



Minutes

Of the Meeting of the Representative Council
February 5, 2015 from 2:00 – 4:00 pm in BSTIC 116

Roster/Roll 2/05/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Brooke Choo	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell			
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	X		
Adjunct Faculty	Melody Harper	X		
Adjunct Faculty Alternate	Mabel Cortes		X	
Adjunct Faculty Alternate	Jim Watkins		X	
Business Science	Roopa Mathur	X		
Business Science	Bennet Tchaikovsky	X		X-Mathur
Business Sciences Alternate				
Arts	Jules French	X		
Arts	Stephen Rochford	X		
Arts Alternate	Eddie Tiongson		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Scharf	X		
Counseling Alternate	Yolanda Gouldsmith		X	
Kinesiology, Health & Athletics	Martin McGrogan	X		
Kinesiology, Health & Athletics	Simon Davies	X		
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri	X		
Languages & Learning Resources	Cheryl Delson		X	

Languages & Learning Resources Alt.	Jeff Wilson	X		
Life Sciences	Roland Rodriguez		X	X - Ross
Life Sciences	Priscilla Ross	X		
Life Sciences Alternate				
Math/CIS/Engineering	Joel Sheldon	X		
Math/CIS/Engineering	Ben Vargas	X		
Math/CIS/Engineering Alternate	Carlo Chan	X		
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh	X		
Physical Sciences Alternate	Art Ambrose		X	
Social & Behavioral Sciences	Traci Fahimi	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences Alt.				

A. CALL TO ORDER

The president called the meeting to order at 2:07pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: February 5, 2015

Discussion: None.

Action Taken: The Representative Council adopted the Agenda of the February 5, 2015 meeting as submitted.

M: Bauer	S: Mathur	Y: 20	N: 0	A: 0
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C. INTRODUCTION OF GUESTS

- Ben Guzman – Registrar
- Cathleen Greiner – Dean for Online and Extended Education
- Henry Carnie – History Instructor
- Mark Minkler – Counselor
- Michael Chan – VP of ASIVC
- AJ Mohan – ASIVC
- Linda Fontanilla – VP of Student Services
- Craig Justice – VP of Instruction

D. PUBLIC COMMENTS

- Rochford – Tuesday student scholarship applications are due.
- Rochford – ProVC is still underway, so funds raised will be eligible for matching funds.
- Scharf – Transfer Center has been offering students assistance with their scholarship applications and essays.
- Latino Transfer Night taking place Feb. 19th with speakers, panel, food and application assistance. How to pay for college workshops taking place throughout February.
- Mathur on behalf of Tchaikovsky – Facilities requests from faculty emailed to asenate@ivc.edu.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: January 29, 2014

Discussion: Item continued.

Action Taken: None.

F. SCHOOL REPORTS: (limit to 1 minute)

- o Social and Behavioral Sciences – At Instructional Council Dr. Justice mentioned dean reorganization. We would like to see the reorganization involve faculty input with all faculty in the

schools participating, not just the chairs. Schmeidler: That is the plan. Stuffer via Fahimi sought clarification on repeatability rules with CWE regarding multi-semester internships. Hurlbut: It is a state rule. Curriculum could reflect different unit versions, however. So the student could take 1 unit in Fall and 0.5 unit in Spring with a maximum of four units altogether.

- Physical Sciences and Technologies – No report.
- Mathematics, Computer Science and Engineering – No report.
- Languages & Learning Resources – Student Success Center has launched online tutoring available to all IVC students. Library offering great research skills workshops and open Saturday hours too. French: Second student composition contest under way.
- Life Sciences & Technologies – No report.
- Humanities – While acknowledging good things have happened, we remain disgruntled.
- Kinesiology, Health, and Athletics – No report.
- Guidance and Counseling – Announcements made during Public Comments.
- Business Sciences – No report.
- Arts – Rochford: Noted faculty reaction is not the same as faculty input. Two concerts this spring already, one Friday night and one in two weeks. [Flyers posted in meeting folder](#). March 5-7th additional upcoming performances. Three students and two alternates were selected from a group of 101 had nominated to perform in the College Band Directors National Association Small College & Community College Intercollegiate Band (SCIB). Each are music majors and each are in the IVC Wind Symphony. Nancy Stealey & Michael Choi are also in the IVC Jazz Ensemble, and Douglas Lue and Nancy are also in the IVC Symphony Orchestra. This national SCIB ensemble is usually 90 members and convenes every other year for the national conference, this year it is in Nashville and Vanderbilt University. We will be gone during spring break from March 24th-29th., performing on Saturday morning. We have had students selected every year since 1999; students audition beating-out some of the university students. Last March in Reno 50% of the Regional ICB trombone section was IVC including the Principal player.
- Speech team is ranked the #2 community college team in the nation. We are behind #1 by less than a point, so we are hopeful that we will be able to do well at the next several tournaments and take our #1 spot back. The students are going to San Diego this weekend. We will be hosting the Irish National Debate Team on March 18. While we have a long history of hosting international debate events, this will be the first time we will be hosting the Irish.

