



Academic Senate 2018-2019

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ACADEMIC SENATE

Meeting of the Representative Council

March 07, 2019

2:00 – 3:50 pm, BSTIC 101

Minutes

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

			Agenda: March 07, 2019	
<i>Discussion</i>			Add the voting for the faculty hiring priority list to the first new business item.	
<i>Action</i>			The Rep Council adopted the Agenda of the March 07, 2019 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.	
Y: 23	N: 0	A: 0	1 st Roy Bauer	2 nd David Bugay

2:05-2:10 C. INTRODUCTION OF GUESTS

ALL

Elissa Oransky – Executive Director of IVC Foundation
 Rebecca Kaminsky – Guided Pathways, English Faculty
 Kurt Meyer – Faculty Association President
 Traci Fahimi – Dean, SBS, Business & Academic Programs
 Donna King – Human Development Faculty
 Jeff Hurlbut – Director of IVC Facilities
 Anna Petrossian – Assistant Director of Facilities
 Davit Khachatryan – VP of College Administrative Services
 Bruce Hagan – Director of Technology Services

2:10-2:15 D. PUBLIC COMMENTS

ALL

- 1) Elizabeth Chambers – HD is having their resource fair on April 17 & 18. They are having a problem with the IVC food resource center and our students do not know about the center, and 26% of our students are food in-secure. We need a sign made to show that we care about our students but the administration has not been supporting the creation of a sign for the Food Resource Center. We will agendize this. We should also be sharing this concern as faculty to the administration. Senate could also email all faculty regarding the food resource center and the resource fair.

	<p>2) Kurt Meyer – the FA will be presenting the new agreement on Monday March 11 in room A208 from 5-630pm. Members of the negotiating team will be there to answer any questions. There will be a ballot sent out the week before spring break to all faculty to vote on the contract. There will be another ballot sent to the part-timers to vote on a separate aspect of the contract. On Monday March 25th, faculty are invited to join them at Chili's before the Board meetings, which faculty are encourage to attend afterwards. The contract of its entirety along with a summary and the new faculty evaluation instrument on the FA website. The issue of faculty evaluating administrators won't be negotiated until the next contract but there are still discussions going on regarding the importance of deans and classified managers having a 360 evaluation.</p>
	<p>3) Elissa Oransky – Thank you for everyone who has registered for the online silent auction. The event is on Saturday so the auction will close at 7pm. Once the event is over, the foundation office will be back to normal business</p> <p>4) Rick Boone - Was locked out of his account and had several conversations with IT, after all this he was locked out again and he called and wasn't able to get anyone from IT. Finally on Friday his chair was able to get Tim Van Norman. So what happens on the weekends or in the evenings if this happens to a student or PT faculty. He brought it up at APTC and the comment was that when IT was done with their tasks then maybe they can help students afterwards. This has happened to other faculty as well. We need to agendize this issue again.</p> <p>5) Eddie Tiongson – there have been requests to have a screening of the second part of Documenting Hate. On March 23rd, he will provide refreshments again.</p> <p>6) IVC is hosting a traveling exhibit on the Holocaust in the PAC next week. There needs to be much more discussions in classrooms about topics such as these as well as the hate speech that we have seen lately.</p>

2:15-2:00	E. RECORD OF THE PREVIOUS MEETING	June McLaughlin
Attachment 1,2	Minutes of the Previous Meeting: February 21, 2019	
Discussion	The minutes of the previous meeting of the Representative Council are submitted for review and approval.	
Action	The Rep Council adopted the minutes of February 21, 2019	
Y: 27	N: 0	A: 0
	1 st Roy Bauer	2 nd Robert Melendez

2:25-2:45	F. EXECUTIVE REPORTS	Cabinet
	Senate President: June McLaughlin	
	The bookstore and cafeteria meetings are scheduled this month and they are waiting to hear back from faculty. If they do not meet, please let June know. The arts complex didn't get funded by the state, but Saddleback was funded by the state. The next step is to see if we can fund the arts complex through our	

own funding sources. There has been a lot of good communication between faculty, administration and the district to address this frustration and that it is now time for SOCCCD take care of building the Arts Complex. There was already ½ of the funding set aside 20 years ago.

Will invite President Roquemore to discuss other building plans on campus at another senate meeting.

