



Academic Senate 2018-2019

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ACADEMIC SENATE

Meeting of the Representative Council
August 30, 2018
2:00 – 3:50 pm, BSTIC 101

Minutes

2:00 **A. CALL TO ORDER** June McLaughlin

2:00-2:10 **B. PROCEDURAL ITEM** June McLaughlin

Attachment B Seating of New Senators	
<i>Discussion</i>	None
<i>Action</i>	The Representative Council ratified the appointments and seated the senators.
Y: 23	N: 0 A: 0 1 st Roy Bauer 2 nd Anca Popescu

2:10-2:15 **C. ADOPTION OF AGENDA** June McLaughlin

Agenda: August 30, 2018	
<i>Discussion</i>	The summer senate cabinet
<i>Action</i>	The Rep Council adopted the Agenda of the August 30, 2018 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.
Y: 23	N: 0 A: 0 1 st Kathy Schmeidler 2 nd Matt Tresler

2:15-2:20 **D. INTRODUCTION OF GUESTS** ALL

- Kurt Meyer – President of Faculty Association
- Elissa Oransky – Executive Director of IVC Foundation
- Evangeline Evans – Part-time ESL faculty
- Takeshi Takakura – Part-time Japanese Faculty
- Amirk Johal – Director of Outreach, Recruitment and Student Support Services
- Liz Burkhalter – Part-time Faculty
- Traci Fahimi – Dean of Social & Behavioral Sciences
- Rebecca Kaminsky – Guided Pathways Co-chair
- Angel Martinez – Basic Skills Coordinator

	<p>1) Elissa Oransky (Foundation) – astounding inventions are on the 26th of September; it is always good to have faculty participation.</p> <p>2) Faculty awards dinner is scheduled for March 9, 19 in a new venue, Fete the venue. More information at www.foundation.ivc.edu/awards/event</p>
	<p>3) Ben Mis (Psychology faculty) – faculty are concerned about the times of the committees. Most are around the same time and makes it more difficult for junior members to be able to attend.</p>
	<p>4) Kurt Meyer (FA) – Membership applications are available to join the FA. The benefit of joining is that members can vote on the contract; help the team negotiate our contract; access to millions of dollars in legal fees; and arbitration fees.</p>
	<p>5) Amirk Johal (outreach)- Global village is coming up and if you want any documents to be handed out, please drop off flyers at CEC 1. Drop them off by Thursday September 20. The global village will be held at the great Park on Saturday, September 22.</p>
	<p>6) Melanie Haeri (ATEP/IDEA) – need coffee cart and food that doesn’t come out of a vending machine. Need to support the people working out there as well as the students. There was a request from Davit to the cafeteria about getting food and other items out to ATEP – this week.</p> <p>7) Eddie (AANAPISI) – Three AANAPISI Events are happening in September</p> <ul style="list-style-type: none"> • 9/4/18, 2-3 pm “Crazy Pressured Asians” – a round table discussion with Pierre Nguyen • 9/6/18 12-1 pm “Portfolio Review Workshop” – tips for preparing a digital portfolio with Terry Chatkupt • 9/5, 9/13 2 pm “To All the Boys I’ve Loved Before” – a Netflix film that will be screened in CAANAPI

<p>Attachment A</p>	<p>Minutes of the Previous Meeting: May 03, 2018</p>
<p><i>Discussion</i></p>	<p>On 5/3/18 the Representative Council approved the “Compensated Duties Beyond Instructional Assignments.” The workgroup will be working on moving these procedures forward.</p>
<p><i>Action</i></p>	<p>The Rep Council adopted the minutes of May 03, 2018 as submitted or amended.</p>
<p>Y: 24 N: 0 A:1</p>	<p>1st Roy Bauer 2nd Robert Melendez</p>

Attachment N/A

Senate President: June McLaughlin
June will be meeting with President Roquemore regarding the administrators' role in the curriculum process. She will report back to Senate with the results from the meeting.

If anyone has additional questions or concern, please email June directly.

Vice-President: Jefferey Kaufmann

Jeff will be the co-chair on IEC this year instead of June, who will be on other committees this year.

Academic Affairs Chair: Daniel de Roulet

First meeting will be in a couple of week. AA is looking at revising the rules for PD funding and hours requirements.

