



Minutes

Of the Meeting of the Representative Council
January 21, 2016 from 2:00 – 4:00 pm in B 209

Roster/Roll 01/21/16

Quorum = 14

Absolute majority required to pass motions = 14

| Senate Officers (4 votes) | | | | |
|-------------------------------------|--------------------|------|-----|----------|
| Non-Voting | | Pres | Abs | Proxy |
| President | Kathy Schmeidler | x | | |
| Recorder | Carlo Chan | x | | |
| Parliamentarian | n/a | | | |
| Voting | | | | |
| Vice President | Bob Urell | x | | |
| Chair, Academic Affairs | Brett McKim | x | | |
| Chair, Curriculum | Diana Hurlbut | x | | |
| Past President | Lewis Long | x | | |
| Senators (22 votes) | | | | |
| Adjunct Faculty | Carla Reisch | x | | |
| Adjunct Faculty | Melody Harper | | | x-Reisch |
| Business Science | Rick H. Boone | x | | |
| Business Science | Bennet Tchaikovsky | | | |
| Arts | Stephen Rochford | x | | |
| Arts | Joe Gerges | x | | |
| Arts Alternate | | | | |
| Guidance & Counseling | Robert Melendez | x | | |
| Guidance & Counseling | Tiffany Tran | x | | |
| Counseling Alternate | | | | |
| Kinesiology, Health & Athletics | Simon Davies | x | | |
| Kinesiology, Health & Athletics | Martin McGrogan | x | | |
| Humanities | Roy Bauer | x | | |
| Humanities | Brittany Adams | x | | |
| Humanities Alternate | | | | |
| Languages & Learning Resources | Melanie Haeri | x | | |
| Languages & Learning Resources | Jeff Wilson | | | x-Haeri |
| Languages & Learning Resources Alt. | Cheryl Delson | | | |
| Life Sciences | Roland Rodriguez | | | |
| Life Sciences | Meredith Dorner | | | |

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|-----------------------------------|--------------------|---|--|--|
| Math/CIS/Engineering | Joel Sheldon | x | | |
| Math/CIS/Engineering | Ben Vargas | x | | |
| Physical Sciences | John Davison | x | | |
| Physical Sciences | Kiana Tabibzadeh | x | | |
| Physical Sciences Alternate | Art Ambrose | | | |
| Social & Behavioral Sciences | Robert Hollenbaugh | x | | |
| Social & Behavioral Sciences | Elizabeth Chambers | x | | |
| Social & Behavioral Sciences Alt. | Kari Tucker | | | |

A. CALL TO ORDER

The President called the meeting to order at 2:00pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: January 21, 2016

Discussion: There was a motion to adopt the agenda, and to remove all items from consent.

Action Taken: The Representative Council adopted the Agenda for the January 21, 2016 meeting with no consent items.

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|--------------|--------------|-------|------|------|
| M: Bauer, R. | S: Haeri, M. | Y: 20 | N: 0 | A: 0 |
|--------------|--------------|-------|------|------|

C. INTRODUCTION OF GUESTS – Summer Serpas, Craig Hayward, and Traci Fahimi.

D. PUBLIC COMMENTS – Brittany Adams discussed her response to campus incident. A hate speech group came to campus trying to agitate students. About a hundred to a hundred fifty students were there. Two students were arrested and released. Cessa has invited people to an informal meeting, and would like faculty involvement, to discuss students' response and involvement. The meeting is at Student Services 260F at 10am on January 22.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: November 19, 2015

Discussion: None.

Action Taken: The Representative Council approved the minutes of the November 19, 2015 meeting.

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|--------------|--------------|-------|------|------|
| M: Bauer, R. | S: Adams. B. | Y: 18 | N: 0 | A: 4 |
|--------------|--------------|-------|------|------|

Item 3 Minutes of the Previous Meeting: December 03, 2015

Discussion: Postponed. Minutes have not been posted.

Action Taken: None

F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler: The District-wide Strategic Planning council meeting on Feb. 5 should be discussing more integrated concepts on how resources are allocated across the district.