Vice-President: Jefferey Kaufmann

We need to get the right people in the room to re-draft the plans for the Arts Complex since the old plans are over 20 years old and to do it quickly so that it doesn't get delayed any further. What are the secondary effects before we invest in this important program, but we need to have transparency on the cost and that there are no other funding sources available. The A200 building remodel will be delayed if we build it, partially because there are a number of arts faculty using the building so then it can be re-modeled for instruction if the arts faculty had

The DRAC model has been realigned giving IVC more than 40% of the budget.

According to Davit, the 19-20 budget is healthy, but in the next few years we do have a PERS/STRS funding issue to deal with.

The recycling process at IVC is not happening the way that we think it is, they are not separating it out and we need to re-visit this as an institution on how we can reduce our trash.

Academic Affairs Chair: Daniel de Roulet

- Professional Development Funds have reached their limit. New requests will be opened up again on June 1st for the following fiscal year. We have requested 150K for PD and it has been supported by the VPI and the IEC. The intent is not only to increase the PD grant but to also bring in speakers.
- Laser week is now laser day. Complication that we are facing is that the Chancellor wants to have her opening on Tuesday and the presidents are asked to have theirs after hers, which means laser day will have to be on Monday.
- We would prefer to have an academic speaker address academic pedagogical issues. What has arisen out of AA was to have a day during Flex week that is dedicated to an academic topic and to have the president's address to be shortened to 2 hours in order to accommodate more speakers on the same day.
- AA was asked to review the Program Discontinuance and Revitalization Document. The document we have was authored in 2002 and there has not been a major revision. There is a certain amount of executive authority given to the president of the college over issues of program discontinuance. Most community colleges have an AR/BP but we only have an internal document. Concerned about who has the right to start the process as well as who has the final say. Leaves the college in legal jeopardy as it is, they brought it back to IEC to have a smaller group look at this document. We need to have this done soon. Keith Donovan has a draft that will be going to IEC. Curriculum Committee would like to be involved with drafting this document.

- If you have an idea for an academic topic for Flex week, please let your AA rep know. They want to wrap it up before we go to summer.

Curriculum Committee Chair: Rick Boone

- Curriculum Committee has a public facing website, that has an excel sheet with all of the courses that are in the queue and where they are stuck in it.
- All of the courses that were in the queue have been reviewed.
- They are working on the awards in CC now.
- All of the courses that are up for their 5 year review, for some it is just the textbook that needs to be updated.
- Moving forward with the Meta Upgrade with planning and training, they are hoping that it will be up and working by the Fall. In Meta the updates will be much easier.
- There have been a lot of changes at IVC and at the state, so some things that were required previously no longer are. All changes are called 'modifications' now and most are done at the college level. There are no real due dates for the curriculum committee, but we are tied to other due dates, like senate, board and catalog due dates.
- If you are looking to start a new program or award, there is a letter of intent that needs to be completed first, this requires other faculty and administration to look at it.
- LMI for the CE programs, research is still looking at numbers, but it is a discussion between IVC, Saddleback and district. As of today we do not have a model for getting LMI.

2:45-2:45

G. CONSENT ITEMS

June McLaughlin

[Attachment G1](#)

1) Senate Approval of Curriculum

Action

The Representative Council approved the recommendations of the Curriculum Committee.

Attachment N/A

2) Program Reviews

Action

N/A

[Attachment](#)

3) 2018-2019 Committee Appointments

Action

The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.

2:45-2:50

H. Board Policies and Administrative Regulations

June McLaughlin

Continued

See SOCCCD SharePoint for all BPARC information [BP & AR](#)

Attachment

BPs and ARs for Review:

[BP & AR](#)

- [BP](#) / [AR](#) 3100 Budget Preparation
- [BP](#) / [AR](#) 3502 Campus Safety

	<i>Discussion</i>	<p>The changes are bringing this budget BP to the state standard and incorporating what the board already does. It does not appear to change anything and brings the BP to state standards. It does not change how we allocate our resource requests.</p> <p>The BP on Campus Safety is not the one that addresses the safety issues that we are dealing with currently.</p>
	<i>Action</i>	Discussion
2:50-3:00	<i>I. Motion to Authorize Cabinet to Explore Faculty Concerns Regarding the College President</i>	<i>June McLaughlin</i>
<i>Attachment N/A</i>	Motion to authorize cabinet to explore faculty concerns regarding the College President	
	<i>Discussion</i>	<p>To give the cabinet authority to create a list to address the issues surrounding the concerns of having a vote of “no” confidence.</p> <p>Rather than having senators to go back to their schools to gather information for their faculty, but to have the senate cabinet to gather this information confidentiality. We can take suggestions from the senators on how they want us to collect and distribute this information. It is not out of the realm of possibility that we do not find that there is enough faculty concern to have a vote.</p> <p>Would also like this activity to address what is a good leader and looking at the job description for the college president. Having a dialogue about leadership on this campus.</p>
	<i>Action</i>	The Rep Council gave the Senate Cabinet authority to explore faculty concerns with the President of the College
Y: 27	N: 0	A: 0
1 st Roy Bauer		2 nd Elizabeth Chambers

