



Minutes

Of the Meeting of the Representative Council
March 5, 2015 from 2:00 – 4:00 pm in BSTIC 116

Roster/Roll 3/5/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Brooke Choo	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	X		
Adjunct Faculty	Melody Harper	X		
Adjunct Faculty Alternate	Mabel Cortes		X	
Adjunct Faculty Alternate	Jim Watkins		X	
Business Science	Roopa Mathur	X		X- Russo
Business Science	Bennet Tchaikovsky	X		X- Russo
Business Sciences Alternate	John Russo	X		
Arts	Jules French	X		
Arts	Stephen Rochford	X		
Arts Alternate	Amy Grimm		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Scharf	X		
Counseling Alternate	Yolanda Gouldsmith		X	
Kinesiology, Health & Athletics	Martin McGrogan	X		
Kinesiology, Health & Athletics	Simon Davies		X	X- Martin
Kinesiology Health & Athletics Alternate				
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri		X	

Languages & Learning Resources	Cheryl Delson	X		
Languages & Learning Resources Alt.	Jeff Wilson	X		
Life Sciences	Roland Rodriguez		X	
Life Sciences	Priscilla Ross		X	
Life Sciences Alternate				
Math/CIS/Engineering	Joel Sheldon	X		
Math/CIS/Engineering	Ben Vargas	X		
Math/CIS/Engineering Alternate	Carlo Chan	X		
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh	X		
Physical Sciences Alternate	Art Ambrose		X	
Social & Behavioral Sciences	Traci Fahimi	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences Alt.				

- A. CALL TO ORDER
The president called the meeting to order at 2:08pm.
- B. ADOPTION OF AGENDA

Item 1 Agenda: March 5, 2015

Discussion: None.

Action Taken: The Representative Council adopted the Agenda of the March 5, 2015 meeting as submitted.

M: Fahimi	S: Chambers	Y: 16	N: 0	A: 0
-----------	-------------	-------	------	------

- C. INTRODUCTION OF GUESTS
Glenn Roquemore – President of IVC
Lianna Zhao – Dean of Math, Science and Engineering
Corine Doughty – Dean of Instruction and Economic Workforce Development
Cathleen Greiner – Dean of Online and Extended Education
Ray Chandos – Electronics Technology Instructor
Diana McCullough – Counselor
Craig Justice – VP of Instruction
- D. PUBLIC COMMENTS
Reisch: April is part time faculty appreciation month.
Fahimi: Tomorrow is the first Friday hike. [See handout.](#)
McGrogan: [Women's basketball team](#) is in the Elite Eight. Playing on Saturday at 8pm at East LA College.
Schmeidler: After Senate meeting will take place at the Library CAFÉ tonight in lieu of Lazy Dog café.
Rochford: All three concerts this weekend are dedicated to Marie de la Palme and will raise scholarship funds in her name.
- E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: February 5, 2015

Discussion: None.

Action Taken: The Representative Council approved the minutes from 02/05/15.

M: Wilson	S: Fahimi	Y: 19	N: 0	A: 0
-----------	-----------	-------	------	------

Item 3**Minutes of the Previous Meeting: February 19, 20145**

Discussion: None.

Action Taken: The Representative Council approved the minutes from 02/19/15.

M: Wilson	S: Fahimi	Y: 19	N: 0	A: 0
-----------	-----------	-------	------	------

