go of a course or program, because we are continually revising our courses and programs.

DB: Why did he choose to move this one program and not all 14?

JM: Initially, the president gave a history of why he cares about the Photonics program, including that he is a geophysicist, that this program was started by Ray Chandos, and that the faculty have worked hard with a local company. At the time

he did not say the curriculum specialist misunderstood him, rather that he claimed that this was within his right to do. When the motion for censor came up, he changed his position and said that the curriculum specialist misunderstood. June immediately asked the curriculum specialist to call his boss (the VPI) and HR.

MH: We are hearing that a President who sat on Senate and curriculum, and thus, knows how things work, went ahead and picked his favorite program to be pushed forward.

JR: We do not care that he picked Photonics, just that he should have not touched curriculum at all.

Action

Discussion of the Motion

4:05-4:05	<b>M. Extend Meeting</b>	June McLaughlin
Attachment N/A	<b>Online Teaching Certification</b>	
Discussion	None	
Y: 24	N: 0	A: 0
1 <sup>st</sup> Roy Bauer		2 <sup>nd</sup> Justin Wright

4:30-4:30	<b>N. ANNOUNCEMENTS &amp; OPEN FORUM</b>	ALL
Discussion	None	

4:30	<b>O. ADJOURNMENT</b>
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M B: Adoption of the Agenda	M E: Adoption of the Minutes 9/06/18 & 10/04/18	M L: Approval to Censure President	M	M	M	M :	M :	M :		Nov 01		Irvine Valley College 2018-2019 Academic Senate Membership
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓		McLaughlin, June: President, Senate
-	Y	-								P	1	Adams, Brittany: Humanities
Y	Y	-								✓	2	Bailey, Cheryl: Library
-	Y	-								✓	3	Bauer, Roy: Humanities
Y	Y	-								✓	4	Boone, Rick: Chair, Curriculum
Y	Y	-								✓	5	Bradley, Devon: Life Sci
-	-	-	-	-	-	-	-	-	-	A	6	Carnie, Henry: Humanities (Alt)
Y	Y	-								✓	7	Chambers, Elizabeth: SBS
Y	Y	-								✓	8	Davies, Simon: KHA
Y	Y	-								✓	9	De Roulet, Daniel: Chair, AAC
Y	Y	-								✓	10	Dolbin, RJ: MCS
Y	Y	-								✓	11	Donavan, Keith: Physical Sci
-	-	-	-	-	-	-	-	-	-	✓	12	Dorner /Schmeidler: Life Sci (Alt)
Y	Y	-								✓	13	Haeri, Melanie: LLR
Y	Y	-								✓	14	Kaufmann, Jeff: VP, Senate
-	-	-	-	-	-	-	-	-	-	✓	15	Lamp, Leonard: MCS (Alt)
Y	Y	-								P	16	Lee, Celina: Library
Y	Y	-								P	17	Marquez, Vanessa: Counseling
Y	Y	-								✓	18	McGrogan, Martin: KHA
Y	Y	-								✓	19	Melendez, Robert: Counseling
Y	Y	-								✓	20	Mis, Benjamin: SBS
Y	Y	-								✓	21	Mitolo, Massimo: IDEA
-	-	-	-	-	-	-	-	-	-	A	22	Pestolesi, Tom: KHA (Alt)
Y	Y	-								✓	23	Popescu, Anca: LLR
Y	Y	-								✓	24	Sheldon, Joel: MCS
Y	Y	-								✓	25	Sim, Alec: Physical Sci
Y	Y	-								✓	26	Tiongson, Edwin: Arts
Y	Y	-								✓	27	Tresler, Matt: Arts
Y	Y	-								✓	28	Wright, Justin: Life Sci
Y	Y	-								✓	29	Business Sciences: Rick
Y	Y	-								P	30	Brett McKim: IDEA
24/0/0	26/0/0	N/A										