NEW BUSINESS

<p>3:00-3:15</p>	<p><i>J. Child Development Center</i></p>	<p><i>Donna King</i></p>
<p><i>Attachment N/A</i></p>	<p>Child Development Center</p>	
<p><i>Discussion</i></p>	<p>Brief history of the center: the center was run by the student services while the HD faculty had their offices there but the two didn't talk. This resulted in sub-par quality of the CDC that the staff was not inclined to change on the suggestion of the HD faculty. Although the center was not up to the standards that the HD faculty wanted, they continued to send their students there despite the report stating that they did not. In April of 2017, they were told that it was going to be closing and they believed that they could save it if they restructured the financing of the center, so Mary McDonough and herself wrote a letter to the BOT explaining what they need and what they could do to create an amazing center. There were told that the center could not be use for 3 years after closing as another center and were informed that student services were planning on moving in to the building.</p>	

June reached out to Donna to get more information about what has happened with the center; how many classes were impacted. Donna connected with a PT faculty that has worked with non-profit organizations on creating a CDC but discovered a number of issues, like plumbing, that would make it very difficult to revitalize the center.

The impact of teaching this program without children or where to place the students to complete their projects. Not knowing that the center couldn't be used as a CDC for three years seems like a major oversight on the part of the administration.

They have found a non-profit who would be a fantastic partner who could help revitalize the center. Everyone in the department and the dean have been super supportive and she wants to make sure that they are recognized.

June wants to keep this on the agenda so that we can help bring back the CDC for the HD program.

Action

Discussion

3:15-3:30

K. IVC Building Security Enhancement Project

*Davit Khachatryan/
Bruce Hagan/ Jeff
Hurlbut/Anna Petrossian*

Attachment N/A

Discussion

IVC Building Security Enhancement Project

The IDEA building is the test pilot for what we want to do on the rest of the campus: panic buttons, cameras, electronic doors. The standards are under discussion and will continue to be discussed as we implement this across the campus.

Panic buttons will be installed in all classrooms and other public centers. They are wireless and will be under the desk. There can be additional buttons placed, so let Bruce know. They will begin work soon on the panic buttons.

Cameras will be going into the common areas: parking lots, roof tops to give the police situational awareness and not looking into staff areas. They are motion activated. They are hoping to have it completed by mid-fall 2019.

AR 3508 authorizing recording of images to be sent to the police department.

Don't want people to think that the cameras are monitoring but rather they are used as reactionary if there is a crime being committed or if the panic buttons are triggered so they can see what is going on in that area. They will not be used to monitor areas. They will be held for evidence for more than 90 days. No one can see any of the video without the chief of police's authorization. It is for the use as evidence and not to see what people are doing. The purpose of the cameras is to enhance the safety of the campus, it is not a general tool for student behavior, but rather for criminal acts. Chief Meyer's directive is to protect privacy above all.

We need to change the BP and AR to make it much more specific to cameras, it was written when there were not cameras on campus.

Three parts to the security project: 1) panic buttons 2) cameras 3) electronic key card access. We can now have programmable access that allows them to shut down a building or the campus. Have to get a state licensed architect in order to get approval by the state. The priority to change the locks will be depended

upon several issues, usage, faculty, etc. Hoping to get the first building done by September 2019. The lock down button will be hard wired to door and placed on the wall. It will lock the door and prevent someone from coming in but allowing anyone to exit. They have tested it at IDEA and it works well with the faculty who have been trained. IT and campus safety are trained on how to use these cards.

Basic aid funding and Capital Improvement Committee for a total of 4.1 million. They sent out an email on the sequencing of how these projects are being rolled out. They are using BDRPC as the mechanism to distribute information and have presented at all of the groups on campus, including ASG and classified, and have received support with some adjustments, including making adjustments on the AR/BP.

Facial Recognition isn't available on the cameras. It is not logging and comparing faces, the most it can do is help find colors.

The smart cards procedures will be discussed at BDRPC, such as how long do the access to each room is kept, how are the access card programmed, etc.