F. SCHOOL REPORTS:

- o Social and Behavioral Sciences – Discussed Dean reorganization at their last school meeting.
- o Physical Sciences and Technologies – No report.
- o Mathematics, Computer Science and Engineering – Currently voting for our Chair.
- o Languages & Learning Resources – Choo: [Online tutoring](#) pilot is underway. students and faculty, especially DE faculty and online students should be made aware that this is now available. email tutoring questions or requests to bchoo@ivc.edu. Hurlbut: [Library workshops on research skills](#) and citations were very helpful to her students. Encourage faculty to refer their students to these workshops. Delson: Library is currently buying books and periodicals; send book and periodicals requests to the Library. A Request was made to generate a separate list of IVC's periodical subscriptions.
- o Life Sciences & Technologies – Bob Allen, adjunct instructor and expert on insects and wildflowers of OC, is appearing at a book signing event on 3/14, at [REI in Tustin](#). Allen and his co-author are presenting a talk on their book on wildflowers in OC.
- o Humanities – Tacit disgruntlement.
- o Kinesiology, Health, and Athletics – Thanks the Japanese Club for attending the men's soccer team match against a team from a Japanese university; they nteracted and practiced their Japanese skills after the game. Women's basketball team is playing on Saturday.
- o Guidance and Counseling – Saturday hours 9am-1pm in the [Counseling Center](#). My Academic Plan drop-in academic planning with a counselor available in the [Career/Transfer Center](#). M-Th. 10-3pm and Fri. 10-1pm.
- o Business Sciences – DSN for Small Business is putting on a Business Plan competition regionally. They are working with students on this competition and developing summer workshops with their K-12 partners.
- o Arts – First place community college team in the nation for debate, 5 years in a row. Heading to state championships on Wed. On [March 18th hosting Irish National Team at 7pm in PAC](#). Theater dept. in rehearsal for [A Midsummer's Night Dream](#) which will open in April. The three concerts this weekend are co-offered with the orchestras from OCHA. Dr. [Matt Tresler, who just won a Grammy](#), just returned from the American Choral Directors Association National Conference in Salt Lake City where he performed with the Santa Fe Desert Chorale. IVC Student Composition Contest winner announced.

G. STANDING REPORTS:

- o [ASIVC](#): Michael Chan – Absent.
- o [SLO Task Force](#): Cheryl Delson – See Item 19.
- o [CTE Task Force](#): June McLaughlin: Faculty feedback requested on [drafted guide](#) for holding advisory meetings. Additionally, see Item 20.
- o [Safety Committee](#): Priscilla Ross – Absent.
- o [Accreditation](#) Report: Kathy Schmeidler. Chairs of subsection groups reviewing the membership of their workgroups and begin sketching out their work to be accomplished by the end of this semester. Plan for Chairs to report back to [SPAC](#) in April and regularly thereafter.
- o [Foundation](#) Accounts/PRO-IVC: Kathy Schmeidler. We need to forward a name for the Senate faculty representative on the search committee. The FA has appointed Bill Hewitt, retired IVC faculty member, as their faculty representative.
- o [Early College \(ECP\)](#): Brett McKim. Academic Affairs discussed and modified the [proposal from Dr. Schmeidler](#) and are continuing to review it. Academic Affairs reps will be bringing it back to their schools. Proposal included juniors and seniors coming here to IVC for all of their Early Start classes, eliminating or minimizing the need for special or exclusive ECP sections. . Additionally, any high schools, not just the ones with which we have, would be encouraged to come here to take classes. Discussions have also taken place with the current ECP high schools' administration. Faculty inquired

about the possibility of phasing out the Early College program and the cost (and invisible cost) of the program; discussion ensued. Hurlbut: A bill has been put forward in the legislature to capture HS students who never thought they would go to college, targeting CTE curriculum as a gateway. Dr. Roquemore: Plans to meet with Academic Affairs to address faculty questions. IVC has taught in high schools well before there was an Early College. We were originally approached by Tustin Unified School District requesting this program. Ed Code indicates that HS principals can only send up to 5% into an Early College program, so it tends to be their high performers. President Obama's national community college report supports Early College programs as an aid to student completion and success.

- o Bookstore: Tam Do, Toshio Whelchel, Joanne Chen, Dennis Gordon – Absent.
- o Calendar Committee Report: Kathy Schmeidler / Bob Urell - No report.
- o [Environmental Leadership](#) (ELC): Priscilla Ross – Absent.
- o [Distance Education Task Force](#): Cathleen Greiner and Roopa Mathur/Amy Stinson – See Items 10, 15 and 16.
- o [Technology Advisory Task Force](#): Roopa Mathur -- See Items 10, 15 and 16.

H. CONSENT CALENDAR
Items 4, 6, 8, 9

I. OLD BUSINESS

Item 4 Consent Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
Action(s) Taken: Consent.

Item 5 Senate Approval of Changes to the 2015-2016 Catalog

Discussion: Per Curriculum process, the Curriculum Committee recommends changes ([C2](#), [C3](#)) to the 2015-2016 catalog.

