



Minutes

Of the Meeting of the Representative Council
August 20, 2015 from 2:00 – 4:00 pm in LSB 104

Roster/Roll 8/20/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	x		
Recorder	Carlo Chan	x		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	x		
Chair, Academic Affairs	Brett McKim	x		
Chair, Curriculum	Diana Hurlbut	x		
Past President	Lewis Long		x	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	x		
Adjunct Faculty	Melody Harper	x		
Adjunct Faculty Alternate				
Adjunct Faculty Alternate				
Business Science	Bennet Tchaikovsky	x		
Business Science	Rick H. Boone	x		
Business Sciences Alternate	Roopa Mathur	x		
Arts	Stephen Rochford	x		
Arts				
Arts Alternate	Joe Gerges		x	
Guidance & Counseling	Robert Melendez	x		
Guidance & Counseling	Tiffany Tran			x-Melendez
Counseling Alternate				
Kinesiology, Health & Athletics	Simon Davies	x		
Kinesiology, Health & Athletics				
Humanities	Roy Bauer	x		
Humanities	Brittany Adams	x		
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri	x		
Languages & Learning Resources	Jeff Wilson	x		
Languages & Learning Resources	Brooke Choo /			

Alt.	Anca Popescu			
Life Sciences	Roland Rodriguez			
Life Sciences	Justin Wright			
Life Sciences Alternate				
Math/CIS/Engineering	Brent Monte	x		
Math/CIS/Engineering	Ben Vargas	x		
Math/CIS/Engineering Alternate				
Physical Sciences	John Davison		x	
Physical Sciences	Kiana Tabibzadeh	x		
Physical Sciences Alternate	Art Ambrose	x		
Social & Behavioral Sciences	Robert Hollenbaugh		x	
Social & Behavioral Sciences	Elizabeth Chambers	x		
Social & Behavioral Sciences Alt.	Kari Tucker		x	

A. CALL TO ORDER

The president called the meeting to order at 2:00pm.

B. PROCEDURAL ITEM

Item 1 Seating of New Senators

Discussion: Everyone is provisional seated. Everyone was asked seat himself or herself.

Action Taken: The Representative Council ratified the appointments and sat the senators.

M:Rochford, S.	S: Bauer, R.	Y: 16	N: 0	A: 0
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C. ADOPTION OF AGENDA

Item 2 Agenda: August 20, 2015

Discussion: A vote to adapt the consent calendar.

Action Taken: The Representative Council adopted the Agenda of the August 20, 2015 meeting.

M: Adams, B	S: Bauer, R.	Y: 16	N: 0	A: 0
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D. INTRODUCTION OF GUESTS – Benjamin Mis, Jack Appleman, and Alana Gates.

E. PUBLIC COMMENTS – The idea of joining the California Community College Internship Program, “Studies in Graduate Education” was discussed. The program is a collaboration with interested IVC faculty to train and mentor UCI graduate students in community college teaching. Flyers were handed out. The topic will be agendized for the next meeting. There were requests to post prior contracts from Santa Ana College in the meetings folder, to ask the Faculty Association for input, and to look into FERPA concerns.

F. RECORD OF THE PREVIOUS MEETING

Item 3 Minutes of the Previous Meeting: May 21, 2015

Discussion: Email meeting (spring 2015). Cancelled last meeting.

Action Taken: The Representative Council approved the minutes of the May 21, 2015 meeting.

M: Bauer, R.	S: Wilson, J.	Y: 17	N: 0	A: 1
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G. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler - There were limited duties during the summer. Accreditation is to be

done during the fall. The budget situation looks healthy. The Student Success Act provided additional funding. There was a discussion on the faculty hires from last year and the number of new faculty hires by Saddleback College.

Vice-President: Bob Urell - Bob reported on behalf of the BDRPC. Notifications were sent out to resource requests that have been awarded. Those that were not awarded may be resubmitted. There was a discussion on the progress of the A400 building, including the delay due to the building contractors not meeting standards, and the naming the A400 building to the "Liberal Arts Building."

Academic Affairs Chair: Brett McKim – There has not been an Academic Affairs meeting yet this term. The committee will be working on professional development, in particular the amount of funding allocated for faculty. There was a discussion on the possibility allowing an allotment to part-time faculty, and increasing the allotment to full-time faculty.

Curriculum Committee Chair: Diana Hurlbut – There was an announcement sent out to Deans and Chairs about the new due dates for new courses. The deadline for new courses, offered for Fall 2016, is September 1. The next deadline is February 1, for courses offered Spring 2016. Modifications to current courses that will trigger it to be considered a new course is a change in units and/or a change in top code. Courses that require revision have deadlines of either September 18, October 1, or November 1. All SLOs must be attached to all courses as a word document in CNET. This is a requirement from ACCJC. The Distance Education committee has created a new distance learning form to help meet new accreditation standards. This document will be made available on the front page of CNET. The State is focusing on creating many new CTE programs.