Action

Discussion

3:30-3:40

L. Extend the meeting

June McLaughlin

Attachment N/A

Extend the meeting

Discussion

Action

The Rep Council approved to extend the meeting

Y: 22

N: 0

A: 0

1st Devon Bradley

2nd Roy Bauer

3:30-3:40

M. AS General Education Course Options

Rick Boone

Attachment N/A

AS General Education Course Options

Discussion

Packets are in the back that explains the reason to separate the AA and AS degrees. In addition there are current pages of the catalog on how we define these areas and the section from Title 5 that states what our minimum requirements are. Take it back to your school for further discussions. If you want to add or remove any classes on the list, please let Rick know.

Action

Discussion

3:40-3:50

N. ANNOUNCEMENTS & OPEN FORUM

ALL

Discussion

None

4:10

O. ADJOURNMENT

M B: Adoption of the Agenda 2/21/19	M E: Adoption of the Minutes 02/21/19	M : Approve the Cabinet to Explore Faculty Concerns	M : Approve to extend the meeting	M :	M :	M :	M :	M :		March 07		Irvine Valley College 2018-2019 Academic Senate Membership
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	-	McLaughlin, June: President, Senate
Y	Y	Y	Y	-	-	-	-	-	-	P	1	Adams, Brittany: Humanities
Y	Y	Y	Y	-	-	-	-	-	-	P	2	Bailey, Cheryl: Library
Y	Y	Y	Y	-	-	-	-	-	-	✓	3	Bauer, Roy: Humanities
Y	Y	Y	Y	-	-	-	-	-	-	✓	4	Boone, Rick: Chair, Curriculum
Y	Y	Y	Y	-	-	-	-	-	-	✓	5	Bradley, Devon: Life Sci
Y	Y	Y	-	-	-	-	-	-	-	✓	6	Bugay, David: Business Sciences
Y	Y	Y	Y	-	-	-	-	-	-	✓	7	Burkhalter, Liz: Part-Time
Y	Y	Y	-	-	-	-	-	-	-	✓	8	Business Sciences: Rick Boone
-	-	-	-	-	-	-	-	-	-	A	-	Carnie, Henry: Humanities (Alt)
Y	Y	Y	Y	-	-	-	-	-	-	✓	9	Chambers, Elizabeth: SBS
-	Y	Y	Y	-	-	-	-	-	-	P	10	Davies, Simon: KHA
Y	Y	Y	Y	-	-	-	-	-	-	✓	11	De Roulet, Daniel: Chair, AAC
Y	Y	Y	Y	-	-	-	-	-	-	✓	12	Dolbin, RJ: MCS
Y	Y	Y	Y	-	-	-	-	-	-	✓	13	Donavan, Keith: Physical Sci
Y	Y	Y	Y	-	-	-	-	-	-	✓	14	Haeri, Melanie: LLR
Y	Y	Y	Y	-	-	-	-	-	-	✓	15	Kaufmann, Jeff: VP, Senate
-	-	-	-	-	-	-	-	-	-	✓	-	Lamp, Leonard: MCS (Alt)
-	-	-	-	-	-	-	-	-	-	A	16	Lee, Celina: Library
Y	Y	Y	Y	-	-	-	-	-	-	✓	17	Marquez, Vanessa: Counseling
Y	Y	Y	Y	-	-	-	-	-	-	✓	18	McGrogan, Martin: KHA
-	Y	Y	-	-	-	-	-	-	-	P	19	McKim, Brett: IDEA
Y	Y	Y	Y	-	-	-	-	-	-	✓	20	Melendez, Robert: Counseling
Y	Y	Y	-	-	-	-	-	-	-	✓	21	Mis, Benjamin: SBS
-	Y	Y	-	-	-	-	-	-	-	✓	22	Mitolo, Massimo: IDEA
Y	Y	Y	Y	-	-	-	-	-	-	✓	23	Popescu, Anca: LLR
Y	Y	Y	Y	-	-	-	-	-	-	✓	24	Sheldon, Joel: MCS
Y	Y	Y	Y	-	-	-	-	-	-	P	25	Sim, Alec: Physical Sci
Y	Y	Y	Y	-	-	-	-	-	-	✓	26	Tiongson, Edwin: Arts
Y	Y	Y	Y	-	-	-	-	-	-	✓	27	Tresler, Matt: Arts
Y	y	Y	Y	-	-	-	-	-	-	P	28	Wright, Justin: Life Sci
23/0/0	27/0/0	27/0/0	22/0/0									