



Minutes

Of the Meeting of the Representative Council
November 17, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 11/17/16

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Chris Loeffler	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Joshua Junker		X	
Adjunct Faculty	Melody Harper			X-Reisch
Adjunct Faculty Alternate	Carla Reisch	X		
Business Science	June McLaughlin	X		
Business Science	Rick Boone	X		
Business Sciences Alternate	Roopa Mathur	X		
Arts	Stephen Rochford			X-Beckmann
Arts	Pat Beckmann	X		
Arts Alternate	Joe Gerges		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Minkler	X		
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate	Henry Carnie		X	
Languages & Learning Resources	Keith Gamache		X	
Languages & Learning Resources	Melanie Haeri			X-Delson
Languages & Learning Resources Alt.	Cheryl Delson	X		
Life Sciences	Roland Rodriguez			X-Hurlbut
Life Sciences	Diana Hurlbut	X		

Life Sciences Alternate	Meredith Dorner		X	
Math/CIS/Engineering	Ilknur Erbas White	X		
Math/CIS/Engineering	Joel Sheldon	X		
Physical Sciences	R.J. Dolbin	X		
Physical Sciences	Dale Carranza	X		
Physical Sciences Alternate	Massimo Mitolo	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences	Mary McDonough	X		

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: November 17, 2016

Discussion: Motion to adopt the agenda.

Action Taken: Approval

M: Bauer, R.	S: Adams, B.	Y: 23	N: 0	A: 0
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C. INTRODUCTION OF GUESTS – Traci Fahimi, Dennis Gordon, Elissa Oransky, Emily Liu, Brooke Choo, Cathleen Greiner, Daniel Scott, Christopher McDonald, Rebecca Beck, and Stacy Lavino.

D. PUBLIC COMMENTS – Diana Hurlbut encouraged CTE faculty to do labor market research for their own program. Email Corine Doughty if you need help.

Elissa Okansky – The Foundation Awards Dinner will be on Saturday, March 11 at the Discovery Cube in Orange County. Nominations were requested for an outstanding faculty member, classified staff member, manager or administrator, student, and veteran student. Foundation is planning for the upcoming Astounding Inventions event will be on January 28; flyers were handed out. IVC was not well represented last year and Foundation is encouraging faculty members to sign up for a booth. ProIVC is underway and Foundation is promoting it with various activities such as giving out piggy-banks.

Ilknur White – ASEC student designed t-shirts are in; you can receive one with a \$25 or more donation to ProIVC.

The Transfer Center is looking for faculty members to serve on the Advisory Committee, which is made up of UC and CSU representatives, students, and classified members of IVC. They are also seeking faculty members' suggestions for a Transfer Center Talk on being a successful transfer student held on Tuesday, Dec. 6. Email Michelle Minkler or Tuan Nguyen any input or if you are interested in participating.

Tustin Middle School will have students doing a campus visit tomorrow from 9AM to Noon.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: October 06, 2016

Discussion: None
Action Taken: None

Item 3 Minutes of the Previous Meeting: October 20, 2016

Discussion: None
Action Taken: None

F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler – None.

Vice-President: Bob Urell - None.

Academic Affairs Chair: Brett McKim – None.
Curriculum Committee Chair: Chris Loeffler – None.

G. CONSENT CALENDAR

Items: 5, 8, 9

H. OLD BUSINESS

Item 4 Senate Approval of Curriculum for 2017-2018 Catalog

Discussion:
Action(s) Taken:

M: Urell, B.	S: Melendez, R.	Y: 25	N: 0	A: 0
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Item 5 Consent Program Reviews

Discussion: None.
Action Taken: None.

Item 6 Senate President Signature Requests

Discussion: None.
Action(s) Taken: None.

Item 7 Board Policies and Administrative Regulations

Discussion: None
Action(s) Taken: None

Item 8 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: Please email if willing to serve.
Action(s) Taken: None.

Item 9 Consent 2016-2017 Committee Appointments

Discussion: None.
Action(s) Taken: None.

Item 10 Faculty Student Club Advisor Handbook

Discussion: None.
Action(s) Taken: None.

Item 11 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: None
Action(s) Taken: None

Item 12 AACC Pathways Project and Conference Attendance

Discussion: None.
Action Taken: None.

Item 13 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: None.
Action Taken: None.

Item 14 Chancellor Hiring Process

Discussion: None.
Action Taken: None

Item 15 College Open Forum Content

Discussion: The college open forum will discuss accreditation.
Action Taken: None.

Item 16 Basic Skills Coordinator

Discussion: Angel Hernandez is nominated to complete the remainder of semester and Brent Monte is nominated to serve as the BSI coordinator starting in the Spring.
Action Taken: Motion to approve.

M: Urell, B.	S: Melendez, R.	Y: 23	N: 0	A: 0
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Item 17 Senate Elections: Continue Nominations for Curriculum Chair, Assistant Curriculum Chair, Academic Affairs Chair, Recorder, and Past President

Discussion: Chris Loffler is nominated for Curriculum Chair, Diana Hurlbut for Assistant Curriculum Chair, Cheryl Delson and Massimo Mitolo for Senate Recorder, Brett McKim and Daniel deRoulet for Academic Affairs chairs.
Action Taken: None.

