



ACADEMIC SENATE

Academic Senate 2018-2019

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618

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Meeting of the Representative Council

April 18, 2019

2:00 – 3:50 pm, BSTIC 101

Minutes

2:00 A. CALL TO ORDER

June McLaughlin

2:00-2:05 B. ADOPTION OF AGENDA

June McLaughlin

Discussion

Action

Agenda: April 18, 2019

Add the voting for the faculty hiring priority list to the first new business item.

The Rep Council adopted the Agenda of the February 21, 2019 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.

Y:

N:

A:

1st Roy Bauer

2nd Matt Tresler

2:05-2:10 C. INTRODUCTION OF GUESTS

ALL

Cathleen Greiner – Regional Director Employer Engagement, Business and Entrepreneurship

John Russo – Business Science & Entrepreneurship

Karen Orlando- Director of Annual Giving, Foundation Office

Rebecca Kaminsky – Guide Pathways Coordinator

2:10-2:15 D. PUBLIC COMMENTS

ALL

1) Martin McGrogan – The situation surrounding the loss of Colin McCaughey at IVC, should be investigated. In time the senate, as well as the FA, can open up this discussion, in the meantime we can share with other faculty members and respect his memory.

2) John Russo – the school of Business has a number of events coming up: Annual Working Wardrobe clothing drive in April 24 & 25 from 11-1pm; 1st idea pitch competition promoted throughout various disciplines, narrowed down to 10, who will be presenting on May 1st in front of venture capitalists and angel donors for \$1000.

3) Eddie – April 27 hosting Elevation as a kick off to Asian American History Month. Financial literacy events also happening this month. Copies of

	the Elevate newsletter. First annual Angel Baseball game on May 22 nd for AAPI.
	<p>4) Karen Orlando – the scholarship ceremony is May 15th, please RSVP so they can sit you with the students you want.</p> <p>5) Rebecca Kaminisky – Friday May 3rd is the Guided Pathways Spring Summit, refreshments will be served.</p> <p>6) Cathleen Greiner – California Community Colleges, Deputy Sector Navigator for Business and Entrepreneurship in OC. Ms. Greiner is here to do a short presentation on strong workforce development in OC community colleges; the PowerPoint will be available on the Senate inside site. California has 5th largest economy in the world. All districts in California, including K-12, will be receiving funds for strong workforce development. There are things happening in local high schools that will align with what we can do at the community colleges, there are projects being done that will promote communication between the HS and CC. There are separate representatives for each workforce area and for each region.</p>

2:15-2:00	E. RECORD OF THE PREVIOUS MEETING	June McLaughlin
Attachment A	Minutes of the Previous Meeting: April 04, 2019	
Discussion	The minutes of the previous meeting of the Representative Council are submitted for review and approval.	
Action	The Rep Council adopted the minutes of April 04, 2019 as submitted or amended.	
Y:	N:	A:
	1 st Brittany Adams	2 nd David Bugay

2:25-2:30	F. EXECUTIVE REPORTS	Cabinet
	<p>Senate President: June McLaughlin</p> <ul style="list-style-type: none"> None <p>Vice-President: Jefferey Kaufmann</p> <ul style="list-style-type: none"> Most comments will be address later in the agenda. BDRPC discussion about aligning our data driven processes, like Program Review, with our resource request processes. There was a call for a small group to pursue that alignment. IEC is looking at improving these processes and is driving the discussion at BDRPC. <p>Academic Affairs Chair: Daniel de Roulet</p> <ul style="list-style-type: none"> Reminder that the memorial service April 26th at 10 am at Saint Timothy's church in Laguna Niguel. It is a small service so students are not invited. Moment of silence for our fellow faulty memory <p>Curriculum Committee Chair: Rick Boone</p>	

- As of now, all courses have moved through the queue. The curriculum committee is starting to review LMI data for the CE awards. At the next senate meeting, he will present an annual review of what the curriculum committee has accomplished.

2:30-2:30

G. CONSENT ITEMS

June McLaughlin

[Attachment G1](#)

Action

1) Senate Approval of Curriculum

The Representative Council approved the recommendations of the Curriculum Committee.