G. STANDING REPORTS:

- [ASIVC](#): Michael Chan – ASIVC has reps on most of the college committees. Club day successful. Engineering club received 300 sign ups. Clubs received their allocation. Restructuring ASIVC and cutting 50% of our officers. Schmeidler: Was their student involvement in the hiring of the interim director of student life? Chan: No. Sheldon: What does cutting 50% of the officers mean? Chan: We are looking at the responsibilities of each position and trimming down so that it is easier to management. For example, there were 75 commissioners but there is only supposed to be 5.
- [SLO Task Force](#): Cheryl Delson – Absent.
- [Career Technical Education \(CTE\) Task Force](#): June McLaughlin – Absent. Hurlbut: Attended the CTE Academy. Gained an appreciation the challenge of writing CTE curriculum (advisory meetings, District Sector Navigator [DSN] liaison, etc.). The biggest message was DSNs need to be in contact with the faculty for advising on emerging business needs.
- [Safety Committee](#): Priscilla Ross – We have on the Resource Request emergency exit sleds for all of the buildings (to safely evacuate individuals in wheelchairs from upper floors when elevators not in use). They are of a better design and easier to use by a single individual. Several buildings do not have emergency sleds installed. Schmeidler: This request given priority in timeline given emergency nature of the need.
- [Accreditation](#) Report: Kathy Schmeidler – Cohort being sent to ASCCJC meeting in April. Committee [membership posted](#). Accreditation Oversight Workgroup meeting soon.
- [Foundation](#) Accounts/PRO-IVC: Kathy Schmeidler – Dennis Gordon, Interim, taking over Feb. 11th. Schmeidler has discussed the hiring process for the permanent position with Dr. Roquemore. Faculty expressed the importance of hiring a competent individual who can turn things around.
- Early College: Brett McKim – Academic Affairs have examined an Early College proposal that was

submitted. Schmeidler met with the staff that is tasked with scheduling these classes, and it is a daunting task. Rochford: Has it been shown as beneficial to IVC? Schmeidler: That is part of the proposal. Fahimi: Does the proposal include Contract Ed? Schmeidler: No, one thing at a time.

- o Bookstore: Schmeidler: We have a new bookstore manager. Will has moved on to another position.
- o Calendar Committee Report: Kathy Schmeidler / Bob Urell – Later agenda item.
- o [Environmental Leadership](#) (ELC): Priscilla Ross – We are making plans for the next garden. It will be a pollinator's garden with an insect hotel including carpenter bees who do not sting.
- o [Distance Education Task Force](#): Cathleen Greiner and Roopa Mathur/Amy Stinson. [DE Course Curriculum Form](#) has been proposed and open for feedback. Items later on the agenda.
- o [Technology Advisory Task Force](#): Roopa Mathur – No report.

H. CONSENT CALENDAR
Items 3, 5, 7, 8

I. OLD BUSINESS

Item 3 Consent Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
Action(s) Taken: Consent.

Item 4 Senate Approval of Changes to the 2015-2016 Catalog

Discussion: The curriculum committee supports the proposed change to the district wide academic renewal policy. ASIVC unanimously supports the recommended revision to the policy. Two sections of Title 5 specify its intent for the alleviation of substandard academic work. Our district currently suppresses all the grades earned in the entire semester. Discussion ensued of how the proposed changes to the policy would be of benefit to the students and how it would be detrimental. Request was made for more time for individual schools to review the proposed policy changes.
Action Taken: None.

Item 5 Consent Senate President Signature Requests

Discussion: None.
Action(s) Taken: Consent.

Item 6 Board Policies and Administrative Regulations

Discussion led by Schmeidler:

Course Repetition: Curriculum Committee recommends modification to BP 5301. Grades earned from other institutions would not show on the IVC transcript, but would be used to suppress substandard grades earned at IVC. Counseling reaffirmed that acceptance of coursework from other colleges depends on advisement of the department Chair. A list of accepted courses will be kept by Counseling. ASIVC supports this revision. This also supports students facing economic hardship who move away and are unable to retake the course at IVC by giving them options.

BP 3255 Educational Research – To be continued.

[AR 4101a](#) Salary Placement for Classified Leadership – [IVC](#) and [SC](#) recommendations included.

[BP 5420](#) Nursing Program - No changes.

[BP 6130](#) Textbook Adoption- No changes.

The BP and AR 2150 Smoke Free District are now in effect district-wide. The AR dictates that the college has a period of time to institute signage so that everyone is aware of the new policy. Warnings will be issued this summer or fall pending signage. Vaping is not permitted as a part of this policy.

