



Academic Senate 2018-2019

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ACADEMIC SENATE

Meeting of the Representative Council

April 04, 2019

2:00 – 3:50 pm, BSTIC 101

MINUTES

2:00 **A. CALL TO ORDER**

June McLaughlin

The president will call the meeting to order

2:00-2:05 **B. ADOPTION OF AGENDA**

June McLaughlin

Agenda April 04, 2019

New

The President submits the agenda **and** the consent calendar for review and approval.

Discussion/Action

Shall the Rep Council adopt the Agenda of the April 04, 2019 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

Y: 24 N: 0 A: 0

1st Roy Bauer

2nd Melanie Haeri

2:05-2:10 **C. INTRODUCTION OF GUESTS**

ALL

Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

Ben Guzman – Registrar

Zahra Heydarzadeh – UCI PhD intern with the CA Community College Program (CCCIP)

Dr. Roquemore, IVC President

Dr. McDonald, IVC Vice President

Rebecca Kaminsky, English faculty

Daniel Vernazza, English faculty

Elissa Oransky, Executive Director of College Foundation

2:10-2:15 **D. PUBLIC COMMENTS**

ALL

Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.

Elizabeth Chambers – They are having a Food Drive on April 17-18 from 10-3pm in the student center. There will be a booth and games and they will provide a proof of attendance to students who participate, if you want to give them extra credit. They are asking for non-perishable foods, which will go to the IVC food pantry to help support the 26% of our students who are food insecure.

Elissa Oransky – The Foundation office still has wine from the awards dinner, come to the foundation office to purchase a bottle of wine.

Faculty can RSVP to attend the scholarship ceremony on May 15. Faculty can request to sit with a student; there will also be a table for faculty.

Ben Guzman – Would like to make a request to faculty and members of the commencement workgroup, to notify students who have earned a certificate of proficiency that they will not be receiving their award at the commencement ceremony. Traditionally it has only been for those student who have been awarded degrees or certificates of achievement. These students will receive an invitation to participate in commencement, those who have earned a certificate of proficiency will not.

Dr. Roquemore – Facilities update for the Arts Complex. A number of years ago we were able to get on the list for the state bond to compete with other colleges for monies for our buildings. However, our Arts building has now been moved off of the state bond so we are looking at funding it ourselves through basic aid. It is important to get this building built for both the art faculty to have a dedicated space as well as freeing up the current space that art faculty are using in B300 and elsewhere.

Roy Bauer & Britany Adams – the next speaker series is with Michael Regan, who is the eldest son of Ronald Regan and a known homophobe. It is a concern to the IVC LGBTQ community that their college would be willing to host someone who has been known to be homophobic.

Cheryl Bailey – the library is having National Library Week next week with activities for student, including “Blind Date with a Book,” which has been hugely successful already.

2:15-2:20

E. RECORD OF THE PREVIOUS MEETING

June McLaughlin

[Attachment 1](#)

Minutes of the Previous Meeting: February 07, 2019 & March 07, 2019

New

The minutes of the previous meeting of the Representative Council are submitted for review and approval.

Discussion/Action

The Rep Council adopted the minutes of February 07, 2019 as submitted or amended.

Y:27	N: 0	A: 1	1 st Roy Bauer	2 nd David Bugay
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Senate President: June McLaughlin

Tomorrow, April 5th, the district is hosting the EMSP all-day charrette, we have been asking faculty to attend. If you would like to go, email June and she will send you the information.

Saddleback has more faculty attending these planning events, and we need to find out how the results will be weighed when the final plan is written. Also need to figure out how to get more faculty to participate in district wide events.

We need a college-wide manual on shared governance; if we are really partners in governing, we should not have any gotcha moments, which there has been due to the lack of inclusion of the Academic Senate in decision making.

Cabinet has crafted a document of collected concerns from faculty regarding the vote of confidence/no-confidence of the college president. It is not a list of complaints but rather of concerns from faculty who have expressed them with the Academic Senate cabinet. The document is based on the saddleback president's job description and then organized by categories with the related concerns below. All senators will receive this document. It is not secret and will be shared with administration.

You will have until the next Senate Rep Council (April 18) to read and discuss with your schools, and then at that meeting we will vote on if we will or will not have a vote of no-confidence for the president. If so, then it will be a college-wide full time faculty vote and will not be in Senate.