Action Taken: The Representative Council approves the recommend changes to the Academic Renewal Policy.

M: Fahimi	S: Mathur	Y: 17	N: 4	A: 0
-----------	-----------	-------	------	------

Action Taken: The Representative Council approves the recommend changes to the Repeat Annotation Policy.

M: Fahimi	S: Mathur	Y: 19	N: 2	A: 0
-----------	-----------	-------	------	------

Item 6 Consent Senate President Signature Requests

Discussion: None.
Action(s) Taken: Consent.

Item 7 Board Policies and Administrative Regulations (BPARC - Committee)

Discussion: [BP 5301](#) Course Repetition and BP 5320 Academic Renewal Policy just approved in Item 5.

- o BP 5205 Charge for Catalog – Still waiting to hear back on changes from A&R.
 - o BP 4015 Accommodation for Employees/Applicants with Disabilities – Lawyers added “physical and/or mental” modifier per Senate request.
 - o BP 4011.1 Recruitment: Full-Time Faculty Hiring – Going to BPARC; most recent draft coming out of the Chancellor’s office is looking good; similar to draft we submitted two years ago.
Old - no recommended changes but need to be reviewed:
 - o BP 5402 Associated Students' Finance – Still being reviewed by ASIVC.
 - o BP/AR 5403 Associated Students' Elections – Still being reviewed by ASIVC.
- Ongoing:
- o BP 104 Student Member of the Board of Trustees - returned by BOT for discussion of GPA requirement
 - o BP 5420 Nursing Program [IVC-AS approved no changes; it is being returned to BPARC as an AR with revisions]

Action Taken: The Representative Council affirms the addition of “physical and/or mental” modifier to disability in BP 4015 Accommodation for Employees/Applicants with Disabilities.

M: Wilson	S: Melendez	Y: 22	N: 0	A: 0
-----------	-------------	-------	------	------

Item 8 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: None.
Action(s) Taken: Consent

Item 9 Consent 2014-2015 Committee Appointments

Discussion: None.
Action(s) Taken: Consent

Item 10 2015-2016 Proposed District Basic Aid Technology Projects

Discussion: Mathur: \$32 million in requests ([E](#)), not sure how much money we will be allotted for IT – may be \$10 million. This list has worked its way through the various IVC governance committees. Top 5 rated highly includes desktop refresh and classroom technology; data backup and recovery system that needs to be replaced and upgraded; online tutoring, online appointment scheduling, online office hours, online meeting platform; emergency Blue Light poles for safety; and MAP enhancement. Additionally ranked high in need includes improving voice call and phone hold system; a new student print solution that will make enough money to cover its costs; a refresh of the MDF and IDF phones to revamp the batteries and put them on network so they retain 20 minutes of battery life in an outage; a server refresh; and a unified ID student card system.

Action Taken: The Representative Council affirms the ratings of the proposed district basic aid technology projects.

M: Mathur	S: Delson	Y: 22	N: 0	A: 0
-----------	-----------	-------	------	------

Item 11 Final Examination Week Proposal

Discussion: In 2010 the IVC Academic Senate recommended that all IVC course sections maintain the normal course time and day schedule during the last week of the term instead of adopting a traditional “final exams week” schedule. It has been proposed to return to a “final exams week” schedule.

Action Taken: The Representative Council supports moving finals week back to a separate block finals week schedule the same as Saddleback College.

M: Tabibzadeh	S: Reisch	Y: 17	N: 4	A: 1
---------------	-----------	-------	------	------

Item 12 Administration Reorganization

Discussion: [Proposal](#) made to hire another dean. Discussion took place regarding the need to revise the Dean hiring policy. Suggestion was made to hire an interim dean while the Dean hiring policy was revised. This would provide faculty interested in that path experience in an interim basis and would foster faculty professional growth.

Action Taken: The Representative Council supports the proposal with the caveat of the administration considering hiring an interim deans while the dean hiring policy is revised.

M: Fahimi	S: Wilson	Y: 20	N: 0	A: 2
-----------	-----------	-------	------	------

Item 13 Search Committee – Executive Director, College Foundation

Discussion: One faculty member is requested to serve on this hiring committee. Senate has not received any nominations yet.

