



Meeting of the Representative Council
January 29, 2015; 2:00 – 4:00 pm, BSTIC 116

Roster/Roll 1/29/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Brooke Choo	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut		X	
Past President	Vacant			
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	X		
Adjunct Faculty	Melody Harper	X		
Adjunct Faculty Alternate	Mabel Cortes		X	
Adjunct Faculty Alternate	Jim Watkins		X	
Business Science	Roopa Mathur	X		
Business Science	Bennet Tchaikovsky	X		X- Mathur
Arts	Jules French	X		
Arts	Stephen Rochford	X		
Arts Alternate	Amy Grimm		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Scharf	X		
Counseling Alternate	Yolanda Gouldsmith		X	
Kinesiology, Health & Athletics	Martin McGrogan	X		
Kinesiology, Health & Athletics	Simon Davies	X		
Humanities	Roy Bauer	X		X- Adams
Humanities	Brittany Adams	X		
Languages & Learning Resources	Melanie Haeri	X		
Languages & Learning Resources	Cheryl Delson		X	X - Haeri
Languages & Learning Resources Alt.	Jeff Wilson	X		
Life Sciences	Roland Rodriguez		X	
Life Sciences	Priscilla Ross		X	
Math/CIS/Engineering	Joel Sheldon	X		

Math/CIS/Engineering	Ben Vargas	X		
Math/CIS/Engineering Alternate	Carlo Chan	X		
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh		X	X- Davison
Physical Sciences Alternate	Art Ambrose		X	
Social & Behavioral Sciences	Traci Fahimi	X		
Social & Behavioral Sciences	Elizabeth Chambers		X	X- Fahimi

A. CALL TO ORDER
The president called the meeting to order at 2:09pm.

B. PROCEDURAL ITEM

Item 1 Senate Appointment: Academic Senate Past President

Discussion: None.

Action Taken: The Representative Council closed nominations and appointed Lewis Long as Past President.

M: Haeri	S: Harper	Y: 21	N: 0	A: 0
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C. ADOPTION OF AGENDA

Item 2 Agenda: January 29, 2015

Discussion: None.

Action Taken: The Representative Council adopted the Agenda of the Jan. 29, 2015 meeting as submitted.

M: Rochford	S: Haeri	Y: 22	N: 0	A: 0
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D. INTRODUCTION OF GUESTS

- Craig Justice – VP of Instruction
- Lianna Zhao – Dean of Math and Science & Engineering
- Michael Chan – VP of ASIVC
- Mark Minkler - Counselor
- Ruben Guzman – Register
- Dennis Gordon – Interim Director of Foundation; Acting Director of Student Life
- Tiffany Tran – Counselor and Articulation Officer

E. PUBLIC COMMENTS

Gordon: [Celebrating Excellence Foundation Awards Dinner](#) – Schools of Languages and Learning Resources and Humanities already purchased two tables and challenge the other schools to also purchase a table. Seeking faculty representation on Celebrating Excellence Awards evaluation panel and Teacher of the Year committee. **Student Club Handbook** has been revised and sent out to advisors. Ryan Alcatara is the new Director of Student Life. Previously served at CSUF.

Fahimi: [First Friday Hike on Feb. 6th](#).

Fahimi: Parking for students is challenging before 11am. Schmeidler indicated she would follow up and seek out potential additional signage directing students and staff to the overflow lots.

Davison: A lot of meeting time spent on soliciting faculty representation on committees. Suggests such business take place via email instead so that Senate meetings can address other pressing issues in what limited time we have.

F. RECORD OF THE PREVIOUS MEETING

Item 3 Minutes of the Previous Meeting: December 04, 2014

Discussion: None.

Actions Taken: The Representative Council approved the minutes from 12/04/14.

M: Bauer	S: Scharf	Y: 22	N: 0	A: 0
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G. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler – Deferred due to large agenda for today.
 Vice-President: Bob Urell – Provided updated information on Resource Request status.
 Academic Affairs Chair: Brett McKim – No report.
 Curriculum Committee Chair: Diana Hurlbut – Absent.

H. CONSENT CALENDAR

Items 4, 7, 9, 10

I. OLD BUSINESS

Item 4 Consent Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
 Action(s) Taken: Consent.