Vice-President: Jefferey Kaufmann

BARC – They are finalizing the distribution of basic aid funds. One item that was controversial was the 4.9 million request for 12 large LED signage out at ATEP/IDEA. It is intended to not just identify the building but to also make it more engaging. Faculty questioned this item and tried to decipher why the expense was so high and to find a compromise to reduce the cost of this project. They were able to reduce it by almost 500K in order to fit within the given budget. This appears to be driven by the Board of Trustees, in order to meet the quality that is expected by the businesses that we will be partnering with at IDEA as well as to attract these business. There is a vision for ATEP that may not have been updated, the Senate will try to share this vision with Senate.

It is good for faculty to sit on these district committees to ask the hard questions. We will work on finding a way for those who attend the district meetings to report out.

Academic Affairs Chair: Daniel de Roulet

- 1) AA has put together a proposal for the recognition of Part-Time faculty, we will vote on it at the next Senate meeting and then pass it on to the VPI.
- 2) Work on a professional development website, where faculty can get information on events that they weren't able to attend. The Professional development proposal site isn't working properly right now, which happens at least once a year. IT is working to fix the problem.
- 3) April 15 is the due date for Flex week proposals.

Curriculum Committee Chair: Rick Boone

All courses have been reviewed as of today, we will be up-to-date with our awards by the end of the semester as well. We wanted to make sure we had clean data in Curricunet prior to migrating to Meta.

We would like to be implementing Meta as soon as possible, but it looks like it will be Fall 2019 before we can start using it. Curriculum governance has been working on establishing by-laws for the curriculum committee. This will include processes, including automatic approvals, such as when a course is approved for UC transferability, then the course number will be automatically changed. Will have a draft out by Fall 2019.

2:30-2:30	G. CONSENT ITEMS	<i>June McLaughlin</i>
Attachment 1,2	1) Senate Approval of Curriculum	
<i>Continued</i> <i>Discussion/Action</i>	Per CurricUNET process, curriculum will be submitted for review and approval. Shall the Representative Council approve the recommendations of the Curriculum Committee?	
<i>Attachment N/A</i>	2) Program Reviews	
<i>Continued</i> <i>Discussion/Action</i>	Per Program Review process, program reviews will be submitted for review. <u>Program Review</u> N/A	
Attachment G3	3) 2018-2019 Committee Appointments	
<i>Continued</i> <i>Discussion/Action</i>	President McLaughlin will present the Committee Grid for councils, committees, task forces and work groups. The Representative Council seated faculty on 2018-2019 committees, task forces and work groups?	
2:30-2:40	H. Board Policies	<i>June McLaughlin</i>
<i>New</i> <i>Attachment</i> BPARC Agenda	Board Policies & Administrative Regulations <i>BPs and ARs for Review:</i> <ul style="list-style-type: none"> • BP / AR 3100 Budget Preparation • BP / AR 3502 Campus Safety 	
<i>Discussion/Action</i>	Discussion Senate Cabinet will ask about the Campus Safety BP and AR 3502 about why certain groups were removed from the list of protected groups.	
2:40-2:45	I. Child Development Center	<i>Donna King</i>
<i>Attachment NA</i> <i>Continued</i> <i>Discussion/Action</i>	Child Development Center Donna King will provide an update. Discussion NONE	
2:45-3:00	J. Fall 2019 Laser Day	<i>Deejay Santiago</i>
<i>Attachment NA</i> <i>Continued</i>	Fall 2019 Laser Day Discussion of the Fall 2019 Laser Day Schedule will be presented.	

