



## ASIVC FUNDING REQUEST FORM

This form should be completed to request ASIVC funding for your organization's activities, events, or refreshments and submitted three (3) weeks prior to activity.

<b>Date of Submission</b>	
<b>Club/Organization Name</b>	
(Please state the full name of your student club, organization or program)	

<b>Submitted By</b>		
	(First Name)	(Last Name)

<b>Contact Phone #'s</b>		
<b>Contact Email</b>		

<b>Describe Nature &amp; Goal of Activity</b>			
<b>Date(s) of Activity</b>			
<b>Expected Audience</b>		<b># of Participants</b>	
<b>Name(s) of Faculty Advisor/IVC Staff in Attendance</b>			
<b>Benefit to Students</b>			
<b>Intended Outcome</b>			

Projected Expenses	Quantity	Unit Price	Total Price
		<b>Total</b>	

**For Office Use Only:**

- ICC Agenda (1<sup>st</sup> reading)
- ASIVC Agenda (1<sup>st</sup> reading & 2<sup>nd</sup> reading)
- Recorded in ICC and/or ASIVC Minutes