Action(s) Taken: None.

Item 14 Commencement Speaker Task Force for 2016

Discussion: Four faculty members are requested to serve on this work group which will be attempting to identify future commencement speakers. Senate has not received any nominations yet.

Action(s) Taken: None.

J. NEW BUSINESS

Item 15 SOCCCD Technology Master Plan

Discussion: The District-wide Technology Committee updated on Feb. 7, 2015 the 2014-2020 SOCCCD Technology Master Plan ([G](#)). Faculty expressed concerns over some of the language not being college-focused and concern that the first diagram does not encourage back and forth dialog with the colleges.
Action(s) Taken: None.

Item 16 IVC Technology Master Plan

Discussion: The 2010-2015 IVC Technology Master Plan is being updated for 2016-2021.
Action(s) Taken: None.

Item 17 Minimum Qualifications for Automation, Electronics, Electrical and Robotics Faculty Position

Discussion: Proposed are the following minimum qualifications with the agreement of the Dean of the School and the VPI:

1. Bachelor's degree or higher from an accredited college or university AND two (2) years of electronics, electrical technology, engineering, or robotics work experience; OR
2. Associate degree or higher from an accredited college or university AND six (6) years of electronics, electrical technology, engineering, or robotics work experience;

Discussion ensued concerning a lack of consultation with current discipline and related-discipline faculty about this position. Additional questions came up regarding into which school and department does this position actually belong and the implication of this decision on the minimum quals for this position.

Action(s) Taken: None.

Item 18 Minimum Qualifications for the Laser Technology Faculty Position

Discussion: Proposed are the following minimum qualifications: "Master's Degree in photonics, electrical engineering, physics, mathematics, astronomy, or related physical science discipline and two years industry experience in the photonics industry."

Action Taken: The Representative Council agrees in using the using the proposed minimum qualifications for the position of Laser Technology.

M: Fahimi	S: Vargas	Y: 22	N: 0	A: 0
-----------	-----------	-------	------	------

Item 19 Public-facing SLO Website Proposal

Status: New
Background: Two options for a public-facing SLO website showing the Program Student Learning Outcome Results have be proposed.
Attachment: [↓](#)
Action(s) Taken: Continued

Item 20 Articulation of CTE Coursework From High School to IVC

Status: New
Background: A meeting occurred between faculty and administration to discuss the retention of high school CTE students. Tran and McKim represented the faculty.
Action(s) Taken: Continued

K. EXECUTIVE REPORTS – Continued due to time.
Senate President: Kathy Schmeidler
Vice-President: Bob Urell

M. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.
- [Professional Learning and Campus Culture: Effecting Climate Change](#) event being held at Cerritos College on Friday, March 27th, 2015: "This timely event will be a great opportunity for us to network and learn from one another to take actionable ideas to continue to evolve the climate of professional learning on our home campuses. Opportunities for collaboration, connection, and camaraderie will abound."
- [Call for proposals](#) for the [Student Success Summit](#) on Friday, April 17th. Proposals are due March 6th.

N. ADJOURNMENT at 4:00pm.

	Brett McKim	Diana Hurlbut	Carla Reisch	Melody Harper	Roopa Mathur	Bennet Tchakovsky	Stephen Rochford	Jules French	Robert Melendez	Michelle Scharf	Martin McGrogan	Simon Davies	Roy Bauer	Brittany Adams	Cheryl Delson	Jeff Wilson	Joel Sheldon	Ben Vargas	John Davison	Kiana Tabibzadeh	Traci Fahimi	Elizabeth Chambers	Total Y	Total N	Total O
Item 1	Y	Y			Y	Y	Y	Y			Y	Y	Y	Y	Y	Y	Y	Y			Y	Y	16	0	0
Item 2	Y	Y	Y		Y	Y	Y	Y			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	19	0	0
Item 3	Y	Y	Y		Y	Y	Y	Y			Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	19	0	0
Item 5A	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	N	N	Y	Y	N	N	Y	Y	Y	Y	17	4	0
Item 5B	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y	19	2	0
Item 7	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	22	0	0
Item 10	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	22	0	0
Item 11	Y	A	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	17	4	1
Item 12	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	A	Y	Y	20	0	2
Item 18	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	22	0	0