



ACADEMIC SENATE

# Academic Senate 2018-2019

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618  
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Meeting of the Representative Council  
 May 02, 2019  
 2:00 – 3:50 pm, BSTIC 101

## Minutes

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

Discussion	<b>Agenda: May 02, 2019</b>		
	Add the voting for the faculty hiring priority list to the first new business item.		
Action	The Rep Council adopted the Agenda of the May 02, 2019 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.		
Y: 23	N: 0	A: 0	1 <sup>st</sup> Justin Wright 2 <sup>nd</sup> Brittany Adams

2:05-2:10 C. INTRODUCTION OF GUESTS

ALL

Cessa Heard-Johnson – Director of Student Life & Equity  
 Ben Guzman - Registrar  
 Elissa Oransky – Executive Director of IVC Foundation  
 Rebecca Kaminsky – Guided Pathways Coordinator  
 Rebecca Beck – ESL co-chair  
 Deanna Scherger- English Faculty  
 Linda Fontinella- VP Student Services  
 Cory Rogers – Dean of admissions and records

2:10-2:15 D. PUBLIC COMMENTS

ALL

- 1) Melanie Heari – Coffee at ATEP!!! Davit and Jeff Hurlbut worked with her to come up with a solution. They are working with the cafeteria to test out how it will be done.
- 2) Reading 171 (Reading Efficiency) is coming back, Spring 2020! – Melanie will be visiting school meetings to help promote the advantage of students taking this class. It is CSU transferable to GE area E (lifelong learning).
- 3) Elissa Oransky- Scholarship ceremony is in a couple of weeks, please RSVP because seats are assigned.

	<p>4) Eddie Tiongson - ELEVATE has some activities with outside organizations coming up.</p> <ul style="list-style-type: none"> <li>a. Baseball night Wed. May 26</li> <li>b. Financial advising events coming up in CAANAPE</li> </ul> <p>5) Eddie – BP/AR about having food and alcohol on campus are coming through the pipeline without notice. There doesn't seem to be any collaboration when creating these AR/BP. There are more loopholes and bureaucracy now that makes it difficult for us to support our students. Sometimes we have to move faster than the process allows. We will raise concerns about it over the summer.</p> <p>6) Celina Lee– we were told that the new AR restricts our ability to use our foundation funds to serve students food for events under 4 hours.</p> <ul style="list-style-type: none"> <li>a. Elissa Oranksy– the time restriction does not apply to foundation funds, but they do need to get permission from the foundation prior to the event.</li> <li>b. Cessa Heard-Johnson- the ASG was told that this also does not apply to the ASG funds as we are not expected to require students to spend 4 hours at events. We need to improve the communication on this issue as everyone is hearing different things.</li> <li>c. We will agendize it for the Fall</li> </ul>
	<p>7) Linda Fontinella – Introduce Cory Rogers as the new Dean for Enrollment Services. He is a 14 year veteran of higher education, 10 in Community Colleges, most recently at LBCC as there director of enrollment. He is located in Administration and Enrollment Office in the Student Services Center.</p> <p>8) Rebecca Kaminsky – the 3<sup>rd</sup> annual guided pathways summit will be tomorrow May 3<sup>rd</sup>. There will be a panel of students who just completed their first year at IVC.</p>

2:50-3:00	<b>E. SSAMMO Agenda Item</b>	Deanna Scherger
Attachment N/A	<b>SSAMMO Agenda Item</b>	
Discussion	Deanna is the Co-Chair of SSAMMO (Student Services Admissions Matriculation Marketing Outreach), whose focus is mainly on student services. It is one of the four committees that report to SPAC. We need more faculty representation on SSAMMO, we only have 3 faculty but can have 5 faculty representatives. They are finishing the first year of Promise students and are looking at the success and areas of improvement, financial planning, student equity plan, guided self-placement, legislation that effects student services, gender recognition act, new marketing materials, laser week, and outreach. SSAMMO meets Tuesdays from 230-430.	
Action	Discussion	

2:15-2:00

**F. RECORD OF THE PREVIOUS MEETING**

June McLaughlin

[Attachment A](#)

**Minutes of the Previous Meeting: None**

Discussion

The minutes of the previous meeting of the Representative Council are submitted for review and approval.

