



### Minutes

Of the Meeting of the Representative Council  
April 2, 2015 from 2:00 – 4:00 pm in BSTIC 116

#### Roster/Roll 4/2/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Brooke Choo	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch		X	X - Harper
Adjunct Faculty	Melody Harper	X		
Adjunct Faculty Alternate	Mabel Cortes		X	
Adjunct Faculty Alternate	Jim Watkins		X	
Business Science	Roopa Mathur	X		
Business Science	Bennet Tchaikovsky	X		
Business Sciences Alternate	John Russo		X	
Arts	Jules French	X		
Arts	Stephen Rochford	X		
Arts Alternate	Amy Grimm		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Scharf		X	
Counseling Alternate	Yolanda Gouldsmith		X	
Kinesiology, Health & Athletics	Martin McGrogan		X	X - Davies
Kinesiology, Health & Athletics	Simon Davies	X		
Kinesiology Health & Athletics Alternate				
Humanities	Roy Bauer	X		
Humanities	Brittany Adams		X	X - Bauer
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri	X		

Languages & Learning Resources	Cheryl Delson		X	X - Haeri
Languages & Learning Resources Alt.	Jeff Wilson		X	
Life Sciences	Roland Rodriguez		X	
Life Sciences	Priscilla Ross	X		
Life Sciences Alternate				
Math/CIS/Engineering	Joel Sheldon	X		
Math/CIS/Engineering	Ben Vargas	X		
Math/CIS/Engineering Alternate	Carlo Chan	X		
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh		X	X -Davison
Physical Sciences Alternate	Art Ambrose		X	
Social & Behavioral Sciences	Traci Fahimi	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences Alt.				

A. CALL TO ORDER

The president called the meeting to order at 2:07pm.

B. ADOPTION OF AGENDA

**Item 1 Agenda: April 2, 2015**

Discussion: The agenda was posted with less than 72 hours' notice this week.

**Action Taken:** Adopted the April 2, 2015 agenda as submitted and agreed to only take official action on items that require us to act immediately because the agenda did not have the standard 72 hours posting notice per the Brown Act.

M: Fahimi	S: Rochford	Y: 20	N: 0	A: 0
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C. INTRODUCTION OF GUESTS

- Linda Fontanilla – VP of Student Services
- Henry Carnie – Adjunct History Instructor
- Cathleen Greiner – Dean for Online and Extended Education
- Ken Lira – Interim Assistant Dean of Financial Aid
- Michael Chan – VP of ASIVC

D. PUBLIC COMMENTS

Bauer: Faculty request that a full-time faculty member, preferred, or full-time classified staff member serve as the campus LGBTQ Liaison. Once selected, we would want to publish this individual's contact information on the IVC website on our LGBTQ Resources webpage and in any printed directories of the Student Handbook where appropriate, as well as other resources for faculty and students. A mission statement would also be desirable. There are models for campus-wide LGBTQ mission statements. These actions will help IVC meet Ed Code requirements.

Fontanilla: I met with the pertinent staff recently regarding these LGBTQ matters. Nathan Quach is conducting research on LGBTQ resource websites to build one for IVC. Names have also been forwarded to us for LGBTQ Safe Space trainers. Substitute Director of Student Life is discussing with ASIVC the formation of a LGBTQ student club.

Harper: This week is part-time faculty appreciation week.

E. RECORD OF THE PREVIOUS MEETING

**Item 2 Minutes of the Previous Meeting: March 19, 2015**

Discussion: Item continued because the minutes have not been posted.  
Action Taken: None.

#### F. SCHOOL REPORTS:

- Social and Behavioral Sciences – Model United Nations (MUN; 31 students) went to New York and won 15 awards.
- Physical Sciences and Technologies – No report.
- Mathematics, Computer Science and Engineering – Lan Pham, Miriam Castroconde and Brent Monte will chair the math department in Fall.
- Languages & Learning Resources – No report.
- Life Sciences & Technologies – Native plants planted in the B Quad. Pollinating plants will be planted soon by the LSB. Setting up for carpenter bees (look like black bumble bees) that do not sting. Biotechnology curriculum program launching in Fall.
- Humanities – Remain disgruntled.
- Kinesiology, Health, and Athletics – No report.
- Guidance and Counseling – Michelle Scharf will be taking 28 students up to Northern California the weekend of April 17<sup>th</sup> to visit transfer universities. SEP funds are supporting this field trip.
- Business Sciences – No report.
- Arts – Speech team leaving Sat, for national tournament in Cleveland, Ohio. Theatre department is opening up [A Midsummer's Night Dream](#). [Jazz Picnic](#) taking place May 2<sup>nd</sup>. The Jazz Ensemble will be playing at the [Foundation](#) Celebrating Excellence awards dinner. Matt Tressler just sang on The Minions soundtrack.