Attachment N/A

Action

2) Program Reviews

N/A

[Attachment](#)

Action

3) 2018-2019 Committee Appointments

The Representative Council will seat faculty on 2018-2019 committees, task forces and work groups.

2:30-2:35

H. Board Policies and Administrative Regulations

June McLaughlin

Continued

See SOCCCD SharePoint for all BPARC information [BP & AR](#)

Attachment

[BP & AR](#)

BPs and ARs for Review:

Discussion

None

Action

Discussion

2:35-2:40

I. Guided Pathways Interest Areas

Roopa Mathur

Attachment N/A

Discussion

Guided Pathways Interest Areas

The vote will be on the interest areas that were recommended by the schools: 1) defined by our existing school structure or 2) interest areas developed by IVC students.

Action

The Representative Council approve the Guided Pathways interest areas by organized by IVC schools.

Y:	N:	A:	1 st RJ Dolbin	2 nd Joel Sheldon
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NEW BUSINESS

2:40-2:50

J. Vote of Confidence/No Confidence for the College President

June McLaughlin

Attachment N/A

Vote of Confidence/No Confidence for the College President

Discussion

The vote is for whether or not the Academic Senate will move forward with having a general confidential vote to the entire FT faculty body on the issue of confidence or no confidence of the college president.

Cabinet was charged to do research on if we should move forward by collecting information from the faculty on concerns they had with President Roquemore performance. June sent the list of concerns to President Roquemore, who sent an email in response to the concerns, which was displayed for the senators for the first time. The email from the president is linked to the agenda. President Roquemore was invited to address the representative council.

The cabinet's job is to supervisor the process, but to not interject an opinion on the matter.

The schools have gotten lukewarm responses from their faculty, some don't want to get involved for a variety of reasons, including non-. There was more of a sense of wanting more information than of expressing concerns regarding the president.

Action

The Representative Council approved to postpone the vote in order for the senate cabinet to present a more cohesive document with the different points presented on the confidence/no confidence for the President of the College that will be collected within 1 week of today and will be distributed to the senators no less than 72 hours in advance of the next Rep Council meeting.

Y:	N:	A:	1 st Keith Donovan	2 nd Brittany Adams
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2:50-3:00

K. Associate Faculty Recommendations

Daniel de Roulet

Attachment N/A

Associate Faculty Recommendations to include them in the life of IVC

Discussion

Associate faculty are teaching the majority of our first contact classes. This term is much more preferred to "adjunct" or "part-time." We still have 51% of our courses taught by part-time faculty. So not giving our associate faculty as much participation as there should be. Like to propose two areas (college-wide and academic schools) where they would like to improve associate faculty recognition and participation. In order to accomplish this, there will need to be a lot of work and coordination between the Office of Instruction and the Academic Senate President.

RE: Recommendations regarding the support and inclusion of IVC's associate faculty community

The Academic Affairs Committee submits this document to the Academic Senate Representative Council for a vote of support and, upon approval, as a recommendation to the Office of Instruction.

While contractual advances for associate faculty at IVC (including rehire rights, increases in salary, and availability of medical insurance) have been attained over the past several years, the Academic Affairs Committee is concerned that associate instructors do not enjoy sufficient recognition and participation in the academic life of the college. Given the number of courses taught by associate

faculty and thus the centrality of associate faculty to academic success of the college, and given interviews with adjunct faculty, department chairs, and research into best practices at other community colleges in California, the Academic Affairs Committee recommends the following two categories of proposals:

College-Wide Proposals Supporting Associate Faculty

- That associate faculty representatives have a voting representative on each of the following committees: Academic Affairs, Curriculum, Senate (two representatives), BDRPC, APTC, and IEC. Also, that these associate faculty representatives receive compensation for their committee attendance.
- That an IVC professional development website be developed and open to access by associate faculty.
- That associate faculty be given a web location (e.g., a web page or canvas space) for the purposes of notifications and communications and adequate support for maintaining that location.
- That online professional development and training opportunities be offered for associate faculty in consideration of their work schedules outside IVC.

