



Minutes

Of the Meeting of the Representative Council
December 01, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 12/01/16

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Carlo Chan	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Chris Loeffler	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Joshua Junker		X	
Adjunct Faculty	Melody Harper		X	
Adjunct Faculty Alternate	Carla Reisch		X	
Business Science	June McLaughlin			X-Boone
Business Science	Rick Boone	X		
Business Sciences Alternate	Roopa Mathur		X	
Arts	Stephen Rochford	X		
Arts	Pat Beckmann	X		
Arts Alternate	Joe Gerges		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Minkler			X- Melendez
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology, Health & Athletics	Martin McGrogan	X		
Humanities	Roy Bauer		X	
Humanities	Brittany Adams	X		
Humanities Alternate	Henry Carnie	X		
Languages & Learning Resources	Keith Gamache	X		
Languages & Learning Resources	Melanie Haeri	X		
Languages & Learning Resources Alt.	Cheryl Delson		X	
Life Sciences	Roland Rodriguez	X		
Life Sciences	Diana Hurlbut	X		

F. SCHOOL REPORTS: (limit to 1 minute)

- Social and Behavioral Sciences – None.
- Physical Sciences and Technologies- None.
- Mathematics, Computer Science and Engineering – None.
- Languages & Learning Resources – None.
- Life Sciences & Technologies – None.
- Humanities – None.
- Kinesiology, Health, and Athletics – None.
- Guidance and Counseling – Their office will be open during winter break, when the college is open.
- Business Sciences - none
- Arts – Congratulated IVC music major Michael Salgado, on his selection to the College Band Directors National Association and National Small Band Programs & Community Colleges Intercollegiate Band. There is an upcoming faculty & guest recital on Feb. 25, Wind Symphony in Concert on Dec. 11 and Jan. 12, Symphony Orchestra on Dec. 9, and IVC Jazz Ensemble in Concert on Dec. 10. The theater department performing Oedipus and the Dance department is in production. Pat Beckmann requested help organizing fundraisers and Bob responded that Bennet Tchaikovsky could help.

G. STANDING REPORTS: (limit to 1 minute)

- SLO Task Force: Cheryl Delson – SLOs language must be finalized in TracDat by the Monday deadline for copying to COR textboxes.
- Accreditation Report: Kathy Schmeidler – throughout as appropriate.
- Foundation Accounts/PRO-IVC: Stephen Rochford- ProIVC is handing out blue piggy banks for donations.
- Early College: Brett McKim – There are two early college programs at El Toro and Beckman and 5 dual enrollment programs. There is a new taskforce proposal for thePDM and a FLEX week activity for anyone involved with dual enrollment.
- Bookstore: There will be an updated contract.
- Cafeteria: ASG is suggesting that students now opt-out on ASG cards which will increase the ASIVC income; their expenses include a recent \$19K utility bill. They are launching a "take your faculty out to lunch" program, in which students are provided \$20 to have lunch with a faculty member in the cafeteria. Cafeteria staff are being ticketed for parking so they are requesting in the new contract that parking be a lesser fee.
- Calendar Committee Report: Jeff Kaufmann/Miriam Castroconde – None.
- Environmental Leadership (ELC): Jeff Kaufmann – There is work being done on the garden beds.
- Distance Education Task Force: Roopa Mathur/Cathleen Greiner - None
- Technology Task Force: Celina Lee – Please view the following attachments in the links below.
 - [IVC Basic Aid Technology List for 2017-18](#)
 - [Technology training website](#)
- Safety and Security: Kathy Schmeidler – None.
- LGBTQ Liaison Report: Alan Bilsborough – None.
- CTE: Diana Hurlbut – At the last CTE meeting deputy sector navigators visited; these are people that can help facilitate good people to be on the CTE advisory boards. The meeting was very informative but there was a poor turnout of CTE faculty members, which was a shame.
- Noncredit is exploring ways for the college to take advantage new non-credit funding rules such as making non-credit courses prerequisites or co-requisites for credit classes. There was a meeting with Chris McDonald to discuss creating process for non-credit course development.
- ELEVATE API – Edwin Tiongson – An AANPSI IVC student is a finalist for an APIASF scholarship. APIASF is also offering a general scholarship applications are due Jan. 17. A luncheon was held with Counselling to discuss student scholarships. Inclusive Diversity Equality Association, IDEA, had their real-talk session discussing the post-election. An advisory board meeting is being held on Friday, Dec 2nd in B353. They are seeking approval for a Conversational Tagalog community education course to be held on Wed evenings. SARS is now operating in the AANPSI center. The 1st annual performance review is due at the end of January.