Craig Hayward: The IVC mission statement is being reviewed. We are looking at the district-wide mission statement, which integrates changes by accreditation standard, while trying to develop a purpose statement that is more concise, more memorable, and still gets to the heart of the matter. We will participate in a national survey that will be a key performance indicator used to measure student engagement.

Vice-President: Bob Urell: Enrollment at IVC is up for the Spring Semester but still flat for the year. We need to continue working on enrollment. There is a link to the [budget report](#) presented by Vice President Davit during FLEX week. BRPC is looking at the possible reasons for the trend resulting in flat enrollments in the International

students program. Enrollment management is still meeting to discuss ways to increase enrollment and visibility for our college. The CEC classrooms were completely renovated in time for Spring classes; thank Jeff Hurlbut, Director, IVC Facilities, for getting them ready.

Academic Affairs Chair: Brett McKim – The first of the DAL series will be Michelle Evans, X15 historian. On April 12, Nathan DeWall will present on self-control, self-regulation, and brain training. On May 19, we will have Norman Stolzoff, a cultural anthropologist.

Curriculum Committee Chair: Diana Hurlbut – Courses that undergo minor revision can now be sent to the State Chancellors office without further review; however, as a result of this quick approval the degree or certificate will be out of date. Changes to a degree or certificate must be sent to the curriculum committee at the same time that a faculty submits their minor course revisions. Dean Fahimi pointed out that since IVC is working on interactive e-catalog, it has highlighted many problems with outdated degrees and certificates.

G. CONSENT CALENDAR
Items 4, 5, 6, 8

H. OLD BUSINESS

Item 4 Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
Action Taken: None

Item 5 Program Reviews

Discussion: None.
Action Taken: None.

Item 6 Senate President Signature Requests

Discussion: Approval for two Faculty search committees: 2 Counselors, one focused on, Veterans and the other on International students.
Action(s) Taken: Vote for both committees.

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|--------------|--------------|-------|------|------|
| M: Haeri, M. | S: Bauer, R. | Y: 22 | N: 0 | A: 0 |
|--------------|--------------|-------|------|------|

Item 7 Board Policies and Administrative Regulations

Discussion: None. Meeting tomorrow.
Action(s) Taken: None.

Item 8 Grade Grievance and Student Discipline Panel Pool

Discussion: Please email if will to serve.
Action(s) Taken: None.

Item 9 2015-2016 Committee Appointments

Discussion: No changes sent. Please send changes to asenate@ivc.edu. There is PT member to be on Early College TF. They need a FT member (1FT/1PT) and it does not have to be a member in program. Please send name to asenate@ivc.edu. The meetings once per semester.
Action(s) Taken: None.

Item 10 Weekend College

Discussion: The School of Business is working on weekend acceleration program. It will offer an AS (ADT) in Business Administration for Transfer, and will offer management courses (in hybrid form). The College would like to offer wider range of courses especially in GE offerings. They hope to advertise Weekend College to the public.
Action Taken: None.

Item 11 Faculty Student Club Advisor Handbook

Discussion: None.
Action(s) Taken: None.

Item 12 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: Faculty chair position is still open – any faculty member may apply to Dean Cathleen Greiner. A summary report will be posted in the meeting folder.
Action(s) Taken: None.

Item 13 Budget Update: [Davit Khachatryan] Bob Urell

Discussion: A new budget model is being prepared by Davit. It will be presented to the Senate at a future meeting. In addition, a report on the status of the International Student Program is being prepared and will be presented to the Senate at a future meeting.
Action(s) Taken: None

Item 14 Emergency Response

Discussion: An invited speaker presented on campus safety organization during FLEX week., The faculty and some staff were a calming influence during the "free speech event" on Wednesday; see Public Comments discussion. The IVC police are hoping to set up a "cadet" program, which will provide campus escorts. The proposed door-securing widgets were not ADA compliant, so other devices, as well as electronic door locks and/or a camera system are being investigated. On-going problems include: Chemicals on-campus and proper safety training. There was a recent break-in to BSTIC, windows were broken and computers stolen.
Action Taken: None.

