



ACADEMIC SENATE

Academic Senate 2018-2019

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618
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Meeting of the Representative Council
 February 07, 2019
 2:00 – 3:50 pm, BSTIC 101

Minutes

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

Discussion	Agenda: February 07, 2019		
	Add the voting for the faculty hiring priority list to the first new business item.		
Action	The Rep Council adopted the Agenda of the February 07, 2019 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.		
Y: 22	N: 0	A: 0	1 st David Bugay 2 nd Justin Wright

2:05-2:10 C. INTRODUCTION OF GUESTS

ALL

Elissa Oransky – Executive Director of IVC Foundation
 Brent Warner – ESL faculty
 Rebecca Kaminsky – English Faculty
 Chris McDonald – VP of Instruction
 Daniel Verazza – English Faculty
 Traci Fahimi – Dean, SBS, Business & Academic Programs
 Mark McNeil –
 Lisa Alvarez – English faculty

2:10-2:15 D. PUBLIC COMMENTS

ALL

1)	Elissa Oransky – The scholarship taskforce still needs volunteers for scholarship readers. Scholarship applications close on Sunday; make sure your students are applying. Awards dinner – still looking for donations. They will have a wine wall, where you pay \$30 and randomly pick a bottle, which could be of any price point. The IVC parking spot will be up for auction as well.
2)	Eddie Tiongson - Hip-Hop Revolution will be screened in February. Charlottesville documentary will be screen on Feb. 14 th . Plus, the student newsletter for ANNIPISI is now available.

	3) Anca Popescu - World languages is having their 4 th film screening this month from the 13 th -27 th covering different languages and cultures. Aimed at increasing knowledge of diversity.
	4) Brittany Adams – the students from the Pride Club are concerned about losing space in the ASG center as the spaces are being repurposed. The students would like support from the Academic Senate to make sure they have a space.

2:15-2:00	E. RECORD OF THE PREVIOUS MEETING	June McLaughlin
Attachment A	Minutes of the Previous Meeting: January 31, 2019	
Discussion	The minutes of the previous meeting of the Representative Council are submitted for review and approval.	
Action	The Rep Council adopted the minutes of January 31, 2019	
Y: 26	N: 0	A: 0
	1 st Brittany Adams	2 nd Roy Bauer

2:25-2:30	F. EXECUTIVE REPORTS	Cabinet
	<p>Senate President: June McLaughlin Two new workgroups (Program & Budget) are needed that can be disbanded once they have completed their tasks. The Budget workgroup would help develop more transparency and the Program workgroup would put in one place the opportunity to look at all the elements of a program. By putting the program review under the senate, we can have them report out for a more structured discussion. If you have concerns, please let June know. IEPI grant, which includes a portion on communication, needs faculty to work on it. The rest is more student services focused. The first meeting is March 13th. We need two volunteers, perhaps part-timers could be involved. June is already on the workgroup.</p> <p>Vice-President: Jefferey Kaufmann First phase of the building security enhancement project will be the cameras across campus, then the panic buttons and then door locks. There will be new keying of 700+ doors to keycards that will also be serve as an ID card. ATEP is already using the keycards if you want to see what they look like. Campus police can limit or add access to any room at any time. They are required to implement this within months. They are still discussing and planning how to address all of the issues to make the transition as seamless as possible. We will have facilities come do a presentation on these security issues. Concerns have been discussed on the use of facial recognition cameras and our undocumented students.</p> <p>Academic Affairs Chair: Daniel de Roulet A survey on flex week and scheduling will be going out to all faculty in the near future.</p>	

Curriculum Committee Chair: Rick Boone

The Letter of Intent (LOI) is being used and has been going through the appropriate committee. When the programs come through the curriculum committee, they will primarily be evaluated on completeness and not on content.

We had our first Meta test on Tuesday, even though there were some bumps in the testing, the system still has a lot of potential. Meta has been in place for several years at other colleges and there are some who are fairly happy with it. If we don't go with Meta, we would have to go through a much longer process of choosing another curriculum management tool. If you have any questions, please contact Rick Boone.