H. CONSENT CALENDAR

Items: 6, 9, 10

I. OLD BUSINESS

Item 5 Senate Approval of Curriculum for 2017-2018 Catalog

Discussion: Curriculum Committee is seeking approval to pilot The Code Alignment Project. The goal is to align top codes with the Federal government codes, CIP, SOC, and SAM. California CTE top codes are a mess and do not align with the Federal codes.

Action(s) Taken: Motion to approve piloting the Code Alignment Project and appoint Diana Hurlbut to coordinate this project.

M: Haeri, M.	S: Hurlbut, D.	Y: 21	N: 0	A: 0
--------------	----------------	-------	------	------

Action(s) Taken: Motion to approve submitted Curriculum.

M: Adam, B.	S: Melendez, R.	Y: 21	N: 0	A: 0
-------------	-----------------	-------	------	------

Item 6 Consent Program Reviews

Discussion: None.
Action Taken: None.

Item 7 Senate President Signature Requests

Discussion: Melanie Haeri has volunteered to be the non-counseling member of the DSPS counselor hiring committee.

Action(s) Taken: Motion to approve the list with Melanie added.

M: Hurlbut, D.	S: Adams, B.	Y: 22	N: 0	A: 0
----------------	--------------	-------	------	------

Item 8 Board Policies and Administrative Regulations

Discussion: The meeting is tomorrow and there will be more news at the next meeting. BP4011.6 & 4011 – The hiring policy for chancellor, and District Administrators and Managers (DAM) needs to reviewed. Shall the Representative Council approve creating a small workgroup to look at all of the 4011 hiring policies to make edits and suggestions? [Volunteers contact asenate]

Action(s) Taken: Motion to approve.

M: Beckmann, P	S: Hurlbut, D.	Y: 22	N: 0	A: 0
----------------	----------------	-------	------	------

Item 9 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: Please email asenate if willing to serve.
Action(s) Taken: None.

Item 10 Consent 2016-2017 Committee Appointments

Discussion: None
Action(s) Taken: None

Item 11 Faculty Student Club Advisor Handbook

Discussion: There will be a FLEX activity for student club Advisors.
Action(s) Taken: None.

Item 12 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: None.
Action(s) Taken: None.

Item 13 AACC Pathways Project and Conference Attendance

Discussion: The conference in February is to make sure students are progressing through pathways. The idea for meta-majors will be discussed in a meeting next Tuesday. Please contact Brittany and/or Brent if you have any questions, concerns, or ideas.

Action Taken: None.

Item 14 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: None.
Action Taken: None.

Item 15 Chancellor Hiring Process

Discussion: This will be taken off next agenda. Kathy believes the Board is doing a good job with this process.
Action Taken: None.

Item 16 College Open Forum Content

Discussion: Accreditation is to be discussed.
Action Taken: None.

Item 17 Senate Elections: Continue Nominations for Curriculum Chair, Assistant Curriculum Chair, Academic Affairs Chair, Recorder, and Past President

Discussion: Appointments for these positions will occur during last meeting on December 15. There are no current nominations for President and VP,
Action Taken: None.

Item 18 Intellus Learning-Embedded Basic Skills for General Education Courses

Discussion: Brooke Choo presented on Intellus, an embedded basic skill software program that will work with Blackboard or CANVAS. She inquired if the faculty would like the vendor to present the product during FLEX week. The usage cost will be \$40K per campus and they could use some basic aid funds. It customizable by faculty members and faculty members would retain intellectual rights to their material. Please bring back to schools and show the PowerPoint to see if there is any interest. Kathy inquired if there were any comparable products and if we could investigate other products.
Action Taken: None.

H. New Business

Item 19 BP 6160 Final Exams

Discussion: OETF recommended an update to the language in BP 6160.
Action Taken: Motion to approve.

M: Haeri, M.	S: Rodriguez, R.	Y: 22	N: 0	A: 0
--------------	------------------	-------	------	------

I. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler addressed the tier 4 position. Math was originally placed first for the Tier 4 position, but switched to the 2nd tier 4, 8th overall position, in the Board agenda. Chris McDonald explained to Kathy that the calculation was revisited based on the tier 4 guidelines, which then placed the English with the 1st tier 4 position. However, the new calculation spreadsheet was not provided. Kathy suggested that the Dean's Choice position could be revisited as well. The Math Department is more concerned with the process of the switch. Kathy will continue to inquire about this.
Vice-President: Bob Urell - none.
Academic Affairs Chair: Brett McKim – The Spring FLEX schedule will be published soon.
Curriculum Committee Chair: Chris Loeffler – None.