Item 15 CLA+ Assessment Tool

Discussion: The assessment tool is from 3rd party. There would be a \$35 fee per assessment with a minimum cost of \$3500. The CLA+ will be used only for students that will graduate with degree, not those only earning certificates or taking classes. A \$3500 pilot is proposed. Participating students will get results for colleges or job placement. The data will be used for institutional learning outcomes. It is not customizable, but lines up with 6 out of 11 of our outcomes. Please bring back to schools for further discussion.
Action Taken: None.

I. NEW BUSINESS

Item 16 AANAPISI Grant - Project

Discussion: There were two FLEX activities; interested should contact Edwin Tiongson.
Action Taken: None

Item 17 AACC Pathways Project and Conference Attendance

Discussion: The first conference, intended for "leadership" will be Feb. 4-6. Kathy Schmeidler and Daniel DeRoulet will represent the Faculty; also attending from IVC: Glenn Roquemore, Craig Justice, Linda Fontanilla, Craig Hayward, and T.J. Pendergast (past-president of the Board).
Action Taken: None.

Item 18 WorkDay – Student Development Project: BPA Participation

Discussion: Anyone interested in representing faculty interests and concerns on one or more of the [work groups](#) involved in development and design of various aspects of the [WorkDay Student](#) modules (these are still relatively early stages of development), please contact asenate@ivc.edu including which WG the volunteer intends to attend.

Action Taken: None.

J. SCHOOL REPORTS: (limit to 1 minute)

- Social & Behavioral Sciences -
- Physical Sciences and Technologies -
- Mathematics, Computer Science and Engineering -
- Life Sciences & Technologies -
- Languages and Learning Resources -
- Humanities –
- Kinesiology, Health, and Athletics –
- Guidance and Counseling -
- Business Sciences -
- Arts – concert this Saturday

K. STANDING REPORTS: (limit to 1 minute)

- LGBTQ Liaison Report: Brooke Choo
- Safety and Security
- Technology Task Force: Roopa Mathur –.
- Online Education Task Force: Cathleen Greiner
- Environmental Leadership (ELC): Jeff Kaufmann
- Calendar Committee Report: Miriam Castroconde
- Cafeteria
- Bookstore:
- Early College: Brett McKim
- Foundation Accounts/PRO-IVC: Stephen Rochford
- Accreditation Report: Kathy Schmeidler
- CTE Task Force: June McLaughlin
- SLO Task Force: Cheryl Delson
- [Basic Skills Initiatives](#): Summer Serpas reported on state-level initiatives related to basic skills.

L. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.
- AACC Pathways Project accepted IVC as one of the 30 colleges involved.
- Workday Student will hold BPA's. Any interested faculty, contact Kathy.

M. ADJOURNMENT at 4:00pm.

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|--------------------|----|----|---|
| Total O | | 0 | |
| Total N | 0 | 0 | 4 |
| Total Y | 20 | 18 | 0 |
| Elizabeth Chambers | Y | Y | Y |
| Robert Hollenbaugh | Y | Y | Y |
| Ben Vargas | Y | Y | Y |
| Joel Sheldon | Y | Y | Y |
| Jeff Wilson | Y | Y | Y |
| Melanie Haeri | Y | Y | Y |
| Brittany Adams | Y | Y | Y |
| Roy Bauer | Y | Y | Y |
| Simon Davies | Y | Y | Y |
| Martin McGrogan | Y | Y | Y |
| Tiffany Tran | Y | Y | Y |
| Robert Melendez | Y | Y | Y |
| Stephen Rochford | Y | A | Y |
| Joe Gerges | Y | Y | Y |
| Bennet Tchaikovsky | Y | Y | Y |
| Rick H. Boone | Y | Y | Y |
| Melody Harper | Y | A | Y |
| Carla Reisch | Y | A | Y |
| Lewis Long | | A | Y |
| Diana Hurlbut | | Y | Y |
| Brett McKim | Y | Y | Y |
| Bob Urell | Y | Y | Y |
| | | | |
| Item 1 | Y | | |
| Item 2 A | Y | | |
| Item 6 | Y | | |