



Minutes

Of the Meeting of the Representative Council
April 06, 2017 from 2:00 – 4:00 pm in B 209

Roster/Roll 05/18/17

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Cheryl Delson	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Chris Loeffler	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	James Watkins	X		
Adjunct Faculty	Karen Vaught			X-Watkins
Adjunct Faculty Alternate	Carla Reisch		X	
Adjunct Faculty Alternate	Stephanie Tanio		X	
Business Science	June McLaughlin	X		
Business Science	Rick Boone	X		
Business Sciences Alternate	Roopa Mathur	X		
Arts	Stephen Rochford	X		
Arts	Pat Beckmann			X-Rochford
Arts Alternate	Joe Gerges		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Minkler			X-Melendez
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer	X		
Humanities	Brittany Adams		X	
Humanities Alternate	Henry Carnie	X		
Languages & Learning Resources	Tony Lin		X	
Languages & Learning Resources	Anca Popsecu			X-Haeri
Languages & Learning Resources Alt.	All LLR Faculty	X		X-Haeri
Life Sciences	Meredith Dorner			X-Hurlbut

Life Sciences	Diana Hurlbut	X		
Life Sciences Alternate	Devon Bradley		X	
Math/CIS/Engineering	Ilknur Erbas White		X	
Math/CIS/Engineering	Joel Sheldon	X		
Math/CIS/Engineering Alternate	R.J. Dolbin	X		
Physical Sciences	John Davison	X		
Physical Sciences	Massimo Mitolo	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences	Mary McDonough	X		

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: May 18, 2017

Discussion: Motion to adopt the agenda

Action Taken: approved

M: Roy	S: Melanie	Y: 21	N: 0	A: 0
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C. INTRODUCTION OF GUESTS –

Elissa Oransky, Executive Director of IVC Foundation
 Karen Orlando, Director of Annual Giving/Development Services
 ...Kelly
 Arleen Elseroad, Dean of Enrollment Services
 Jack Appleman, Adjunct Faculty
 Cathleen Greiner, Dean of Business Sciences
 Traci Fahimi, Dean of Social and Behavioral Sciences
 Alan Bilsborough, LGBTQA Liaison
 Brooke Choo, Interim Dean of Liberal Arts

D. PUBLIC COMMENTS

- Elissa O.– For the first time ever, IVC has achieved the million-dollar milestone for our endowment foundation. The ProIVC foundation is working toward the million-dollar mark and is close, approximately 900K. The scholarship celebration is Thursday, May 25th from 8-10 am, please let the foundation know if you would like to attend so they can get you a seat.
- Cathleen G. – Congrats to Rick Boone on his PhD!
- Steve R. – Foundation has bloomed in the two years since Elissa Oransky has been the director and we thank her for all her hard work at IVC. There will be a reception for the new issue of *The Ear* May 18th at 7 pm in the Liberal Arts Writing Center.
- Diana H. - Luna Fest is June 7th in the PAC. It is a festival of short films and Pat Beckman has one of her films showing in the Festival. The Luna Fest is being supported by the IVC President and the school of the Arts. The Luna Fest is part of a nationwide set of events. Congratulations to Steve and Pat for their accomplishments and in bringing this event to IVC.
- Henry C. – Humanities would like to promote two new scholarships: the “Dr. Stephen Rochford Student Scholarship” and the “Te’Veannah Smith Advocacy and Social Justice Scholarship.”
- Robert M. – Laser week will be August 16, 17, 18, this is also Faculty Professional Development week. August 16th is the day set aside for faculty participation in laser week activities, such as workshops, presentations, or any idea that faculty would like to offer to engage students. There will also be a mixer on the 16th during the afternoon to give students the opportunity to interact with faculty.

