Academic Senate   2016-2017

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Meeting of the Representative Council
September 29, 2016
2:00 – 4:00 pm, B 209

AGENDA

A. CALL TO ORDER
The president will call the meeting to order

B. ADOPTION OF AGENDA

Item 1	Agenda: September 29, 2016

Status:	New
Background:	The President submits the agenda **and** the consent calendar for review and approval.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Rep Council adopt the Agenda of the September 29, 2016 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed?

C. INTRODUCTION OF GUESTS
Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS
Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes. *Note: General Announcements should be saved for the Announcements section at the end of the meeting.*

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: September 15, 2016

Status:	New
Background:	The minutes of the previous meeting of the Representative Council are submitted for review and approval.
Attachment:	A
Action Requested:	Discussion/Action
Issue:	Shall the Rep Council adopt the minutes of September 15, 2016 as submitted or amended?

F. EXECUTIVE REPORTS
Senate President: Kathy Schmeidler
Vice-President: Bob Urell
Academic Affairs Chair: Brett McKim
Curriculum Committee Chair: Chris Loeffler

G. CONSENT CALENDAR
Items 4, 5, 7, 8

H. OLD BUSINESS

Item 3	Senate Approval of Curriculum for 2017-2018 Catalog

Status:	Continued
Background:	Per CurricUNET process, curriculum will be submitted for review and approval.
Attachment:	B
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 4 Consent	Program Reviews

Status:	Continued
Background:	Per Program Review process, program reviews will be submitted for review. Program Review
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 5 Consent	Senate President Signature Requests & Accept

Status:	Continued
Background:	Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council accept / affirm the actions of the Senate President?

Item 6	Board Policies and Administrative Regulations

Status:	Continued
Background:	See SOCCCD SharePoint for all BPARC information BP & AR
To discuss:	

- o AR 3410 Nondiscrimination
- o BP 4119 Academic Ranking
- o BP 4202 Transfer of Sick Leave for Classified Personnel
- o AR 4225 Recruitment: Part-time Faculty
- o BP 4420 Enrollment Fee Reimbursement for Eligible Employees
- o BP 5130 Financial Aid
- o BP/AR 5200 Student Health Services
- o AR 5413 Nondiscrimination – delete and merge with AR 3410
- o BP/AR 5625 Students in the Military (Change # to 5013; in IV, reference BP for priority Reg.)
- o AR 6105 Stand Alone Course Approval (change to #6106)
- o BP 6132 Selection of Library Materials

Upcoming BP and AR:
- BP 104 Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- BP 178 Participation in Local Decision Making
- BP/AR 3255 Educational Research (new)
- AR 3508 Public Safety Camera System
- AR 4006 Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- BP 4011.6 Employment Procedures for Chancellor
- BP/AR 4011 Recruitment – Administrators and Managers
- BP/AR 4090 Evaluation of Administrators – Classified Management Personnel
- AR 4204 Paid Sick Leave Non-Bargaining Unit Employees

- AR 4420 Enrollment Fee Reimbursement for Eligible Employees
- AR 4225 Recruitment Part-Time Faculty
- BP/AR 5240 Associated Students' Organization
- BP/AR 5300.5 Grade changes
- AR 5305 Probation – New
- AR 5306 Dismissal and Readmission - New
- BP 5325 Probation, Dismissal and Readmission – New
- BP & AR 5401 – Student Conduct:
- BP 5402 / AR 5402 Associated Students' Finance [went to ASIVC for advice]
- BP 5403/AR 5403 Associated Students' Elections [went to ASIVC for advice]
- AR & BP 5404 Sexual and Other Assaults on Campus. *Workgroup is meeting for further revision*
- AR 5515 Transfer Center - *to legal advice*
- BP& AR 5530 Student Rights and Grievances *Work group still working on this*
- BP/AR 5600 Associate Degree Requirements
- BP & AR 5626 Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- BP/AR 7340 Leaves

Ongoing:
- AR 3502 Campus Safety – *sent for legal review*
- BP 4000.4 Equal Employment Opportunity - *in WG(HR)*
- BP & AR 5210 Enrollment Limitations and Priorities

Attachment:	BP & AR
Action Requested:	Discussion / Action
Issue:	Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 7 Consent	Grade Grievance and Student Discipline Panel Pool
Status:	Continued
Background:	At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 8 Consent	2016-2017 Committee Appointments
Status:	Continued
Background:	President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now) include accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach
Attachment:	Committee Grid
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council seat faculty on 2016-2017 committees, task forces and work groups.

Item 9	Faculty Student Club Advisor Handbook
Status:	Continued
Background:	Senators have requested an update on the Faculty Student Club Advisor Handbook.

Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 10	Budget Update: Davit Khachatryan

Status:	Continued
Background:	Vice President Khachatryan will give an update on the budget.
Attachment:	C
Action Requested:	Discussion/Action
Issue:	N/A

Item 11	AANAPISI Grant – Project: Edwin Tiongson

Status:	Continued
Background:	IVC has been awarded a federal grant to become an Asian American, Native American, and Pacific Islander Serving Institution (AANAPISI). The faculty principal investigator (PI) is Edwin Tiongson. Faculty input and participation is needed.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 12	AACC Pathways Project and Conference Attendance

Status:	Continued
Background:	IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 13	IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Status:	Continued
Background:	Senators requested that information be provided as to the process of determining faculty involvement in Contract Education, Community Education and Continuing Education
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 14	IVC Mission Statement

Status:	Continued
Background:	The IVC mission statement has been discussed during the 2015-2016 academic year. SPAC has adopted has attached mission statement at its August 24 retreat.
Attachment:	D
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve the attached mission statement?

Item 15	Chancellor Hiring Process

Status:	Continued
Background:	Gary Poertner retired as of June 30. Interim Chancellor Fitzsimmons has initiated a process for hiring the next Chancellor.
Attachment:	E1, E2, E3
Action Requested:	Discussion/Action
Issue:	N/A

Item 16	College Open Forum Content

	Status:	Continued
	Background:	College leadership would like to develop an open forum that the college community finds useful. Suggestions for content and timing/venue are requested.
	Attachment:	N/A
	Action Requested:	Discussion/Action
	Issue:	N/A

Item 17	Adult English as a Second Language (AESL) Program

	Status:	Continued
	Background:	The ESL Department has inaugurated their AESL instruction this semester.
	Attachment:	N/A
	Action Requested:	Discussion/Action
	Issue:	N/A

I. NEW BUSINESS

Item 18	CANVAS Migration Timeline

	Status:	New
	Background:	OETF recommends the following Canvas Migration Timeline: • Use Fall 2016, Spring 2017, Summer 2017, and Fall 2017 to phase-in Canvas; All courses migrate fully to Canvas starting Spring 2018 (January 2018). This timeline is illustrated in the attached. Once it is approved at the Academic Senate, it will be forwarded to APTC, as well as the other IVC committees for approval.
	Attachment:	F
	Action Requested:	Discussion/Action
	Issue:	Shall the Representative Council approve the OETF recommendation for the Canvas Migration Timeline?

Item 19	SmartSchedule 2.0 Sharepoint Site Development

	Status:	New
	Background:	District IT has officially started the SmartSchedule 2.0 project. They are requesting brainstorming input.
	Attachment:	Link
	Action Requested:	Discussion/Action
	Issue:	N/A

Item 20	Revisions to the Disciplines List

	Status:	New
	Background:	The disciplines list is reviewed and revised every two years by the ASCCC. Recommendations are sought.
	Attachment:	G1, G2
	Action Requested:	Discussion/Action
	Issue:	N/A

Item 21	Full-Time Faculty Hiring Priority List (FTFHPL)

	Status:	New
	Background:	Attached is the FTFHPL as calculated.
	Attachment:	H1, H2
	Action Requested:	Discussion/Action
	Issue:	Shall the Representative Council approve the FTFHPL as presented (Tiers 1,2,4)?

Item 22	Academic Senate for California Community Colleges (ASCCC)

Status: New

Background: In the Spring of 2014, the Academic Senate for California Community Colleges (ASCCC), passed Resolution 12.04 S15, as follows:

> Resolved, That the Academic Senate for California Community Colleges urge local senates and bargaining units to work with their administrations to ensure that any monetary savings which may result from a district or college transitioning to a Common Course Management System (CCMS) be used primarily to support the professional development needs of distance education faculty making the transition to the new CCMS.

Attachment: I1, I2

Action Requested: Discussion/Action

Issue: Shall the Representative Council adopt the following resolution?
The IVC Academic Senate will work with the Faculty Association and the Administration to ensure that any monetary savings which may result from transitioning to CANVAS will be used primarily to support the professional development needs of faculty members making the transition to the new LMS, regardless of the class mode of delivery.

J. SCHOOL REPORTS: (limit to 1 minute)
- Arts
- Business Sciences
- Guidance and Counseling
- Kinesiology, Health, and Athletics
- Humanities
- Life Sciences & Technologies
- Languages & Learning Resources
- Mathematics, Computer Science and Engineering
- Physical Sciences and Technologies
- Social and Behavioral Sciences

K. STANDING REPORTS: (limit to 1 minute)
- SLO Task Force: Cheryl Delson
- Accreditation Report: Kathy Schmeidler
- Foundation Accounts/PRO-IVC: Kathy Schmeidler
- Early College: Brett McKim
- Bookstore:
- Cafeteria:
- Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde
- Environmental Leadership (ELC): Jeff Kaufmann
- Distance Education Task Force: Roopa Mathur/Cathleen Greiner
- Technology Task Force: Celina Lee
- Safety and Security: Kathy Schmeidler
- LGBTQ Liaison Report: Brooke Choo
- CTE: Diana Hurlbut

L. ANNOUNCEMENTS AND OPEN FORUM

M. ADJOURNMENT