



Minutes

Of the Meeting of the Representative Council
March 19, 2015 from 2:00 – 4:00 pm in BSTIC 116

Roster/Roll 3/19/15

Quorum = 14

Absolute majority required to pass motions = 14

Senate Officers (4 votes)				
Non-Voting		Pres	Abs	Proxy
President	Kathy Schmeidler	X		
Recorder	Brooke Choo	X		
Parliamentarian	n/a			
Voting				
Vice President	Bob Urell	X		
Chair, Academic Affairs	Brett McKim	X		
Chair, Curriculum	Diana Hurlbut	X		
Past President	Lewis Long		X	
Senators (22 votes)				
Adjunct Faculty	Carla Reisch	X		
Adjunct Faculty	Melody Harper	X		
Adjunct Faculty Alternate	Mabel Cortes		X	
Adjunct Faculty Alternate	Jim Watkins		X	
Business Science	Roopa Mathur	X		X- Russo
Business Science	Bennet Tchaikovsky	X		X- Russo
Business Sciences Alternate	John Russo	X		
Arts	Jules French	X		
Arts	Stephen Rochford	X		
Arts Alternate	Amy Grimm		X	
Guidance & Counseling	Robert Melendez	X		
Guidance & Counseling	Michelle Scharf	X		
Counseling Alternate	Yolanda Gouldsmith		X	
Kinesiology, Health & Athletics	Martin McGrogan	X		
Kinesiology, Health & Athletics	Simon Davies		X	X- Martin
Kinesiology Health & Athletics Alternate				
Humanities	Roy Bauer	X		
Humanities	Brittany Adams	X		
Humanities Alternate				
Languages & Learning Resources	Melanie Haeri	X		

Languages & Learning Resources	Cheryl Delson	X		
Languages & Learning Resources Alt.	Jeff Wilson	X		
Life Sciences	Roland Rodriguez		X	X-Hurlbut
Life Sciences	Priscilla Ross		X	X-Hurlbut
Life Sciences Alternate				
Math/CIS/Engineering	Joel Sheldon	X		
Math/CIS/Engineering	Ben Vargas	X		
Math/CIS/Engineering Alternate	Carlo Chan	X		
Physical Sciences	John Davison	X		
Physical Sciences	Kiana Tabibzadeh	X		
Physical Sciences Alternate	Art Ambrose		X	
Social & Behavioral Sciences	Traci Fahimi	X		
Social & Behavioral Sciences	Elizabeth Chambers	X		
Social & Behavioral Sciences Alt.				

A. CALL TO ORDER

The president called the meeting to order at 2:10pm.

B. ADOPTION OF AGENDA

Item 1 Agenda: March 19, 2015

Discussion: Ross and Rodriguez's proxies proposed to be held by Hurlbut.

Action Taken: The Representative Council adopted the Agenda of the March 19, 2015 meeting with the amendment of giving the proxies of Ross and Rodriguez to Hurlbut.

M: Bauer	S: Fahimi	Y: 24	N: 0	A: 0
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C. INTRODUCTION OF GUESTS

Dan Walsh – Saddleback College Academic Senate President
 Cathleen Greiner – Dean of Online and Extended Education
 Andy Mills – Bookstore Manager
 Ilknur Erbas White – Math and Engineering Instructor
 Lianna Zhao – Dean of Math, , Science and Engineering
 Merry Kim – Director of CTE
 Roy McCord – Physics/Laser Technology Instructor
 Karima Feldhus – Dean of Liberal Arts

D. PUBLIC COMMENTS

Greiner – Provided [AB86](#) update. [Student Success Summit](#) on April 17th at Saddleback College.
 Walsh – Expressed support from the Saddleback Senate regarding the hiring situation at IVC.
 Scharf – No Smoking Communications Workgroup has met. Next meeting during Spring Break and the following meeting in three weeks. On May 26th the No Smoking policy will go into effect. Dr. Fontanilla chairs the group.
 Reisch – April is part-time faculty appreciation month.
 Hurlbut – Cafeteria contract is up for negotiation. Expressed to Joanne Chen, on Cafeteria Committee, desire for healthier options. Send your feedback to her, as she meets with the Cafeteria tomorrow.
 McGrogan – Serves on Cafeteria committee as well, salad bar prevented due to refrigeration issues.

