



Minutes

Of the Meeting of the Representative Council
October 6, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 10/06/16

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Chris Loeffler	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Joshua Junker	X		
Adjunct Faculty	Melody Harper	X		
Adjunct Faculty Alternate	Carla Reisch		X	
Business Science	June McLaughlin	X		
Business Science	Rick Boone	X		
Business Sciences Alternate	Roopa Mathur	X		
Arts	Stephen Rochford	X		
Arts	Pat Beckmann	X		
Arts Alternate	Joe Gerges		X	
Guidance & Counseling	Robert Melendez			X-Minkler
Guidance & Counseling	Michelle Minkler	X		
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate	Henry Carnie	X		
Languages & Learning Resources	Keith Gamache	X		
Languages & Learning Resources	Melanie Haeri	X		
Languages & Learning Resources Alt.	Cheryl Delson		X	
Life Sciences	Roland Rodriguez		X	
Life Sciences	Diana Hurlbut	X		

Life Sciences Alternate	Meredith Dorner	X		
Math/CIS/Engineering	Ilknur Erbas White	X		
Math/CIS/Engineering	Joel Sheldon	X		
Physical Sciences	R.J. Dolbin	X		
Physical Sciences	Dale Carranza	X		
Physical Sciences Alternate	Massimo Mitolo			X- Carranza
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences	Mary McDonough			X-Chambers

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: October 06, 2016

Discussion: None.

Action Taken: Motion to adopt the agenda.

M: Bauer, R.	S: Adams, B.	Y: 21	N: 0	A: 0
--------------	--------------	-------	------	------

C. INTRODUCTION OF GUESTS – Sahar Wahidi, Cathleen Greiner, Edwin Tiongson, and Traci Fahimi.

D. PUBLIC COMMENTS

- Melanie Haeri is accepting donations for the Susan G. Komen foundation. Melanie and Stefanie are also selling See's Candy bars with proceeds going to the same foundation.
- ASIVC Rep Sahar inquired about the final exam schedule, especially about concerns for students taking classes at both Irvine Valley College and Saddleback College. It was explained that there were more problems when both colleges had a finals week. It was advised that instructors have students schedule exams at the testing center if there are any conflicts. Kathy will inquire about the possibility of a fee waiver for taking a final exam at the testing center and will contact the Office of Instruction to make sure students are notified about the change back to a finals week keeping the same class schedule as other weeks. Also, course instructors should contact students about their final exam date for that respective class. This does not take effect until Spring semester.
- Iknur stated her concern that with a finals week scheduled during a regular scheduled week part-time instructors may be underpaid. This issue was brought up at the Faculty Association meeting.
- Michelle Minkler announced the Paws for Stress Relief, on campus next week on Monday 11am-2pm, Thursday 11-12 and 12-2.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: September 29, 2016

Discussion: Continued

Action Taken: None

F. SCHOOL REPORTS: (limit to 1 minute)

- o Arts – More students are in more events. Steve stated that there is no brochure so he is making announcements just from the Music Department.
- o Business Sciences will be having a school meeting tomorrow at 8am.
- o Guidance and Counseling is having an upcoming job fair. Transfer fair and workshops went well.
- o Kinesiology, Health, and Athletics – None.
- o Humanities – Remains disgruntled.
- o Life Sciences & Technologies – The Pharmacy and Health Science Club doing a phenomenal job and the student leaders are doing great. Please encourage students interested in those fields to

- attend.
- o Languages & Learning Resources – An upcoming Safe Space training. More details in the LGBTQ Liaison Report.
- o Mathematics, Computer Science and Engineering – The Transfer Talk had more than 200 STEM students in attendance. The UCI representative fixed an issue in ASSIST with an engineering class.
- o Physical Sciences and Technologies - None.
- o Social and Behavioral Sciences – None.