#### K. STANDING REPORTS:

- [ASIVC](#): Michael Chan – Closed applications for elected positions which should be elected next month. Let ASIVC know if you need help advertising an event. Faculty requested that application deadline (April 6<sup>th</sup>) for ASIVC funds to be more publicized. Schmeidler noted that the processes for student field trips have to be followed for Board Policy approval. Faculty suggested that the Office of Student Life offer a training on the procedures that faculty advisors need to follow. Office of Student Life is also working on the Club Advisors Handbook.
- [SLO Task Force](#): Cheryl Delson – Absent. Some faculty discussed their dismay over the resources focused on SLOs which have not been proved as effective. Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC) embraced SLOs 15 years ago. It was reported that state senate asked for empirical evidence from ACCJC on the efficacy of SLO, and it was never provided. Context was provided that SLOs are based on Outcomes Based Education (OBE). It was noted that countries with successful education systems like Finland and Singapore do not use OBE. Other countries who have tried OBE have abandoned it due to lack of efficacy. Bauer stated that there is still no empirical evidence to support this model of education. Faculty understand we have to complete SLOs for accreditation, but many are not supportive of the requirement. Faculty suggested we support a resolution to present to the statewide senate in opposition to SLOs. Bauer offered to draft a resolution and send it to Schmeidler.
- [CTE Task Force](#): June McLaughlin: Faculty feedback requested on [drafted guide](#) for holding advisory meetings. We need a CTE Coordinator for Fall 2015. The Cabinet was encouraged to request the CTE Coordinator receive a stipend or reassigned time to compensate for the time commitment involved.
- [Safety Committee](#): Priscilla Ross – No report.
- [Accreditation](#) Report: Kathy Schmeidler – Accreditation Oversight Workgroup has been meeting. Many of the Standards Workgroups have also met.
- [Foundation](#) Accounts/PRO-IVC: Kathy Schmeidler. Rochford: Pro-IVC is still underway. The [Foundation](#) Awards Dinner is taking place April 11<sup>th</sup> at the Lyon Air Museum. The event is sold out and they were able to get many of the expenses underwritten. Faculty can be elected to the Foundation Board as Community Members. Please email [ASENATE@ivc.edu](mailto:ASENATE@ivc.edu) if interested in serving in this capacity.
- Early College: Brett McKim – Item appears later on the agenda.
- [Cafeteria](#): Joanne Chen, Toshio Whelchel, Dixie Massaro, George Brogan – The faculty input was brought forward. The Coffee Cart needs additional equipment in order to store more food options. The cafeteria will produce a vegetarian menu. The faculty indicated they do not want a salad bar due to health hazard concerns.
- Bookstore: Tam Do, Toshio Whelchel, Joanne Chen, Dennis Gordon – No report.
- Calendar Committee: Kathy Schmeidler / Bob Urell – Calendar was accepted by the Board at the last meeting. It has been proposed to have a 12-week summer session so two 6-week sessions can be held. It was

suggested to agendize the calendar item again so that IVC can propose a draft calendar in fall. Some faculty suggested eliminating spring break.