Action Taken: The Representative Council approves the below indicated BPs and ARs:

- o [AR 4101a](#) Salary Placement for Classified Leadership
- o [BP 5420](#) Nursing Program
- o [BP 6130](#) Textbook Adoption
- o [BP 5610](#) Auditing Courses
- o [BP 6120](#) Academic Freedom

M: Mathur	S: Bauer	Y: 24	N: 0	A: 0
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Item 7 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: None.
Action(s) Taken: Consent

Item 8 Consent 2014-2015 Committee Appointments

Discussion: None.
Action(s) Taken: Consent

Item 9 School Program Realignment

Discussion: McKim: Academic Affairs has met for several months regarding the realignment of Women's Studies. Just recently it has come to a happy end. See [memo from both departments](#). The Courses will be split. WS 10 and WS 20 will go to Humanities. WS 120 will stay in Counseling and be renamed Counseling 120. Both schools will revise and develop these programs. Hurlbut: Curriculum Committee voted to assign the discipline of WS to Humanities.

Action Taken: The Representative Council supports the realignment of the Women's Studies courses and discipline.

M: Hurlbut	S: Rochford	Y: 24	N: 0	A: 0
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Item 10 Marquee on Jeffrey and Irvine Center Drive

Discussion: Request made to Public Relations to update the signboard on the corner of Jeffrey and Irvine Center Drive.

Action Taken: The Representative Council requests the phrasing be updated on this marquee. Friendly amendment was made to have a caption contest open to students.

M: Bauer	S: Ross	Y: 22	N: 0	A: 2
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Item 11 Leading from the Middle 2015 Academy

Discussion: The Leading from the [Middle 2015 Academy](#) invites teams of four to apply to attend.
Action Taken: None.

Item 12 Fulltime Faculty Search Committee Membership

Discussion: Academic search committee recommendations have been made to the Academic Senate for the fulltime faculty hiring committees of CIM, Business / Real Estate, Communications and revisions to the LD Specialist committee.

Action Taken: The Representative Council appoints the faculty representation on each of these below search committees with the amendment that the Communications committee is pending being altered to have Jules French on it pending confirmation from the Chairs and two school Senators.

- A. [LD Specialist](#)
- B. [CIM](#)
- C. [Business / Real Estate](#)
- D. [Communications](#)

M: Mathur	S: Sheldon	Y: 24	N: 0	A: 0
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J. NEW BUSINESS

Item 13 Curriculum DE Proposal Form

Discussion: Mathur: The Distance Ed Task Force requests Academic Senate Approval on the new Curriculum DE Proposal Form ([F](#)). It was approved by DETF on Dec. 1st.

Action Taken: The Representative Council approves the DE Curriculum Proposal Form.

M: Mathur	S: Harper	Y: 24	N: 0	A: 0
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Item 14 Resolution in Support of the US Constitution and Academic Freedom

Discussion: It has been suggested that the Academic Senate reaffirm its commitment to support free speech and academic freedom.

Action Taken: The Representative Council adopted this Resolution ([G](#)).

M: Rochford	S: Ross	Y: 21	N: 0	A: 3
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Item 15 Subscription

Discussion: Should the Faculty donate to the IVC library a subscription to Charlie Hebdo?

Action Taken: The Representative Council supports making a donation of this subscription on behalf of the Faculty.

M: Haeri	S: Rochford	Y: 19	N: 2	A: 3
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Item 16 2016-2017 Academic Calendar

Discussion: Saddleback Senate has proposed a 2016-2017 academic calendar ([H](#)) that appears to match the criteria IVC Senate has established. Faculty asked for the Wednesday before Thanksgiving to be negotiated as a non-teaching contractual day.

Action Taken: None.

K. EXECUTIVE REPORTS – Tabled due to lack of time.

- Senate President: Kathy Schmeidler
- Vice-President: Bob Urell
- Academic Affairs Chair: Brett McKim
- Curriculum Committee Chair: Diana Hurlbut

M. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at 6pm for a social exchange.
- [Professional Learning and Campus Culture: Effecting Climate Change](#) event being held at Cerritos College on Friday, March 27th, 2015: "This timely event will be a great opportunity for us to network and learn from one another to take actionable ideas to continue to evolve the climate of professional learning on our home campuses. Opportunities for collaboration, connection, and camaraderie will abound."
- All IVC faculty are invited to a [suicide education and intervention training workshop](#) provided by the VA Long Beach: Thursday, March 5th, 1:15-3:15pm in B304. RSVP to nmontgomery@ivc.edu.
- Faculty encouraged to attend a Workday training. Training calendar [here](#).

N. ADJOURNMENT at 4:00pm.