E. RECORD OF THE PREVIOUS MEETING

Item 2 Minutes of the Previous Meeting: March 5, 2015

Discussion: None.

Action Taken: The Representative Council approved the minutes from 03/05/15.

M: Bauer	S: Wilson	Y: 25	N: 0	A: 0
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F. EXECUTIVE REPORTS

Senate President: Kathy Schmeidler – *Faculty Hiring*: Thanked Dan Walsh for attending and lending support to the faculty hiring situation at IVC. Has had extensive conversations with Craig Justice and President Roquemore. Two issues: number of faculty we intend to hire this semester and which faculty we intend to hire this semester. Faculty can make recommendations to the President regarding faculty hiring, but it is his ultimate decision. At most we can ask for an explanation from the President if he chooses not to follow the faculty recommendations. A severe deficit in communication occurred; Justice and Roquemore have apologized. The discussion of how many faculty we can hire are supposed to be ongoing conversations in the budget committee (BDRPC) and Strategic Planning and Accreditation Council (SPAC). When decisions are made, the how and why should be explained in these committees and to Academic Senate. President Roquemore reported that he was advised by the vice presidents (PEC) that financially we should hire four positions, but he suggested six; nine were approved in case any of the top six search committees fell through. The decision to only hire six occurred Dec. 16th in PEC, but was not discussed with any of the committees nor reported out to Schmeidler after that point. The discussion leading to the decision to hire two deans did occur, however, after the decision to halt three faculty hiring processes. The administration has stated that the financial considerations regarding adding a dean position is separate from the discussion of adding faculty positions; this claim is unclear to the Senate. The Faculty Obligation Number (FON) was used as a rationale to pull three of the nine posted faculty positions, but this is not a valid argument since the FON is intended to be a "floor", not a limit. The FON is calculated based on full-time equivalent WSCH for the district and then is recalculated for the two colleges. [Jim Laurie](#), Associate Director of Applications Delivery at District, calculated the FON in October, but apparently we were not informed of it until February. It has been reported, but not able to be verified, that the District is currently 22.2 above the FON. Further impacting the district FON and our way of using the numbers, is that IVC is growing, but Saddleback is shrinking.

Action Taken: Rochford: Moved that the algorithm and the data utilized for calculating the district and college FON be made public and understandable, and be presented at Senate.

M: Rochford	S: Scharf	Y: 25	N: 0	A: 0
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Action Taken: Rochford moved that the Representative Council recommends going forward with hiring all nine of the posted full time faculty positions.

M: Rochford	S: Scharf	Y: 22	N: 1	A: 2
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Action Taken: The above motion was amended to delay the hiring of faculty position #6 until it is clarified.

M: Rochford	S: Scharf	Y: 23	N: 0	A: 2
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Vice-President: Bob Urell – We were blindsided at BDRPC with this faculty hiring news. We have been requesting the budget report since last semester and we just expected it to be there, but it did not come. If this decision was made in December, why was it not presented to BDRPC in January? We have made it priority to be on top of the budget and have requested to Davit Khachatryan that it will be on every BDRPC agenda. Khachatryan has agreed. District Technology Committee met and [made recommendations on projects for basic aid dollars](#). Resource Requests are moving along and committee ratings are due March 20th. Committees will then meet to discuss final committee ratings and forward recommendations to SPAC.

Action Taken: Rochford: Moved to request that President Roquemore explain at a Senate meeting why the Dec. 15th decision at PEC was not revealed until March 12th.