- o [Environmental Leadership](#) (ELC): Priscilla Ross – Meeting April 13<sup>th</sup> at 10am in LSB Conference Room. Encouraged faculty to attend. Suggestions to plant landscapes that serve as teaching and learning opportunities. The landscape proposals are all native plants that do not require watering. Faculty suggested replacing the lawns with other options that do not require water or only use recycled water.
- [Distance Education Task Force](#): Cathleen Greiner and Roopa Mathur/Amy Stinson – Student Success Summit will be held at Saddleback on April 17<sup>th</sup>. Amy Stinson and Roopa Mathur will facilitate a session on "Sharing Teaching Tips/Strategies for Online, Hybrid, and Face-to-Face Modalities at 10:30 a.m. For the full agenda, see <https://faculty.saddleback.edu/center/sss-2015>. ASCCC (Academic Senate for CA Community Colleges) Online Education Regional Meeting - Cathleen Greiner, Bob Urell, and Roopa Mathur attended this meeting - Saturday, March 21, 2015 at Mt. San Antonio College (Mt. SAC) in Walnut, CA: <http://asccc.org/events/2015-03-20-160000-2015-03-21-223000/online-education-regional-meetings> Quality Matters Conference - Roopa Mathur and Joe San Juan will attend this conference – Thursday, April 9 and Friday, April 10, 2015 <https://www.qualitymatters.org/events/northwest-conference> IVC Planning and Decision-Making Manual, PDM ([Planning and Decision-Making Manual rev042514](#)) – update: the DETF discussed and updated the Distance Education Task Force table on page 37 of the PDM as follows; there was consensus to approve this revised document and forward to IEC: [DETF Charge-Planning and Decision-Making Manual rev042514-AS-RM-15-03-04-3-16-15DETF](#). DE Fully Approved Courses List ([Need DE Proposals-Updated2-20-15](#)) - review if your courses need a DE proposal. If you have already submitted the DE proposal, thank you. If not, do so ASAP; they are now past due. An IVC group of faculty and administration attended the Online Education Regional Meeting at Mt. SAC last week. The CCCCO is coming out with new LMS platform, Canvas, that will be supported on a statewide basis and at minimal cost. It would give us an opportunity to replace Blackboard and save funds.
- o [Technology Advisory Task Force](#): Roopa Mathur – [District Tech Plan](#) up for review. Request faculty contribute feedback to Bruce Hagan at [bhagan@ivc.edu](mailto:bhagan@ivc.edu) and Roopa Mathur at [mathur0@ivc.edu](mailto:mathur0@ivc.edu).

#### G. CONSENT CALENDAR

Items 3, 4, 6, 7

#### H. OLD BUSINESS

#### **Item 3 Consent Senate Approval of Curriculum for 2015-2016 Catalog**

Discussion: When are the programs and curriculum going to be approved for the 2015-2016 catalog?  
Update requested.  
Action(s) Taken: Consent.

#### **Item 4 Consent Senate President Signature Requests**

Discussion: None.  
Action(s) Taken: Consent.

#### **Item 5 Board Policies and Administrative Regulations (BPARC - Committee)**

Discussion: BPARC meeting for tomorrow canceled. Faculty felt the manager and administrative hiring processes should be improved. Board Listening Session occurring April 22<sup>nd</sup>. BP 4011.1 revised version still waiting for BPARC to meet.  
Action(s) Taken: None.

#### **Item 6 Consent Grade Grievance and Student Discipline Panel Pool**

Discussion: None.  
Action(s) Taken: Consent

#### **Item 7 Consent 2014-2015 Committee Appointments**

Discussion: None.  
Action(s) Taken: Consent

**Item 8 IVC Technology Master Plan**

Discussion: None.  
Action(s) Taken: None.

**Item 9 Minimum Qualifications for Automation, Electronics, Electrical and Robotics Faculty Position**

Discussion: This position title is being changed again, the school affiliation being changed, and various discussions are taking place. The Dept. of Engineering are determining if this is their position and the School of Physical Sciences needs to discuss if it should *not* be in their school. What constitutes consultation is being discussed as well. Did the administration violate the process or the the spirit of the process? It was suggested to have an agreement of what constitutes consultation be written down and agreed to between administration and faculty.  
Action(s) Taken: None.

**Item 10 Public-facing SLO Website Proposal**

Discussion: The public-facing SLO website showing the Program Student Learning Outcome Results has been approved but is not yet ready for viewing.  
Action(s) Taken: None.

**Item 11 Articulation of CTE Coursework**

Discussion: None.  
Action(s) Taken: None.

**Item 12 Review of IVC Workplace Mediation and Conciliation Process**

Discussion: SPAC Dispute Resolution Oversight Workgroup is reviewing the dispute resolution for across all groups. Review [H](#).  
Action(s) Taken: None.

**Item 13 Senate Elections: Establish Elections Committee**

Discussion: Nominations were opened March 19<sup>th</sup>.  
Action(s) Taken: None.

**Item 14 Senate Elections: Establish Elections Dates and Rules**

Discussion: The Representative Council opened nominations from 3/19/15-4/16/15 for the positions of President and Vice-President, and agreed to conduct polling for President and Vice-President from 4/17/15-4/24/15.  
Action(s) Taken: None.

