

Academic Senate

November 21, 2024

BSTIC 219

2:00pm-3:50pm

Attachments: <https://tinyurl.com/IVC-Senate-Documents>

- **Call to Order**

2:06PM

- **(v) Adoption of the Agenda**

Items on the agenda may occur out of order at the discretion of the Academic Senate President, or designee, based on availability of those presenting to, and meeting with, the Senate.

RJ Dolbin called for the adoption of the agenda. This passed with unanimous consent.

- **(v) Approval of Minutes**

October 17, 2024 Representative Council Meeting Minutes – [Attachment](#)

RJ Dolbin called for the approval of the October 17 minutes. This passed with unanimous consent.

- **Introduction of Guests and Brief Announcements**

A. Please limit announcements. Announcements of over two minutes should be reserved for public comments at the end of the meeting. Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items when recognized by the Senate President or designee.

Karen Orlando- Director, College Foundation:

- Tomorrow is the deadline to submit nominations for faculty, staff, and administrators for the Celebrating Excellence awards dinner.
- IVC student scholarships opened last week. Please refer any questions to Financial Aid. The deadline for students to apply is February 2, 2025.
- Please consider being a scholarship reviewer. An email from Korey Lindley will be sent in the future asking for volunteers.

Deanna Scherger- Faculty Association President Elect

Tim VanNorman - Instructional Technologist

- The AI Task Force is currently putting together an AI best practices guide to help faculty in addressing questions and concerns. The rough draft will be sent out at the end of the term.
- If anyone is interested in joining the AI Taskforce, please reach out to Tim VanNorman. They meet Friday from 11-1pm via zoom and in LA-104.
- Last week, Tim met with ChatGPT to ask about the possibility of providing expanded AI services to the campus; however, the cost would be \$2.5 million a year. Instead, discussions are ongoing with Brisk Teaching in hopes of bringing the service to faculty next semester.
- If interested in using current AI adopted technology, please email Tim to ask for access to Playlab.

Traci Fahimi- Dean, School of Business Sciences and Social and Behavioral Sciences

• Standing Items

A. SENATE CABINET REPORTS:

- Senate President (RJ Dolbin on behalf of Rebecca Beck)
 - o Calendar Update-Created mutually agreed upon version
 - [Version 1.0](#)
 - After consulting with Saddleback's President and VPI, and considering the impact it would have on hybrid classes, a decision was made to go with Saddleback's proposed version of the calendar.
 - This balanced version of the calendar for the 26-27 academic year will have less of an instructional impact for our students.
 - o College Council: Strategic Planning
 - [Campus Planning Team Meeting #1](#)
 - The consulting firm (Gensler) attended College Council last week and presented on the visioning sessions that occurred in the SSC quad.
 - o AI Taskforce: Tim Van Norman

- The AI Taskforce is sending out a survey to faculty on December 2 and 3. Please consider disseminating this survey to your students.
 - The anonymous 10-minute survey is asking students whether they are using AI and their overall thoughts on it.
- o Senate Elections
 - An email was sent out to faculty campuswide, please vote! The deadline to cast your ballot is November 26.
- Senate Vice President (RJ Dolbin)
 - o Fall Senate Plenary
 - Attended various discussions on topics such as DEIA, OER/ZTC, and planning/legislative procedures.
 - Various resolutions were passed included those guided by AB 1111 and 1705 legislation, adding nutrition to CalGETC Area 5B, providing credit for Cambridge International scores, ESL oral communication classes, revamping academic renewal programs, providing more transparency for student automatic billing procedures, and advocating of an official Native Americans day for California community colleges.
[Attachment](#)
 - o Board Policy and Administrative Regulation Council (BPARC)
 - Payroll for personnel adjustments - Next calendar year faculty will be issued 11 paychecks instead of 10 because of the implementation of Banner. For example, our normal December paycheck will be issued in January of 2025.
 - o District Resource Allocation Council (DRAC)
 - o Budget Development and Resource Planning Council (BDRPC)
 - Currently eliciting interest from faculty who may want a docking station in their office. This would include a laptop and a docking station. If interested in piloting, please reach out to either RJ or Davit.
 - Banner trainings are forthcoming. Please be on the lookout for emails.
 - The Bookstore is relocating to BSTIC-101. Both in-person and online bookstore services will not be available from December 19-January 6.
 - o Institutional Effectiveness Committee (IEC)
 - Currently reviewing program reviews. The next project is reviewing the Planning and Decision Making manual. If there are any suggested edits or revisions, please email RJ.