2:30-2:30	G. CONSENT ITEMS	<i>June McLaughlin</i>
Attachment G1	1) Senate Approval of Curriculum	
Action	The Representative Council approved the recommendations of the Curriculum Committee.	
<i>Attachment N/A</i>	2) Program Reviews	
Action	N/A	
Attachment	3) 2018-2019 Committee Appointments	
Action	The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.	
2:30-2:35	H. Board Policies and Administrative Regulations	<i>June McLaughlin</i>
Continued	See SOCCCD SharePoint for all BPARC information BP & AR	
<i>Attachment BP & AR</i>	BPs and ARs for Review:	
Discussion	None	
Action	Discussion	
2:35-2:40	I. Fall 2019 Laser Week	<i>Deejay Santiago</i>
<i>Attachment N/A</i>	Fall 2019 Laser week	
Discussion	Postponed	
Action	Discussion	

NEW BUSINESS

Attachment N/A	Evening and Off-site Student & Faculty Services
Discussion	<p>The Dean of Humanities sent information on what evening services are currently being offered: IT/AV/Duplication support is open until 8pm; EOPS & DSPS are open until 6pm; Health services is only open until 4:30 as they were not seeing a lot of students between 4-8pm, so they redirected the funds to the times where students were coming. Administration is talking about having vending machines out at ATEP; Davit is working with vendors to solve this problem.</p> <p>There are a number of colleges who have an evening dean. At IVC, the evening dean only works until 10pm for the first 2 weeks of classes. Bruce still is short staffed and there is very limited IT help in the evenings. There should be someone at night to make the big decisions, especially since it is mostly adjunct faculty working at night.</p> <p>Some FT faculty are concerned that the faculty who do work in the evenings are doing unethical things; such as, leaving early or not holding classes, especially during finals. Additionally, athletics found out that the campus police can't transport injured students so they were forced to call 911.</p> <p>Chris McDonald. – The campus police, who are sworn officers, have a list of contacts when emergencies happen on campus. Therefore, it is not altogether necessary to have an evening dean. There are between 300-500 students on campus at night.</p> <p>Concerns were expressed that the students who come into the centers and library may have students who may be more vulnerable. And perhaps we need services in multiple locations rather than all in one building, ie, having counselors in the library, and at ATEP.</p> <p>Senate will open discussions with Office of Instruction about this.</p>
Action	Discussion

Attachment N/A	Adjunct Faculty Engagement & Communication
Discussion	<p>The challenge that Liz has had with communication at IVC is that there is a lot of information that she has never received, such as the night dean, she wasn't aware that there wasn't a night dean nor what to do if there was a problem. Additionally, as the PT senator, she does not know to whom or how to communicate what is being discussed at Senate with the other adjunct faculty. Other colleges have Flex money for PT faculty to attend committee meetings. It would help with collegiality of faculty to have them attend department meetings.</p> <p>There is a concern about the inequity of the communication with the PT faculty not to mention the invisibleness of them since most of us don't know who they are. Perhaps an IT site that has profiles of all of the PT and FT faculty to help us get to know each other, along with a HUB that has all of the information that is</p>

being discussed on campus. The Canvas shell that Liz has created, helps with some of this but the communication aspect is still being worked on. Departments could communicate with their own PT faculty by sending out information to them and to let them know that they have representations. Academic Affairs could take up this and look at what other schools have done, they will invite Liz and other PT faculty to discuss their experiences and what they need. Academic Affairs will report this back to senate. The Faculty Association has a difficult time finding out who the PT faculty are, so changing the list every semester would be a great undertaking. Giving the PT senator the ability to send out emails to all the PT faculty has a lot of concerns: lack of control of information; inundation of communication for the PT senator(s). Communication could be improved if we update the committee and taskforce websites with more information rather than just being utilitarian. This would be good for the entire community, not just PT faculty. The State Academic Senate has wording that is already ready to go that will help explain what senate does for them.

