Academic Senate   2015-2016

Irvine Valley College, 5500 Irvine Center Drive, Irvine, California 92618 asenate@ivc.edu   949/451-5408

Meeting of the Representative Council
February 18, 2016
2:00 – 4:00 pm, B 209

AGENDA

A. CALL TO ORDER
The president will call the meeting to order

B. ADOPTION OF AGENDA

Item 1	Agenda: February 18, 2016

Status:	New
Background:	The Cabinet submits the agenda **and** the consent calendar for review and approval.
Attachment:	N/A
Action Requested:	Shall the Rep Council adopt the Agenda of the February 18, 2016 meeting as submitted or amended with permission to re-order items to accommodate visitors?
Issue:	N/A

C. INTRODUCTION OF GUESTS
Senate meetings are open. Guests are welcome and invited to contribute to discussion on agenda items.

D. PUBLIC COMMENTS
Anyone may address the Senate on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.
Note: General Announcements should be saved for the Announcements section at the end of the meeting.

E. RECORD OF THE PREVIOUS MEETING

Item 2	Minutes of the Previous Meeting: February 04, 2016

Status:	New
Background:	The minutes of the previous meeting of the Representative Council are submitted for review and approval.
Attachment:	A
Action Requested:	Shall the Rep Council adopt the minutes of February 04, 2016 as submitted or amended?
Issue:	N/A

F. EXECUTIVE REPORTS
Senate President: Kathy Schmeidler:
Vice-President: Bob Urell:
Academic Affairs Chair: Brett McKim
Curriculum Committee Chair: Diana Hurlbut

G. CONSENT CALENDAR
Items: 4, 5, 7, 8

H. OLD BUSINESS

Item 3	Senate Approval of Curriculum for 2016-2017 Catalog

Status: Continued
Background: Per CurricUNET process, curriculum will be submitted for review and approval.
Attachment: B
Action Requested: Approval
Issue: Shall the Representative Council approve the recommendations of the Curriculum Committee?

Item 4 Consent	Program Reviews 2015-2016

Status: Continued
Background: Per Curriculum process, program reviews will be submitted for review. Currently, none prepared. Program Review
Attachment: N/A
Action Requested: Information
Issue: N/A

Item 5 Consent	Senate President Signature Requests

Status: Continued
Background: Requests for the senate president's signature on college and district documents will be subject to the review and recommendation of the Representative Council.
Attachment: N/A
Action Requested: Information
Issue: N/A

Item 6	Board Policies and Administrative Regulations

Status: Continued
Background: See SOCCCD SharePoint for all BPARC information BP & AR

To discuss:
- AR 4110a Attendance / Absence Reporting Procedures – Faculty
- ~~BP 4003 Employment of Relatives~~
- BP 7310 Nepotism
- BP 4720 Abusive Conduct in the Workplace

Upcoming BP and AR of Interest
- BP 104 Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
- BP 178 Participation in Local Decision Making
- BP/AR 3450 Traffic and Parking Regulations
- AR 4006 Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- AR 4225 Recruitment Part-Time Faculty
- BP 5301 Course Repetition -
- BP & AR 5320 Academic Renewal -
- BP & AR 5401 – Student Conduct: *to Academic Affairs for review*
- BP 5402 / AR 5402 Associated Students' Finance [went to ASIVC for advice]
- BP 5403/AR 5403 Associated Students' Elections [went to ASIVC for advice]
- AR & BP 5404 Sexual and Other Assaults on Campus. *Workgroup is meeting for further revision*
- AR 5515 Transfer Center *- to legal advice*
- BP& AR 5530 Student Rights and Grievances *Work group still working on this*
- BP & AR 5618 Credit by Examination – will come back edited.
- BP & AR 5626 Independent Study – There is now a more improved version. It is for courses that are not ordinarily offered in our catalog. You must write a temporary course outline of record that will be reviewed by the curriculum committee.
- AR XXXX Repeatable Courses – A question was raised whether a substandard grade (D, F, NC, NP, or W) is received, does that count as one of the student's attempts? The draft needs more editing