- Academic Affairs Chair (Summer Serpas)
 - Academic Affairs Committee (AAC) updates
 - Currently working on revisions to the Professional Development Handbook.
 - Also, AAC is reviewing previous practice of prorating professional development obligations for those with reassigned time. Under consideration is the percentage of a faculty member's reassigned load would be deducted from professional development obligations.
 - Professional Development (PD) budget updates
 - The PD budget has encumbered all funds for the academic year. Currently, \$15k is pending approval until additional funding is made available.
 - AAC is working with the President's Executive Cabinet to advocate for additional funding.
 - The Hub updates - [link](#)
 - Please send any on campus events that you are hosting to Summer to include in the calendar.
 - Also, any past recorded IVC presentations that faculty watch can be counted toward professional development credit.
 - FT faculty hiring prioritization list process review
 - One update includes having the Senate cabinet review the list before presenting the final version to the Senate body.
 - Flex Week Spring 2025 updates
 - AAC received 33 Flex week proposals. The full spring schedule will be posted online in a few days.
- Curriculum Committee Chair (RJ Dolbin)
 - AB 1111 timeline update
 - All Phase 1 courses were Board approved this past Monday. Next, the courses will be uploaded into the Chancellor's Office Curriculum Inventory System (COCI).
 - Phase II courses are currently being worked on in consultation with faculty in different disciplines representing California community colleges (6 faculty), the California State Universities (2 faculty), the University of California system (2 faculty), private colleges (1 faculty), and Historically Black College and Universities (HBCUs) (1 faculty). These faculty are currently writing the templates for Phase II courses.
 - Professor Diana Hurlbut was selected by the state Chancellor's Office to participate in working on the biology templates.

- Additionally, IVC has received the list of Phase III courses (50+ total).
- Locally, IVC is working on updating our certificates and degrees that require these courses.

B. Guest Reports:

- Standing Guest Reports
 - ASIVC Report (David Liu Jr.)
 - Faculty Association President (Deanna Scherger on behalf of Robert Melendez)
 - In concert with the Office of Instruction, a recalculated compensation for department chairs has been determined. The increase in compensation will be issued starting in the spring term.
 - The Faculty Association is hosting a workshop for part-time faculty on unemployment. This workshop will take place on December 13 from 10am-12pm via zoom.
 - Classified Senate President (Ace Caguioa)
 - Currently preparing for Thanksgiving turkey drive for our campus community. Working alongside College Corps, EOPS, and Basic Needs.
 - Special thank you to the IVC Veterans Center for their generous donation of providing an additional 30 baskets to our students (now 100 total for students).
 - Please consider donating if you can!

● Consent Items

- Approved Curriculum - [Attachment](#)
- Program Reviews:
 - Sociology-[Link](#)
 - Human Development-[Link](#)
 - Administration of Justice (AOJ)-[Link](#)

● Old Business

● New Business

● Formal Presentations and Discussions

- Tiffany Tran: AB 1111 - [Attachment](#)

- Not all transferable courses are impacted by this mandate. Essentially, it is centered around the most popular general education courses taken by our students.
- Rachel Fleming and Lisa Montage-Galloway:
Open Educational Resources (OER) Transition - [Attachment](#)

● Announcements and Public Comments

● Adjournment

4:00pm

Attachment 1: Attendance

#	School	Name	In Attendance	Notes
1	Arts	Matthew Tresler	No	
2	Arts	Edwin Tionson	Yes	Proxy for Matthew Tresler
3	Business Sciences	David Bugay	Yes	
4	Business Sciences	Dan Scott	Yes	
5	Counseling	Michelle Minkler	No	
6	Counseling	Heather Johnson	Yes	Proxy for Michelle Minkler
7	Humanities	Kristen Skjonsby	Yes	
8	Humanities	Brittany Adams	Yes	
9	IDEA			
10	IDEA			
11	Kinesiology	Simon Davies	Yes	
12	Kinesiology			
13	Languages	Sarah Kim	Yes	
14	Languages	Keith Gamache	Yes	

15	Library	Anthony Lin	Yes	Proxy for Brandee Idleman
16	Library	Brandee Idleman	No	
17	Life Sciences	Roland Rodriguez	Yes	
18	Life Sciences	Justin Wright	Yes	
19	Math/Comp Sci.	Joel Sheldon	Yes	
20	Math/Comp Sci.	Michael Salviani	Yes	
21	Physical Sciences	Justine Komine	No	
22	Physical Sciences	Keith Donovan	No	
23	Social Behavioral	Donna King	Yes	
24	Social Behavioral	Erick Peterson	No	
25	PT Representative	Nujoud Alattar	Yes	

Total Senators: 22

In Attendance: 16+ 3 proxies

Quorum (50% +1): Met