M: Rochford	S: Reisch	Y: 25	N: 0	A: 0
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Academic Affairs Chair: Brett McKim – No report.

Curriculum Committee Chair: Diana Hurlbut – We need a new CTE Task Force faculty coordinator for Fall 2015. Curriculum Institute this summer will pay for a CTE Coordinator to attend. Seeking a Curriculum Assistant for 3 LHE this summer. Seeking someone right now, however, to review all the course proposals; paid via stipend. S/he then will review the DE proposals for the remainder of the semester.

G. CONSENT CALENDAR

Items 3, 4, 6, 7

H. OLD BUSINESS

Item 3 Consent Senate Approval of Curriculum for 2015-2016 Catalog

Discussion: None.
Action(s) Taken: Consent.

Item 4 Consent Senate President Signature Requests

Discussion: None.
Action(s) Taken: Consent.

Item 5 Board Policies and Administrative Regulations (BPARC - Committee)

Discussion: None.
Action(s) Taken: None.

Item 6 Consent Grade Grievance and Student Discipline Panel Pool

Discussion: None.
Action(s) Taken: Consent

Item 7 Consent 2014-2015 Committee Appointments

Discussion: None.
Action(s) Taken: Consent

Item 8 SOCCCD Technology Master Plan

Discussion: The District-wide Technology Committee updated on Feb. 7, 2015 the 2014-2020 SOCCCD Technology Master Plan ([D](#)). The Representative Council made the recommendation to support the faculty feedback presented on the plan thus far. Faculty felt it should be more college-focused and student-focused. The plan felt top-down and too lofty. Faculty want to empower the college IT departments to make decisions in consultation with the faculty.
Action(s) Taken: None.

Item 9 IVC Technology Master Plan

Discussion: None.
Action(s) Taken: None.

Item 10 Minimum Qualifications for Automation, Electronics, Electrical and Robotics Faculty Position

Discussion: Reviewed Tier 3 hiring policy and the stated consultation process involved. Faculty in the affected department were surprised by this position and the fact that this curriculum is not yet written. Faculty were not consulted about whether the Laser and Robotics hires were needed. The first they heard of it was when the jobs were approved. These classes are intended for students who have already completed pre-requisites, and are thus almost ready to transfer, which presents an enrollment issues. Further, there are already challenges in filling current engineering classes. Some engineering faculty already had to give up classes in order for a newly hired faculty member in the school to make load. It was further stated that it is irresponsible to try and hire an automation, electronics, electrical and robotics faculty member, at least responsibly. These are completely different curricula and fields. The department is open to the laser technology position if the faculty are going to be consulted in the remainder of the search and hiring process. Dean Zhao reported her consultation with the faculty in her school about the hiring of this position. Other schools noted that they were not able to hire fulltime faculty for new programs without curriculum, and that even with new curriculum it takes years for a full-time hire to be approved.
Action(s) Taken: None.

Item 11 Public-facing SLO Website Proposal

Discussion: Two options ([G](#)) for a public-facing SLO website showing the Program Student Learning Outcome Results have be proposed.
Action(s) Taken: None.

Item 12 Articulation of CTE Coursework

Discussion: A meeting occurred between faculty and administration to discuss the articulation of CTE coursework. Tran and McKim served as faculty representation. Merry Kim, CTE Director: IVC is the only college in OC that does not articulate with high schools. We ask that all of the 2011-2012 articulation agreements, which were Senate approved, be restarted. We want to hold meetings with CTE faculty to see if they want to reinstate their articulation agreements.
Action(s) Taken: None.

Item 13 District-Wide Planning Council (DWPC) Membership

Discussion: Per IVC Senate recommendation, the DWPC approved an additional faculty member slot on this council. Nominations were opened Feb. 5, 2015. Robert Melendez was nominated.
Action Taken: The Representative Council closed nominations and appointed Robert Melendez to DWPC.