School-Specific Proposals Supporting Associate Faculty

- That new associate faculty be provided with mentors from the ranks of full-time faculty or seasoned associate faculty.
- That associate faculty be given shadowing opportunities for continued development of their teaching skills.
- That the schools make available both physical and online documents to associate faculty including course outlines of record, sample syllabi, school contact information, program and course SLOs, sample assignments, and other best practice course materials.
- That associate faculty receive regular invitations to, and agendas and minutes for, school and department meetings.
- That schools establish an annual process of recognition and appreciation for associate faculty.

SENATOR COMMENTS:

In addition to this recommendation, senators should make a deliberate effort to share the information from the senate meeting with their full and part time faculty.

FA has not commented on these recommendations. AA have encourage the OOI to see what can be done to improve compensation for our associate faculty to attend college wide committees, including senate meetings.

The approval of the academic affairs recommendations for associate faculty will be postponed so that the senators can discuss this with their schools. Rep Council will vote on the recommendations at the next meeting.

More information available in the PowerPoint presentation available on the inside senate site.

Action

The Representative Council postponed the Associate Faculty Recommendations until the next Rep Council meeting.

Y:	N:	A:	1 st David Bugay	2 nd Eddie Tiongson
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3:00-3:10

L. Tableau and Student Data

Josh Dorman

Attachment N/A

Tableau and Student Data

Discussion

PowerPoint available on inside Senate site.

New tools to help with closing the equity gap. There are different levels of data available. College level data, which are the Key Performance Indicators, are used to explore different sub-groups of interest under the equity lens and allows us to be able to disaggregate the data to see if there is a disproportionate success rate between different groups. If you are interested in this technology he has a YouTube video on the different elements.

The next level is at the department level and is used for the SLOs compiled from the data in Canvas and some from what is still in TracDat. For this they are looking at specific division and courses also through an equity lens through the disaggregation of data.

The final level is the course level data. This look at data for a specific course ID (not by section), can select multiple terms of interest to see the grade breakdown over time. It will also show the average GPA for those courses.

Research has a different version of this dashboard for faculty who want to look at just their class, they will get a confidential login to retrieve their own data.

The lower level data tools are still in draft mode so they welcome any input and recommendations on how they are used and the data generated.

Action

Discussion

3:10-3:20

M. IVC Pride Scholars Stole at Commencement

Britany Adams

Attachment N/A

IVC Pride Scholars Stole at Commencement

Discussion

Erin Pollard recommended that we have a Pride Scholars Stole for commencement. IVC administration wanted academic senate to vote on whether or not Academic Senate supports having these stoles at commencement.

Action

The Representative Council supports the IVC Pride Scholars Stole at Commencement.

Y:	N:	A:	1 st Keith Donavan	2 nd Eddie Tiongson
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3:20-3:30

N. Extend the meeting

Jeff Kaufmann

Attachment N/A

Extend the meeting

Discussion

Action

The Representative Council extended the meeting.

Y:	N:	A:	1 st Roy Bauer	2 nd Keith Donovan
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3:20-3:30

O. Program Review Pilot

June McLaughlin

Attachment N/A

Program Review Pilot

Discussion

IEC started looking at developing a new process for Program Review in January 2018. They started piloting the new program review this year and had the first one turned in in December after having gone through the entire process. It is intended to look at your program holistically and will be tied into the resource request process. They would like to make the pilot mandatory for everyone who is scheduled for a comprehensive review next year rather than opting in thereby getting as many of the pain points identified before it becomes finalized. We can have meaningful discussions and changes if everyone participates in the pilot. The document for the new program review has all of the links imbedded that faculty need to complete it. Documents are available under the [Program Review](#) page in inside.ivc.

Keith Donovan is the contact person for completing your program review

Action

The Representative Council approved the Program Review Pilot proposal.

Y:	N:	A:	1 st Keith Donovan	2 nd Alec Simm
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3:30-3:40

P. Basic Skills Coordinator

June McLaughlin

Attachment N/A

Basic Skills Coordinator 2019-2020 Academic Year

Discussion

Angel Hernandez has been nominated for Basic Skills Coordinator.

Action

The Representative Council opened nominations, closed and appointed Angel Hernandez as the Basic Skills Coordinator.

Y:	N:	A:	1 st Brittany Adams	2 nd Anca Popescu
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3:40-3:45

Q. ANNOUNCEMENTS & OPEN FORUM

ALL

Discussion

None

4:00

R. ADJOURNMENT