- BP 6135 Library – User Fee

Ongoing:
- BP/AR 2120 Institutional Planning – *awaiting coordination with DW-PDM*
- BP 3255 Educational Research – *in WG(IT- DOEC)*
- AR 3502 Campus Safety – *sent for legal review*
- BP 4000.4 Equal Employment Opportunity - *in WG(HR)*
- BP & AR 5210 Enrollment Limitations and Priorities
- BP 5420 Nursing Program *[IVC-AS approved no changes; it is being returned to BPARC as an AR with revisions] being sent for legal advice*
- AR 6105 Course Approval

Going to BOT meeting:
- BP 2100 Delegation of Authority to the Chancellor
- BP 3200.1 Contracts (Delete)
- BP 3200 Purchasing and Contracts
- BP 4006 Medical Examinations, Communicable Diseases, and Tuberculosis Testing
- BP 4007 Health Examinations
- BP 4161 Professional Development and Growth
- BP 4215 Student Employment
- BP 4306 Calendar
- BP 6180 Career and Technical Educational Program Advisory Committees
- AR 3005 Designation of Authorized Signatures (Approved in Docket 02/11/16)
- AR 4215 Student Workers and Hourly Rates (Approved in Docket 02/11/16)

Attachment:	BP & AR
Action Requested:	Discussion / Action
Issue:	Shall the Representative Council approve the indicated board policies and administrative regulations?

Item 7 Consent	Grade Grievance and Student Discipline Panel Pool

Status:	Continued
Background:	At the 8-20-15 AS Representative Council meeting, nominations were opened for faculty representatives for the Grade Grievance and Student Discipline Panel Pool
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve nominations for Faculty representation on the Grievance Panel Pool?

Item 8 Consent	2015-2016 Committee Appointments

Status:	Continued
Background:	President Schmeidler will present the Committee Grid for councils, committees, task forces and work groups. Work Groups outside the grid (for now): accreditation standards & subsection work groups, ATEP planning group(s), Business & HR Software testing and Advisory Work Groups, Corporate Outreach
Attachment:	Committee Grid
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council seat faculty on 2015-2016 committees, task forces and work groups.

Item 9	Faculty Student Club Advisor Handbook

Status:	Continued
Background:	Senators have requested an update on the Faculty Student Club Advisor Handbook.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 10	Budget Update: Davit Khachatryan

Status:	Continued
Background:	Vice President Khachatryan will give an update on the budget.
Attachment:	D
Action Requested:	Discussion/Action
Issue:	N/A

Item 11	AANAPISI Grant - Project

Status:	Continued
Background:	IVC has been awarded a federal grant to become an Asian American, Native American, and Pacific Islander Serving Institution (AANAPISI). The faculty PI is Edwin Tiongson. Faculty input and participation is needed.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 12	Revisions to the IVC Planning and Decision Making Manual

Status:	Continued
Background:	The Institutional Effectiveness Committee recommends the indicated revisions to the IVC Planning and Decision Making Manual (PDM)
Attachment:	F
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approved the revisions to the IVC Planning and Decision Making Manual (PDM)?

Item 13	AACC Pathways Project and Conference Attendance

Status:	Continued
Background:	IVC is one of 30 colleges nation-wide to participate in this program. Interested faculty members will be needed to discuss how we will respond to this initiative, and to participate in upcoming events.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	N/A

Item 14	WorkDay – Student Development Project: BPA Participation

Status:	Continued
Background:	SOCCCD is contributing to the development of WorkDay's student system. To that end, we are having a series of business process analysis (BPA) sessions to delineate and discuss our requirements and best practices for each aspect of the system. Faculty participation is vital to the success of this enterprise.
Attachment:	District link
Action Requested:	Discussion/Action
Issue:	N/A

I. **NEW BUSINESS**

Item 15	Tier 3 Engineering Technology Full-Time Faculty Position

Status:	New
Background:	A tier 3 full-time faculty position that was approved for funding last year (academic year 2014-2015) was never filled. This position is returned, reconfigured into an Engineering Technology position.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve this position?

