



Academic Senate 2019-2020

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ACADEMIC SENATE

Meeting of the Representative Council
 October 17, 2019
 2:00 – 3:50 pm, BSTIC 101

MINUTES

2:00 **A. CALL TO ORDER** *June McLaughlin*

2:00-2:05 **B. ADOPTION OF AGENDA** *June McLaughlin*

<i>Discussion</i>	Agenda: October 17, 2019			
<i>Action</i>	The Rep Council adopted the Agenda of the October 17, 2019 meeting as submitted or amended, with the proviso that the President may reorder the agenda as needed.			
Y: 27	N: 0	A: 0	1 st Tony Lin	2 nd Massimo Mitolo

2:05-2:10 **C. INTRODUCTION OF GUESTS** *ALL*

	Elissa Oransky – Executive Director of IVC Foundation Rebecca Kaminsky – Guided Pathways Coordinator Kurt Meyer – FA president Traci Fahimi – Dean, Social & Behavioral Sciences & Business Sciences
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2:10-2:15 **D. PUBLIC COMMENTS** *ALL*

	1) Melanie – The cafeteria taskforce meet; faculty get a 20% discount on all grill items on Fridays.
	2) Eddie – Several events at CAANIPI: Filipino Heritage Month is this month with Film Screenings, a Book Reading of the Life of Larry Itliong, and the Pinoy Piyesta on Saturday October 26 with music, games and food.
	3) Elyssa – Foundation has some emergency kits left that faculty can sign up to receive. They have been reporting some scholarships incorrectly since 2012, they have fixed it but our numbers will be much lower than previous years. They know what is wrong and they have fixed it.

[Attachment F](#)

Minutes of the Previous Meeting: October 3, 2019

Discussion

Postponed

Action

None

Senate President: June McLaughlin

- District resource allocation council (DRAC) – discussing the distribution of funds between campus
- Having meetings for the facility and technology master plans, but nothing much to report out yet.

Vice-President: Jefferey Kaufmann

- BDRPC and SPAAC were cancelled.
- At IEC – Loris and Vin presented some preliminary analysis of data of who we are and who are students are; we are starting to see some meaningful analysis coming out of this data. It is also easily interpretable by faculty. It is really useful to understand our broad student body and our expectations for them and us.
 - Data on the consequences from AB705 shows that it is going very well at IVC and there may be some benefits to it.
 - Faculty could use progress report inside Canvas as part of their class to help add additional student data to find out what is going on with our students on probation. These students tend to get on probation and then stay there for years.

Academic Affairs Chair: Daniel de Roulet

- One of the Flex week sessions will be an open house with Research and IT to help faculty understand how they can better use these resources.
- The calendar committee would like to take a pulse of how faculty at IVC would feel about having a compressed calendar.
- We have about \$55 left in the PD fund.
- Working with VPSS to have faculty participate in the Equity training provided by USC. We should know by Thanksgiving how many faculty can attend the training. Let Dan know if you or any faculty would like to participate.
- Food for Good - \$25 to get a ticket to attend or just to donate. Almost all of the money collected will go to our food pantry. It will be at Angelina's on October 29th. If you want more information, you can contact the foundation or Rebecca Kaminisky. The chancellor and some board members will be attending. Please RSVP so the facility knows how many people will be coming.
- AA will work on a proposal to get additional funds for professional development.

Curriculum Committee Chair: Rick Boone

- CC is all caught up on new classes, so if you submit a new class you will probably see it in the curriculum review at the next meeting.
- If no content is changing except your SLOs and book(s), send the information to Henry.
- Get your new courses in by November so that they will be in the fall catalog.
- Meta will be launched in December. They are planning to train the chairs first and then will be going to department meetings for additional training.
- CC will add an agenda item to provide more training to faculty on how to write curriculum, including during flex week.

2:30-2:30

G. CONSENT ITEMS

June McLaughlin

[Attachment G1](#)

1) Senate Approval of Curriculum

Action

The Representative Council approved the recommendations of the Curriculum Committee.

Attachment N/A

2) Program Reviews

Action

N/A

[Attachment G3](#)

3) 2019-2020 Committee Appointments

Action

The Representative Council seated faculty on 2018-2019 committees, task forces and work groups.

2:30-2:35

H. Board Policies and Administrative Regulations

June McLaughlin

Continued

See SOCCCD SharePoint for all BPARC information [BP & AR](#)

Attachment

[BP & AR](#)

[BP-4090 Evaluation of Administrators and Classified Managers - revision](#)
[AR-4090 Evaluation of Administrators and Classified Managers - revision](#)
[BP-4091 Administrator Retreat Rights – revision](#)
[AR-4091 Administrator Retreat Rights – new](#)
[BP-6150 Study Abroad Programs – revision](#)
[AR-6150 Study Abroad Programs - revision](#)

Discussion

These will remain on the agenda until we vote on them in November.

Action

None

NEW BUSINESS

3:00-3:05

I. Part-Time Senator Elections

June McLaughlin

Attachment N/A

Nominations for Two Senators Representing Part-Time Faculty

Continued

Open nominations from 10/17/19 – 10/31/19 for the two senators representing part-time faculty. Voting will occur at the next Senate Representative Council Meeting.