Curriculum Committee Chair: Rick Boone

Had our first meeting with curriculum. There are some changes in curriculum this year:

- Increase in transparency and sustainability in the curriculum process.
- Launching a public Curriculum website for easier access to information.
- Looking at a new system for curriculum to replace c-net, which could be to just update CurricuNet or going to a new system. They are looking at making a decision on this this semester. The state is also looking at a new system to replace c-net.
- Snapshot of this year's Curriculum Committee – there is no separate tech review because it will now be done during the Curriculum Committee.
- Curriculum leadership team includes the Curriculum Chair, Rick Boone, the Curriculum specialist, Jay Bong, the OE chair, Cheryl Bailey and the Curriculum Lead, Henry Carnie. Currently there is one curriculum lead but there may be a need for another one in the future.

Attachment N/A

1) Senate Approval of Curriculum for 2019-2020 Catalog

Discussion

Action

The Representative Council approved the recommendations of the Curriculum Committee.

Attachment N/A

2) Program Reviews

Discussion

Action

N/A

Attachment N/A

3) Affirm Actions of the Summer Cabinet

Discussion

Item pulled off of consent for separate discussion and voting, see item I below.

Action

[Attachment](#)

4) 2017-2018 Committee Appointments

Discussion

Action

The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.

3:35-3:40

I. Affirm Actions of the Summer Cabinet

June McLaughlin

Attachment N/A

Discussion

- 1) Placed people on hiring committees, went to SPAC retreat and the DWPC retreat, and went to curriculum institute.
- 2) Laid out the new faculty orientation for the fall, worked on laser week, worked on Professional development requests and sent the PD report to the state.

Action

The Representative Council accepts / affirms the actions of the Summer Cabinet.

Y: 25	N: 0	A: 0	1 st Kathy Schmeidler	2 nd Massimo Mitolo
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3:00-3:05

J. Board Policies and Administrative Regulations

June McLaughlin

Continued

See SOCCCD SharePoint for all BPARC information [BP & AR](#)

Attachment

[BP & AR](#)

BPs and ARs for voting on August 30, 2018:

- [BP3207](#) Drivers for District Sponsored Activities
- [AR3207](#) District Driver and Vehicle Use Policy

Discussion

BP6100 – this BP allows us to make local changes to curriculum. If there any changes or comments, please send them to June.

Action

The Representative Council approved the BPs and ARs.

Y: 25	N: 0	A: 0	1 st Kathy Schmeidler	2 nd Matt Tresler
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NEW BUSINESS

3:05-3:10

K. TATF Co-Chair

June McLaughlin

Attachment N/A

Discussion

TATF Co-Chair

TATF is looking for a faculty co-chair. However, since we have APTC do we need to continue to have TATF, or can APTC handle the technology decisions for IVC? Historically, TATF was intended bridge the gap between technology and faculty. Senate cabinet will do more research and bring it back to the representative council.

Action

The Representative Council opened nominations for the TATF Co-Chair position.

Y: 25	N: 0	A: 0	1 st Robert Melendez	2 nd Matt Tresler
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3:10-3:15

L. Basic Skills Coordinator

June McLaughlin

Attachment N/A			Basic Skills Coordinator	
<i>Discussion</i>			Angel Hernandez was nominated as the basic skills coordinator.	
<i>Action</i>			The Representative Council opened nominations for the Basic Skills Coordinator position, closed nominations and appointed Angel Hernandez.	
Y: 25	N: 0	A: 0	1 st Robert Melendez	2 nd Brittany Adams

3:15-3:20 **M. Online Education (OETF) Co-Chairs** June McLaughlin

Attachment N/A			Online Education (OETF) Co-Chairs	
<i>Discussion</i>			Cheryl Bailey & Zahra Nooz were nominated	
<i>Action</i>			The Representative Council opened nominations, closed and appointed the two OETF Co-Chairs.	
Y: 25	N: 0	A: 0	1 st Kathy Schmeidler	2 nd Keith Donovan

3:20-3:30 **N. Online Education** June McLaughlin

Attachment N/A			OETF Documents for Review	
<i>Discussion</i>			The OETF chairs will look into how we will notify students about the modality of courses in the catalog.	
<i>Action</i>			The Representative Council approved the 2 documents submitted.	
Y: 25	N: 0	A: 0	1 st Robert Melendez	2 nd Keith Donovan