- Cheryl D. – The library stayed open until midnight on May 16 and 17 and it was a big success with 80-100 students leaving at midnight.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: May 04, 2017

Discussion: None

Action Taken: Approval

M: Roy	S: Henry	Y: 18	N: 0	A: 2
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F. SCHOOL REPORTS: (limit to 1 minute)

- Social and Behavioral Sciences – no report
- Physical Sciences and Technologies– no report
- Mathematics, Computer Science and Engineering– no report
- Languages & Learning Resources– no report
- Life Sciences & Technologies – no report
- Humanities – we remain disgruntled– no report
- Kinesiology, Health, and Athletics– no report
- Guidance and Counseling– no report
- Business Sciences – Dixie Massaro is retiring and Rick Boone got his PhD!
- Arts – Dan Luzko received a grant from Paraguay government to work on recording music composed by his sister. Matt Tresler recorded 5 sound tracks in the last year for movies that will be coming out soon. Only hint: one has the word Star in the title!

G. STANDING REPORTS: (limit to 1 minute)

- SLO Task Force: Cheryl Delson– no report
- Accreditation Report: Kathy Schmeidler– no report
- Foundation Accounts/PRO-IVC: Stephen Rochford – no report
- Early College: Brett McKim – no report
- Bookstore: Turn in your book adoptions for summer and fall. If you do not have a cap and gown and did not order one. The book store has 5 extra sets, however you will have to pay for them, the cost is \$50 for gown and \$45 for hood. Contact Kathy Schmeidler for possible donated cap and gowns.
- Cafeteria: Meets Thursdays at 3 pm. It is on the committee grid with dates and time if anyone would like to attend.
- Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde – no report
- Environmental Leadership (ELC): Jeff Kaufmann– no report
- Distance Education Task Force: Roopa Mathur/Cathleen Greiner– no report
- Technology Task Force: Celina Lee– no report
- Safety and Security: Kathy Schmeidler – There was a discussion at the last SPAC meeting to hire a person who would be responsible for emergency response at IVC.
- LGBTQ Liaison Report: Alan Bilsborough – One of the major accomplishments of the group this year was the integration of the main campus map with a unisex/family bathroom map. They were also able to secure funding to continue to do safe space training. They will do some train the trainers and we can start doing the safe space training in house instead of bringing in outside instructors.
- CTE: Diana Hurlbut – There is 20 million dollars coming to all community colleges for CTE, a portion of it (17%) will be based on how many students are completing. Therefore, a push to have the chancellor's office recognize certificate of proficiency as an indicator of completion is in progress. Please make sure that your CTE students apply for their certificate, this helps us with our completion and will affect the amount of money we get from the state. There is a program called Upworks (a gig economy), where companies put work needed, then people can bid on these jobs and get paid. It's another way for students to earn some money.
- ELEVATE API – Edwin Tiongson – They had their end of the year event and it was successful.

H. CONSENT CALENDAR

Items: 4,5,7,8

I. OLD BUSINESS

Item 3 Senate Approval of Curriculum for 2017-2018 Catalog

Discussion: None

Action(s) Taken: Motion to Approve.

Regular Ballot

M: Robert M.	S: Diana	Y: 25	N: 0	A: 0
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IVC and SC Comparables

M: Robert M.	S: Bob	Y: 25	N: 0	A: 0
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Item 4 Consent Program Reviews

Discussion: IEC has been working on a revision on the instructions for Program Review. Expect to see this document next Fall.

Action Taken: None.

Item 5 Consent Senate President Signature Requests

Discussion: None.

Action(s) Taken: None.

Item 6 Board Policies and Administrative Regulations

Discussion:

- [BP 2102](#) Recognition of United States and California Flags
- [AR 2125](#) Weapons on Campus
- [BP 3400](#) Vandalism
- [BP 3420](#) Local Law Enforcement
- [BP/AR 3950](#) Unmanned Aircraft Systems
- [AR 5505](#) Grade Grievance and Revised [forms](#)
- [BP 5520](#) Showering Facilities for Homeless Students
- [BP 5613](#) Transcripts
- [BP 5614 5040](#) Withholding of Student Records
- [BP 5620](#) College Level Examination Program

Action(s) Taken: Approval

M: Bob U.	S: Diana	Y: 25	N: 0	A: 0
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Item 7 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: Please email if willing to serve.