Item 16	Teacher of the Year Criteria

| Status: | New |

Background:	A review of the teacher of the year criteria was requested at the previous meeting.
Attachment:	F
Action Requested:	Discussion/Action
Issue:	N/A

Item 17	Name change from Reading Department to The Department of Academic Literacy

Status:	New
Background:	In order to align with many colleges nation-wide, The Reading Department requests the Academic Senate support changing its name to The Department of Academic Literacy.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council approve this name change?

Item 18	Senate Elections: Establish Elections Committee

Status:	New
Background:	The Representative Council of the Academic Senate shall appoint an elections committee, which shall elect its own chair from the appointed membership, to oversee elections and/or balloting involving the faculty at large (general assembly).
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations to the Senate Elections Committee?

Item 19	Senate Elections: Establish Election Dates and Rules

Status:	New
Background:	Elections of Academic Senate Officers and/or of other positions elected by the faculty at large shall occur after a suitable and open nominating period which includes two meeting of the Representative Council and shall be concluded prior to the final day of the Spring instructional calendar. The Representative Council shall establish the polling dates. Polls shall be open at minimum five consecutive days, not including weekends or holidays.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations from 02/18/16 – 03/28/16 for the positions of President and Vice-President, and conduct polling for President and Vice-President from 03/29/16 – 04/05/16 (or as soon thereafter as possible)?

Item 20	Senate Elections: Open Nominations for Curriculum Chair, Academic Affairs Chair, Recorder, and Past President

Status:	New
Background:	The Curriculum Chair, Academic Affairs Chair, Senate Recorder, and Past President are appointed by the Representative Council.
Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council adopt the following timeline for the Curriculum Chair, Academic Affairs Chair, Senate Recorder, and Past President: Open nominations 02/18/16, close nominations and appoint on 04/07/16?

Item 21	Senate Elections: Open Nominations for Two Senators Representing Part-Time Faculty

Status:	New
Background:	Elections of Academic Senate Officers and/or of other positions elected by the faculty at large shall occur after a suitable and open nominating period and shall be concluded prior to the final day of the Spring instructional calendar. The Representative Council and Elections Committee will open nominations and oversee these elections.

Attachment:	N/A
Action Requested:	Discussion/Action
Issue:	Shall the Representative Council open nominations from 02/18/16 – 03/17/16 for the two senators representing part-time faculty, and the Elections Committee conduct polling for two senators representing part-time faculty from 03/29/16 – 04/05/16 (or as soon thereafter as possible)?

J. SCHOOL REPORTS: (limit to 1 minute)

- o Social & Behavioral Sciences
- o Physical Sciences and Technologies
- o Mathematics, Computer Science and Engineering
- o Life Sciences & Technologies
- o Languages and Learning Resources
- o Humanities
- o Kinesiology, Health, and Athletics
- o Guidance and Counseling
- o Business Sciences
- o the Arts

K. STANDING REPORTS: (limit to 1 minute)

- o LGBTQ Liaison Report: Brooke Choo
- o Safety and Security
- o Technology Task Force:
- o Online Education Task Force: Cathleen Greiner
- o Environmental Leadership (ELC): Jeff Kaufmann
- o Calendar Committee Report: Miriam Castroconde
- o Cafeteria
- o Bookstore:
- o Early College: Brett McKim
- o Foundation Accounts/PRO-IVC: Stephen Rochford
- o Accreditation Report: Kathy Schmeidler
- o CTE Task Force: June McLaughlin
- o SLO Task Force: Cheryl Delson
- o Basic Skills Initiatives: Summer Serpas

L. ANNOUNCEMENTS AND OPEN FORUM

M. ADJOURNMENT