<i>Discussion/Action</i>	<p>Discussion</p> <p>Showed video on students' experience with previous Laser Weeks. Giving students the opportunity to connect with faculty and other students helps them to not feel alone and to help them explore and learn about IVC before the first day of class.</p> <p>They would like to invite faculty on Wednesday 8/14 to join students at the lunch, and participate in school discussion with students. Laser week has been reduced to one days, it was decided that it could all be condenses into one day.</p>
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3:00-3:15 **K. Award Leakage Analysis** *Loris Fagioli*

Attachment NA	Award Leakage Analysis
<i>Continued</i>	Loris Fagioli will present on the award leakage analysis and discuss an opt-out model for the students.
<i>Discussion/Action</i>	<p>Discussion</p> <p>NONE</p>

NEW BUSINESS

3:15-3:25 **L. Guided Pathways Interest Areas** *Roopa Mathur*

Attachment NA	Guided Pathways Interest Areas
<i>New</i>	<p><i>The purpose of this proposal is to ask you to choose between two possible permutations of IVC Guided Pathways Interest Areas as version 1.0. See an explanation of the options below.</i></p> <p><i>With interest areas v 1.0 established, undecided students enter an Area that best fits their academic and career interests rather than choosing a major and then loosing precious time if they change their mind.</i></p> <p>Some benefits of having Interest Areas:</p> <ol style="list-style-type: none"> 1) Completion Teams for each Interest Areas – <ol style="list-style-type: none"> a. Counselors (Liaisons for each Interest Areas) b. Data Coaches c. Deans/Administrators/Chairs d. Discipline Faculty (DFMs – Discipline Faculty Mentors) e. Financial Aid Experts f. Academic Support Experts (Library, Writing, Tutoring) g. Peer Mentors (2nd year students) 2) Marketing – interest areas, careers using websites, brochures, internships, 3) CCC Apply – if undecided, choose an interest area (available now to update) <p>This is an iterative process. With either choice, programs may work with the Guided Pathways Mapping and Interest Areas Design Team to if they believe a different Interest Area would be a better fit</p>
<i>Discussion/Action</i>	<p>Discussion</p> <p>The Guided Pathways summit is coming up on May 3rd. The student panel will be mostly on the pathways and their own college experience. They have teams that are working on different elements of the guided pathways.</p>

Interest areas are to help if a student comes in and doesn't know what they want to major in but knows the general area they want to study. We can then give them a list of classes in their general area for the first year until they decide their major without wasting time or money.

A survey was sent out to faculty to vote on two options for our interest areas: 1) current schools; or 2) what students proposed as groups. The responses for full time faculty was 50/50; part-timers were 26 student grouping and 10 current schools.

The task force would like the discipline experts to provide feedback on the interest areas.

We could send out the survey again or we can vote here in two weeks after this has been discussed at school meetings. Roopa, Brent or Rebecca can present at your meeting and can provide a consistent message.

There are pros and cons with both versions of the interest areas; the students interest areas have not been labeled just yet and we may need to make our school names more student friendly.

3:25-3:45

M. Office of Instruction Update

Chris McDonald

[Attachment M](#)

Office of Instruction update

New

Office of Instruction will provide an update on various aspects of instruction at IVC and ATEP.

Discussion/Action

Discussion

Productivity report – last year we promised the district that we would be at 515 in order to balance the budget, which we did. After that we would back off and be between 500 and 505. What we want to do is to avoid shocking the budget by keep changing the productivity level. We could be more productive but it could be more harmful to the programs because we would have to cancel classes under 22. Conversations can be had to protect programs or to innovate scheduling but there needs to be understanding that the class maybe cancelled. OOI plans for 2019-2020 will put more resources towards the guided pathways project. Through the guided pathways oversight workgroup and the Senate faculty workgroup, which took the lead on campus to move this forward. But now with the potential of mandates from the state, the OOI needs to get involved again. Also, we are ramping up our efforts for the accreditation mid-term report. In the fall we will be running the document through the campus governance groups.

CTE programs will also be given more attention. The CTE taskforce was charged with a job description and how they are going to measure success. If we're going to do customized marketing, we need to be more specific and someone with a fair amount of knowledge and works closely with faculty and marketing to get it done right. Also need to look at having interns and apprenticeship. Can we use strong workforce monies to pay part of the students' salaries to work with local companies as interns to help promote our programs? They are investigating this idea and he recommends that we do a two year trial and see how it progresses.

3:45-3:50

N. ANNOUNCEMENTS & OPEN FORUM

ALL

There is now going to be an evening mental health service provided, there will be more details to come.

If you have any questions, issues or concerns with the dual – authentication process send them to Cheryl at cbailey@ivc.edu, to be share at District Technology Committee.

4:00 *O. ADJOURNMENT*