H. CONSENT CALENDAR
Items 4, 5, 6, 9

I. OLD BUSINESS

Item 4 Consent Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: Skip
Action Taken: Consent

Item 5 Consent Program Reviews

Discussion: Skip
Action Taken: Consent

Item 6 Consent Senate President Signature Requests & Accept / Affirm Actions of the Summer Cabinet

Discussion: None.
Action(s) Taken: Consent.

Item 7 Board Policies and Administrative Regulations

Discussion: The faculty hiring policy is going to the board in minimized form for the next read. It was reconfigured by putting some of the regulations into an AR and out of BP. We are anticipating that the changes will be accepted. The upcoming issues that will be discussed are credit by exam, BP5618, AR5626, sexual and other assaults on campus, policies on student rights and responsibilities that may parallel grade grievances. BR309 is not in Workday. Also, district wants to an AR on professional development.

Action Taken: None.

Item 8 Grade Grievance and Student Discipline Panel Pool

Discussion: There was a request for more faculty volunteers to serve since the number of issues have been increasing. The following faculty has volunteered: Art, Jeff, Carla, Roopa, Brittany, Melanie,
Action(s) Taken: Open nominations, accept all volunteers, and leave nominations open.

M: Harper, M.	S: Melendez, R.	Y: 19	N: 0	A: 0
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Item 9 Consent 2015-2016 Committee Appointments

Discussion: None.
Action(s) Taken: Consent

Item 10 Faculty Student Club Advisor Handbook

Discussion: The new student life advisor was not present. This will be continued on next meeting's agenda.
Action(s) Taken: None.

Item 11 2015-2016 Academic Calendar and Finals Calendar

Discussion: The new [finals week](#) schedule has been posted on the IVC website. Please review.
Action(s) Taken: None.

Item 12 IVC Faculty Involvement in Contract Education, Community Education, and Continuing Education

Discussion: Cathleen was not present. Continued.
Action Taken: None.

Item 13 Revisions to the IVC Planning and Decision Making Manual

Discussion: The [new draft](#) is now available on online. The faculty is encouraged to look at the paragraph on consultation.
Action(s) Taken: None.

J. NEW BUSINESS

Item 14 Host ASCCC Curriculum Committee Meeting 08/29

Discussion: There was a request to host CTE leadership meeting. Also, there was a request to have the State Senate challenge the ACCJC on its adoption on the SLO philosophy.
Action(s) Taken: There was a motion to host ASCCCC and CTE state task force.

M: Wilson, J.	S: Haeri, M.	Y: 18	N: 1	A: 0
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Item 15 Senate Appointment: Assistant Curriculum Chair

Discussion: Chris Loeffler from Anthropology has agreed to take this position. She has also agreed to run Tech Review 2.
Action(s) Taken: Endorse Chris Loeffler as the Assistant Curriculum Chair.

M: Bauer, R	S: Haeri, M.	Y: 19	N: 0	A: 0
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K. SCHOOL REPORTS:

- o Arts - They will have their 11th dean in 18 years. The Speech and Debate Team won its fifth double-gold sweepstakes award. The school now has 50+ students majoring in music.
- o Business Sciences – California State Treasurer John Chiang will have a presentation at IVC.
- o Social and Behavioral Sciences – No report.
- o Physical Sciences and Technologies – No report
- o Mathematics, Computer Science and Engineering – There has been issues with student cheating, in particular, imposters. There was a request for photo rosters. They ask academic affairs to look in to.
- o Languages & Learning Resources – No report.
- o Life Sciences & Technologies – Started the BioTech program. It will coordinate with other community college. So far, they are working well together.
- o Humanities – New hire in the History department.

- o Kinesiology, Health, and Athletics – No report
- o Guidance and Counseling – Happy to welcome new faculty.

K. STANDING REPORTS:

- o [ASIVC](#):
- o [SLO Task Force](#):
- o [CTE Task Force](#):
- o [Safety Committee](#):
- o [Accreditation](#) Report: Kathy Schmeidler- Mini-retreats scheduled for September 11 and 18.
- o [Foundation](#) Accounts/PRO-IVC; Rochford: The new academic year seems to be off to a good start.
- o Early College:
- o [Cafeteria](#):
- o Bookstore:
- o Calendar Committee: Urell: 2017-2018 possible calendars were proposed in the spring.
- o [Environmental Leadership](#) (ELC):
- o [Online Education Task Force](#):
- o [Technology Advisory Task Force](#):

L. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.

M. ADJOURNMENT at 4:00pm.

	Bob Urell	Brett McKim	Diana Hurlbut	Carla Reisch	Melody Harper	Rick H. Boone	Bennet Tcharkovsky	Stephen Rochford	Robert Melendez	Tiffany Tran	Roy Bauer	Brittany Adams	Melanie Haeri	Jeff Wilson	Brent Monte	Ben Vargas	Kiana Tabibzadeh	Art Ambrose	Elizabeth Chambers	Total Y	Total N	Total O
Item 1	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y		16		
Item 2	Y	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y		16	0	0
Item 3	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A		Y	Y	Y	17	0	1
Item 8	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	19	0	0
Item 14	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	18	1	0
Item 15	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	19	0	0