Item 5 Senate Approval of Changes to the 2015-2016 Catalog

Discussion: The Curriculum Committee proposed changes to the Academic Renewal process. Should the Representative Council approve the changes to the Academic Renewal process?
 Action(s) Taken: None

Item 6 Program Reviews 2014-2015

Discussion: [Program Review process](#) document has been updated
Action Taken: The Representative Council approved the revised Program Review Process template.

M: Mathur	S: Wilson	Y: 22	N: 0	A: 0
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Item 7 Consent Senate President Signature Requests

Discussion: None.
 Action(s) Taken: Consent.

Item 8 Board Policies and Administrative Regulations

Discussion: [BP 5301](#) Course Repetition: Curriculum Committee recommends modification of this BP. Recommended Senators take the recommended changes back to their schools for discussion. BP 4011.1 still in discussion at the district level.
[AR 6112](#) Distance Education: DETF brought the revised AR to Senate for approval.
 BP 3255 Educational Research: Tabled.
[AR & BP 5505](#) – Grade Grievance Policy: Recommend delete BP and replace with AR. AR revised to change the timing of the different intervals and now include summer.
 BP & AR 5626 – No changes suggested.
 BP 104 Student Member of the Board of Trustees – Now includes revisions for a Student Trustee.
 AR 4101 (b) Salary Placement for Administrators and Classified Managers – Recommended to delete.
 AR 4005 (a) Academic Teaching Assignments for Administrators and Classified Managers – Faculty Association reviewed and are in agreement.
 BP & AR 3508 – Discussed faculty concerns about placement of cameras.
Action Taken: The Representative Council approved AR 6112, AR & BP 5505, AR 4005a, BP & AR 3508, AR 4101b, BP & AR 5626, and BP 104.

M: Mathur	S: Harper	Y: 22	N: 0	A: 0
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Item 9 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: None.
 Action(s) Taken: Consent.

Item 10 Consent 2014-2015 Committee Appointments

Discussion: None. [Committee Grid](#)
Action(s) Taken: Consent.

Item 11 School Program Realignment

Discussion: McKim: Academic Affairs would like one more meeting.
Action(s) Taken: None.

Item 12 District-wide Planning Council (DWPC) Membership Proposal

Discussion: The [DWPC membership list](#) reflects changes in membership in an attempt to improve balance between faculty, staff and administration district-wide.
Action Taken: The Representative Council affirms this new membership composition.

M: Mathur	S: Scharf	Y: 22	N: 0	A: 0
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Item 13 Safety Committee Faculty Membership

Discussion: Item was referred to IEC.
Action Taken: None.

Item 14 Marquee on Jeffrey and Irvine Center Drive

Discussion: Tabled.
Action Taken: None.

Item 15 Distance Education Faculty Manual

Discussion: The Distance Education (DE) Faculty Manual ([D](#)) has been approved by DETF.
Action Taken: The Representative Council approved the DE Faculty Manual with further approval for minor revisions to it such as updating links and grammar.

M: Mathur	S: Reisch	Y: 21	N: 1	A: 0
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Item 16 Leading from the Middle 2015 Academy

Discussion: The [Leading from the Middle 2015 Academy](#) invites teams of four to apply to attend the training series. Melendez volunteered. A basic skills faculty member was requested to participate.
Action Taken: None.

Item 17 Plus and minus grading options

Discussion: Academic Affairs recommended against changing the current grading system.
Action Taken: The Representative Council accepts the recommendation of the Academic Affairs Committee.

M: Davison	S: McGrogan	Y: 17	N: 5	A: 0
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J. NEW BUSINESS

Item 18 Curriculum Chair Load

Discussion: Ongoing discussions with the VPI concerning adjusting the load and reassigned time for the Curriculum leadership are on-going.
Action Taken: None.

Item 19 **Teacher of the Year Workgroup**

Discussion: Adams and Choo have volunteered to represent on the Teacher of the Year Workgroup.

Action Taken: The Representative Council closed nominations and appointed Choo and Adams as faculty representation on this workgroup.