Action

Discussion

3:00-3:10 L. LMI Data and Curriculum Issues

Rick Boone

Chris McDonald

Attachment N/A

Discussion

LMI Data and Curriculum Issues

ED Code 78015 & 78016 says we have to review our CE programs and that we need to look at labor market data, which then needs to be sent to the board of trustees.

IVC agreed with Saddleback, that if we have data that doesn't look good, but the courses are robust enough and the students are completing we put that into the narrative and we protect those classes. However, if we have courses that can't be filled, aren't robust and don't have the LMI data to support them, then there would be a problem with that program. He will take it to the appropriate committees and then work with Saddleback to arrive at an agreement that they can submit to the board.

June – As CE faculty, CWE coordinator, and CTE co-chair, there is value to the certificate besides the specific job title, ie, photonics would be good training for any job that works with optics/lens.

We can purchase tools to crawl the web looking for resumes that have IVC listed as education, as well as for other ways to find jobs that IVC students are filling. If the labor market shows that a program has great numbers, but we don't have the completer numbers, we can market that program or even fold in areas together to help with struggling programs.

Action

Discussion

3:10-3:20 M. IT Support Needs

June McLaughlin

Attachment N/A	IT Support Needs		
Discussion	The duo-authentication has been put on hold, but they will be continuing with this in the future.		
Action	Discussion		
3:20-3:25	N. Guided Pathways Update	Brent Monte & Roopa Mathur	
Attachment N/A	Guided Pathways Update		
Discussion	There is a survey that will be distributed to all faculty that will help identified what the interest areas IVC would like to have for our interest areas. Guided Pathways is an ongoing process and would change along with the interest areas. There are two options to vote for: 1) interest areas based around schools; 2) interest areas based on where students thinks the areas is located. Keeping the interest areas around schools, means that if a student changes their major within the school they don't waste time because the map is the same.		
Action	Discussion		
3:25-3:30	O. Academic Search Committee Appointments	June McLaughlin	
Attachment N	Academic Search Committee Appointments		
Discussion	Math did not submit a new search committee so we can't vote on it at this meeting. There is a board policy that states the composition of the committees, but it does not include diversity, however this is being developed. Senate has the right to appoint members to the hiring committees. We need to get a best practice in place to help how we define diversity for the hiring committees. We will agendize it.		
Action	The Representative Council approved Physics/Astronomy, Chemistry, AOJ, Library, and Music Academic Search Committee Appointments		
Y: 26	N: 1	A: 1	1 st David Bugay
			2 nd Joel Sheldon
3:30-3:45	P. Discussion of Vote of "No" Confidence	June McLaughlin	
Attachment O	Discussion of Vote of "No" Confidence		
Discussion	We were asked to bring this back after the vote of censure, because that was requested to be very narrow in scope. The job description for the Saddleback college president was read out. We all have different perceptions about our President, but it should be an aggregate sense of confidence rather than specifics. Once the senate decides to go forward with the vote, it would be sent out to all faculty not just to senators. In order to make sure that all faculty, who will be voting, understands why there has been a discussion about a vote of no confidence, it is the responsibility of		

	the faculty senators to share with their school faculty information from the senate and should discuss at school meetings. Senate will help with sharing the conversations with full-time and part-time faculty by sending out a lot of information. The next agenda will have a vote on whether or not we should have a vote campus wide.
Action	Discussion

4:45-4:50 **Q. Extend the Meeting**

Discussion			Rep Council agreed to extend the meeting	
Y: 25	N: 0	A: 0	1 st Devon Bradly	2 nd Roy Bauer

