

## Captioning Recordings

The programs below allow one to record and provides an automated transcript; however, it **still requires one to edit the content, sync it with the video and post it as a caption after the transcription is generated**. The auto transcription is a great starting point, just not the end product of a caption.

### *Faculty Created Content for Students:*

- One can correct automated captions with the following:
  - ConferZoom
  - Screencast-O-Matic
  - Camtasia – Available on IVC owned computers
  - G Suite Meet
  - YouTube
- Captioning for a **current student with accommodations** can be submitted to [3CMedia](#). Upload the pre-recorded instructional video and request captioning (typically a 5 day turn time but during peak times like beginning of semester can be 3 or more weeks).
- Captioning for the current semester can be requested by completing the [IVC Captioning Service Request](#) in IVANTI. For any questions email Tim Van Norman at [tvannorman@ivc.edu](mailto:tvannorman@ivc.edu)

### *Content That Faculty Does Not Own:*

- Locate a version that is properly captioned
- Request owner to caption properly
- Overlay captions with [Amara](#)

## IVC Support

- Schedule an appointment with Jennifer Calderin, Alt Media Specialist, at [ivcaltmedia@ivc.edu](mailto:ivcaltmedia@ivc.edu) for the following trainings:
  - a) Captioning training that focuses on YouTube, Amara (which allows one to overlay captions on a video they do not own) and how to use 3CMedia
  - b) Schedule an appointment for a 1-on-1 session
- Tim Van Norman, Instructional Technologist, can provide assistance with Canvas, Screencast-O-Matic, Zoom and 3CMedia concerns. Please contact him at [tvannorman@ivc.edu](mailto:tvannorman@ivc.edu)
- DSPS will coordinate live captioning services to students requesting an accommodation due to a disability. Please email the office or refer the student to [ivcdsps@ivc.edu](mailto:ivcdsps@ivc.edu)