<i>Discussion/Action</i>			The Representative Council opened nominations for the part-time faculty representatives.
Y: 27	N: 0	A: 0	1 st Tony Lin 2 nd Henry Carnie

2:50-3:00 **J. Faculty Hiring Prioritization List** *June McLaughlin*

Attachment N/A			Faculty Hiring Prioritization List Review
<i>Discussion</i>			We do not know how many faculty we will be hiring this year. They are still looking at the indicators, such as FON and the 50% rule. In the past Saddleback has carried the FON number but that has shifted to IVC.
<i>Action</i>			The Representative Council approved Faculty Hiring Prioritization List.
Y: 27	N: 0	A: 0	1 st Keith Donavon 2 nd Melanie Haeri

2:50-3:00 **K. Educational Master & Strategic Plan (EMSP)** *June McLaughlin*

Attachment N/A			Update on the EMSP progress.
<i>Discussion</i>			The district wide Educational Master and Strategic Plan (EMSP) is not ready for voting but we have a draft of it with the identified goals and strategies soon. This is the district level planning and what emanates from this is will be the college level strategic plan that IVC will start working on very soon.
<i>Action</i>			Discussion

3:25-3:35 **L. Calbright College** *June McLaughlin*

Attachment L Attachment L1			Calbright is the 115th Community College.
<i>Discussion</i>			The attached documents include a statement that Calbright cannot duplicate programs that are offered at other community colleges, however there are a number of courses that are duplicated that were identified by the State Academic Senate. Calbright states that since they offer it in different format that they are not duplicating it. The other attached document is the Memo of Understanding (MOU) that our district signed with Calbright. However, the MOU will not contain the option for SOCCCD Faculty Association to represent the faculty at Calbright. The MOU is to make SOCCCD a partner district for Calbright with infrastructure, support and land. They may find another FA to represent them, but ours will not be representing them. The MOU contains murky language stating Calbright would work with our faculty on curriculum but that was intended to secure potential partnerships with our faculty (items 10 & 11). However, our curriculum process is rock solid and this MOU wouldn't affect our process. The district will be receiving some money for this MOU. Senate will find out more information about resource sharing with Calbright and where we are in the process.
<i>Action</i>			Discussion

3:35-3:45

M. Cheating

June McLaughlin

Attachment NA

Cheating at IVC has become an issue both online and on campus.

Discussion

Particularly in Online Classes, cheating has become a large problem. The discipline committee was notified about the online cheating but nothing has been done about it so far. What can Senate do to help with issue?
The OETF/TATF can investigate other test proctoring software than Proctorio. We should develop a best practices for how to use it and perhaps how to use it or another product outside of Canvas.
The scope of the challenge isn't fully known, which makes it difficult to figure out what we need. When we suspect that a student is cheating but can't prove it, how do we know what to do? Training for faculty on how to identify, collect proof and then confront the student should be developed.

Action

Discussion

3:45-3:50

N. ANNOUNCEMENTS & OPEN FORUM

ALL

Discussion

We're working on a new senate website but it won't happen until next semester. A Canvas shell was also created for senate to help with facilitating communication.

3:50

O. ADJOURNMENT

M B: Adoption of the Agenda	M C: Adoption of the Minutes	M G: Adoption Committee Grid	M H: Approval BPs & ARs	M I: Approval of the Program Revitalization/ Discontinuance	MJ : Approval to create Part-Time Faculty Hiring Best Practices	MJ : Approval to appoint TATF Coordinator	Aug 29		Irvine Valley College 2018-2019 Academic Senate Membership
-	-	-	-	-	-	-	✓		McLaughlin, June: President, Academic Senate
							✓	1	Adams, Brittany: Humanities
							✓	2	Bailey, Cheryl: Library
							✓	3	Bauer, Roy: Humanities
							✓	4	Boone, Rick: Chair, Curriculum
							✓	5	Bradley, Devon: Life Sci
							✓	6	Bugay, David: Business Sci
							✓	7	Business Sciences
							✓	8	Carnie, Henry: Humanities (Alt)
							✓	9	Davies, Simon: KHA
							✓	10	De Roulet, Daniel: Chair, Academic Affairs
							✓	11	Dolbin, RJ: MCS (Alt)
							✓	12	Donavan, Keith: Physical Sci
							✓	13	Dorner Meredith: Life Sci (Alt)
							✓	14	Erbas-White, Ilknur: MCS
							✓	15	Haeri, Melanie: LLR
							✓	16	Kaufmann, Jeff: VP, Academic Senate
							✓	17	Lin, Anthony: Library
							✓	18	Marquez, Vanessa: Counseling
							✓	19	McGrogan, Martin: KHA
							✓	20	McKim, Brett: IDEA
							✓	21	McWhorter, Amy: Life Sci
							✓	22	Melendez, Robert: Counseling
							✓	23	Mitolo, Massimo: IDEA
							✓	24	Pestolesi, Tom: KHA (Alt)
							✓	25	Popescu, Anca: LLR
							✓	26	Rossiter, Jon: S&B
							✓	27	Sahani, Shirin: S&B
							✓	28	Sheldon, Joel: MCS
							✓	29	Sim, Alec: Physical Sci
							✓	30	Tiongson, Edwin: Arts
							✓	31	Tresler, Matt: Arts