**Item 15 Perkins Budget Steering Committee Membership**

Discussion: Dean Doughty plans to establish a Perkins Budget Steering Committee and is seeking a faculty representative. Urell, Hurlbut and Schmeidler volunteered, but would like to see other faculty involved.  
Action(s) Taken: None.

**Item 16 2015-2016 Faculty Hiring Priority List**

Discussion: BDRPC has been looking at the budget and having open conversations about the FON and faculty hiring, as should have always had. The Dean reorganization is also a financial issue, so all will be discussed as well. The administration pulled the dean position from the board meeting until more discussion

could take place. Choo spoke in favor of the proposed tier 3 Learning Disabilities (LD) Specialist position to save the original LD Specialist position #9 on the list that was pulled. Position #9 was general-funded while the new proposed LD position would be SSSP-funded and not count against the FON.  
Action(s) Taken: None.

**Item 17 Early College Proposal**

Discussion: Academic Affairs proposal made regarding how an Early Start program could be generated ([1](#) [[Academic Affairs Proposal](#)] [2](#) [[initial Schmeidler draft proposal](#)]). President Roquemore has been invited to attend an Academic Affairs meeting to discuss this proposal. Faculty requested to be informed when Dr. Roquemore will be attendance.  
Action(s) Taken: None.

**Item 18 Discipline Focused Advising Proposal**

Discussion: Proposed IVC pilot project ([J](#)) will add a discipline-focused advising component to our current counseling services. Incorporate more classroom faculty into the advisory process in terms of majors and prep for universities. Proposal joint between Schmeidler and Counseling to be mutually beneficial to the students and to the faculty involved. Student Success Support Programs (new Matriculation, SSSP) -funded stipends would to given to faculty for DFA. Possibilities include offering DFA specific office hours, presentations and workshops, etc. Music department goes on record supporting this proposal. Inquiries were made regarding the selection process.  
Action(s) Taken: None.

I. NEW BUSINESS

**Item 19 Program Review Process Update**

Discussion: None.  
Action(s) Taken: None.

**Item 20 Scholarship Event**

Discussion: Scholarship event needs faculty to speak and to read names.  
Action(s) Taken: None.

J. EXECUTIVE REPORTS

Senate President: Tomorrow district-wide planning council with Mathur, Melendez and Schmeidler. BARC meeting tomorrow. Monday FA rep council meeting at IVC in the LSB.  
Vice-President: Bob Urell – Suspended due to no time.  
Academic Affairs Chair: Brett McKim – Suspended due to no time.  
Curriculum Committee Chair: Diana Hurlbut– Suspended due to no time.

L. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.
- Nominations are now being accepted for individuals to serve on the Executive Board of 4C/SD, the California Community College Council for Staff and Organizational Development. For more information see: [www.4csd.cvc.edu](http://www.4csd.cvc.edu). If you interested in serving, please complete the [Nomination Form](#) and email it to Mark Greenhalgh, at [mgreenhalgh@fullcoll.edu](mailto:mgreenhalgh@fullcoll.edu), or Katie O'Brien, at [kobrien@riohondo.edu](mailto:kobrien@riohondo.edu) by Friday, April 3<sup>rd</sup>. Registration is also open for the 4C/SD Spring Conference held April 16-17th in Ontario.
- [Student Success Summit](#) is on Friday, April 17<sup>th</sup>.

M. ADJOURNED at 4:00pm.

Total O		0		
Total N		0		
Total Y		20		
Elizabeth Chambers		Y		
Traci Fahimi		Y		
Kiana Tabibzadeh		Y		
John Davison		Y		
Ben Vargas		Y		
Carlo Chan				
Joel Sheldon		Y		
Priscilla Ross		Y		
Roland Rodriguez		Y		
Jeff Wilson				
Cheryl Delson		Y		
Melanie Haeri		Y		
Brittany Adams		Y		
Roy Bauer		Y		
Simon Davies		Y		
Martin McGrogan		Y		
Michelle Scharf				
Robert Melendez				
Jules French		Y		
Stephen Rochford		Y		
Bennet Tchaikovsky				
Roopa Mathur				
Melody Harper		Y		
Carla Reisch		Y		
Diana Hurlbut				
Brett Mckim		Y		
Bob Urell		Y		
Item				
1				