4:45-4:50 **R. ANNOUNCEMENTS & OPEN FORUM**

ALL

Discussion	What happened with the vote of censure? June delivered it to President Roquemore and Chancellor Burke via email.
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4:30	S. ADJOURNMENT
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M B: Adoption of the Agenda	M E: Adoption of the Minutes 01/31/19	M O: Approval of Academic Search Committees	MQ: Approval to Extend the Meeting	M:	M:	M:	M:	M:		Feb 07		Irvine Valley College 2018-2019 Academic Senate Membership
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	-	McLaughlin, June: President, Senate
Y	Y	A	Y	-	-	-	-	-	-	✓	1	Adams, Brittany: Humanities
Y	Y	Y	Y	-	-	-	-	-	-	✓	2	Bailey, Cheryl: Library
Y	Y	N	Y	-	-	-	-	-	-	✓	3	Bauer, Roy: Humanities
Y	Y	Y	Y	-	-	-	-	-	-	✓	4	Boone, Rick: Chair, Curriculum
Y	Y	Y	Y	-	-	-	-	-	-	✓	5	Bradley, Devon: Life Sci
Y	Y	Y	Y	-	-	-	-	-	-	✓	6	Bugay, David: Business Sciences
Y	Y	Y	Y	-	-	-	-	-	-	✓	7	Burkhalter, Liz: Part-Time
Y	Y	Y	Y	-	-	-	-	-	-	✓	8	Business Sciences: Rick Boone
-	-	-	-	-	-	-	-	-	-	✓	-	Carnie, Henry: Humanities (Alt)
Y	Y	Y	-	-	-	-	-	-	-	P	9	Chambers, Elizabeth: SBS
-	-	Y	Y	-	-	-	-	-	-	✓	10	Davies, Simon: KHA
Y	Y	Y	-	-	-	-	-	-	-	✓	11	De Roulet, Daniel: Chair, AAC
Y	Y	Y	Y	-	-	-	-	-	-	✓	12	Dolbin, RJ: MCS
Y	Y	Y	Y	-	-	-	-	-	-	✓	13	Donavan, Keith: Physical Sci
-	-	-	-	-	-	-	-	-	-	A	-	Dorner /Schmeidler: Life Sci (Alt)
-	Y	Y	Y	-	-	-	-	-	-	P	14	Haeri, Melanie: LLR
Y	Y	Y	Y	-	-	-	-	-	-	✓	15	Kaufmann, Jeff: VP, Senate
-	-	-	-	-	-	-	-	-	-	✓	-	Lamp, Leonard: MCS (Alt)
Y	Y	Y	Y	-	-	-	-	-	-	P	16	Lee, Celina: Library
Y	Y	Y	Y	-	-	-	-	-	-	✓	17	Marquez, Vanessa: Counseling
-	-	Y	Y	-	-	-	-	-	-	✓	18	McGrogan, Martin: KHA
Y	Y	Y	Y	-	-	-	-	-	-	P	19	McKim, Brett: IDEA
Y	Y	Y	Y	-	-	-	-	-	-	✓	20	Melendez, Robert: Counseling
Y	Y	Y	-	-	-	-	-	-	-	✓	21	Mis, Benjamin: SBS
Y	Y	Y	Y	-	-	-	-	-	-	✓	22	Mitolo, Massimo: IDEA
-	-	-	-	-	-	-	-	-	-	A	-	Pestolesi, Tom: KHA (Alt)
-	Y	Y	Y	-	-	-	-	-	-	✓	23	Popescu, Anca: LLR
Y	Y	Y	Y	-	-	-	-	-	-	✓	24	Sheldon, Joel: MCS
Y	Y	Y	Y	-	-	-	-	-	-	✓	25	Sim, Alec: Physical Sci
-	Y	Y	Y	-	-	-	-	-	-	✓	26	Tiongson, Edwin: Arts
-	Y	Y	Y	-	-	-	-	-	-	P	27	Tresler, Matt: Arts
Y	Y	Y	Y	-	-	-	-	-	-	✓	28	Wright, Justin: Life Sci
22/0/0	26/0/0	26/1/1	25/0/0									