G. STANDING REPORTS: (limit to 1 minute)

- o SLO Task Force: Cheryl Delson - none
- o Accreditation Report: Kathy Schmeidler – An email was sent asking to start looking at accreditation material in InsideVC then provide any responses and/or comments. There is nothing new on replacement of ACCJC, but there may be more information coming from Plenary. The accreditation survey will be the one previously used, found in the Research and Planning insideVC site.
The District survey is posted on District research page in Sharepoint.
- o Foundation Accounts/PRO-IVC: Stephen Rochford: ProVC is underway. Foundation has set aside \$40K for matching money and this may increase toward the end. The Foundation dinner will be at The Cube in Santa Ana. There has been a 12% increase in money raised every year and Foundation hopes to keep it going. Steve Rochford is willing to discuss with anyone what ProVC is and how it works.
- o Early College: Brett McKim- None.
- o Bookstore: None
- o Cafeteria: None.
- o Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde – None.
- o Environmental Leadership (ELC): Jeff Kaufmann – None.
- o Distance Education Task Force: Roopa Mathur/Cathleen Greiner – The Migration timeline for CANVAS is approved from APTC, and will be forwarded to SPAC. There are five upcoming CANVAS workshops for Spring and an email will be sent with the information. All faculty members should backup their old Blackboard courses and IT will also backup and help with the process. An email on how to backup Blackboard courses is sent at the end of every semester.
- o Technology Task Force: Celina Lee – The Strategic Plan is making its way to SPAC. It will be posted with revisions by Spring 2017.
- o Safety and Security: Kathy Schmeidler – None.
- o LGBTQ Liaison Report: Brooke Choo- Tony Ragazzo will be returning on Friday, Oct. 14th from 1-3pm in BSTIC 101 to offer a second, advanced Safe Space training examining the intersectionality of identities within the LGBTQ community. All faculty, staff, students and administration are invited. Please let Tony Lin or Brooke know if you have any questions; we hope to see you there. For faculty that cannot attend the trainings, please see the resources posted online about creating safe spaces in your classroom on our [IVC LGBTQ Resources webpage](#), including Safe Space signage for your office that you send to Duplication for printing. On Wednesday, Oct. 12th, Student Equity is hosting a meet and greet with LGBTQ students from 11:30-12:30 in B104. Lunch will be provided; please RSVP to the Everbrite invitation ([link here](#)).
- o CTE: Diana Hurlbut met with Marketing and stated what a great job they are doing. Diana would like to recruit students earlier, but there needs to be marketing to do this. Marketing is unwilling to provide a template for people to develop their own materials, at least in high grade draft form. Steve remarked that liability fears may have been part of the problem. Ilknur stated that faculty members are not provided a template and there are no guidelines. If Production requires documents to use a certain template, it should be provided to us. This concern will be brought to SAMMO.
AANAPISI Grant – Project: Edwin Tiongson – An upcoming event, Pinoy PIYESTA, will be a celebration of Filipino-American history month with a free screening of Delano Manongs. The administrator in charge of the AANPSISI program is Joe Poshek. The AANAPISI center is schedule to open on the October 17th.

H. CONSENT CALENDAR

Items: 4, 5, 7, 8

I. OLD BUSINESS

Item 3 Consent Senate Approval of Curriculum for 2017-2018 Catalog

Discussion: None.
Action(s) Taken: None.

Item 4 Consent Program Reviews

Discussion: None.
Action Taken: None.

Item 5 Consent Senate President Signature Requests

Discussion: None.
Action(s) Taken: None.

Item 6 Board Policies and Administrative Regulations

Discussion: The only issue is Chancellor hiring revision.

Action(s) Taken: 1. Motion to adopt AR3727.
2. Motion to adopt AR3410 and deletion AR3415.

M: Bauer, R.	S: Urell, B.	Y: 25	N: 0	A: 0
--------------	--------------	-------	------	------

M: McLaughlin, J.	S: Hurlbut, D.	Y: 25	N: 0	A: 0
-------------------	----------------	-------	------	------

(two motions, but one vote for both).

Item 7 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: Please email if willing to serve.
Action(s) Taken: None.

Item 8 Consent 2016-2017 Committee Appointments

Discussion: None.
Action(s) Taken: None.

Item 9 Faculty Student Club Advisor Handbook

Discussion: None
Action(s) Taken: None.