Action(s) Taken: None.

Item 8 Consent 2016-2017 Committee Appointments

Discussion: None.

Action(s) Taken: None.

Item 9 Faculty Student Club Advisor Handbook

Discussion: None

Action(s) Taken: None.

Item 10 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: There have been discussions in APTC, SPAC and BDRC about the budget, we now have an estimated shortfall of 5-6 million dollars. There is some good news, they are looking at increasing our FTES rate, which would help us reduce the shortfall. They were hoping to use funds from the State that is for equipment and deferred maintenance, approximately 700K, but we are unable to do so due to the uncertainty of this money actually being made available. The BOT is talking about giving us onetime relief funds but only after we have shown progress on reducing the deficit. There is a "Budget Solution Suggestion Box" on the <https://inside.ivc.edu> home page, where anyone can make suggestion for any budget resolutions. Bob Urell spoke to the board about how Saddleback will be in the same financial deficient in a couple of years. There was also a discussion about the inequity of the two colleges funding; for many of our expenses, ie administrative salaries and expenses, we are identically to Saddleback, but our funding is proportional to our size.

Action(s) Taken: None

Item 11 Pathways – Logistics Work Group

Discussion: Roopa, Tiffany and Kathy going to the leadership conference next week.
Action Taken: None.

Item 12 TATF Co-Chair

Discussion: Zahra Noroozi has accepted the nomination to be TATF co-chair. However, the times of the meetings will change to accommodate her schedule.

Actions Taken:

Motion to nominate Zahra Noroozi as TATF co-chair

M: Steve R	S: Bob U.	Y: 25	N: 0	A: 0
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Motion to close nominations and appoint Zahra Noroozi as TATF co-chair

M: Roy B.	S: Bob U.	Y: 25	N: 0	A: 0
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Item 13 Basic Skills Coordinator Position

Discussion: Angel Martinez was nominated.
Action Taken: Motion to close nominations and appoint Angel Martinez as Basic Skills Coordinator

M: Robert	S: Roy	Y: 25	N: 0	A: 0
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Item 14 Full-Time Faculty Hiring Priority List Development Process Recommendation

Discussion: Tier 4 was only approved for one year and will not continue regardless of whether or not the Full-Time Faculty Hiring Priority List Development Process document is approved. The only calculation changes were to how the librarians and counselors were calculated. Other changes include the wording under point C. for Tier 3. The wording was changed to change the numbered list to a bulleted list in order to remove any suggestion of priority. Additionally, the document was changed to provide more recommendations to the deans, including more consultation with the faculty. If any of the parts of Full-Time Faculty Hiring Priority List Development Process doesn't pass, then the Full-Time Faculty Hiring Priority List Development Process will go back to the original document. Academic Affairs recommends that we adopt this document. The only changes that were made to the instructional faculty calculations was to remove the Tier 3 priority listing to bullet points. No other changes were made to the actual calculations for instructional faculty hiring. Robert Melendez - The changes to the counselor calculations is intended to move away from the 1 to 1000 FTES, to a calculation that is very similar to how the instructional faculty hiring is calculated.

Actions Taken:

Motion to table the document

M: R.J.	S: Melanie	Y: 13	N: 9	A: 3
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Motion to divide it into three sections: 1) document except for the librarian and counselor calculations, 2) the counselor calculations, 3) the librarian calculations

M: Elizabeth	S: Roy	Y: 15	N: 7	A: 3
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Motion to approve the document except for the counselor and librarian calculations.

M: Bob	S: Elizabeth	Y: 16	N: 4	A: 5
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Motion to approve the document for the changes to counselor's calculations.

Amendment to adopt this for one year and then return to Academic Affairs for review in August 2018.

