



# IRVINE VALLEY COLLEGE

**MINUTES OF EXECUTIVE COMMITTEE – IRVINE VALLEY COLLEGE FOUNDATION  
HELD AT IRVINE VALLEY COLLEGE  
ON THURSDAY, APRIL 11, 2019 AT 11:30 AM**

A meeting (the “Meeting”) of the Executive Committee for the Irvine Valley College Foundation (“Executive Committee”) was held at 11:39 AM PST on April 11, 2019 at Irvine Valley College, 5500 Irvine Center Drive, Irvine, CA 92618. The following members of the Board of Governors Executive Committee were present (distinguished with a ☒) constituting a quorum:

- |                     |                   |
|---------------------|-------------------|
| ☒ Lisa Greenberg    | ☒ Eric Roark      |
| ☒ Betty Jo Woollett | ☒ Damien Howard   |
| ☒ Michael Drennen   | ☒ Glenn Roquemore |
| ☒ Rod Pierce        |                   |

Janice Viskul, Development Assistant, served as meeting secretary.

Present, by invitation were Elissa Oransky, Executive Director of the Irvine Valley College Foundation (“IVC Foundation”) and Karen Orlando, Director of Annual Giving and Development Services.

## **PUBLIC COMMENT**

None

## **CONSENT ITEMS**

### **Meeting Minutes**

Upon motion duly made by Betty Jo Woollett and seconded by Rod Pierce, the executive committee approved the minutes for the February 7 meeting with one abstention by Eric Roark.

### **Expenditure Ratification**

Upon motion duly made by Michael Drennen and seconded by Betty Jo Woollett, the executive committee approved the following proposal unanimously:

**RESOLVED:** The executive committee agrees to accept and forward the expenditures from January 1, 2019 through March 31, 2019 to the board of governors for approval.

### **2019-2020 EXECUTIVE COMMITTEE SLATE**

Lisa Greenberg reviewed the proposed executive committee slate.

Upon motion duly made by Glenn Roquemore and seconded by Betty Jo Woollett, the executive committee unanimously approved the following proposal:

**RESOLVED:** The executive committee agrees to accept and forward the 2019-2020 executive committee slate to the board of governors for approval as follows:

- Lisa Greenberg – President
- Betty Jo Woollett – Past President
- Michael Drennen – First Vice President
- Rod Pierce – Second Vice President
- Damien Howard – Secretary
- Eric Roark – Treasurer

### **FINANCE REPORT**

Eric Roark provided an update on the following:

- Fundraising numbers are lower due to last year's one-time \$246K testing center gift and proceeds received from the choral music fundraiser
- \$14,000 net increase for this year's Foundation Awards Dinner vs. last year
- Cash and investments are rising positively
- The finance committee has accomplished four of the five goals presented in the goal timeline

### **FINANCE COMMITTEE COMPOSITION**

Eric Roark led a discussion on the committee's composition and requested for recommendations from the executive committee on potential prospects.

### **POTENTIAL BOARD MEMBERS**

Lisa Greenberg presented the candidate, Rich Hauschild for board membership.

Upon motion duly made by Michael Drennen and seconded by Damien Howard, the executive committee unanimously approved the following proposal:

**RESOLVED:** The executive committee agrees to accept and forward the recommendation of Rich Hauschild as board member to the board of governors for approval.

Upon motion duly made by Betty Jo Woollett and seconded by Glenn Roquemore, the executive committee unanimously approved the following proposal:

**RESOLVED:** The executive committee agrees to accept and forward the renewal of board membership for Eric Roark to the board of governors for approval.

### **SCHOLARSHIP CEREMONY**

Elissa Oransky provided an update about the upcoming ceremony on May 15, 2019 and that the donor speaker is Cecilia Goodman from Charter 100.

### **REARRANGEMENT OF AGENDA**

Upon motion duly made by Eric Roark and seconded by Betty Jo Woollett, the executive committee unanimously approved the rearrangement of the agenda.

### **BOARD RETREAT**

Elissa Oransky informed the committee that the retreat will be held on Thursday, June 27, 2019 from 9:00 a.m. to 1:00 p.m. at the ATEP building in Tustin.

### **FOUNDATION AWARDS DINNER**

Elissa Oransky reviewed the event that took place at Fête the Venue on March 9, 2019. The date for the next awards dinner is on March 14, 2020 at Fête the Venue.

### **ANNOUNCEMENTS AND ADJOURN**

Elissa Oransky announced that Irvine Valley College will be on a 4/10 schedule beginning May 28, 2019 through August 9, 2019. Office hours are Monday through Thursday from 7:30 a.m. – 6:00 p.m. and closed on Fridays.

Meeting adjourned at 1:04 PM PST