H. New Business

Item 18 IVC'S Mental Health and Suicide Prevention

Discussion: Stacy Lavino discussed and handed out flyers for Crisis Management. Only 25 working hours are allocated for a mental health professional, but there is demand for more. She sees over 600 people in a year. The national average is that 1 in 4 students have mental issues. There are appointments and drop-in hours, but crisis situations take precedence over others. She will be sending out a list of off-campus counseling centers with their prices. Please bring this information back to schools and inquire about demand, suggestions, and interest in a FLEX activity for crisis management. Kathy and Bob will discuss it at SPAC and also take it to SAMMO.
Action Taken: None.

Item 19 Intellus Learning-Embedded Basic Skills for General Education Courses

Discussion: Brooke will present on this during the next meeting.
Action Taken: None.

Item 20 Hiring Committee Faculty Member Appointments

Discussion: Rick Boone is nominated for the Director of Non-Credit, Adult, and Community Education. John Russo is nominated for Director of Outreach and Recruitment, and Kathy Schmeidler to serve on the Chancellor hiring committee. Diana Hurlbut is nominated for the hiring committee for Vice President of Instruction.

Action Taken: Motion to appoint the following faculty on the hiring committees:

- Rick Boone; Director of Non-Credit, Adult and Community Education
- John Russo; Director of Outreach and Recruitment
- Kathy Schmeidler; Chancellor

M: Bauer, R.	S: Urell, B.	Y: 23	N: 0	A: 0
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Action Taken: Motion to appoint the following faculty on the hiring committees:

- Diana Hurlbut; Vice President for Instruction

M: Sheldon, J.	S: Melendez, R.	Y: 22	N: 0	A: 1
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Item 21 IVC Mediation and Conciliation Process

Discussion: Revise the IVC Mediation and Conciliation Process to include a process for students.

Action Taken: Motion to approve.

M: Bauer, R.	S: Carranza, D	Y: 23	N: 3	A: 0
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Item 22 Correspondence among COR, SLO, Syllabus

Discussion: IVC has presented evidence in the Accreditation report pointing to the learning objectives in the Course Outline of Record (COR) as reflecting our student learning outcomes (SLO). One of the standards requires that we have our SLOs in our CORs. CA law requires that we have learning objectives in our COR. One possible way to resolve this possible conflict would be to entitle the COR section "Learning Objective / Outcome" as we had some in Word, before using CurricUNET. However, TracDat, is our official archive for LSO assessment. Some TracDat SLOs are identical to the COR learning objectives, some are very similar, and some differ. At IVC, we have included in CurricUNET a document attachment that is an exact copy of the SLOs from TracDat, but it does not print with the COR. There is a concern this is not sufficient for Accreditation.

Chris suggested that we copy/paste the SLOs from TracDat to an independent textbox that can be added to the Methods of Evaluation section that would print with the COR.

Kathy suggested that we adjust the SLO language in TracDat for all of the SLOs that are similar to COR learning objective wording, and that we request that in the few instances that the SLOs really differ from the learning objective, conversations be held with the responsible faculty members to find a satisfactory resolution. These changes would be made in such a way to ensure that all previously accumulated data would survive to be used.

Action Taken: Motion to place copy SLOs from TracDat on to COR in the textbox and the attachments. An email will be sent out explaining the process and asking faculty members to update their SLOs in TracDat by December 5 so that the correct wording is copied.

M: Bauer, B.	S: Carranza, D.	Y: 20	N: 3	A: 2
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I. SCHOOL REPORTS: (limit to 1 minute)

- o Social and Behavioral Sciences - none
- o Physical Sciences and Technologies- none
- o Mathematics, Computer Science and Engineering - none
- o Languages & Learning Resources - none
- o Life Sciences & Technologies - none
- o Humanities - none
- o Kinesiology, Health, and Athletics - none
- o Guidance and Counseling – none
- o Business Sciences - none
- o Arts – none

J. STANDING REPORTS: (limit to 1 minute)

- o SLO Task Force: Cheryl Delson – None.
- o Accreditation Report: Kathy Schmeidler – None.
- o Foundation Accounts/PRO-IVC: Stephen Rochford - None
- o Early College: Brett McKim – None.
- o Bookstore: None.
- o Cafeteria: None.
- o Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde - none

- o Environmental Leadership (ELC): Jeff Kaufmann –
- o Distance Education Task Force: Roopa Mathur/Cathleen Greiner - none
- o Technology Task Force: Celina Lee -none
- o Safety and Security: Kathy Schmeidler -
- o LGBTQ Liaison Report: Alan Bilsborough -
- o CTE: Diana Hurlbut –
- o AANPISI Grant – Project Edwin Tiongson -

I. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet California Pizza Kitchen at ~ 6pm for a social exchange.

J. ADJOURNMENT at 4:00pm

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																		Total N	
																		Total Y	