3:30-3:35 **O. CWE Coordinator** June McLaughlin

Attachment N/A			CWE Coordinator	
<i>Discussion</i>			Dean Fahimi and the senate cabinet worked on the description for this position. CWE needs a faculty coordinator to help CWE faculty with the state requirements and forms. Faculty also needs assistance with getting curriculum to the state to get them approved.	
<i>Action</i>			The Representative Council opened nominations for the CWE Coordinator position.	
Y: 25	N: 0	A: 0	1 st Keith Donovan	2 nd Robert Melendez

3:35-3:40 **P. Elections Committee** June McLaughlin

Attachment N/A			Establish Elections Committee	
<i>Discussion</i>				

			<i>Action</i>	The Representative Council opened nominations to the Senate Elections Committee.
Y: 25	N: 0	A: 0	1 st Kathy Schmeidler	2 nd Melanie Haeri

3:40-3:45 **Q. Senate Elections** June McLaughlin

			<i>Attachment N/A</i>	Senate Elections: Open Nominations for Two Senators Representing Part-Time Faculty
			<i>Discussion</i>	The senate can assist with part-time issues. Please inform part-time senators that they can self-nominate.
			<i>Action</i>	The Representative Council opened nominations from 08/30/18 – 09/20/18 for the two senators representing part-time faculty, and the Elections Committee conduct polling for two senators representing part-time faculty from 09/24/18 – 09/28/18 (or as soon thereafter as possible).
Y: 25	N: 0	A: 0	1 st Kathy Schmeidler	2 nd Robert Melendez

3:45-3:50 **R. ANNOUNCEMENTS & OPEN FORUM** ALL

Roy Bauer – There are less regulations on for-profit education and less support on non-profit education. This is an issue for students. We need to look at our articulation agreements with these schools as well as possibly not inviting them to campus.

Rebecca Kaminsky – The Guided Pathways Task Force has its Fall summit on October 12th. It would be beneficial for every program to have someone attend. Students, staff, faculty and administrators are all welcome. They are soliciting students to work with guided pathways regarding what their needs are so that we can use pathways to support them.

3:50 **S. ADJOURNMENT**

M B: Seating of New Senators	M C: Adoption of the Agenda	M F: Adoption of the Minutes 5/03/18	M H: Summer Cabinet Actions	M I: Approval of the BPs & ARs	M J: Open Nominations for TATF Co-Chair	M K: Open, close and appoint BS Coordinator	M L: Open, close and appoint OETF Coordinator	M M: Approve OEFT Docs	M N: Open, close and appoint CWE Coordinator	M O: Elections Comm.	M P: Open Nominations for Part time faculty	Aug 30		Irvine Valley College 2018-2019 Academic Senate Membership
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓		McLaughlin, June: President, Senate
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	1	Adams, Brittany: Humanities
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	2	Bailey, Cheryl: Library
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	3	Bauer, Roy: Humanities
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	4	Boone, Rick: Chair, Curriculum
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	5	Bradley, Devon: Life Sci
-	-	-	-	-	-	-	-	-	-	-	-	✓	6	Carnie, Henry: Humanities (Alt)
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	7	Chambers, Elizabeth: SBS
-	-	-	-	-	-	-	-	-	-	-	-	A	8	Davies, Simon: KHA
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	9	De Roulet, Daniel: Chair, AAC
-	-	-	-	-	-	-	-	-	-	-	-	A	10	Dolbin, RJ: MCS
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	11	Donavan, Keith: Physical Sci
Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	12	Dorner /Schmeidler: Life Sci (Alt)
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	13	Haeri, Melanie: LLR
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	14	Kaufmann, Jeff: VP, Senate
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	15	Lamp, Leonard: MCS (Alt)
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	P	16	Lee, Celina: Library
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	P	17	Marquez, Vanessa: Counseling
-	-	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	P	18	McGrogan, Martin: KHA
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	19	Melendez, Robert: Counseling
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	20	Mis, Benjamin: SBS
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	21	Mitolo, Massimo: IDEA
-	-	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	22	Pestolesi, Tom: KHA (Alt)
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	23	Popescu, Anca: LLR
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	24	Sheldon, Joel: MCS
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	25	Sim, Alec: Physical Sci
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	26	Tiongson, Edwin: Arts
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	27	Tresler, Matt: Arts
-	-	-	-	-	-	-	-	-	-	-	-	A	28	Wright, Justin: Life Sci
Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	✓	29	Business Sciences: Rick