Action

None

2:25-2:30

**G. EXECUTIVE REPORTS**

Cabinet

**Senate President: June McLaughlin**

- We have drafted a document, like Guided Pathways, on what academic senate has accomplished this year.
- This is the last meeting of the year. We have had a lot of good discussions and civil conversations this year, which have been very good.
- We need to agendize the cameras that are being installed around campus. To discuss academic freedom in regards to security.
- Bruce is going to be installing new projectors over the summer.
- June would like to have all grants go through the senate before she signs off on the grant
- The college received an IEPI grant, communication and cultural competency. There were several meetings and town halls, the team from IEPT will provide a report with recommendations will come out later and will be shared with senate.

**Vice-President: Jefferey Kaufmann**

- The cameras and the panic buttons are being installed now and nothing is live yet. We will get more information as the security is phased in.
- There has been a push for senate to have its rightful place in the decision making process for the budget. We should have planning and target initiatives that are joint initiatives put together by key faculty and their administrators to come up with goals and then distributed to generate a conversation on how these initiatives are handled and funded at IVC and thus create more buy-in and collaboration with faculty. Davit and Glenn are interested in this collaboration framework. We need to have the people who are experts on these initiatives in the room when making funding and planning decisions.
- Two lactation areas are now on campus, one is in the library and the other that is in HR office, A234.

**Academic Affairs Chair: Daniel de Roulet**

- They are finishing the professional development calendar. Tuesday will have a theme – “the non-academic barriers to academic success.” There will be three speakers that day to share their experiences and research on these topics. Followed by breakout sessions and then ending with a plenary speaker and a faculty dinner to continue the discussion with the speaker.

- You can meet all of your PD hours by attending all of Tuesday's events and your school and division meetings.
- The senate cabinet would like to revisit the bi-laws to address the voting of the senate cabinet and perhaps make changes to remove voting from the senate cabinet members.

**Curriculum Committee Chair: Rick Boone**

2:30-2:30	<b>H. CONSENT ITEMS</b>	June McLaughlin
<a href="#">Attachment G1</a>	<b>1) Senate Approval of Curriculum</b>	
Action	The Representative Council approved the recommendations of the Curriculum Committee.	
<i>Attachment N/A</i>	<b>2) Program Reviews</b>	
Action	N/A	
<a href="#">Attachment</a>	<b>3) 2018-2019 Committee Appointments</b>	
Action	The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.	
2:30-2:35	<b>I. Board Policies and Administrative Regulations</b>	June McLaughlin
Continued	See SOCCCD SharePoint for all BPARC information <a href="#">BP &amp; AR</a>	
<i>Attachment</i> <a href="#">BP &amp; AR</a>	<ul style="list-style-type: none"> <li>• <i>BPs and ARs for Review:</i> BP/<a href="#">AR 5630</a> Remedial Coursework (Need to create BP)</li> <li>• <a href="#">BP 5601</a> Certificate Programs</li> <li>• <a href="#">BP 6115</a> Community Education Programs</li> </ul>	
Discussion	<p>Send June comments on the above BP/ARs.</p> <p>These are the unedited versions of the BP/ARs. What is the purpose of AR5630? With all of the changes at the state level, we no longer know if this is still legitimate. This should go through the basic skills committee.</p> <p>Elissa Oransky – The Foundation office had not seen the food or the alcohol ARs that were adopted.</p> <p>June will look at the communication failures between BPARC and the constituency groups involved.</p>	
Action	Discussion	
2:40-2:50	<b>J. Vote of Confidence/No Confidence for the College President</b>	June McLaughlin

Attachment N/A

Discussion

### Vote of Confidence/No Confidence for the College President

The document that has all of the concerns that have been expressed to the cabinet and what has been discussed at senate has been shared. Senate was concerned that if faculty raised a concern that somebody would marginalize and diminish those faculty concerns and some feel like that is what happens. June's email with this document expressed that it wasn't supposed to be adversarial rather informational.