M: Fahimi	S: McGrogan	Y: 22	N: 0	A: 0
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Item 20 **Fulltime Faculty Search Committee Membership**

Discussion: Academic search committee recommendations ([G](#)) have been made to Academic Senate for the fulltime faculty hiring committees of Biology, LD Specialist, Economics, History, English, and Geography.

Actions Taken: the Representative Council appointed the faculty representation on each of these search committees:

- A. [Biology](#)
- B. [LD Specialist](#)
- C. [Economics](#)
- D. [History](#)
- E. [English](#)
- F. [Geography](#)

M: Fahimi	S: Haeri	Y: 22	N: 0	A: 0
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Item 21 **Student Drop Survey**

Discussion: A student drop survey has been developed ([H](#)).

Action Taken: The Representative Council supports using this survey to gather data concerning why students drop classes.

M: Mathur	S: Harper	Y: 22	N: 0	A: 0
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Item 22 **2015 Celebrating Excellence Awards**

Discussion: Haeri and Choo have volunteered to represent the faculty on the Celebrating Excellence Awards nominee evaluation workgroup.

Action Taken: The Representative Council closed nominations and appointed Choo and Haeri as faculty representation on this workgroup.

M: Scharf	S: Urell	Y: 22	N: 0	A: 0
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Item 23 **Sexual Assault District-Wide Workgroup**

Discussion: Dr. Fontanilla is seeking faculty representation on the Sexual Assault District-wide Workgroup which will develop policies, procedures and best practices. Faculty representation is encouraged.

Action Taken: None.

- K. SCHOOL REPORTS: Were tabled due to lack of time remaining.
- H. STANDING REPORTS: Were tabled due to lack of time remaining.
 - o [ASIVC](#): Michael Chan
 - o [SLO Task Force](#): Cheryl Delson
 - o [CTE Task Force](#): June McLaughlin
 - o [Safety Committee](#): Priscilla Ross and Judy Henmi
 - o [Accreditation](#) Report: Kathy Schmeidler
 - o [Foundation](#) Accounts/PRO-IVC: Kathy Schmeidler
 - o Early College: Brett McKim
 - o Bookstore: Tam Do, Toshio Whelchel, Joanne Chen, Dennis Gordon

- o Calendar Committee Report: Kathy Schmeidler / Bob Urell
- o [Environmental Leadership](#) (ELC): Priscilla Ross
- o [Distance Education Task Force](#): Cathleen Greiner and Roopa Mathur/Amy Stinson. [DE Course Curriculum Form](#) has been proposed and open for feedback.
- o [Technology Advisory Task Force](#): Roopa Mathur

M. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at 6pm for a social exchange.
- [Professional Learning and Campus Culture: Effecting Climate Change](#) event being held at Cerritos College on Friday, March 27th, 2015: "This timely event will be a great opportunity for us to network and learn from one another to take actionable ideas to continue to evolve the climate of professional learning on our home campuses. Opportunities for collaboration, connection, and camaraderie will abound."
- All IVC faculty are invited to a [suicide education and intervention training workshop](#) provided by the VA Long Beach: Thursday, March 5th, 1:15-3:15pm in B304. RSVP to nmontgomery@ivc.edu.
- Basic Skills Committee is meeting Thursday, Feb. 5th at 4pm in A123. Faculty are welcome. The statewide Basic Skills Coordinators hold monthly webinars which IVC will now participate in.

N. ADJOURNMENT at 3:58pm.

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																				Total N	0
																				Total Y	21
																				Elizabeth Chambers	Y
																				Traci Fahimi	Y
																				Kiana Tabibzadeh	Y
																				John Davison	Y
																				Ben Vargas	Y
																				Carlo Chan	
																				Joel Sheldon	Y
																				Jeff Wilson	Y
																				Cheryl Delson	Y
																				Melanie Haeri	Y
																				Brittany Adams	Y
																				Roy Bauer	Y
																				Simon Davies	Y
																				Martin McGrogan	Y
																				Michelle Scharf	Y
																				Robert Melendez	Y
																				Jules French	Y
																				Stephen Rochford	Y
																				Bennet Tchaikovsky	Y
																				Roopa Mathur	Y
																				Melody Harper	Y
																				Carla Reisch	Y
																				Brett Mckim	Y
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