M: Bauer	S: Fahimi	Y: 25	N: 0	A: 0
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I. NEW BUSINESS

Item 14 Review of IVC Workplace Mediation and Conciliation Process

Discussion: SPAC Dispute Resolution Oversight Workgroup is reviewing the dispute resolution for across all groups. [H](#)
Action(s) Taken: None.

Item 15 Senate Elections: Establish Elections Committee

Discussion: The Representative Council of the Academic Senate shall appoint an elections committee, which shall elect its own chair from the appointed membership, to oversee elections and/or balloting involving the faculty at large (general assembly). Nominations remain open.
Action Taken: The Representative Council opened nominations to the Senate Elections Committee and nominated Joon Kil and Rich Zucker.

M: Haeri	S: Rochford	Y: 25	N: 0	A: 0
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Item 16 Senate Elections: Establish Elections Dates and Rules

Discussion: Elections of Academic Senate Officers and/or of other positions elected by the faculty at large shall occur after a suitable and open nominating period which includes two meetings of the Representative Council and shall be concluded prior to the final day of the Spring instructional calendar. The Representative Council shall establish the polling dates. Polls shall be open, at minimum five consecutive days not including weekends or holidays.
Action Taken: The Representative Council opened nominations from 3/19/15-4/16/15 for the positions of President and Vice-President, and will conduct polling for President and Vice-President from 4/17/15-4/24/15.

M: Urell	S: Bauer	Y: 25	N: 0	A: 0
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Item 17 Perkins Budget Steering Committee Membership

Discussion: Dean Doughty plans to establish a Perkins Budget Steering Committee and is seeking a faculty representative.
Action(s) Taken: None.

Item 18 2015-2016 Faculty Hiring Priority List

Discussion: The 2015-2016 Faculty Hiring Priority List was recommended to the President in Fall 2014. Nine positions were posted, but three were recently pulled. Discussion took place earlier under Senate President's and Vice President's reports.

Action(s) Taken: See Senate President's and Vice President's reports above.

Item 19 **ASCCC Area D Meeting**

Discussion: ASCCC is holding [Area D meeting](#) March 28th at Cuyamaca College.

Action(s) Taken: None.

Item 20 **Early College Proposal**

Discussion: Academic Affairs is recommending a proposal to transition from the current Early College program to an Early Start program. Read the proposal and bring it back to your schools.

Action(s) Taken: None.

Item 21 **Discipline Focused Advising Proposal**

Discussion: Proposed IVC pilot project will add a discipline-focused advising component to our current counseling services. Read the proposal and bring it back to your schools.

Action(s) Taken: None.

J. SCHOOL REPORTS: Tabled due to lack of time.

K. STANDING REPORTS: Tabled due to lack of time.

L. ANNOUNCEMENTS AND OPEN FORUM

- Interested parties are welcome to meet at [Lazy Dog Café](#) again on Jamboree in the [Irvine Marketplace](#) at ~ 6pm for a social exchange.
- [Professional Learning and Campus Culture: Effecting Climate Change](#) event being held at Cerritos College on Friday, March 27th, 2015: "This timely event will be a great opportunity for us to network and learn from one another to take actionable ideas to continue to evolve the climate of professional learning on our home campuses. Opportunities for collaboration, connection, and camaraderie will abound."
- Nominations are now being accepted for individuals to serve on the Executive Board of 4C/SD, the California Community College Council for Staff and Organizational Development. For more information see: www.4csd.cvc.edu. If you interested in serving, please complete the [Nomination Form](#) and email it to Mark Greenhalgh, at mgreenhalgh@fullcoll.edu, or Katie O'Brien, at kobrien@rioondo.edu by Friday, April 3rd. Registration is also open for the 4C/SD Spring Conference held April 16-17th in Ontario.
- [Student Success Summit](#) is on Friday, April 17th.

M. ADJOURNMENT at 4:01 pm.