The school of IDEA believes that this document is contaminating the vote by having a point by point rebuttal of all the issues listed by anonymous authors.

Also, in the absence of the faculty's ability to evaluate the administration, then we would have a mechanism to hold our administrators accountable.

Our president does have bosses in the chancellors and the BOT that are aware of our conversations. Perhaps to request information from the board regarding the position. Independent of what we do here today, we need to really push the evaluation of our administrators with our Faculty Association to be in our contract. This has the benefit of protecting at risk faculty and non-tenured faculty. Cabinet strongly recommends that the FA takes this up for the next contract.

When the administrators contracts go up for review with the BOT, perhaps this is where the faculty as a whole can provide feedback to the Board.

The administrators are on contracts for 3 years that need to be reviewed by December. It is also part of Ed Code that the administration must have faculty input. David Bugay will send June the section from the Ed. Code related to this. If we don't go forward, we can start fresh in the fall with a new approach to handling the issue of leadership at the college.

The senate has acknowledge the issue and feel that it has been discussed sufficiently.

Some faculty felt that the documents provided were inaccurate; there needs to be a renewed effort to evaluate administrators and that we find the ED code on the evaluating of administrators.

Action

The Representative Council will not move forward with the process of a vote of confidence/no confidence for the President of the College.

Y: 8	N: 11	A: 9	1 <sup>st</sup> Keith Donovan	2 <sup>nd</sup> Martin McGrogan
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2:50-3:00

### K. Associate Faculty Recommendations

Daniel de Roulet

Attachment N/A

Discussion

### Associate Faculty Recommendations

Introduced at last meeting, documents were distributed to the schools for discussion. It is attached to the senate packet as well.

Action

The Representative Council approved the Associate Faculty Recommendations.

Y: 28	N: 0	A: 0	1 <sup>st</sup> Keith Donovan	2 <sup>nd</sup> David Bugay
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## NEW BUSINESS

2:50-3:00

**L. Program Revitalization/Discontinuance**

Keith Donovan

Attachment N/A

**Program Revitalization/Discontinuance**

Discussion

This started at the beginning of Fall, our process was out of date and the control of the process wasn't in the proper alignment. A workgroup was created to rewrite the process.

It clarifies who can start the process, who can bring evidence forward, and the final decision will now rest with academic senate and not the president as was previously written. All steps of the process will go through the academic senate and then the senate will task the administration with steps. The VPI would be a partner to the process, but at the end of the day the academic senate has the final vote. Additionally, it addresses the length of time between starting a program discontinuance, as well as making sure that there is adequate funding and scheduling of programs before looking at discontinuance. The administration has been notified of this change to the process.

The title of this document should be clarified as the determination of the discontinuance of a program, there are specific steps for a program to be discontinued that is a different document that deals with shutting down classes. The same parameters for program discontinuance are the same parameters that are required in the program review/evaluation process, so there should not be any surprises to discontinuing a program. This is not the same as removing a degree or certificate, which would be done through the curriculum process. Academic Affairs started looking at program discontinuance/revitalization when the VPI made the agreement with IDEA and the CE programs, and was found that the procedure was lacking senate involvement.

Please send any questions and suggestions to Keith Donovan.

Action

Discussion

2:50-3:00

**M. Commencement Updates**

Office of Student Life

Attachment N/A

**Commencement Updates**

Discussion

Commencement 2019 had meetings weekly on Thursday mornings. Carolina and June will be our readers at commencement; faculty of the year will lead the faculty processional. Faculty retirees will be announced at the commencement, which has been a portion of the commencement that hasn't been done previously. The pride stoles will not take anything away from the academic tassels. They are also coming out with equity scholars that will be provided for those who want them but do not want to be outed with the pride scholars and undocumented students.

There will be more food afterwards, adding a sweet and a savory. The faculty gauntlet will be at 4:45 with the following processional. There will be a dinner after the commencement for the faculty, administration and volunteers.

Dr. Daniele Struppe will be the commencement speaker.