Item 10 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: An email was sent out about the budget report and the entire budget report is posted. Davit will answer specific questions. In the first document, the first tab is the unrestricted budget, second is the restricted budget, third is the grants budget, and the fourth is the detailed budget for each account. The second document has the 5-year budget projection. The first tab is the 2015-2022 projections with some items missing due to unknowns such as hiring new faculty members. Line 44 is the stabilization funds that are allocated for increases to STRS/PERS. Line 38 covers one-time funds. Line 63, the transfers and other outgo, has a contingency of \$1.4 million. Line 40 covers the uncommitted funds which currently has a surplus of four million dollars. This fund may be a problem in the next five years due to flat revenues, such as international student's enrollment that seems to be flattening out, and possible shortfalls even with no allocations, which will then compound. The college will be looking in to where we can cut back and the Board is aware of the potential shortfall. There will also be an official announcement on the next golden handshake plan.

Action(s) Taken: None

Item 11 AACC Pathways Project and Conference Attendance

Discussion: It was emphasized that the Academic Senate voted only to attend the ACCC Pathways conferences, but we are not necessarily committed to adopting all of the components of that system. One thought is that the model isn't geared towards the demographics at IVC, but IVC, or for that matter, the way community colleges in CA work, but IVC will take ideas from the project. A workgroup has been formed to explore how AACC Pathways concepts might be usefully implemented at IVC, and more generally, how all "pathways" that are being developed and implemented can best advise students in their GE and electives selections. The idea is to use Pathways as a funnel to give students guidance to develop a good "path" or academic plan. Since one goal of all pathways is to give guidance on which general education courses to take that would fulfill requirement and that would be geared towards their studies, advice needs to be strategic. Furthermore, this approach should reduce the tendency to overuse some courses and underuse others. Diana made another request to minimize the general education requirements to aid those in the CTE transfer programs, which are a set of Pathways themselves. Melaine Haeri discussed her concerns about Pathways since community college is open access and exploration is the spirit of a community college.

Action Taken: None.

Item 12 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: None
Action Taken: None.

Item 13 Chancellor Hiring Process

Discussion: There is a meeting tomorrow to look at suggested revisions to BP 4011.6.
Action Taken: None

Item 14 College Open Forum Content

Discussion: None
Action Taken: None

Item 15 Full-Time Faculty Hiring Priority List

Discussion: The final list is posted. It was stated that the new and vacant titles only matter for HR records. This list will be sent to the board for approval.
Action Taken: Motion to approve.

M: Bauer, R.	S: Rochford, S.	Y: 25	N: 0	A: 0
--------------	-----------------	-------	------	------

H. New Business

Item 16 LGBTQ Liaison

Discussion: Nominations for replacement LGBTQ Liaison are open. Alan Bilsborough has volunteered to serve.
Action Taken: Motion to open nominations.

M: Haeri, M.	S: Urell, B.	Y: 25	N: 0	A: 0
--------------	--------------	-------	------	------

I. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler made a request for a volunteer to sit on review committee for to review petitions for labs to be considered for 1:1 LHE rate of pay. Steve Rochford discussed his unhappiness sitting in on this committee's previous review.

Vice-President: Bob Urell - None.

Academic Affairs Chair: Brett McKim - None.

Curriculum Committee Chair: Chris Loeffler – None.

J. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet California Pizza Kitchen at ~ 6pm for a social exchange.

K. ADJOURNMENT at 4:00pm

	Bob Urell	Brett McKim	Chris Loeffler	Joshua Junker	Melody Harper	June McLaughlin	Rick H. Boone	Stephen Rochford	Pat Beckmann	Robert Melendez	Michelle Minkler	Simon Davies	Martin McGrogan	Roy Bauer	Brittany Adams	Keith Gamachi	Melanie Haeri	Roland Rodriguez	Diana Hurlbut	Ilknur Erbas White	Joel Sheldon	Dale Carranza	Massimo Mitolo	Elizabeth Chambers	Mary McDonough	Total Y	Total N	Total O
Item 1	Y	Y	Y		Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y	21	0	0	
Item 6	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 15	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 16	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0