



Academic Senate 2018-2019

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ACADEMIC SENATE

Meeting of the Representative Council
August 30, 2018
2:00 – 4:00 pm, BSTIC 101

AGENDA

2:00		A. CALL TO ORDER	June McLaughlin
		The president will call the meeting to order	
2:00-2:10		B. PROCEDURAL ITEM	June McLaughlin
Attachment A		Seating of New Senators	
New		The Senate President has appointed Senators elected by authorized constituency groups. Senators are asked to ratify these appointments and seat the Senators.	
Discussion/Action		Shall the Representative Council ratify the appointments and seat the senators?	
2:10-2:15		C. ADOPTION OF AGENDA	June McLaughlin
		Agenda: August 30, 2018	
New		The President submits the agenda and the consent calendar for review and approval.	
Discussion/Action		Shall the Rep Council adopt the Agenda of the August 30, 2018 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?	
2:15-2:20		D. INTRODUCTION OF GUESTS	ALL
		Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.	
2:20-2:30		E. PUBLIC COMMENTS	ALL
		Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. Note: General Announcements should be saved for the Announcements section at the end of the meeting.	

2:30-2:35	F. RECORD OF THE PREVIOUS MEETING	June McLaughlin
Attachment B	Minutes of the Previous Meeting: May 03, 2018	
New	The minutes of the previous meeting of the Representative Council are submitted for review and approval.	
Discussion/Action	Shall the Rep Council adopt the minutes of May 03, 2018 as submitted or amended?	
2:35-2:55	G. EXECUTIVE REPORTS	Cabinet
Attachment N/A	Senate President: June McLaughlin	
	Vice-President: Jefferey Kaufmann	
	Academic Affairs Chair: Daniel de Roulet	
	Curriculum Committee Chair: Rick Boone	
2:55-3:00	H. CONSENT ITEMS	June McLaughlin
Attachment N/A	1) Senate Approval of Curriculum for 2019-2020 Catalog	
Continued	Per CurricUNET process, curriculum will be submitted for review and approval.	
Discussion/Action	Shall the Representative Council approve the recommendations of the Curriculum Committee?	
Attachment N/A	2) Program Reviews	
Continued	Per Program Review process, program reviews will be submitted for review.	
Discussion/Action	Program Review	
	N/A	
Attachment N/A	3) Affirm Actions of the Summer Cabinet	
Continued	General duties performed: Committee appointment, approved hiring	
Discussion/Action	Shall the Representative Council accept / affirm the actions of the Summer Cabinet?	
Attachment C	4) 2018-2019 Committee Appointments	
Continued	President McLaughlin will present the Committee Grid for councils, committees, task forces and work groups.	
Discussion/Action	Shall the Representative Council seat faculty on 2018-2019 committees, task forces and work groups.	
3:00-3:05	I. Board Policies and Administrative Regulations	June McLaughlin
Continued	See SOCCCD SharePoint for all BPARC information BP & AR	
Attachment BP & AR	BPs and ARs for voting on August 30, 2018:	
	<ul style="list-style-type: none"> BP3207 Drivers for District Sponsored Activities AR3207 District Driver and Vehicle Use Policy 	

	<i>BPs and ARs to review for vote on September 06, 2018</i>
	<ul style="list-style-type: none"> • BP6100: Curriculum • BP2100.1: Delegation of Authority to the Academic Senate • BP2100.2: Role and Scope of Authority of the Academic Senate
<i>Discussion/Action</i>	Shall the Representative Council approve the BPs & ARs recommended?

NEW BUSINESS

<i>3:05-3:10</i>	<i>J. TATF Co-Chair</i>	<i>June McLaughlin</i>
<i>Attachment N/A</i>	Technology Advisory Task Force (TATF) Co-Chair	
<i>New</i>	Bruce is looking for a co-chair for the Technology Advisory Task Force.	
<i>Discussion/Action</i>	Shall the Representative Council open nominations for the TATF Co-Chair position?	
<i>3:10-3:15</i>	<i>K. Basic Skills Coordinator</i>	<i>June McLaughlin</i>
<i>Attachment N/A</i>	Basic Skills Coordinator 2018-2019 Academic Year	
<i>New</i>	The Basic Skills Workgroup has submitted a nomination for Angel Hernandez to continue serving as the Basic Skills Coordinator.	
<i>Discussion/Action</i>	Shall the Representative Council open nominations for the Basic Skills Coordinator position, Close nominations and appoint?	
<i>3:15-3:20</i>	<i>L. Online Education Co-Chairs</i>	<i>June McLaughlin</i>
<i>Attachment N/A</i>	OETF Co-Chairs	
<i>New</i>	Meredith Dorner and Emiko Kiyochi have stepped down from being co-chairs. The committee and Dean have recommended that Cheryl Bailey and Zahra Noroozi serve as the new co-chairs.	
<i>Discussion/Action</i>	Shall the Representative Council open nominations for the DETF Co-Chair position, close nominations, and appoint?	
<i>3:20-3:30</i>	<i>M. Online Education</i>	<i>June McLaughlin</i>
<i>Attachment</i>	OETF Documents for Review	
<i>New</i>	Meredith Dorner and Emiko Kiyochi have completed 2 documents for review/approval. <ol style="list-style-type: none"> 1. The Online Education Faculty Handbook 2. Modality Definitions and Uniform Comments for Course Schedule 	
<i>Discussion/Action</i>	Shall the Representative Council approve these 2 documents?	

3:30-3:35	<i>N. CWE Coordinator</i>	<i>June McLaughlin</i>
Attachment N	CWE Coordinator	
<i>New</i>	There has been a request for a CWE Coordinator.	
<i>Discussion/Action</i>	Shall the Representative Council open nominations for the CWE Coordinator position?	
3:35-3:40	<i>O. Elections Committee</i>	<i>June McLaughlin</i>
<i>Attachment N/A</i>	Establish Elections Committee	
<i>New</i>	The Representative Council of the Academic Senate shall appoint an elections committee, which shall elect its own chair from the appointed membership, to oversee elections and/or balloting involving the faculty at large (general assembly).	
<i>Discussion/Action</i>	Shall the Representative Council open nominations to the Senate Elections Committee?	
3:40-3:45	<i>P. Senate Elections</i>	<i>June McLaughlin</i>
<i>Attachment N/A</i>	Senate Elections: Open Nominations for Two Senators Representing Part-Time Faculty	
<i>New</i>	Elections of Academic Senate Officers and/or of other positions elected by the faculty at large shall occur after a suitable and open nominating period and shall be concluded prior to the final day of the Spring instructional calendar. The Representative Council and Elections Committee will open nominations and oversee these elections.	
<i>Discussion/Action</i>	Shall the Representative Council open nominations from 08/30/18 – 09/20/18 for the two senators representing part-time faculty, and the Elections Committee conduct polling for two senators representing part-time faculty from 09/24/18 – 09/28/18 (or as soon thereafter as possible)?	
3:45-3:50	<i>Q. ANNOUNCEMENTS & OPEN FORUM</i>	<i>ALL</i>
3:50	<i>R. ADJOURNMENT</i>	