M: Robert	S: Bob	Y: 18	N: 5	A: 2
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Motion to adopt the wording to accept the changes to the librarian's calculations

M: Bob U	S: Roy	Y: 0	N: 23	A: 2
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J. New Business

Item 15 Commencement Process

Discussion: Commencement work group has reorganized the commencement seating so that the first row will be honorees and retirees, student, then the faculty. Cessa is in charge of this work group and has student life and student services primarily as membership. We do not know if there were any faculty members involved with this decision. This is the first time that faculty have not been up front at an IVC Commencement ceremony.

Brooke – We should put students first and this is a model that is used at many other colleges and universities.

Chris L – Faculty are in the front and participate in celebrating their students' success and are there to cheer for all students who walk.

June – This is the second year that the commencement work group came up with this idea. There were faculty members among the group the previous year.

Mossimo – The IVC Vice-Presidents and President have the right to make this decision as part of the operations of the college, but they should take into account the opinion of the faculty.

Action Taken: Motion that the Senate expresses rejection of this notion.

M: Roy	S: Bob	Y: 13	N: 8	A: 4
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Item 16 Naming the New ATEP Building

Discussion: To reject Compass as a stupid ass name for the new ATEP building.

Action Taken: Motion to reject Compass as the name for the new ATEP building

M: Diana	S: Brett M.	Y: 24	N: 0	A: 1
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Item 17 IVC Technology Plan 2016-2021 Updates

Discussion: None

Action Taken: Motion to approve.

M: Steve R.	S: Diana	Y: 25	N: 0	A: 0
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Item 18 Delegation of Authority to the Summer Academic Senate Cabinet

Discussion: None

Action Taken: Motion to approve.

M: Diana	S: Melanie	Y: 25	N: 0	A: 0
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EXECUTIVE REPORTS

Senate President: Kathy Schmeidler – no report
 Vice-President: Bob Urell – no report
 Academic Affairs Chair: Brett McKim – no report
 Curriculum Committee Chair: Chris Loeffler – no report

K. ANNOUNCEMENTS AND OPEN FORUM

L. ADJOURNMENT at 4:10pm

	Bob Urell	Brett McKim	Chris Loeffler	James Watkins	Karen Vaught	June McLaughlin	Rick H. Boon	Stephen Rochford	Pat Beckmann	Robert Melendez	Michelle Minkler	Simon Davies	Martin McGrogan	Roy Bauer	Henry Carrie	Tony Lin	Anca Popsecu	Meredith Dorrer	Diana Hurlbut	Joel Sheldon	R.J. Dolbin	John Davison	Massimo Mitolo	Elizabeth Chambers	Mary McDonough	Total Y	Total N	Total O
Item 1	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	21	0	0
Item 2	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	Y	Y	A	C	Y	Y	Y	Y			Y	Y	19	0	2
Item 3 A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 3 B	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 6	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 12	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 13	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 14 A	N	Y	N	A	N	Y	Y	N	N	N	N	Y	Y	Y	Y	Y	Y	A	A	Y	Y	Y	Y	N	N	13	9	3
Item 14 B	Y	Y	Y	Y	Y	A	A	Y	Y	N	N	N	N	Y	Y	N	N	Y	Y	A	N	Y	Y	Y	Y	15	7	3
Item 14 C	Y	Y	Y	Y	Y	A	A	N	N	A	A	N	Y	Y	Y	Y	Y	Y	Y	A	N	Y	Y	Y	Y	16	4	5
Item 14 D	N	Y	Y	N	N	A	A	Y	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	18	5	2
Item 14 E	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	A	A	N	N	N	N	N	N	0	23	2
Item 15	Y	Y	Y	Y	Y	Y	N	N	N	N	N	N	N	Y	Y	Y	Y	A	A	A	A	N	N	Y	N	13	8	4
Item 16	Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	24	0	1
Item 17	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0
Item 18	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	25	0	0