It is important that students participate in commencement and we need to change the conversation about student participation. If any faculty would like to wear the stoles it would be a great connection with our students so perhaps to

have a longer stole for faculty that represent the program that matches the scholars' stoles.  
Ben will be visiting the schools to find out how and who should be participating in the commencement. Currently it is the degree and the certificate of achievements that participate but we have run out of space so we may need to reconsider if certificate recipients should walk.

Action

none

4:30-4:30

**N. ANNOUNCEMENTS & OPEN FORUM**

ALL

Discussion

None

4:30

**O. ADJOURNMENT**

M B: Adoption of the Agenda 5/02/19	M E: Adoption of the Minutes	M I: Approval to on the vote of confidence	MJ : Approval for support on the Associate Faculty Recommendations	M	M:	M N:	M O :	M :		May 02		Irvine Valley College 2018-2019 Academic Senate Membership
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	-	McLaughlin, June: President, Senate
Y	-	A	Y	-	-	-	-	-	-	✓	1	Adams, Brittany: Humanities
Y	-	N	Y	-	-	-	-	-	-	P	2	Bailey, Cheryl: Library
Y	-	N	Y	-	-	-	-	-	-	✓	3	Bauer, Roy: Humanities
-	-	A	Y	-	-	-	-	-	-	✓	4	Boone, Rick: Chair, Curriculum
Y	-	A	Y	-	-	-	-	-	-	✓	5	Bradley, Devon: Life Sci
Y	-	Y	Y	-	-	-	-	-	-	✓	6	Bugay, David: Business Sciences
Y	-	Y	Y	-	-	-	-	-	-	✓	7	Burkhalter, Liz: Part-Time
-	-	N	Y	-	-	-	-	-	-	✓	8	Business Sciences: Rick Boone
-	-	-	-	-	-	-	-	-	-	A	-	Carnie, Henry: Humanities (Alt)
Y	-	Y	Y	-	-	-	-	-	-	✓	9	Chambers, Elizabeth: SBS
Y	-	Y	Y	-	-	-	-	-	-	✓	10	Davies, Simon: KHA
Y	-	A	Y	-	-	-	-	-	-	✓	11	De Roulet, Daniel: Chair, AAC
Y	-	N	Y	-	-	-	-	-	-	✓	12	Dolbin, RJ: MCS
Y	-	N	Y	-	-	-	-	-	-	✓	13	Donavan, Keith: Physical Sci
Y	-	Y	Y	-	-	-	-	-	-	✓	14	Haeri, Melanie: LLR
Y	-	A	Y	-	-	-	-	-	-	✓	15	Kaufmann, Jeff: VP, Senate
-	-	-	-	-	-	-	-	-	-	✓	-	Lamp, Leonard: MCS (Alt)
Y	-	N	Y	-	-	-	-	-	-	✓	16	Lee, Celina: Library
-	-	A	Y	-	-	-	-	-	-	✓	17	Marquez, Vanessa: Counseling
Y	-	Y	Y	-	-	-	-	-	-	✓	18	McGrogan, Martin: KHA
Y	-	A	Y	-	-	-	-	-	-	P	19	McKim, Brett: IDEA
-	-	A	Y	-	-	-	-	-	-	✓	20	Melendez, Robert: Counseling
Y	-	Y	Y	-	-	-	-	-	-	✓	21	Mis, Benjamin: SBS
Y	-	A	Y	-	-	-	-	-	-	✓	22	Mitolo, Massimo: IDEA
Y	-	Y	Y	-	-	-	-	-	-	✓	23	Popescu, Anca: LLR
Y	-	N	Y	-	-	-	-	-	-	✓	24	Sheldon, Joel: MCS
Y	-	N	Y	-	-	-	-	-	-	✓	25	Sim, Alec: Physical Sci
Y	-	N	Y	-	-	-	-	-	-	✓	26	Tiongson, Edwin: Arts
-	-	N	Y	-	-	-	-	-	-	P	27	Tresler, Matt: Arts
Y	-	N	Y	-	-	-	-	-	-	✓	28	Wright, Justin: Life Sci
23/0/0	N/A	8/11/9	28/0/0	-	-	-	-	-	-			